Civil Service Commission Minutes
April 30, 2026

The Civil Service meeting was called to order at 6:30 p.m. on April 30, 2026.

COMMISSION PRESENT: John Crivel, John Budi, Carman Sebastian
OTHERS PRESENT: Assistant Law Director O'Malley, Director Bova and Clerk Allen

Clerk Allen: Roll Call of members: Sebastain, Crivel, Budi

Pledge of Allegiance was spoken

A motion to approve the minutes from November 6, 2025 made by Crivel; seconded by Budi.
Clerk Allen: Roll Call: Aye: Crivel, Budi, Sebastian
Minutes Approved

Clerk Allen asked if there was anyone interested in filling the position of Chairman? Crivel stated that he was interested. Clerk Allen asked if anyone else was interested, seeing none. Budi made a motion to elect Jack Crivel as Chairman; seconded by Sebastian.
Clerk Allen: Roll Call: Aye: Budi, Sebastian, Crivel.
Mr. Crivel as elected as the Chairman of the Civil Service Commission.

Chairman Crivel read the next item on the agenda; "Termination of the current entry level eligibility list for the police department".

Assistant Directo O'Malley spoke about the Eligibility list terms under Rule VI from the Rules and Regulations. These lists are established and fixed by the commission for not less than 1 year, not more than 2 years. The list has been in effect for more than 6 months may be terminated at any time. Any entry-level lists that have 100 or fewer names maybe terminated after 3 months. These lists from the National Testing Network move quickly. The lists are exhausted quickly, there is a high demand for quality entry-level candidates and there are not as many available.

Chairman Crivel asked how many names on the list, date of list and where are we at for grounds for termination?

Captain Luzniak responded the testing period was from 7/1 – 8/17/25. We are in 3 months of the 6 months. Of the 36 that took the test, we hired 1 off the list, other candidates have either been hired by other departments or not interested in hiring. We technically are full staffed. We have 1 retiree coming in July, and we have a couple officers injured right now.

Budi motioned to terminate the current entry-level eligibility list for the police department; seconded by Sebastian.
Clerk Allen: Roll Call: Aye: Sebastian, Crivel, Budi
Motion Carried

Chairman Crivel made a motion to "Authorize new entry-level application and testing using (NTN) National Testing Network for the Police Department"; seconded by Budi.

Clerk Allen: Roll Call: Aye: Crivel, Budi, Sebastain
Motioned Carried

Assistant Director O'Malley began to discuss Rule IV, Section 2A, notice of examinations shall be via news publication, the city's website, social media accounts – including but not limited to online publicity via the National Testing Network, not less than 2 weeks prior to such examination. I think the administration would like to make that shorter rather than longer because NTN has the ability to flip a switch and start taking applications.

Captain Luzniak asked if the 2 weeks can be changed because waiting those 2 weeks, they aren't going to remember, they aren't going to put it on their calendar, it hurts us. It's an instant gratification society now.

Assistant Director O'Malley stated that the proposal would be to amend Rule IV, Section 2A and eliminate this 2 weeks prior and I would recommend that. Further, if we could remove that section (2 weeks prior) and insert to publicize such examination.

Captain Luzniak stated that he doesn't want to leave it open too long but I was thinking if we open it on Monday, May 4th and close it June 21st. If we can get the list certified end of June.

Assistant Director O'Malley asked to schedule the next meeting for the certification of the list on June 25th.

Chairman Crivel made a motion to amend Rule IV, Section 2A and eliminate this 2 weeks prior and insert to publicize such examination; seconded by Budi.

Clerk Allen: Roll Call: Aye: Budi, Sebastian, Crivel
Motion Carried

Assistant Director O'Malley would like to make a recommendation to close the examination on June 21st and set a meeting for June 25th for certification purposes.

Chairman Crivel made a motion to close the examinations on June 21 with NTN; seconded by Budi.
Clerk Allen: Roll Call: Aye: Sebastian, Crivel, Budi
Motion Carried

Chairman Crivel asked if there was any further business to come before the Commission? Seeing none.
Chairman Crivel asked about the NTN process. Chairman Crivel made a motion to adjourn; seconded by Budi.

Clerk Allen: Roll Call: Aye: Crivel, Budi, Sebastian

We are adjourned at 7:06 p.m.

Chairman, Jack Crivel
Civil Service Commission

Barbara Allen
Civil Service Commission Clerk