



City of Parma Heights Special Council Meeting

6281 Pearl Road

Tuesday, August 26, 2025

5:15 PM

ROLL CALL

PLEDGE OF ALLEGIANCE

LEGISLATION:

First Reading

- 1) **RESOLUTION NO. 2025 – 57**
A RESOLUTION AUTHORIZING AND DIRECTING USI MIDWEST, INC. (“USI”) TO SOLICIT PROPOSALS FOR MEDICAL BENEFITS FOR THE EMPLOYEES OF THE CITY OF PARMA HEIGHTS, AND DECLARING AN EMERGENCY

- 2) **RESOLUTION NO. 2025 – 58**
A RESOLUTION ASSESSING THE COST OF ABATING A CERTAIN NUISANCE, AND DECLARING AN EMERGENCY

- 3) **RESOLUTION NO. 2025 - 59**
A RESOLUTION PLACING A TEMPORARY MORATORIUM, NOT TO EXCEED SIX (6) MONTHS, ON THE GRANTING OF ANY PERMITS ALLOWING THE OPERATION OF SHORT-TERM RENTALS WITHIN THE CITY OF PARMA HEIGHTS, AND DECLARING AN EMERGENCY

- 4) **ORDINANCE NO. 2025 - 60**
AN ORDINANCE ESTABLISHING SECTION 1195.031 OF THE CODIFIED ORDINANCES OF THE CITY OF PARMA HEIGHTS, AND DECLARING AN EMERGENCY

- 5) **ORDINANCE NO. 2025 - 61**
AN ORDINANCE REPEALING CHAPTER 769 ENTITLED “SHORT-TERM RENTALS” OF THE PARMA HEIGHTS CODIFIED ORDINANCES, AND DECLARING AN EMERGENCY

- 6) **ORDINANCE NO. 2025 - 62**
AN ORDINANCE AMENDING SECTION 1171.01 OF THE PARMA HEIGHTS CODIFIED ORDINANCES, AND DECLARING AN EMERGENCY

- 7) **ORDINANCE NO. 2025 - 63**
AN ORDINANCE AUTHORIZING THE ADMINISTRATION TO ENTER INTO A MEMORANDUM OF UNDERSTANDING WITH THE CITY OF PARMA FOR THE ESTABLISHMENT OF A DOG PARK, AND DECLARING AN EMERGENCY

- 8) **RESOLUTION NO. 2025 - 64**
A RESOLUTION AUTHORIZING THE ADMINISTRATION TO ACCEPT AND EXPEND A GRANT FROM THE EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT 2024 THROUGH THE OHIO OFFICE OF CRIMINAL JUSTICE SERVICES (OCJS) FOR A COMPUTER SERVER AND ASSOCIATED EQUIPMENT FOR USE BY THE PARMA HEIGHTS POLICE DEPARTMENT, AND DECLARING AN EMERGENCY

- 9) **ORDINANCE NO. 2025 - 65**
AN ORDINANCE AMENDING SECTION 965.11 ENTITLED “SOLID WASTE COLLECTION FEE” OF THE CODIFIED ORDINANCES OF THE CITY OF PARMA HEIGHTS, AND DECLARING AN EMERGENCY
- 10) **ORDINANCE NO. 2025 – 66**
AN ORDINANCE AUTHORIZING AND DIRECTING THE ADMINISTRATION TO ENTER INTO AGREEMENTS FOR TECHNOLOGY SERVICES AND CYBER RISK MANAGEMENT WITH SIMVAY LLC, AND DECLARING AN EMERGENCY

Third Reading

- 11) **ORDINANCE 2025 - 38**
AN ORDINANCE APPROPRIATING FUNDS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF PARMA HEIGHTS, OHIO FOR THE PERIOD COMMENCING JANUARY 1, 2025 TO AND INCLUDING DECEMBER 31, 2025, REPEALING ORDINANCE 2024-86, AS AMENDED, AND DECLARING AN EMERGENCY

ADJOURNMENT

RESOLUTION NO. 2025 - 57

A RESOLUTION AUTHORIZING AND DIRECTING USI MIDWEST, INC. (“USI”) TO SOLICIT PROPOSALS FOR MEDICAL BENEFITS FOR THE EMPLOYEES OF THE CITY OF PARMA HEIGHTS, AND DECLARING AN EMERGENCY

WHEREAS, the City of Parma Heights provides employee medical benefits to various employees of the City; and

WHEREAS, USI is currently responsible for managing the benefits program of the City to ensure that all aspects of the medical benefits program are handled both efficiently and effectively and to provide advice and assistance on matters that arise in the day-to-day administration of the medical benefits program; and

WHEREAS, Council desires to authorize the Administration and USI to solicit proposals for various employee medical benefits programs for the City.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Parma Heights, County of Cuyahoga, and State of Ohio:

Section 1: That the Administration is hereby authorized and directed to have USI Midwest, Inc. solicit proposals for various employee medical benefits programs at prices that are fair and reasonable to the City.

Section 2: This Council finds and determines that all formal actions of this Council concerning and relating to the adoption of this Resolution were taken in an open meeting of this Council and that all deliberations of the Council and of any of its Committees comprised of a majority of the members of the Council that resulted in those formal actions were in meeting open to the public, in compliance with the law.

Section 3: This Resolution is declared to be an emergency measure necessary for the immediate preservation of the public health, safety and welfare of said City and for the further reason it is necessary to renew the City’s coverages before existing policies expire; wherefore, this Resolution shall be in full force and effect from and immediately after its passage by Council and approval by the Mayor.

PASSED: _____

PRESIDENT OF COUNCIL

ATTEST: _____
CLERK OF COUNCIL

APPROVED

FILED WITH
THE MAYOR: _____

MAYOR MARIE GALLO

RESOLUTION NO. 2025 – 58

**A RESOLUTION ASSESSING THE COST OF ABATING A CERTAIN NUISANCE,
AND DECLARING AN EMERGENCY**

WHEREAS, in compliance with Section 701.05 of the Ohio Revised Code and Chapters 634 and 678 of the Parma Heights Codified Ordinances, property maintenance nuisances, including noxious weeds, litter, and other nuisance conditions, after proper notification to the property owners, were abated.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Parma Heights, County of Cuyahoga and State of Ohio:

Section 1: This Council finds that the Director of Public Service has abated certain nuisances after notifying the owner of each property on which said nuisance originated, and has reported the cost of such abatement, all in the manner provided by law, to the Director of Finance in the sums set forth in Exhibit “A”, which are attached hereto and incorporated by reference.

Section 2: The amount set forth in Exhibit “A” is assessed upon the property listed, and said assessment shall be certified upon the 2025 tax duplicate in the same manner as general taxes.

Section 3: The Director of Finance is hereby authorized and directed to amend Exhibit “A”, after the effective date of this Resolution, but prior to submission to the Cuyahoga County Fiscal Office, to reflect updated assessments, adjusting for satisfaction, settlement, and/or appeals of those assessments.

Section 4: The Clerk of Council is directed to submit a certified copy of this Resolution to the Cuyahoga County Fiscal Office so that expenses charged to the owner shall be collected as other taxes in the manner provided by law.

Section 5: This Council finds and determines that all formal action of this Council concerning and relating to the adoption of this Resolution were taken in an open meeting of this Council and that all deliberations of the Council and of any of its Committees comprised of a majority of the members of the Council that resulted in those formal actions were in meetings open to the public, in compliance with the law.

Section 6: This Resolution is declared to be an emergency measure necessary for the immediate preservation of the public peace, health, and safety of the Municipality, and for the further reason that immediate assessment is required to obtain prompt payment; wherefore, this Resolution shall go into effect immediately upon its passage by Council and approval by the Mayor.

PASSED: _____

PRESIDENT OF COUNCIL

ATTEST: _____

CLERK OF COUNCIL

APPROVED

FILED WITH
THE MAYOR: _____

MAYOR MARIE GALLO

EXHIBIT A**Property Maintenance Detail Report**

September 2024- August 2025

Parcel #	Parcel Address	Work Description	Fee Cost
47222005	6505 PEARL RD	Property Maintenance	\$175.00
47321012	6503 MAPLECREST AVE	Property Maintenance	\$750.00
47120023	10364 NOTABENE DR	Property Maintenance	\$525.00
47103031	5817 FLOWER DR	Property Maintenance	\$350.00
47319002	6444 PEARL RD	Property Maintenance	\$175.00
47401020	6876 COMMONWEALTH BLVD	Property Maintenance	\$175.00
47330009	6836 BERESFORD AVE	Property Maintenance	\$175.00
47428039	7057 ANTHONY LN	Property Maintenance	\$175.00
47215036	6412 NELWOOD RD	Property Maintenance	\$175.00
47232028	11757 APPLETON DR	Property Maintenance	\$175.00
47119068	10065 CHESTERFIELD DR	Property Maintenance	\$350.00
47407026	11044 WOODVIEW BLVD	Property Maintenance	\$350.00
47423013	6889 REVERE RD	Property Maintenance	\$175.00
47216084	6419 SPRINGWOOD RD	Property Maintenance	\$175.00
47330030	6825 BERESFORD AVE	Property Maintenance	\$175.00
47430034	6966 GREENBRIAR DR	Property Maintenance	\$175.00
47220039	9248 LYNNHAVEN DR	Property Maintenance	\$175.00
47118038	10233 BEACONSFIELD DR	Property Maintenance	\$175.00
47322078	7035 MAPLEWOOD RD	Property Maintenance	\$175.00
47302026	6333 W 130 ST	Property Maintenance	\$175.00
47102015	11181 SNOW ROAD	Property Maintenance	\$250.00
47113006	6377 STUMPH RD	Property Maintenance	\$175.00
47216026	6417 ALDERWOOD RD	Emergency Abatement	\$7,000.00

RESOLUTION NO. 2025 - 59

A RESOLUTION PLACING A TEMPORARY MORATORIUM, NOT TO EXCEED SIX (6) MONTHS, ON THE GRANTING OF ANY PERMITS ALLOWING THE OPERATION OF SHORT-TERM RENTALS WITHIN THE CITY OF PARMA HEIGHTS, AND DECLARING AN EMERGENCY

WHEREAS, pursuant to the Constitution of the State of Ohio and the Ohio Revised Code, municipalities have the power to enact planning and zoning laws that are for the health, safety, welfare, comfort, and peace of the citizens of the municipality, including restricting uses for businesses and trades; and

WHEREAS, the City of Parma Heights is an organized and existing municipal corporation under the provisions of the Constitution of the State of Ohio and the Charter of the City of Parma Heights; and

WHEREAS, the City of Parma Heights is committed to preserving the safety, health, and welfare of its residents and maintaining the integrity of its neighborhoods; and

WHEREAS, short-term rentals have been identified as a source of increased incidents of crime and occupancy violations in other cities, thereby raising concerns about the impact on public safety and neighborhood quality of life; and

WHEREAS, the City has concerns regarding potential disruptions and nuisances associated with certain short-term rental properties, which can lead to diminished values and the diminishment of the overall health, safety, and welfare of the community; and

WHEREAS, this Council desires to issue a moratorium on the granting of any permits allowing short-term rentals, for a temporary period of time, not to exceed six (6) months from the date of passage of this Resolution, while it undertakes a review and/or study of the ordinances of the City of Parma Heights, including the zoning, building, and business regulation sections of the Parma Heights Codified Ordinances, and while it considers both appropriate legislation to address the City's concerns and sufficient enforcement mechanisms; and

WHEREAS, this Council will be able to enact reasonable regulations to protect the health, safety, welfare, peace, and comfort of the citizens of the City of Parma Heights more effectively if a moratorium is in place.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Parma Heights, County of Cuyahoga and State of Ohio:

Section 1: That this Council hereby approves a temporary moratorium, not to exceed six (6) months, of the granting of any permits allowing short-term rentals, or any permits, licenses, or registrations for rental properties construed by the City to facilitate short-term rentals within the City of Parma Heights.

Section 2: This moratorium shall be in effect for a period not to exceed six (6) months or until Council enacts an ordinance or resolution revoking this moratorium, whichever shall occur sooner.

Section 3: This Council finds and determines that all formal actions of this Council concerning and relating to the adoption of this Resolution were taken in an open meeting of this Council and that all deliberations of the Council and of any of its Committees comprised of a majority of the members of the Council that resulted in those formal actions were in meetings open to the public, in compliance with the law.

Section 4: This Council declares this Resolution to be an emergency measure for the immediate preservation of the public health, peace, and safety of this Municipality, and for the further reason that a moratorium is needed to enable the study and regulation of businesses engaging in short-term rentals; wherefore, this Resolution shall be in full force and effect immediately after its passage by Council and approval of the Mayor.

PASSED: _____

PRESIDENT OF COUNCIL

ATTEST: _____
CLERK OF COUNCIL

APPROVED

FILED WITH
THE MAYOR: _____

MAYOR MARIE GALLO

ORDINANCE NO. 2025 - 60

AN ORDINANCE ESTABLISHING SECTION 1195.031 OF THE CODIFIED ORDINANCES OF THE CITY OF PARMA HEIGHTS, AND DECLARING AN EMERGENCY

WHEREAS, the City of Parma Heights is committed to preserving the safety, health, and welfare of its residents and maintaining the integrity of its neighborhoods; and

WHEREAS, short-term rental properties have been identified as a source of increased incidents of crimes, noise disturbances and occupancy violations in other cities, thereby raising concerns about the impact on public safety and neighborhood quality of life; and

WHEREAS, the City has concerns regarding potential disruptions and nuisances associated with certain short-term rental properties, which can lead to diminished values and the diminishment of the overall health, safety, and welfare of the community; and

WHEREAS, the City believes that it is in the best interest of the community to prohibit the operation of short-term rentals within the City of Parma Heights, Ohio.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Parma Heights, County of Cuyahoga, and State of Ohio:

Section 1: That this Council does hereby establish Section 1195.031 of the Parma Heights Codified Ordinances, which read in its entirety as set forth in "Exhibit A", attached hereto and incorporated by reference as if fully rewritten.

Section 2: This Council finds and determines that all formal actions of this Council concerning and relating to the adoption of this Ordinance were taken in an open meeting of this Council and that all deliberations of the Council and any of its Committees comprised of a majority of the members of the Council that resulted in those formal actions were in meetings open to the public in compliance with the law.

Section 3: This Council declares this Ordinance to be an emergency measure necessary for the immediate preservation of the public health, peace, and safety of this Municipality, and for the further reason that action is necessary to maintain the peaceful enjoyment of neighborhoods and property values of the Municipality; wherefore, it shall be in full force and effect immediately after its passage by Council and approval by the Mayor.

PASSED: _____

PRESIDENT OF COUNCIL

ATTEST: _____
CLERK OF COUNCIL

APPROVED

FILED WITH
THE MAYOR: _____

MAYOR MARIE GALLO

Exhibit A

Section 1195.031

SHORT-TERM RENTAL PROHIBITION.

(a) No person shall operate, let, rent, list, advertise, or otherwise make available, any rental dwelling in any district in the Municipality for the purpose of a short-term rental.

(b) Definitions.

(1) "Short-term rental" shall be defined as the right to use, occupy or possess, or the actual use, occupancy or possession, of a rental dwelling through a rental for temporary, transient occupancy for dwelling, sleeping, lodging, or entertaining others for a period of less than thirty (30) continuous days.

(2) "Municipality" shall mean the City of Parma Heights, Ohio.

(c) Upon reasonable suspicion of a violation of this section and a demand by a police officer or building inspector of the Municipality, the occupant and/or person in charge of a rental dwelling shall be required to immediately produce a copy of the rental agreement or lease for any rental dwelling in any zoning district in the Municipality.

(d) Whoever violates this section shall be a misdemeanor of the first degree. Each day of violation in which a property is utilized as a short-term rental shall be considered a separate offense.

ORDINANCE NO. 2025 - 61

AN ORDINANCE REPEALING CHAPTER 769 ENTITLED “SHORT-TERM RENTALS” OF THE PARMA HEIGHTS CODIFIED ORDINANCES, AND DECLARING AN EMERGENCY

WHEREAS, the Administration desires that Chapter 769 entitled “Short-Term Rentals” of the Parma Heights Codified Ordinances be repealed.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Parma Heights, County of Cuyahoga, and State of Ohio:

Section 1: That Chapter 769 of the Codified Ordinances is hereby repealed, and as repealed, shall henceforth read as shown by edits set forth in Exhibit “A”, which is attached hereto and incorporated by reference.

Section 2: This Council finds and determines that all formal actions of this Council concerning and relating to the adoption of this Ordinance were taken in an open meeting of this Council and that all deliberations of the Council and of any of its Committees comprised of a majority of the members of the Council that resulted in those formal actions were in meetings open to the public, in compliance with the law.

Section 3: This Council declares this Ordinance to be an emergency measure necessary for the immediate preservation of the public health, peace, and safety of this Municipality, and for further reason that it is necessary to address concerns to protect the health, safety, welfare, peace, and comfort of the citizens of the City of Parma Heights; wherefore, it shall be in full force and effect immediately after its passage by Council and approval by the Mayor.

PASSED: _____ PRESIDENT OF COUNCIL

ATTEST: _____
CLERK OF COUNCIL APPROVED

FILED WITH
THE MAYOR: _____ MAYOR MARIE GALLO

EXHIBIT A

~~CHAPTER 769~~

~~Short Term Rentals~~

~~769.01 Definitions.~~

~~769.02 Purpose; intent.~~

~~769.03 Short term rentals as conditional uses; permit required.~~

~~769.04 Application for short term rental permit, new and renewal.~~

~~769.05 Short term rental host requirements.~~

~~769.06 General development standards.~~

~~769.07 Required information.~~

~~769.08 Transfer of short term rental permit not permitted.~~

~~769.09 Discrimination prohibited.~~

~~769.10 Other prohibited acts.~~

~~769.99 Penalty.~~

~~769.01 DEFINITIONS.~~

~~—The following terms as used in this chapter shall have the meanings given herein.~~

~~—(a) "Commissioner" means the Building Commissioner or the Commissioner's authorized designee.~~

~~—(b) "Dwelling" shall be synonymous with the definitions of dwelling, dwelling structure, dwelling unit, premises, or residential structure as set forth in Chapter 1394 of the Parma Heights Codified Ordinances.~~

~~—(c) "Guestroom" means a room offered to the public for a fee that contains, at a minimum, provisions for sleeping.~~

~~—(d) "Hosting platform" means a person or entity in whatever form or format that facilitates, through advertising or any other means, a short term rental booking transaction for accommodations between a short term rental host and short term rental guest, including, but not limited to, reservations and/or collection of payment for such accommodations on behalf of the short term rental host.~~

~~—(e) "Owner" means an individual(s), corporation or partnership that has legal title to and control of a dwelling.~~

~~—(f) "Permanent occupant" means any person(s) who resides in a dwelling more than fifty one percent of the time during a calendar year, and the dwelling in which person(s) reside shall be referred to as their primary residence.~~

~~—(g) "Primary residence" means a residence which is the usual place of return for housing as documented by at least two of the following: Motor vehicle registration, driver's license, tax documents, lease or a utility bill. An owner or permanent occupant can only have one primary residence.~~

~~—(h) "Short term rental" means any dwelling that is rented wholly or partly for a fee and for thirty consecutive days or less by persons other than the permanent occupant or owner from which the permanent occupant or owner receive monetary compensation. Apartments and/or apartment buildings, regulated by Chapter 711 of the Parma Heights Codified Ordinances entitled "Apartment Buildings", are specifically disallowed as a short-term rental.~~

~~—(i) "Short term rental guest" means any person who rents temporary lodging from a short term rental host, or through a hosting platform on behalf of the short term rental host, for less than thirty consecutive days.~~

~~—(j) "Short-term rental host (host)" means the owner or permanent occupant of a short-term rental who offers the short-term rental for temporary lodging.~~

~~—(k) "Short-term rental operation" means the occupancy of any room or dwelling of any short-term rental.~~

~~—(l) "Transient guest" means person who occupies a room or rooms for sleeping accommodations for less than thirty consecutive days.~~

~~{Ord. 2024-91. Passed 3-10-25.}~~

~~769.02 PURPOSE; INTENT.~~

~~—Short term rentals are unique, semi-commercial operations that adapt a residential environment into a lodging concept, limited in scope and operation. The use is clearly of a commercial nature, but may at times be more in keeping with a residential environment. The purpose of this chapter is to provide a systematic set of requirements to ensure that such operations, if appropriate for a residential or commercial area, shall not adversely impact adjacent uses as a result of the commercial aspects of the structure and property.~~

~~Short term rentals shall be the subordinate to the principal use of a structure as a single-family dwelling. The intent of this chapter is not to provide an opportunity for the establishment of an intensive commercial lodging business, which would be considered appropriate within an intensive commercial or planned commercial zoning district, but rather in certain locations to provide a limited commercial use in a residential or commercial district.~~

~~{Ord. 2024-91. Passed 3-10-25.}~~

~~769.03 SHORT TERM RENTALS AS CONDITIONAL USES; PERMIT REQUIRED.~~

~~—(a) Short term rentals are hereby classified as a conditional use which may be permitted in Single Family Zoned Districts in accordance with the corresponding standards and requirements of the Planning and Zoning Code. Conditional use permit issued pursuant to Chapter 1135 of the Parma Heights Codified Ordinances shall be required in order to allow said permit shall be effective for one year at an annual cost of two hundred dollars (\$200.00) by the City. If the permit fee has not been received by the Department of Public Service by January 1, a late fee shall be incurred of one hundred fifty dollars (\$150.00). Said permit shall be automatically voided by operation of law without further notice or hearing upon the sale or transfer of the real property upon which the short term rental is located.~~

~~—(b) In submitting an application for a conditional use permit, and with every reapplication, the applicant shall provide to the Planning Commission, a floor plan illustrating the proposed operation, a site plan indicating all on site improvements, if any, and any additional information as required by the Planning Commission.~~

~~—(c) Notification of the request for the conditional use permit shall be given by the Secretary of the Planning Commission to all record title holders of real property lying within 500 feet of the property line of the area requesting the conditional use approval. Said notice shall be first class mail, postage prepaid.~~

~~—(d) The application is subject to review and decision pursuant to Section 1135.05 and Section 1135.06 of the Parma Heights Codified Ordinances.~~

~~{Ord. 2024 91. Passed 3 10 25.}~~

~~769.04 APPLICATION FOR SHORT TERM RENTAL PERMIT, NEW AND RENEWAL.~~

~~—(a) Application for a new short term rental permit, and/or for renewal of a permit, shall be made to the Department of Public Service, upon approved forms, for the fee set forth in Chapter 1321 of the Parma Heights Codified Ordinances.~~

~~—(b) The application for a permit to operate a short term rental shall contain the following information:~~

~~—(1) Name of the applicant, including mailing address, telephone number, and email address. If the applicant is a corporation or partnership, the applicant shall provide the name of the entity and set forth exactly as shown on its articles of incorporation, mailing address, telephone number, and email address of the individual who is the statutory agent, president, or managing individual, the state in which the company is incorporated or registered, and the entity or corporation number. For an owner occupied short term rental application, the permanent occupant shall provide sufficient information to demonstrate compliance with the primary residency requirement as outlined in Section 769.01(g);~~

~~—(2) The legal owner or owners of the property, including mailing address, telephone number, and email address. If the property owner is a corporation or partnership, the applicant shall provide the name of the entity set forth exactly as shown on in articles of incorporation as well as the mailing address, telephone number, and email address of an individual who is the statutory agent, president, or managing individual, the state in which the company is incorporated or registered, and the entity or corporation number;~~

~~—(3) The names and addresses of any other short term rental located in City of Parma Heights that the applicant or property owner has any interest in, including, but not limited to, ownership, licensure, or management;~~

~~—(4) Name of the short term rental host, including mailing address, telephone number, and email address;~~

~~—(5) The number of guestrooms in service at the short term rental;~~

~~—(6) The names of all hosting platforms that are used by any short term rental host;~~

~~—(7) Proof of liability insurance for the rental unit;~~

~~—(8) Set forth any known, non-obvious or concealed condition, whether man-made or artificial, which may present a danger to the short-term rental guest(s);~~

~~—(9) The contact information, including a telephone phone number, of a local person with the responsibility to resolve any complaints regarding the condition, operation or maintenance of the dwelling unit; and~~

~~—(10) Set forth the trash and recycle collection days for the property and any applicable rules and regulations pertaining to leaving or storing trash on the exterior of the property.~~

~~—(c) The applicant must notify the Department of Public Service of any change in information contained in the permit application within ten days of the change.~~

~~—(d) Any change in ownership of the building, the dwelling or the business, or change in name of the short-term rental host shall void the current permit and shall require submission of a new application and the issuance of a new permit.~~

~~—(e) A short-term rental shall be assigned an individual permit account number that must be prominently displayed within the unit. The permit shall be displayed but removed upon expiration. The short-term host failing to display the permit is in violation of Section 769.99. The short-term host found to be operating with an expired permit is in violation of Section 769.99.~~

~~—(f) At least monthly, the short-term rental host or his/her designated agent or custodian shall inspect the dwelling. The short-term rental host or his/her designated agent or custodian shall immediately notify the owner of any condition existing thereupon which is in violation of any housing, building, health or sanitation provision of the Parma Heights Codified Ordinances.~~

~~—(g) The Director of Public Service may direct or cause each short term rental, or any part thereof, to be inspected annually for maintenance violations. The fee for such inspection shall be as set forth in Chapter 1321 of the Parma Heights Codified Ordinances.~~

~~—(h) The Director of Public Service shall notify the applicant in writing of any decision to deny a short term rental permit. The applicant may file a notice of appeal from said denial to the Board of Zoning Appeals pursuant to Chapter 1139 of the Parma Heights Codified Ordinances. All decisions of the Board of Zoning Appeals shall be final, subject to further administrative appeal and review pursuant to R.C. § 2506.02.~~

~~{Ord. 2024 91. Passed 3 10 25.}~~

~~769.05 SHORT TERM RENTAL HOST REQUIREMENTS.~~

~~—(a) Short Term Rental Host Requirements. A short term rental host shall be the owner of the dwelling. The short term rental host must provide one form of proof of identity, and two pieces of evidence that the dwelling is the host's primary residence or two pieces of evidence the host is the owner of the dwelling.~~

~~—(1) One short term rental permit per short term rental operation may be issued.~~

~~—(2) The short term rental host must provide written notice to the short term rental guest of:~~

~~—A. Any known, non-obvious or concealed condition, whether man-made or artificial, which may present a danger to the short term rental guest(s);~~

~~—B. The contact information, including a telephone number, of a local person with responsibility to resolve any complaints regarding the condition, operation or maintenance of the dwelling unit;~~

~~—C. Set forth the trash and recycle collection days for the property and any applicable rules and regulations pertaining to leaving or storing trash on the exterior of the property. The owner shall provide proper trash and recycling containers for the transient guest(s).~~

~~—(3) Smoke detectors shall be provided and maintained adjacent to each sleeping area in each dwelling unit as required in this chapter.~~

~~—(4) One or more carbon monoxide detection devices shall be installed and maintained as close to the center of the dwelling unit and within close proximity to the living and sleeping areas of the dwelling unit.~~

~~—(5) Occupancy shall be limited to two individuals per bedroom within the dwelling unit.~~

~~—(6) Rentals for thirty or more consecutive days by the same guest(s) will not be subject to short term rental regulations.~~

~~—(7) Compliance with all other applicable provisions of the Parma Heights Codified Ordinances related to residential housing.~~

~~—(8) All short term rental hosts must obtain liability insurance for the short term rental or provide proof that the short term rental and short term rental host are named insured under the hosting platform's liability of insurance in the amounts set forth below. Each short term rental shall at all times maintain the following insurance coverage meeting all of the following requirements: A general liability insurance policy or certificate that shall provide the minimum coverage:~~

~~—A. Not less than one million dollars (\$1,000,000). Such policy or certificate must be issued by an insurance company that is admitted to do business in the State of Ohio or by an eligible surplus lines company or risk retention group.~~

~~—B. The policy or certificate shall provide notice of cancellation of insurance to the Department of Public Service at least ten days prior to cancellation.~~

~~—C. Any cancellation of insurance required by this section shall result in an automatic revocation of the respective short term rental permit.~~

~~—(b) Records Required.~~

~~—(1) A short term rental host that offers a short term rental shall retain records to demonstrate compliance with this section, including, but not limited to, primary residency, the name of the short term rental guest responsible for the reservation and/or who rented the unit on each night, dates and duration of stay in a short term rental, and the rate charged for each short term rental on each night.~~

~~—(2) A short term rental host that provides units for short term rental use shall retain records for a period of at least four years.~~

~~—(3) If a request to inspect the records is denied, any officer or employee of the division of police, division of fire department of building may seek an administrative search warrant from a court of competent jurisdiction authorizing said inspection.~~

~~(Ord. 2024-91. Passed 3-10-25.)~~

~~769.06 GENERAL DEVELOPMENT STANDARDS.~~

~~—The following development standards apply to short term rentals.~~

~~—(a) Uses Permitted in Single Family Detached Dwellings. Short term rentals shall not be allowed in any detached structure, or in a garage. Only minimal interior modifications of said single family dwelling shall be permitted in the original architectural style of the house for safety purposes only. Interior modifications of the size of bedrooms and baths shall be permitted.~~

~~—(b) Occupation of Premises by Owner. Such owner shall be the record owner of no less than fifty percent interest of the property in question.~~

~~—(c) Compliance with Fire Protection Standards; Certificates Required. Certificates of compliance from the Parma Heights Fire Department shall be required for approval of a request for a conditional use permit for short-term leases. The following fire protection standards shall be continually met during the term of the conditional use permit, and shall be certified to exist by the City Fire Prevention Officer at the inception of the conditional use permit and annually thereafter:~~

~~—(1) There shall be a fire inspection;~~

~~—(2) There shall be ten pound ABC extinguishers per floor;~~

~~—(3) Electrical work shall conform to current residential standards according to the current version of the National Electric Code; and~~

~~—(4) No portable heating devices shall be allowed in sleeping rooms.~~

~~—(d) Consecutive Nights. Each paying guest may stay at a property designated as a short-term rental property for not more than twenty nine consecutive nights at any single visit.~~

~~—(e) Kitchen Facilities. Only one kitchen facility shall be permitted per structure for which a conditional use permit is granted to operate a short term rental. No cooking facilities of any type shall be permitted in individual guest quarters, and no food shall be served in guest quarters.~~

~~—(f) Bathrooms. A minimum of one full bathroom, including tub or shower, toilet and sink, shall be required for every two guest rooms, to be available for the exclusive use of short-term rental paying guests.~~

~~—(g) Owner Requirements. The owner must maintain current guest registration records which contain the following information about each guest: The guest's name, address, signature, and dates of accommodation. The registration records shall be kept on file for four years and upon request by any authorized City official, shall be made available for inspection by such City official during regular business hours or in case of an emergency.~~

~~—(h) Nuisance Conditions; Revocation or Suspension of Permits. Short term rentals shall not be permitted to create or continue a nuisance under either state or local law, and a conditional use permit shall be revoked or suspended by the City whenever the operation endangers, offends or interferes with the safety or rights of others so as to constitute a nuisance.~~

~~—(i) Guest Rooms. There shall be no more than three guest rooms within a single family dwelling that are utilized by short term rental customers. A guest room shall contain no less than 100 square feet of living space, not including closets.~~

~~—(j) Parking. One off street parking space shall be provided for each guest room consistent with the restrictions set forth in Section 351.14 of the Parma Heights Codified Ordinances. Such off street parking spaces shall be provided in an existing driveway, behind the existing building line, or in a garage.~~

~~—(k) Signage. One on premises, flat sign against the dwelling shall be permitted for each short term rental, not to exceed three square feet in area. The sign shall not be internally illuminated. No window display or signboard shall be allowed.~~

~~—(l) Security. Outdoor security cameras must be provided and operational. Security camera footage shall be kept for a period of thirty days. No security lighting shall be permitted which reflects or is directed out of the yard of the owner of the short-term rental.~~

~~—(m) Exits. In addition to the requirements of the Residential Code of Ohio, a minimum of two exits from the short term rental area at the level of exit discharge shall be provided.~~

~~—(n) Location. No short term rental shall be permitted within 500 feet of a school or recreational facility.~~

~~(Ord. 2024-91. Passed 3-10-25.)~~

~~769.07 REQUIRED INFORMATION.~~

~~—A resident approved to offer short term rentals shall be subject to annual inspection, and inspection at other times upon reasonable notice to the owner. In addition to the requirement set forth in Section 769.03 above, an application for and, if requested, renewal of, a conditional use permit to engage in the business of short-term rental establishment shall be accompanied by the following information:~~

~~—Short-Term Rental:~~

~~—(a) Proof of commercial general liability insurance, with limits of not less than one million dollars (\$1,000,000) per occurrence, for bodily injury and property damage arising in any way from the issuance of the permit. Each policy of insurance shall be used by an insurer authorized to do business in the State of Ohio; and include a provision requiring thirty days advance notice to the City prior to cancellation or lapse of the policy. The owner shall maintain the insurance required under this section in full force and effect for the duration of the permit period. A single violation of this subsection shall result in revocation of the permit;~~

~~—(b) A statement as to whether the owner or any controlling person has ever been convicted in any jurisdiction of any felony;~~

~~—(c) Proof that the owner has legal title to the property on which the establishment is located;~~

~~—(d) A copy of an evacuation diagram.~~

~~(Ord. 2024-91. Passed 3-10-25.)~~

~~769.08 TRANSFER OF SHORT TERM RENTAL PERMIT NOT PERMITTED.~~

~~—(a) No permit under this chapter shall be transferable to another individual, corporation, firm, partnership, association, organization or other group acting as a unit.~~

~~—(b) No permit under this chapter shall be transferable to another short-term rental operation.~~

~~{Ord. 2024-91. Passed 3-10-25.}~~

~~769.09 DISCRIMINATION PROHIBITED.~~

~~—An owner, permanent occupant, short term rental host, or operator shall not:~~

~~—(a) Decline a transient guest or short term rental guest based on race, sex, sexual orientation, gender identity or expression, color, religion, ancestry, national origin, age, disability, familial status or military status; impose any different terms or conditions based on race, sex, sexual orientation, gender identity or expression, color, religion, ancestry, national origin, age, disability, familial status or military status; or~~

~~—(b) Post any listing or make any statement that discourages or indicates a preference for or against any transient guest or short term rental guest on account of race, sex, sexual orientation, gender identity or expression, color, religion, ancestry, national origin, age, disability, familial status or military status.~~

~~{Ord. 2024-91. Passed 3-10-25.}~~

~~769.10 OTHER PROHIBITED ACTS.~~

~~—It shall be unlawful for any person engaged in the business of short term rentals to:~~

~~—(a) Exceed the scope of the permit, as set forth in this chapter;~~

~~—(b) Allow occupancy of the establishment or any part thereof to exceed one person per 125 feet of floor area, excluding elevators, stairways or other shaft enclosures;~~

~~—(c) Rent any sleeping room in the establishment for thirty-one or more consecutive days to any person other than members of the owner's family as defined in Parma Heights Zoning Ordinance;~~

~~—(d) Use or permit the use of a hot plate, coffee maker or other cooking device in any sleeping room or bathroom;~~

~~—(e) Permit any criminal activity or public nuisance to take place on the premises. If an owner knows or suspects that any criminal activity or public nuisance is taking place on or immediately adjacent to the premises, the owner shall immediately notify the Parma Heights Police Department of such fact, and shall cooperate with the Parma Heights Police Department in any investigation that may ensue; or~~

~~—(f) Knowingly make any false or misleading statement about such person's criminal background in connection with any application submitted pursuant to this chapter. A single violation of this subsection shall result in permit revocation;~~

~~—(g) Utilize any apartment or apartment building, regulated by Chapter 711 of the Parma Heights Codified Ordinances, as a short term rental.~~

~~{Ord. 2024-91. Passed 3-10-25.}~~

~~769.99 PENALTY.~~

~~—Whoever violates Section 769.10 is guilty of wrongful rental/use of residential property, a misdemeanor of the third degree. A second violation of this chapter is a misdemeanor of the second degree. Any violation of this chapter that represents a third or further violation shall be a misdemeanor of the first degree. A separate offense shall be deemed committed each day a violation occurs or continues.~~

~~{Ord. 2024-91. Passed 3-10-25.}~~

ORDINANCE NO. 2025 - 62

**AN ORDINANCE AMENDING SECTION 1171.01 OF THE PARMA HEIGHTS
CODIFIED ORDINANCES, AND DECLARING AN EMERGENCY**

WHEREAS, the Administration desires to amend Section 1171.01 of the Parma Heights Codified Ordinances.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Parma Heights, County of Cuyahoga, and State of Ohio:

Section 1: That Section 1171.01 of the Codified Ordinances is hereby amended, and as amended, shall henceforth read as shown by edits set forth in Exhibit "A", which is attached hereto and incorporated by reference.

Section 2: This Council finds and determines that all formal actions of this Council concerning and relating to the adoption of this Ordinance were taken in an open meeting of this Council and that all deliberations of the Council and of any of its Committees comprised of a majority of the members of the Council that resulted in those formal actions were in meetings open to the public, in compliance with the law.

Section 3: This Council declares this Ordinance to be an emergency measure necessary for the immediate preservation of the public health, peace, and safety of this Municipality, and for further reason that it is necessary to address concerns to protect the health, safety, welfare, peace, and comfort of the citizens of the City of Parma Heights; wherefore, it shall be in full force and effect immediately after its passage by Council and approval by the Mayor.

PASSED: _____
PRESIDENT OF COUNCIL

ATTEST: _____
CLERK OF COUNCIL APPROVED

FILED WITH
THE MAYOR: _____
MAYOR MARIE GALLO

EXHIBIT A

1171.01 PERMITTED USES.

Within any Class A District no building, structure or premises shall be used or arranged or designed to be used, except for one or more of the following uses:

- (a) A single-family dwelling;
- (b) Accessory uses customarily incident to the foregoing permitted use.
- ~~(c) Short term rentals as a conditional use, subject to all requirements of Chapter 1135 of the Parma Heights Codified Ordinances. In addition, short term rentals must meet all requirements of Chapter 769 of the Parma Heights Codified Ordinances.~~

(Ord. 1953-29. Passed 6-1-53; Ord. 2024-91. Passed 3-10-25.)

ORDINANCE NO. 2025 - 63

AN ORDINANCE AUTHORIZING THE ADMINISTRATION TO ENTER INTO A MEMORANDUM OF UNDERSTANDING WITH THE CITY OF PARMA FOR THE ESTABLISHMENT OF A DOG PARK, AND DECLARING AN EMERGENCY

WHEREAS, the cities of Parma Heights and Parma desire to enter into a Memorandum of Understanding for the establishment of a dog park located in the City of Parma Heights on real estate located at Reservoir Park at 6098 Deering Avenue in Parma Heights, Ohio; and

WHEREAS, the dog park will be open to the public for the benefit of residents of participating municipalities and their dogs.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Parma Heights, County of Cuyahoga, and State of Ohio:

Section 1: That this Administration is hereby authorized and directed to enter in a Memorandum of Understanding with the City of Parma for the establishment of a Dog Park, in the form of Exhibit "A" attached hereto and incorporated herein as though fully rewritten.

Section 2: That Council hereby authorizes the Administration to execute any further documents and/or contracts and to take any further actions necessary to apply for, receive, and/or expend funds for this project, and/or to bring this project to fruition.

Section 3: That Council hereby authorizes the Administration to receive and expend funds in furtherance of this project, in manners consistent with the Charter and Codified Ordinances of the City of Parma Heights.

Section 4: This Council finds and determines that all formal actions of this Council concerning and relating to the adoption of this Ordinance were taken in an open meeting of this Council and that all deliberations of the Council and any of its Committees comprised of a majority of the members of the Council that resulted in those formal actions were in meetings open to the public in compliance with the law.

Section 5: This Ordinance is declared to be an emergency measure necessary for the public peace, health, and safety of the Municipality, and for the further reason it is necessary to remain in compliant with grant requirements; wherefore, this Ordinance shall be in full force and effect immediately upon its passage by Council and approval by the Mayor.

PASSED: _____

PRESIDENT OF COUNCIL

ATTEST: _____

CLERK OF COUNCIL

APPROVED

FILED WITH
THE MAYOR: _____

MAYOR MARIE GALLO

EXHIBIT A

MEMORANDUM OF UNDERSTANDING FOR THE PARMA-PARMA HEIGHTS REGIONAL DOG PARK

THIS MEMORANDUM OF UNDERSTANDING FOR THE PARMA-PARMA HEIGHTS REGIONAL DOG PARK is made on this ___ day of September, 2025, by and between THE CITY OF PARMA, OHIO (“Parma”), an Ohio municipal corporation, at 6611 Ridge Road, Parma, OH 44129 and THE CITY OF PARMA HEIGHTS (“Parma Heights”), OHIO, an Ohio municipal corporation, at 6281 Pearl Road, Parma Heights, Ohio 44130.

WHEREAS, Parma and Parma Heights are entering into a non-exclusive cooperative agreement, referred to as a Memorandum of Understanding (MOU), for the establishment and construction of an off-leash dog park project known as the Parma-Parma Heights Regional Dog Park, to be located at Reservoir Park at 6098 Deering Avenue in Parma Heights, Ohio 44130; and

WHEREAS, this MOU is intended to implement two (2) Cuyahoga County Community Development Supplemental Grants (CDSG), as awarded to Parma in the amount of \$50,000.00 and another awarded to the City of Parma Heights in the amount of \$50,000.00 (collectively “Grant Funding”) to contribute to the development and improvement costs; and

WHEREAS, Parma and Parma Heights have determined to work cooperatively by utilizing their respective Departments of Public Services and other municipal resources to construct and maintain the Parma-Parma Heights Regional Dog Park at Reservoir Park.

NOW, THEREFORE, in consideration of the terms and conditions set forth herein, and for other good, valuable and sufficient consideration, the receipt of which is mutually acknowledged, the parties hereto do covenant and agree as follows:

- 1. PREMISES.** The City of Cleveland, Division of Water, has granted authorization for access to and use of Reservoir Park for recreational purposes, without a fee, including the improvements for and operation of the Parma-Parma Heights Regional Dog Park.
- 2. TERM.** The Term of this MOU shall be for ten (10) years. The commencement date of this MOU shall be the date above written or the date of signature, whichever is later. The Term may be renewed for consecutive ten (10) year terms upon the mutual consent of parties. The Term is subject to revocation of use of the Premises by Cleveland.
- 3. FUNDING.** Parma and Parma Heights each pledge to contribute \$50,000.00, that is \$50,000.00 in Grant Funding as awarded to each City, for a total of \$100,000.00, to be used for the capital budget for the costs of establishment, construction and maintenance, including insurance costs, of the Parma-Parma Heights Regional Dog Park at Reservoir Park. Such Granting Funding must be utilized in accordance with all applicable grant program restrictions and limitations. Parma and Parma Heights may contribute additional funds, labor or materials, in equal shares, if necessary. The capital budget shall include all contract costs and insurance costs, as to be detailed by the parties.

4. **CONSTRUCTION.** The Parma-Parma Heights Regional Dog Park at Reservoir Park will include installation of two (2) new fenced areas and a water utility line and renovation of existing asphalt grinding driveway and parking area. Both parties shall supply labor and materials, and separately contract, in accordance with law, for construction services, with work to be performed or supervised by their Departments of Public Service. In addition, the parties agree to acquire materials and supplies for site improvements and to share the costs equally to the extent that such costs exceed \$100,000.00 in Grant Funding.
5. **REPAIRS AND MAINTENANCE.** Parma and Parma Heights shall jointly maintain the condition of improvements for the Parma-Parma Heights Regional Dog Park, to wit, shall jointly review and plan for repair and replacement of asphalt grindings, water utilities, fencing, and lawn/landscape renovations, as jointly deemed necessary, with expense thereof shared equally. Parma Heights will perform lawn maintenance and trash removal. Parma will perform regular maintenance and clean-up as needed.
6. **OPERATION.** Operational management of the Parma-Parma Heights Regional Dog Park at Reservoir Park shall be performed jointly by Parma and Parma Heights. Parma Heights shall enforce State and local laws by and through its Police Department and Animal Control Officer. The City's may jointly determine to post signage including but not limited to restrictions on hours of operation, restricted areas, or seasonal closures.
7. **USE.** The parties agree that the access and use of the Parma-Parma Heights, Regional Dog Park shall be open to the public for recreational use, without payment of a fee, limited to designated areas as authorized by the City of Cleveland, Division of Water. If necessary, the parties agree to share the cost of removal and restoration of the premises. Parma agrees that Parma Heights may adopt Ordinances or Rules and Regulations for use of the Dog Park.
8. **INSURANCE.** The parties shall, either jointly or separately, maintain and pay all premiums for adequate insurance for the Parma-Parma Heights Regional Dog Park at Reservoir Park, naming both municipalities as Insured parties, or if required, naming Parma Heights as Insured and Parma as Additional Insured. Such general and comprehensive liability coverage shall provide not less than coverage of \$1,000,000.00 of combined single limits with an additional umbrella coverage of not less than \$5,000,000.00 above the primacy policy. If the insurance premium is paid in full by either party, the other party shall reimburse half the costs each year, and any deductible required will likewise be shared equally. If necessary and required, the Parties shall deliver to the City of Cleveland, Division of Water, certificates evidencing the existence and amount of the insurance required above, as well as Certificate of Additional Insurance in favor of the City of Cleveland.
9. **GOVERNING LAW; SEVERABILITY.** This Agreement and its performance shall be governed, interpreted and regulated by and in accordance with the laws of the State of Ohio.

IN WITNESS WHEREOF, the parties have executed this Agreement on this ____ day of

September, 2025.

FOR THE CITY OF PARMA, OHIO:

Timothy J. DeGeeter, Mayor

Date:

FOR THE CITY OF PARMA HEIGHTS, OHIO:

Marie Gallo, Mayor _____

Date: _____

RESOLUTION NO. 2025 - 64

A RESOLUTION AUTHORIZING THE ADMINISTRATION TO ACCEPT AND EXPEND A GRANT FROM THE EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT 2024 THROUGH THE OHIO OFFICE OF CRIMINAL JUSTICE SERVICES (OCJS) FOR A COMPUTER SERVER AND ASSOCIATED EQUIPMENT FOR USE BY THE PARMA HEIGHTS POLICE DEPARTMENT, AND DECLARING AN EMERGENCY

WHEREAS, the Ohio Office of Criminal Justice Services approved the Parma Heights application for grant funding from the Edward Byrne Memorial Justice Assistance Grant 2024; and

WHEREAS, the Edward Byrne Memorial Justice Assistance Grant 2024 will provide partial funding for a computer server with associated equipment; and

WHEREAS, the City of Parma Heights will be required to match twenty-five percent (25%) of the grant monies at \$12,115.17. OCJS will provide seventy-five percent (75%) of the original project cost at \$36,345.49, for a total amount of \$48,460.66.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Parma Heights, County of Cuyahoga, and State of Ohio:

Section 1: That the Administration is hereby authorized and directed to accept and expend monies from the Edward Byrne Memorial Justice Assistance Grant 2024 through the Ohio Office of Criminal Justice Services for a computer server and associated equipment for use by the Parma Heights Police Department, and to execute the subgrant award agreement as described in Exhibit "A", attached hereto and incorporated by reference.

Section 2: That Council hereby authorizes the obligation and expenditure of twenty-five percent (25%) matching funds, currently calculated at \$12,115.17, required to satisfactorily comply with the grant.

Section 3: That Council hereby authorizes the Administration to execute any further documents and/or contracts and to take any further actions necessary to apply for, receive, and/or expend grant awards.

Section 4: This Council finds and determines that all formal actions of this Council concerning and relating to the adoption of this Resolution were taken in an open meeting of this Council and that all deliberations of the Council and of any of its Committees comprised of a majority of the members of the Council that resulted in those formal actions were in meeting open to the public, in compliance with the law.

Section 5: This Resolution is declared to be an emergency measure necessary for the immediate preservation of the public health, safety, and welfare of said City and for the further reason it is necessary to update the computer servers within the Police Department to avoid a

disruption in public service; wherefore, this Resolution shall be in full force and effect from and immediately after its passage by Council and approval by the Mayor.

PASSED: _____

PRESIDENT OF COUNCIL

ATTEST: _____

CLERK OF COUNCIL

APPROVED

FILED WITH
THE MAYOR: _____

MAYOR MARIE GALLO



SUBGRANT AWARD AGREEMENT

Subgrant Number: 2024-JG-A03-50529

Title: 2024-2025 Technology Replacement

In accordance with the provisions of the Consolidated Appropriations Act, FY 2005, Public Law 108-447; 118 Stat. 2862, Catalog of Federal Domestic Assistance (CDFA) 16.738 Edward Byrne Memorial Justice Assistance Grant 2024 funded through the U.S. Department of Justice Bureau of Justice Assistance, the Ohio Office of Criminal Justice Services, as the duly authorized State Agency, hereby approves the project application submitted as complying with the requirements of the Agency for the fiscal year indicated in the subgrant number above and awards to the foregoing Subgrantee a Subgrant as follows:

Table with 4 columns: Subgrantee, Implementing Agency, Award Periods, Closeout Deadline, and Award Amounts (OCJS Funds, Cash Match, Inkind Match, Project Total).

The terms set forth in the 'Responsibility for Claims' section of the OCJS Standard Federal Subgrant Conditions Handbook are subject to Ohio law, including section 3345.15 of the Ohio Revised Code and the Ohio Constitution. As a result, those terms may not apply to subgrant recipients who are political subdivisions of the state, and do not apply to state instrumentalities.

This Subgrant is subject to the statements as set forth in the approved Programmatic and Budget Application submitted and approved revisions thereto, as well as the OCJS Standard Federal Subgrant Conditions and Special Conditions to this Subgrant, which are attached hereto and hereby included by reference herein. The Subgrant is also bound by all applicable federal guidelines, as referenced in the Standard Conditions. Revisions to this Subgrant Award Agreement must be approved in writing by OCJS.

The Subgrant shall become effective as of the award date, for the period indicated, upon return to OCJS of this Subgrant Award Agreement executed on the behalf of the Subgrantee's and Implementing Agency's authorized official in the space provided below.

Handwritten signature of Nicole M. Dehner

Nicole M. Dehner, Executive Director
Ohio Office of Criminal Justice Services

07/08/2025

Award Date

The Subgrantee agrees to serve as the official subrecipient of the award, agrees to provide the required match as indicated above, and assumes overall responsibility for the compliance with the terms and conditions of the award. I hereby accept this subgrant on behalf of the Subgrantee.

The Implementing Agency agrees to comply with the terms and conditions of the award. I hereby accept this subgrant on behalf of the Implementing Agency.

Mayor
Marie Gallo

Date

Chief
Steven Greene

Date

Mission Statement

"to save lives, reduce injuries and economic loss, to administer Ohio's motor vehicle laws and to preserve the safety and well being of all citizens with the most cost-effective and service-oriented methods available."

ORDINANCE NO. 2025 - 65

AN ORDINANCE AMENDING SECTION 965.11 ENTITLED “SOLID WASTE COLLECTION FEE” OF THE CODIFIED ORDINANCES OF THE CITY OF PARMA HEIGHTS, AND DECLARING AN EMERGENCY

WHEREAS, the collection and disposal of garbage and refuse in the City is a matter which affects the public health, welfare and safety of all City residents; and

WHEREAS, the City of Parma Heights wishes to maintain the highest level of public services to City residents; and

WHEREAS, the Ohio Revised Code Section 701.05 and Chapter 965 of the Codified Ordinances permit the assessment for the Solid Waste Fee Collection; and

WHEREAS, Codified Ordinances Section 965.11 (a) provides that the Council establish a rate for solid waste collection and disposal; and

WHEREAS, the Department of Finance has determined the applicable monthly rate for collections and disposal services occurring in 2026 at \$20.00 per residence and \$19.00 for qualified residents with a Homestead Exemption; which rate is to be levied on the 2025 property tax duplicate, for collection in 2026; and

WHEREAS, the Council and Mayor are desirous of amending Section 965.11 of the Codified Ordinances, entitled Solid Waste Collection Fee, to certify to the County Fiscal Officer the costs due to the City for waste collection fees.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Parma Heights, County of Cuyahoga and State of Ohio:

Section 1: That Section 965.11 of the Codified Ordinances shall be amended and, as amended, shall henceforth read as shown by edits set forth in Exhibit “A”, which is attached hereto and incorporated by reference.

Section 2: Section 965.11 of the Codified Ordinances as it has heretofore existed is hereby repealed effective immediately.

Section 3: This Council finds and determines that all formal actions of this Council concerning and relating to the adoption of this Ordinance were taken in an open meeting of this Council and that all deliberations of the Council and of any of its Committees comprised of a majority of the members of the Council that resulted in those formal actions were in meetings open to the public, in compliance with the law.

Section 4: This Council declares this Ordinance to be an emergency measure for the immediate preservation of the public health, peace, and safety of this Municipality, and for the further reason that waste collection fees are necessary for the usual daily operation of the

Municipality; wherefore, it shall be in full force and effect immediately after its passage by Council and approval by the Mayor.

PASSED: _____

PRESIDENT OF COUNCIL

ATTEST: _____
CLERK OF COUNCIL

APPROVED

FILED WITH
THE MAYOR: _____

MAYOR MARIE GALLO

EXHIBIT A

965.11 SOLID WASTE COLLECTION FEE.

(a) For solid waste collection and disposal, the City shall charge to each residential dwelling within the municipality a monthly rate to be paid by the owner of said property. Such rate shall be twenty dollars and zero cents (\$20.00) ~~seventeen dollars and seventy-seven cents (\$17.77)~~ per month per residence and nineteen dollars and zero cents (\$19.00) ~~sixteen dollars and seventy-seven cents (\$16.77)~~ per month for qualified residents with Homestead Exemption for collection and disposal services occurring in 2026; which rate is to be levied on the 2025 property tax duplicate for collection in 2026. The Council shall review the monthly rate to be paid by the owner(s) of a residential dwelling within the municipality on a yearly basis to determine the necessity and amount of fee for the ensuing year.

(b) A residential dwelling is defined as a dwelling within the corporate limits of the municipality occupied by a person or group of persons, and multiple dwelling units where units have private means of egress.

(c) It is a determination of this Council to proceed with the assessing for the cost and expense of waste collection within the City in accordance with R.C. § 701.05 and this section, upon the residential properties, as defined in paragraph (b) herein, in the City of Parma Heights on file in the Office of the County Fiscal Officer for the 2025 tax duplicate and collection in the year 2026.

(d) The waste collection fee so assessed through the residential tax duplicate shall be reimbursed to the City by the County Fiscal Officer; and shall be credited to the General Fund of the City of Parma Heights.

(e) The Finance Director is authorized and directed to send to the Office of the County Fiscal Officer certified copies of this section in such numbers as are required.

ORDINANCE NO. 2025 – 66

AN ORDINANCE AUTHORIZING AND DIRECTING THE ADMINISTRATION TO ENTER INTO AGREEMENTS FOR TECHNOLOGY SERVICES AND CYBER RISK MANAGEMENT WITH SIMVAY LLC, AND DECLARING AN EMERGENCY

WHEREAS, the Administration has determined the need for and recommends technology services and cyber risk management to facilitate the City’s information technology systems; and

WHEREAS, the use of technology services and cyber risk management provided by Simvay LLC will provide efficiency and security within the City’s information technology systems; and

WHEREAS, Council may authorize the personal services described in the agreements between the City of Parma Heights and Simvay LLC, in the forms identified in Exhibit “A”, attached hereto, and made a part hereof as though fully rewritten without advertising for bids and without competitive bidding process based upon the authority granted to it in Article V Section 6 of the Charter.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Parma Heights, County of Cuyahoga and State of Ohio:

Section 1: The Administration is authorized and directed to enter into Agreements between the City of Parma Heights and Simvay LLC, in the forms identified in Exhibit “A”, attached hereto, and made a part hereof as though fully rewritten, and to expend funds for personal services in satisfaction of those Agreements.

Section 2: This Council finds and determines that all formal actions of this Council concerning and relating to the adoption of this Ordinance were taken in an open meeting of this Council and that all deliberations of the Council and of any of its Committees comprised of a majority of the members of the Council that resulted in those formal actions were in meetings open to the public, in compliance with the law.

Section 3: This Ordinance is declared to be an emergency measure necessary for the public peace, health, and safety of the Municipality, and for the further reason it is necessary for the City to continue to utilize the technical expertise and resources of Simvay LLC to assist the City with information technology systems and cyber risk management to avoid a disruption in public service; wherefore, this Ordinance shall be in full force and effect immediately upon its passage by Council and approval by the Mayor.

PASSED: _____

PRESIDENT OF COUNCIL

ATTEST: _____
CLERK OF COUNCIL

APPROVED

FILED WITH
THE MAYOR: _____

MAYOR MARIE GALLO

ORDINANCE 2025 - 38

AN ORDINANCE APPROPRIATING FUNDS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF PARMA HEIGHTS, OHIO FOR THE PERIOD COMMENCING JANUARY 1, 2025 TO AND INCLUDING DECEMBER 31, 2025, REPEALING ORDINANCE 2024-86, AS AMENDED, AND DECLARING AN EMERGENCY

BE IT ORDAINED by the Council of the City of Parma Heights, County of Cuyahoga and State of Ohio:

Section 1. Funding for the current expenses and other expenditures of the City of Parma Heights, Ohio, for the period commencing January 1, 2025 and ending December 31, 2025, the sums set forth in the attached “Exhibit A, as amended”, is set aside and appropriated.

Section 2. Ordinance No. 2024-86 that was passed by Council on December 9, 2024 is repealed.

Section 3. This Council finds and determines that all formal actions of this Council concerning and relating to the adoption of the Ordinance were taken in an open meeting of this Council and that all deliberations of the Council and of any of its Committees comprised of a majority of the members of the Council that resulted in those formal actions were in meetings open to the public, in compliance with the law.

Section 4. The Department of Finance is authorized to draw warrants from any of the foregoing appropriations upon receiving the proper requisition, certificate, and voucher therefore; approved by the officers authorized by law to approve same, or an Ordinance or Resolution to make the expenditure, provided that no warrants shall be drawn or paid for salaries or wages except to persons employed by authority of and in accordance with law and Ordinance.

Section 5: This Council declares this Ordinance to be an emergency measure for the immediate preservation of the public health, peace, and safety of this Municipality and for the further reason that said Ordinance must be enacted as soon as possible to authorize payment, and to maintain the full faith and credit of the Municipality; wherefore, it shall be in full force and effect immediately after its passage by Council and approved by the Mayor. ~~That this Resolution shall take effect and be in foree from and after the earliest date provided for by law.~~

PASSED: _____

PRESIDENT OF COUNCIL

ATTEST: _____
CLERK OF COUNCIL

APPROVED

FILED WITH
THE MAYOR: _____

MAYOR MARIE GALLO

Exhibit A

City of Parma Heights	Original 2025 Appropriations	1st Amended Appropriations	Proposed Appropriations
<u>General Fund</u>			
<u>Police</u>			
Personal Services & Benefits	\$5,156,758	\$0	\$5,156,758
Other Operations & Maintenance	\$975,000	\$0	\$975,000
	\$6,131,758	\$0	\$6,131,758
<u>Fire</u>			
Personal Services & Benefits	\$4,447,897	\$0	\$4,447,897
Other Operations & Maintenance	\$510,000	\$0	\$510,000
	\$4,957,897	\$0	\$4,957,897
<u>Safety</u>			
Personal Services & Benefits	\$597,978	(\$75,000)	\$522,978
Other Operations & Maintenance	\$472,500	\$0	\$472,500
	\$1,070,478	(\$75,000)	\$995,478
<u>Health</u>			
Other Operations & Maintenance	\$170,000	(\$3,096)	\$166,904
	\$170,000	(\$3,096)	\$166,904
<u>Recreation</u>			
Personal Services & Benefits	\$141,214	\$0	\$141,214
Other Operations & Maintenance	\$17,500	\$14,167	\$31,667
	\$158,714	\$14,167	\$172,881
<u>Building</u>			
Personal Services & Benefits	\$595,820	\$25,000	\$620,820
Other Operations & Maintenance	\$105,000	\$0	\$105,000
	\$700,820	\$25,000	\$725,820
<u>Economic Development</u>			
Personal Services & Benefits	\$108,891	\$0	\$108,891
Other Operations & Maintenance	\$3,000	\$35,000	\$38,000
	\$111,891	\$35,000	\$146,891
<u>Basic Utility Services</u>			
Personal Services & Benefits	\$0	\$0	\$0
Other Operations & Maintenance	\$1,754,260	\$0	\$1,754,260
	\$1,754,260	\$0	\$1,754,260
<u>Mayor</u>			
Personal Services & Benefits	\$260,471	(\$20,000)	\$240,471
Other Operations & Maintenance	\$17,500	\$0	\$17,500
	\$277,971	(\$20,000)	\$257,971
<u>Council</u>			
Personal Services & Benefits	\$186,243	\$3,200	\$189,443
Other Operations & Maintenance	\$21,500	\$0	\$21,500
	\$207,743	\$3,200	\$210,943
<u>Planning/Zoning</u>			

Exhibit A

City of Parma Heights	Original 2025 Appropriations	1st Amended Appropriations	Proposed Appropriations
Other Operations & Maintenance	\$4,000	\$0	\$4,000
	\$4,000	\$0	\$4,000
Finance			
Personal Services & Benefits	\$454,267	\$0	\$454,267
Other Operations & Maintenance	\$427,000	\$0	\$427,000
	\$881,267	\$0	\$881,267
Mayor's Court			
Personal Services & Benefits	\$142,357	\$0	\$142,357
Other Operations & Maintenance	\$31,000	\$0	\$31,000
	\$173,357	\$0	\$173,357
Custodial			
Personal Services & Benefits	\$14,260	\$0	\$14,260
Other Operations & Maintenance	\$15,000	\$0	\$15,000
	\$29,260	\$0	\$29,260
Law			
Personal Services & Benefits	\$199,576	\$0	\$199,576
Other Operations & Maintenance	\$47,400	\$0	\$47,400
	\$246,976	\$0	\$246,976
General Government			
Personal Services & Benefits	\$0	\$0	\$0
Other Operations & Maintenance	\$707,000	\$65,671	\$772,671
Transfers - Out	\$3,095,000	\$0	\$3,095,000
	\$3,802,000	\$65,671	\$3,867,671
Total General Fund Disbursements	\$20,678,392	\$44,942	\$20,723,334
SCMR Fund			
Personal Services & Benefits	\$1,958,008	\$0	\$1,958,008
Other Operations & Maintenance	\$840,000	\$0	\$840,000
	\$2,798,008	\$0	\$2,798,008
State Highway			
Other Operations & Maintenance	\$80,000	\$5,000	\$85,000
	\$80,000	\$5,000	\$85,000
Cemetery			
Other Operations & Maintenance	\$0	\$0	\$0
	\$0	\$0	\$0
Parks Maintenance Fund			
Personal Services & Benefits	\$554,713	\$0	\$554,713

Exhibit A

City of Parma Heights	Original 2025 Appropriations	1st Amended Appropriations	Proposed Appropriations
Other Operations & Maintenance	\$232,915	\$0	\$232,915
	\$787,628	\$0	\$787,628
Senior Center Fund			
Personal Services & Benefits	\$435,142	\$0	\$435,142
Other Operations & Maintenance	\$95,000	\$0	\$95,000
	\$530,142	\$0	\$530,142
CDBG			
Other Operations & Maintenance	\$200,000	\$0	\$200,000
	\$200,000	\$0	\$200,000
FEMA Grant Fund			
Other Operations & Maintenance	\$0	\$0	\$0
	\$0	\$0	\$0
Drug Enforcement Trust			
Personal Services & Benefits	\$0	\$0	\$0
Other Operations & Maintenance	\$0	\$0	\$0
Capital Outlay	\$0	\$0	\$0
	\$0	\$0	\$0
Law Enforcement Trust Fund			
Other Operations & Maintenance	\$50,000	\$0	\$50,000
	\$50,000	\$0	\$50,000
Dare Fund			
Personal Services & Benefits	\$0	\$0	\$0
Other Operations & Maintenance	\$0	\$0	\$0
	\$0	\$0	\$0
Law Enforce Training			
Personal Services & Benefits	\$0	\$0	\$0
Other Operations & Maintenance	\$400	\$0	\$400
	\$400	\$0	\$400
Police Donations (PACT)			
Police - Other Expense	\$3,000	\$0	\$3,000
	\$3,000	\$0	\$3,000
Permissive Fund			
Other Operations & Maintenance	\$125,000	\$0	\$125,000
Transfers - Out	\$0	\$0	\$0
	\$125,000	\$0	\$125,000
Police Pension Fund			
Employers Share	\$760,000	\$0	\$760,000
	\$760,000	\$0	\$760,000

Exhibit A

City of Parma Heights	Original 2025 Appropriations	1st Amended Appropriations	Proposed Appropriations
Fire Pension Fund			
Employers Share	\$795,000	\$0	\$795,000
	\$795,000	\$0	\$795,000
Coronavirus Relief Fund			
Other Operations & Maintenance	\$0	\$0	\$0
	\$0	\$0	\$0
Mayor's Court Computer Fund			
Other Operations & Maintenance	\$4,500	\$0	\$4,500
Capital Outlay	\$0	\$0	\$0
	\$4,500	\$0	\$4,500
Indigent Driver Fund			
Other Operations & Maintenance	\$5,000	\$0	\$5,000
Capital Outlay	\$0	\$0	\$0
	\$5,000	\$0	\$5,000
Ambulance Billing Fund			
Other Operations & Maintenance	\$60,000	\$0	\$60,000
Transfers - Out	\$1,000,000	\$0	\$1,000,000
	\$1,060,000	\$0	\$1,060,000
School Zone Safety			
Other Operations & Maintenance	\$250,000	\$0	\$250,000
Capital Outlay	\$0	\$500,000	\$500,000
	\$250,000	\$500,000	\$750,000
Opioid Settlement			
Other Operations & Maintenance	\$25,000	\$0	\$25,000
Capital Outlay	\$0	\$0	\$0
	\$25,000	\$0	\$25,000
Grant Special Revenue			
Other Operations & Maintenance	\$50,000	(\$50,000)	\$0
Capital Outlay	\$0	\$0	\$0
	\$50,000	(\$50,000)	\$0
Special Bond Retirement Fund			
Debt Principal & Interest	\$4,049,020	\$0	\$4,049,020
Other	\$0	\$37,485	\$37,485
	\$4,049,020	\$37,485	\$4,086,505
Capital Improvement Fund			
Capital Outlay	\$967,762	\$2,035,000	\$3,002,762
Advances Out	\$0	\$1,000,000	\$1,000,000
	\$967,762	\$3,035,000	\$4,002,762

Exhibit A

City of Parma Heights	Original 2025 Appropriations	1st Amended Appropriations	Proposed Appropriations
Capital Projects Fund			
Other Operations & Maintenance	\$0	\$0	\$0
Capital Outlay	\$1,397,000	\$650,000	\$2,047,000
Advances Out	\$0	\$1,000,000	\$1,000,000
	\$1,397,000	\$1,650,000	\$3,047,000
Medical Self Insurance Fund			
Medical Payments	\$3,029,000	\$0	\$3,029,000
	\$3,029,000	\$0	\$3,029,000
Fleet Maintenance Fund			
Employee Expense	\$425,314	\$0	\$425,314
Other Expense	\$585,000	\$0	\$585,000
	\$1,010,314	\$0	\$1,010,314
Worker's Compensation Fund			
WC Payments	\$257,500	\$0	\$257,500
	\$257,500	\$0	\$257,500
Total Appropriations 2025	\$38,912,666	\$5,222,427	\$44,135,093

Schedule of Transfers

<u>Fund</u>	<u>To</u>	<u>Amount</u>	<u>Adjust</u>	<u>Amended Amount</u>
From	To			
General Fund	SCMR	\$1,300,000		\$1,300,000
General Fund	Senior	\$250,000		\$250,000
General Fund	Police	\$625,000		\$625,000
General Fund	Fire	\$670,000		\$670,000
General Fund	Recreation	\$250,000		\$250,000
EMS	GF	\$1,000,000		\$1,000,000
		\$4,095,000	\$0	\$4,095,000

Schedule of Advances

<u>Fund</u>	<u>To</u>	<u>Amount</u>	<u>Adjust</u>	<u>Amended Amount</u>
From	To			
Capital Improvement Fund	School Zone Safety	\$0	\$1,000,000	\$1,000,000
Capital Projects Fund	Special Bond Ret	\$0	\$1,000,000	\$1,000,000
		\$0	\$2,000,000	\$2,000,000