



Planning Commission Minutes January 5, 2026

Chairman McCall called the City of Parma Heights Planning Commission and Public Hearing meeting of Monday, January 5, 2026, to order at 5:30 p.m.

Clerk Allen: Roll Call: Humphrey, DeSouza, Sepich, Litten, McCall.

OTHERS PRESENT: Assistant Law Director O'Malley, Chief Building Official Marty Surella, Service Director Sepik and Clerk Allen.

Pledge of Allegiance is spoken.

Chairman McCall asked to approve the December 1, 2025 Planning Commission meeting minutes. Motioned by DeSouza; seconded by Sepich.

Clerk Allen: Roll Call: DeSouza, Sepich, Litten, Humphrey, McCall

Minutes approved

Chairman McCall opened the floor for the Election of the Chair and stated that he enjoys doing it, but if anyone else is interested please speak to your desire.

Mr. Litten and Mr. Sepich stated that you do a great job and would like to keep you as the Chairman.

Chairman McCall asked for a motion for Jim McCall to be the Chair of the Commission. Motioned by Sepich; seconded by DeSouza.

Clerk Allen: Roll Call: Sepich, Litten, Humphrey, DeSouza, McCall

Chairman McCall thanked everyone and stated that he looks forward to working with you all again for another year. Chairman McCall stated the we will now recess to hear the public hearing for ordinance 2025 – 96, item 7 on the agenda. Motioned to move to recess by DeSouza; seconded Sepich

Clerk Allen: Roll Call: Litten, Humphrey, DeSouza, Sepich, McCall

Director O'Malley called the Public Hearing on Ordinance 2025 - 96; first I'd like to ask Clerk Allen if the required notification has been published in a newspaper of general circulation?

Clerk Allen responded: Yes, it was.

Director O'Malley I would like to ask the general public if anyone would like to speak to this item? Seeing none. Calling a second time are there any members of the public that wish to be heard during this public hearing? Seeing none. Third and final call to the public if there is anyone that would wish to be heard on the matter of this public hearing. Seeing none. I would now recommend that you close the public hearing and proceed with the remaining matters on your agenda.

Chairman McCall asked for a motion to adjourn the public hearing. So moved by Litten; seconded by DeSouza.

Clerk Allen: Roll Call: Humphrey, DeSouza, Sepich, Litten, McCall

Chairman McCall resumed the Planning Commission meeting to consider the following agenda item number 7. This is ordinance 2025 – 96. It's an ordinance amending section 1193.01 titled Yard Structures and Landscape Features. We've received Exhibit A, which is section 1193.01 as well the ordinance 2025 – 96. There is one minor change that is before us, (including any invisible fences). Section (i) reads: No fence, including any invisible fence, shall be erected from the sidewalk line of any property to the front projection of the building thereof, otherwise defined as the building setback line. Nothing contained in this section shall apply to shrubbery for decorative purposes, which in no event shall be permitted to grow above three feet in height when more than 15 feet from the intersection of a driveway with the public sidewalk, or 18 inches in height when less than 15 feet from the intersection of a driveway with a public sidewalk. Any trees within a side yard shall have the branches trimmed so as to provide a minimum distance of eight feet from the ground to the lowest branches when such branches are located within 15 feet of the intersection of a driveway with a public sidewalk. Any comments or questions? Some discussion was had regarding the need for the change.

DeSouza moved this back to City Council with our recommendation; seconded by Mr. Humphrey.

Clerk Allen: Roll Call: DeSouza, Sepich, Litten, Humphrey, McCall

Motion Carried.

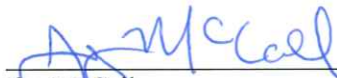
Chairman McCall stated that with no further business, I look for a motion to adjourn. So moved by DeSouza; seconded by Sepich

Clerk Allen: Roll Call: Aye: Sepich, Litten, Humphrey, DeSouza, McCall

Meeting is adjourned at 5:39 p.m.



Barbara Allen
Secretary, Planning Commission



Jim McCall
Chairman, Planning Commission