

CITY OF PARMA HEIGHTS
ADDENDUM NO. 1
Residential Solid Waste Collection, Disposal, and Recycling Services

Issue Date: Friday April 3, 2026

This Addendum is issued to provide responses to questions received from prospective bidders. All bidders shall acknowledge receipt of this Addendum in their bid submission. This Addendum becomes part of the Contract Documents.

Question 1: Contract Term and Renewal Options

Clarification is requested regarding the contract renewal provisions, including whether renewal options are at the sole discretion of the City and to address consistency between Sections referencing the two (2) one-year renewal terms.

Response: The City intends to maintain renewal options at its sole discretion. The Contract will be revised to ensure consistency between all sections referencing the two (2) one-year renewal options.

Question 2: Estimated Tonnage

Clarification is requested regarding the estimated annual tonnage, as the total stated differs from the amounts reflected in the breakdown table.

Response: The tonnage figures provided are estimates for bidding purposes only and are not guaranteed. Variations may occur due to seasonal fluctuations and reporting differences. Bidders are encouraged to rely on their own due diligence.

Question 3: Homestead Exemption

Clarification is requested regarding the administration of the Homestead Exemption cart program, including how qualifying properties are identified, how the Contractor will be notified, and whether there are any jurisdictional differences affecting eligibility.

Response: The City will provide the Contractor with a list of qualifying addresses at the start of the contract and will update this list periodically. The Contractor is not responsible for determining eligibility. The program referenced is the State of Ohio Homestead Exemption program.

Question 4: Appliances and Freon Removal

Clarification is requested regarding the requirement for removal of refrigerants from appliances, including whether pre-removal by residents may be permitted.

Response: The City will allow refrigerant-containing appliances to be set out only if refrigerant has been properly removed and the appliance is tagged or certified accordingly. The Contractor remains responsible for ensuring compliance with all applicable environmental regulations.

Question 5: Bulky Items and Excess Waste

Clarification is requested regarding bulky waste and excess waste collection requirements, including applicable volume or item limits and handling requirements for items such as mattresses and upholstered furniture.

Response: The City has identified that certain language related to bulky waste and excess waste was inadvertently placed in the incorrect section of the bid documents. The City will revise the language to clarify service limits. Bulky waste collection shall be limited to a maximum of six (6) items per week per household. Mattresses, box springs, and upholstered furniture must be wrapped in plastic and sealed prior to collection. These requirements reflect standard residential waste generation practices and shall be communicated to residents through the Contractor's educational materials.

Question 6: Disaster Management

Clarification is requested regarding the evaluation of disaster management services, including whether this component will be a factor in bid award and the level of detail required in the proposal.

Response: Disaster management will not be a primary factor in determining the lowest and best bid but will be evaluated for responsiveness and capability. The City is primarily seeking defined response methods, timelines, and unit pricing (e.g., container rates and debris removal).

Question 7: Recycling Cart Labeling Requirements

Clarification is requested regarding whether recycling cart labeling requirements apply to existing carts if the current contractor is retained.

Response: The requirement for recycling cart labeling applies to all carts in service under the Contract. If existing carts already contain labels that meet the City's current standards, replacement will not be required. However, the City reserves the right to require updated labeling if existing labels are missing, damaged, or inconsistent with the City's approved recycling program.

Question 8: Alternative Communication Methods

The Contractor requests consideration of allowing digital communication methods in place of, or in addition to, the required mailed educational materials.

Response: The City will maintain the requirement for a city approved annual mailed brochure to ensure all residents receive consistent and accessible information. The

Contractor may supplement this requirement with digital content, including materials for the City's website and electronic notifications, subject to City approval.

Question 9: Clarification on Excess Waste Collection Requirements

The Contractor requested clarification regarding the apparent conflict between container-only collection requirements and the provision for excess bagged waste collection.

Response: The City acknowledges the need for clarification. The intent of the Contract is that the Contractor shall collect excess bagged waste placed outside of the cart, subject to reasonable residential limits. The City will revise the language to clarify that excess waste collection is permitted but limited to a maximum of six (6) items or equivalent per week per household.

Question 10: Record Keeping Requirements Modification

The Contractor requests modification of the requirement to report all non-set-out units, and proposes reporting only patterns of non-participation or service-related concerns.

Response: The Contractor and the City may agree to utilize a different procedure, provided such agreement is in writing.

Question 11: Bond Requirements

Clarification is requested regarding the performance bond requirements, including acceptable bond forms, the scope of coverage, and the inclusion of penal sum (limit of liability) provisions.

Response: Bidders shall comply with the performance bond requirements as set forth in the bid documents.

Question 12: Bid Form 7

The City has identified that a portion of Bid Form 7 was inadvertently omitted from the bid documents. The corrected Table is provided below and shall replace the original table in its entirety. Bidders shall base their proposals on the revised table provided herein.

Material	Materials Accepted in Curbside Program YES or NO	Company(ies) Receiving Processed Recyclables (End Markets)
Aluminum Cans	YES	
Aluminum Cups		
Steel Cans	YES	
Mixed Paper	YES	
Box Board	YES	
Cardboard	YES	
Paper Cups		
Cartons		
Glass Bottles and Jars	YES	
PET Plastic Bottles	YES	
HDPE Plastic Jugs	YES	
PP Plastic Tubs		
PP Plastic Fast Food Cups		
Other plastic (describe)		
Other materials (describe)		

ADDENDUM ACKNOWLEDGMENT FORM

Project: Residential Solid Waste Collection, Disposal, and Recycling Services

Owner: City of Parma Heights

The undersigned Bidder hereby acknowledges receipt of the following Addendum/Addenda:

Company Name: _____

Authorized Representative: _____

Title: _____

Signature: _____

Date: _____