



**City of Parma Heights  
City Council Meeting Minutes  
December 8, 2025**

Council President Rounds called to order the Parma Heights City Council meeting: Monday, December 8, 2025, at 7:05 p.m.

**PRESENT:** Councilmembers Rounds, Maruschak, Vanek, Palmisano, DeSouza, Durichko and Clerk Allen.

**ALSO PRESENT:** Mayor Gallo, Director of Law Schneider, Assistant Director O’Malley, Service Director Sepik, Finance Director Satow, Recreation Director Sedlak and Safety Director Bova.

**Clerk Allen called the Roll Call:** Maruschak, Vanek, Palmisano, DeSouza, Durichko, Rounds

*Pledge of Allegiance was spoken*

Council President Rounds asked for a motion to excuse Councilman Kolezynski. Moved by Councilwoman DeSouza; seconded by Councilwoman Maruschak

Clerk Allen called the Roll Call: Vanek, Palmisano, DeSouza, Durichko, Maruschak, Rounds

Councilman Kolezynski is excused.

**COUNCIL MINUTES**

November 24, 2025 Parma Heights City Council Minutes

Councilwoman DeSouza motioned; seconded by Councilwoman Maruschak to approve the City Council Minutes of November 24, 2025.

Clerk Allen called Roll Call: Aye: Palmisano, DeSouza, Durichko, Maruschak, Vanek, Rounds

*Minutes Approved*

**REPORTS FROM MAYOR AND DIRECTORS**

Council President Rounds continued with Reports from Mayor and Directors, we will begin with Safety Director Bova...

Safety Director Bova: The Fire Department provided mutual aid on 6 separate occasions. They have assisted other cities with house fires; two in Brook Park, 3 in Middleburg Heights, and one in Parma. As of today’s date, the Fire Department has responded to approximately 4,000 calls for service this year. The Police Department activity between November 21 and December 6 had 17 total arrests, 104 citations issued and 14 motor vehicle accidents.

Council President Rounds: Are there any questions or comments for Director Bova? Seeing none. Recreation Director Sedlak.....

Recreation Director Sedlak: December 13<sup>th</sup> will be Story Time with Santa; we have two seatings one at 10:00 a.m. and the other at 11:30 a.m. Registration will close this Wednesday and this event is for residents only. Currently we have 47 registered for the first seating and 31 registered for the second seating. This year we partnered with Old Brook High School; they’ll provide breakfast during this event.

Councilwoman Durichko stated that I have never seen the city's holiday decorations looking so beautiful, festive and warm as they do this year. Thank you to Director Sedlak and Director Sepik, it's amazing.  
Council President Rounds asked if there are any questions or comments for Director Sedlak? Seeing none. Service Director Sepik.....

Service Director Sepik: Councilwoman Palmisano had a question from the last meeting about the leaf pick up and what happens with the leaves, I'd like to follow up on. The leaves are picked up, composted to later become top soil. They pick up in 100-yard trucks. Last year we had 44 trucks filled. Ready Notify is used to notify the residents of the beginning of our pickup. We are in our final pass currently in Section 2, leaf season is coming to an end. Please remember that Republic Service picks up yard waste all year, so you can always put them in the yard waste containers.

Council President Rounds: Are there any questions or comments for Director Sepik?

Councilwoman Durichko stated that she asked to amend her previous comment to include the mayor for the beautiful holiday lights.

Mayor Gallo acknowledged and thanked the Councilwoman, but it was truly a combined effort of the directors, especially Director Sedlak that amped up the lighting throughout the city. I was very please with the number of people that turned out for the tree lighting although the weather was awful.

Council President Rounds called upon Finance Director Satow....

Finance Director Satow: I have nothing to report this evening.

Council President Rounds: Any questions or comments for Director Satow? Seeing none. Assistant Director O'Malley, Director Schneider nice to see you this evening, Mayor Gallo....

Mayor Gallo: We have been awarded the Cuyahoga County Supplemental Grant in the amount of \$50K which will be used towards the Greenbrier Commons Tennis and Pickleball Courts. We are working on several grant opportunities at the moment. Joe Sebes's last day with the City of Parma Heights will be Monday, December 22. We thank him for his years of service; he has brought millions of dollars to city in way of grant funding over the years. The Senior Center served and/or delivered 1,109 meals over the past two weeks. This is our final regular meeting of the year. Wish you all a Happy Holiday and a Happy New Year.

Council President Rounds thanked the mayor and asked if there were any questions or comments for Mayor Gallo? Seeing none.

### COMMUNICATIONS

Council President Rounds asked for a Planning Commissions update from Councilwoman DeSouza.

Councilwoman DeSouza stated that at the Planning Commission met on Monday, December 1<sup>st</sup>. The only item on the agenda was for Crispy Chick, a new business that would like to buy the old Burger King on Pearl at Maplewood. Public Hearing was held; there was no-one in attendance. Director O'Malley recommended that a variance for the number of parking spaces, wooden fence be installed at the back of the property, and should include reducing the number of curb cuts on Pearl Road to one. Applicant will be presenting to BZA for approval to keep both curb cuts.

Council President Rounds thanked Councilwoman DeSouza and asked if there were any questions or comments? Seeing none.

### PUBLIC SESSION

Council President Rounds: Please state your name and address clearly for the Council Clerk to hear. Public Session is not a discussion nor a back and forth but it's an opportunity for you to be heard in this public forum. Notes are being taken by council and the administration. You will address your comments to me as your Council President. You will have 3 minutes to speak with Clerk Allen keeping the time. Is there anyone here this evening that would like to speak. Seeing none.

### EXECUTIVE SESSION

Council President Rounds made a motion under Miscellaneous Business to adjourn to executive session to prepare for, conduct, and/or review negotiations and/or bargaining sessions with public employees concerning their compensation and/or other terms and conditions of their employment; Seconded by DeSouza

Clerk Allen called Roll Call: DeSouza, Durichko, Maruschak, Vanek, Palmisano, Rounds

Council President stated that we are adjourned at 7:16 p.m. We are back from Executive Session at 7:45 p.m. Council President Rounds resumed the Council meeting and continued with the remaining items.

### LEGISLATION

Clerk Allen read: **ORDINANCE NO. 2025 - 84**  
**AN ORDINANCE AMENDING SECTION 179.01 ENTITLED "EMPLOYEE BENEFITS" OF THE PARMA HEIGHTS CODIFIED ORDINANCES, AND DECLARING AN EMERGENCY, AS AMENDED**

Councilwoman DeSouza motioned pursuant to Council Rule #31 to hold this item over to the next scheduled council meeting; Seconded by Councilwoman Maruschak

Clerk Allen called Roll Call: Aye: Durichko, Maruschak, Vanek, Palmisano, DeSouza, Rounds

*Ordinance is held over for another reading*

Clerk Allen read: **ORDINANCE NO. 2025 – 92**  
**AN ORDINANCE TO ESTABLISH APPROPRIATIONS FOR THE CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF PARMA HEIGHTS, OHIO DURING THE PERIOD OF JANUARY 1, 2026 TO AND INCLUDING DECEMBER 31, 2026, AND DECLARING AN EMERGENCY**

Council President Rounds stated that this is this ordinance's third reading.

Councilwoman Maruschak motioned; Seconded by Councilwoman DeSouza to move for passage.

Clerk Allen called Roll Call: Aye: Maruschak, Vanek, Palmisano, DeSouza, Durichko, Rounds

*Ordinance Passes*

Clerk Allen read: **ORDINANCE NO. 2025 – 93**  
**AN ORDINANCE AMENDING CHAPTER 619 OF THE PARMA HEIGHTS CODIFIED ORDINANCES**

Council President Rounds stated that this is this ordinance's third reading.

Councilwoman Palmisano motioned; Seconded by Councilwoman DeSouza to move for passage.

Clerk Allen called Roll Call: Aye: Vanek, Palmisano, DeSouza, Durichko, Maruschak, Rounds

*Ordinance Passes*

Clerk Allen read: **ORDINANCE NO. 2025 – 94**  
**AN ORDINANCE AMENDING SECTION 660.14 ENTITLED “FENCES” OF THE PARMA HEIGHTS CODIFIED ORDINANCES**

Council President Rounds stated that this is this ordinance’s third reading.

Councilwoman Durichko motioned; Seconded by Councilwoman DeSouza to move for passage.

Clerk Allen called Roll Call: Aye: Palmisano, DeSouza, Durichko, Maruschak, Vanek, Rounds

*Ordinance Passes*

Clerk Allen read: **ORDINANCE NO. 2025 – 95**  
**AN ORDINANCE AMENDING CHAPTER 703 ENTITLED “ADVERTISING AND SIGNS” OF THE PARMA HEIGHTS CODIFIED ORDINANCES**

Council President Rounds stated that this is this ordinance’s third reading.

Councilwoman Maruschak motioned; Seconded by Councilwoman DeSouza to move for passage.

Clerk Allen called Roll Call: Aye: DeSouza, Durichko, Maruschak, Vanek, Palmisano, Rounds

*Ordinance Passes*

Clerk Allen read: **RESOLUTION NO. 2025 – 97**  
**A RESOLUTION AUTHORIZING THE ADMINISTRATION TO ENTER INTO A CONSULTING SERVICES AGREEMENT WITH MCCAULLEY & COMPANY LLC, TO PROVIDE CONSULTING SERVICES FOR THE CITY OF PARMA HEIGHTS, AND DECLARING AN EMERGENCY**

Council President Rounds stated that this is this ordinance’s third reading.

Councilman Vanek motioned; Seconded by Councilwoman Maruschak to move for passage.

Clerk Allen called Roll Call: Aye: Durichko, Maruschak, Vanek, Palmisano, DeSouza, Rounds

*Resolution Passes*

Clerk Allen read: **ORDINANCE NO. 2025 – 98**  
**AN ORDINANCE ESTABLISHING COMPENSATION PAID TO VARIOUS EMPLOYEES OF THE CITY OF PARMA HEIGHTS, REPEALING ORDINANCE NO. 2025-3, AND DECLARING AN EMERGENCY, AS AMENDED**

Council President Rounds stated that this is this ordinance’s third reading.

Councilwoman DeSouza motioned; Seconded by Councilwoman Palmisano to accept the amendment.

Clerk Allen called Roll Call: Aye: Maruschak, Vanek, Palmisano, DeSouza, Durichko, Rounds  
Councilwoman DeSouza motioned; Seconded by Councilwoman Maruschak to suspend the rules.

Clerk Allen called Roll Call: Aye: Vanek, Palmisano, DeSouza, Durichko, Maruschak, Rounds

Councilwoman DeSouza motioned; Seconded by Councilwoman Maruschak to move for passage.

Clerk Allen called Roll Call: Aye: Palmisano, DeSouza, Durichko, Maruschak, Vanek, Rounds

*Ordinance Passes as amended.*

Clerk Allen read: **ORDINANCE NO. 2025 – 100**  
**AN ORDINANCE TO ADOPT A CYBERSECURITY PROGRAM PURSUANT TO OHIO REVISED CODE SECTION 9.64, AND DECLARING AN EMERGENCY**

Council President Rounds stated that this is this ordinance's first reading.

Councilman Vanek made a motion to suspend the rules, seconded by Councilwoman Maruschak

Clerk Allen called Roll Call: Aye: DeSouza, Durichko, Maruschak, Vanek, Palmisano, Rounds

Council President asked if there were any questions or comments on this ordinance? Seeing none.

Councilman Vanek motioned for passage, seconded by Councilwoman Maruschak

Clerk Allen called Roll Call: Aye: Durichko, Maruschak, Vanek, Palmisano, DeSouza, Rounds

*Ordinance Passes*

Clerk Allen read: **ORDINANCE NO. 2025 - 101**  
**AN ORDINANCE APPROPRIATING FUNDS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF PARMA HEIGHTS, OHIO FOR THE PERIOD COMMENCING JANUARY 1, 2025 TO AND INCLUDING DECEMBER 31, 2025, REPEALING ORDINANCE 2025-38, AND DECLARING AN EMERGENCY**

Councilwoman Maruschak motioned pursuant to Council Rule #31 to hold this item over to the next scheduled council meeting; Seconded by Councilman Vanek

Clerk Allen called Roll Call: Aye: Maruschak, Vanek, Palmisano, DeSouza, Durichko, Rounds

*Ordinance is held over for another reading*

Clerk Allen read: **RESOLUTION NO. 2025 – 103**  
**A RESOLUTION AUTHORIZING AND DIRECTING THE ADMINISTRATION TO ENTER INTO AN AGREEMENT FOR ON-CALL CONSTRUCTION CONSULTING SERVICES WITH QUALITY CONTROL INSPECTION, INC. (QCI), AND DECLARING AN EMERGENCY**

Council President Rounds stated that this is this resolution's first reading.

Councilwoman Durichko asked to make a motion to suspend the rules, seconded by Councilwoman DeSouza

Clerk Allen called Roll Call: Aye: Vanek, Palmisano, DeSouza, Durichko, Maruschak, Rounds

Council President asked if there were any questions or comments on this resolution? Seeing none.

Councilwoman Durichko motioned for passage, seconded by Councilwoman DeSouza

Clerk Allen called Roll Call: Aye: Palmisano, DeSouza, Durichko, Maruschak, Vanek, Rounds

*Resolution Passes*

Clerk Allen read: **ORDINANCE NO. 2025 – 104**

**AN ORDINANCE AUTHORIZING THE ADMINISTRATION TO ENTER INTO A COOPERATIVE AGREEMENT WITH THE CITY OF PARMA FOR PUBLIC SAFETY DISPATCH SERVICES AND TO EXPEND FUNDS, AND DECLARING AN EMERGENCY**

Council President Rounds stated that this is this ordinance's first reading.

Clerk Allen read: **RESOLUTION NO. 2025 – 105**

**A RESOLUTION AUTHORIZING AND DIRECTING THE FISCAL OFFICER OF CUYAHOGA COUNTY TO MAKE ADVANCES OF ALL PROPERTY TAXES LEVIED ON THE 2025 TAX LIST AND DUPLICATE OF THE CITY OF PARMA HEIGHTS, OHIO, AND DECLARING AN EMERGENCY**

Council President Rounds stated that this is this resolution's first reading.

Councilwoman Durichko made a motion to suspend the rules, seconded by Councilwoman DeSouza

Clerk Allen called Roll Call: Aye: DeSouza, Durichko, Maruschak, Vanek, Palmisano, Rounds

Council President asked if there were any questions or comments on this resolution? Seeing none.

Councilwoman Durichko motioned for passage, seconded by Councilwoman DeSouza

Clerk Allen called Roll Call: Aye: Durichko, Maruschak, Vanek, Palmisano, DeSouza, Rounds

*Resolution Passes*

**ADJOURNMENT**

Council President Rounds asked for a motion to adjourn? Councilwoman DeSouza motioned; seconded by Councilwoman Palmisano to adjourn the meeting.

Clerk Allen called Roll Call: Aye: Maruschak, Vanek, Palmisano, DeSouza, Durichko, Rounds

**Meeting adjourned at 7:56 p.m.**



Barbara Allen  
Clerk of Council



Tom Rounds  
President of Council