



City of Parma Heights City Council Notice and Agenda Meeting Minutes November 24, 2025

City of Parma Heights
Council Notice and Agenda Minutes
November 24, 2025

Council President Rounds called to order the Parma Heights Notice and Agenda City Council meeting: Monday, November 24, 2025, at 7:00 p.m.

PRESENT: Councilmembers Rounds, Maruschak, Vanek, Palmisano, DeSouza, Kolezynski, Durichko and Clerk Allen.

ALSO PRESENT: Mayor Gallo, Director of Law Schneider, Service Director Sepik, Finance Director Satow, Recreation Director Sedlak and Safety Director Bova.

Clerk Allen called the Roll Call: Maruschak, Vanek, Palmisano, DeSouza, Kolezynski, Durichko, Rounds

Pledge of Allegiance was spoken

COUNCIL MINUTES

November 10, 2025 Parma Heights City Council Minutes

Councilwoman DeSouza motioned; seconded by Councilwoman Maruschak to approve the City Council Minutes of November 10, 2025.

Clerk Allen called Roll Call: Aye: Vanek, Palmisano, DeSouza, Kolezynski, Durichko, Maruschak, Rounds

Minutes Approved

November 17, 2025 Parma Heights Special City Council Minutes

Councilwoman DeSouza motioned; seconded by Councilwoman Maruschak to approve the City Council Minutes of November 17, 2025.

Clerk Allen called Roll Call: Aye: Palmisano, DeSouza, Kolezynski, Durichko, Maruschak, Vanek, Rounds

Minutes Approved

November 17, 2025 Parma Heights City Council Work Session Minutes

Councilwoman DeSouza motioned; seconded by Councilwoman Maruschak to approve the City Council Minutes of November 17, 2025.

Clerk Allen called Roll Call: Aye: DeSouza, Kolezynski, Durichko, Maruschak, Vanek, Palmisano, Rounds

Minutes Approved

REPORTS FROM MAYOR AND DIRECTORS

Council President Rounds continued with Reports from Mayor and Directors, we will begin with Mayor Gallo...

Mayor Gallo began with a swearing in of a new officer to the Parma Heights Police Department.

Chief Greene introduced Officer Jordan Campbell. Jordan grew up in the City of Parma Heights. Graduated from Valley Forge High School in 2016. He has carried a desire to serve others which lead him to a career in public service. Jordan chose law enforcement because he wants his work to have real purpose. We are proud to have him.

Officer Campbell came to the front of the room and was sworn in by Mayor Gallo. He then introduced his family and took photos to commemorate the day.

Council President Rounds congratulated Officer Campbell and continued through the agenda with Director Bova...

Safety Director Bova: Congratulated Officer Campbell. There was a structure fire at the 6500 block on West 130th Street. Preliminary findings are that a candle was left burning. Dogs were rescued by our Fire Department. The OPBA contract is before you, confident that it will be ratified. The chief has joined the Blue Envelope program, which is a program that supports persons with disabilities. If they are stopped or in an emergency situation, they will present the Blue Envelope to help facilitate communication and movements with that person. We have two new officers beginning field training shortly.

Council President Rounds: Are there any questions or comments for Director Bova? Seeing none. Recreation Director Sedlak.....

Recreation Director Sedlak: November 30th is our Christmas Tree lighting; this will be from 5 – 6 p.m. on Sunday. The main lighting will be at 5:30 p.m.; the Valley Forge High School Choir will be performing, the petting farm will be there, Santa and Mrs. Claus, cookies with hot chocolate will be served, candy canes will be provided as well, dress warmly, temperatures are supposed to drop. December 13th will be story time with Santa; we have two seatings for that. Breakfast will be served during this event. The Recreation Department has a survey that is circulating, feedback is important, please complete that survey.

Council President Rounds asked if there are any questions or comments for Director Sedlak? Seeing none. Service Director Sepik.....

Service Director Sepik: Leaf pick up is continuing, our trucks are out, we are in section 3 right now, moving to section 4 tomorrow or the next day. Locations are now up on the city's website and on Facebook. We will start hauling on Monday and will be able to better gauge how things compare to last year. We are ready for snow, but it makes it difficult to continue leaf pick up. Please remember you Republic Service picks up yard waste all year, so you can always put them in the yard waste containers.

Council President Rounds asked if there were any further questions or comments. Seeing none. Finance Director Satow....

Finance Director Satow: We are focused on the 2026 budget and the year-end duties. We did have an offer accepted for a new Assistant Finance Director, she will be starting January 5th.

Council President Rounds: Any questions or comments for Director Satow? Seeing none. Assistant Director O'Malley, Director Schneider nice to see you this evening, Mayor Gallo....

Mayor Gallo: The Senior Center served and/or delivered 1,043 meals over the past two weeks. The Royal Redeemer Church in N. Royalton as well as the Red Cross are delivering full Thanksgiving meals to our seniors that are unable to get out for the holiday. The seniors will be painting ornaments, playing trivia and having apple pie and ice cream for dessert after their Thanksgiving Day lunch on Wednesday. Sunday they are going to be bringing two buses to the Tree Lighting event. Before you tonight is the Ohio Patrolman's Benevolent Association Contract, which has been ratified by our Captain and Sergeants. We will go into Executive Session to further discuss; it is on for 1 reading; the contract expires January 1st. We are optimistic that the other contracts

will be completed by the end of the year. I am asking for a hold on December 22nd, in case we are in need of a Special Meeting. The library grand opening has been postponed, as soon as I have a date, I will let council know. Wish you all a happy holiday and keep warm.

Council President Rounds thanked the mayor and asked if there were any questions or comments for Mayor Gallo? Seeing none.

COMMUNICATIONS

Council President Rounds we are going to have a Recreation Commissions update from Councilwoman Palmisano.

Councilwoman Palmisano stated that at the Recreation Commission meeting in October, we welcomed our newest member to the commission, Chase Conklin. We heard about team sports that were up in participation, baseball, t-ball, swim team. Attendance for the pool was flat, resident usage was up and non-resident usage was down. Staffing challenges with lifeguards because of the school age group that need to return to school before the pool closes. Tree lighting on Nov. 30th, and Story Time with Santa on Dec. 13th. Jan – Spring we plan on hosting basketball, volleyball and tennis clinics. The wildflower area at Nathan Hale Park that has been cleaned up. New trees will be planted at Nathan Hale as well. We talked about the Dog Park that will open this spring. Water bottle refill stations may be something we are looking at if the grants we applied for are approved.

Council President Rounds thanked Councilwoman Palmisano and asked if there were any questions or comments? Seeing none.

Council President Rounds introduced an application from the TASTE OF TRANSYLVANIA LLC, DBA TASTE OF TRANSYLVANIA, 6275 PEARL ROAD, PARMA HEIGHTS, OHIO 44130; Chief Greene after his review is offering no objection to this liquor license application. I will make a motion that we accept the application; seconded by Councilwoman Maruschak.

Clerk Allen called Roll Call: Kolezynski, Durichko, Maruschak, Vanek, Palmisano, DeSouza, Rounds

Motion carried

PUBLIC SESSION

Council President Rounds: Please state your name and address clearly for the Council Clerk to hear. Public Session is not a discussion nor a back and forth but it's an opportunity for you to be heard in this public forum. Notes are being taken by council and the administration. You will address your comments to me as your Council President. You will have 3 minutes to speak with Clerk Allen keeping the time. Is there anyone here this evening that would like to speak.

Mary and Clarence Soeder, 6351 Stumph Road. On November 3rd an unlicensed contractor, MS Tree Service performed work next door at 6355 Stumph Road. A crew asked and used our driveway for heavy equipment and the tree itself. There is cracking of my structure that they did and damages have appeared. We have witnesses that saw them. I have a repair estimate and we are requesting the city to investigate the contractors unlicensed activity and guide us on the next steps on submitting a written complaint. I do have pictures; I'd like to share. They used our driveway for cutting the trunk of the tree, sawing. The driveway is only 4 years old and we'd like to have put back into the original shape before they started all of this. They told us don't worry we're just going to put the chipper there, but they had two dump trucks, and there was tree cutter. He offered to power wash the driveway, but there are significant scratches and cracks, I think there is more damage done and a power washing it isn't going to fix it.

EXECUTIVE SESSION

Council President Rounds made a motion under Miscellaneous Business to adjourn to executive session to prepare for, conduct, and/or review negotiations and/or bargaining sessions with public employees concerning their compensation and/or other terms and conditions of their employment; Seconded by DeSouza

Clerk Allen called Roll Call: Durichko, Maruschak, Vanek, Palmisano, DeSouza, Kolezynski, Rounds

Council President stated that we are adjourned at 7:25 p.m. We are back from Executive Session at 8:41 p.m.

Council President Rounds asked without object to hold a recess to hold a public hearing on the proposed legislation (items 4, 5 and 6) of this agenda. I see no objection; we are in recess.

Director Schneider added we are now in our public meeting accordance with our Charter whenever there is an ordinance in our Zoning Code. Item 4: ORDINANCE NO. 2025 – 60 AN ORDINANCE ESTABLISHING SECTION 1195.031 OF THE CODIFIED ORDINANCES OF THE CITY OF PARMA HEIGHTS, AND DECLARING AN EMERGENCY, AS AMENDED; Item 5: ORDINANCE NO. 2025 – 61 AN ORDINANCE REPEALING CHAPTER 769 ENTITLED “SHORT-TERM RENTALS” OF THE PARMA HEIGHTS CODIFIED ORDINANCES, AND DECLARING AN EMERGENCY, AS AMENDED; and Item #6: ORDINANCE NO. 2025 – 62 AN ORDINANCE AMENDING SECTION 1171.01 OF THE PARMA HEIGHTS CODIFIED ORDINANCES, AND DECLARING AN EMERGENCY, AS AMENDED. Clerk Allen has the appropriate notice in a newspaper of general circulation gone out in the time period specified in Charter and Ordinance?

Clerk Allen responded: Yes, it has.

Director Schneider added have we received any correspondence to be added to the record this evening?

Clerk Allen responded: No, I haven't.

Director Schneider opened the floor to members of the general public, during this public meeting. Is there anyone that would like to give comment to be added to the record regarding these three items as published and required by the Codified Ordinances and the Charter? Hearing none, I'll ask a second time, is there anybody present that would like to give comment into the record? Hearing none, I'll ask a final and third time having heard no response is there anybody present that would like to give statements into the record regarding any of the three pieces of legislation? Hearing none. Mr. Chairman you have now conducted the public meeting as required by the Codified Ordinances and the Charter regarding these three items.

Council President Rounds resumed the Council meeting and continued with the remaining items.

LEGISLATION

Clerk Allen read: **ORDINANCE NO. 2025 - 84
AN ORDINANCE AMENDING SECTION 179.01 ENTITLED “EMPLOYEE BENEFITS” OF THE
PARMA HEIGHTS CODIFIED ORDINANCES, AND DECLARING AN EMERGENCY, AS AMENDED**

Council President Rounds stated that this is this ordinance's third reading.

Councilwoman DeSouza motioned pursuant to Council Rule #31 to hold this item over to the next scheduled council meeting; Seconded by Councilwoman Palmisano.

Clerk Allen called Roll Call: Aye: Maruschak, Vanek, Palmisano, DeSouza, Kolezynski, Durichko, Rounds

Ordinance is held over for another reading

Clerk Allen read: **ORDINANCE NO. 2025 – 60**
AN ORDINANCE ESTABLISHING SECTION 1195.031 OF THE CODIFIED ORDINANCES OF THE CITY OF PARMA HEIGHTS, AND DECLARING AN EMERGENCY, AS AMENDED

Council President Rounds stated that this is this ordinance's third reading.

Councilwoman Palmisano motioned; Seconded by Councilwoman DeSouza to move for passage.

Clerk Allen called Roll Call: Aye: Vanek, Palmisano, DeSouza, Kolezynski, Durichko, Maruschak, Rounds

Ordinance Passes

Clerk Allen read: **ORDINANCE NO. 2025 – 61**
AN ORDINANCE REPEALING CHAPTER 769 ENTITLED "SHORT-TERM RENTALS" OF THE PARMA HEIGHTS CODIFIED ORDINANCES, AND DECLARING AN EMERGENCY, AS AMENDED

Council President Rounds stated that this is this ordinance's third reading.

Councilwoman Maruschak motioned; Seconded by Councilwoman DeSouza to move for passage.

Clerk Allen called Roll Call: Aye: Palmisano, DeSouza, Kolezynski, Durichko, Maruschak, Vanek, Rounds

Ordinance Passes

Clerk Allen read: **ORDINANCE NO. 2025 – 62**
AN ORDINANCE AMENDING SECTION 1171.01 OF THE PARMA HEIGHTS CODIFIED ORDINANCES, AND DECLARING AN EMERGENCY, AS AMENDED

Council President Rounds stated that this is this ordinance's third reading.

Councilman Vanek motioned; Seconded by Councilwoman Maruschak to move for passage.

Clerk Allen called Roll Call: Aye: DeSouza, Kolezynski, Durichko, Maruschak, Vanek, Palmisano, Rounds

Ordinance Passes

Clerk Allen read: **RESOLUTION NO. 2025 - 86**
A RESOLUTION AUTHORIZING THE ADMINISTRATION TO ENTER INTO AN AGREEMENT WITH THE CITY OF NORTH ROYALTON TO PROVIDE FOR PRISONER HOUSING SERVICES, AND DECLARING AN EMERGENCY

Council President Rounds stated that this is this resolution's third reading.

Councilman Kolezynski motioned; Seconded by Councilwoman DeSouza to move for passage.

Clerk Allen called Roll Call: Aye: Kolezynski, Durichko, Maruschak, Vanek, Palmisano, DeSouza, Rounds

Resolution Passes

Clerk Allen read: **ORDINANCE NO. 2025 - 87**
AN ORDINANCE AUTHORIZING THE ESTABLISHMENT OF A FUND ENTITLED
“COMPENSATED ABSENCES FUND”, FOR THE CITY OF PARMA HEIGHTS, AND DECLARING
AN EMERGENCY

Council President Rounds stated that this is this ordinance’s third reading.

Councilwoman Durichko motioned; Seconded by Councilwoman DeSouza to move for passage.

Clerk Allen called Roll Call: Aye: Durichko, Maruschak, Vanek, Palmisano, DeSouza, Kolezynski, Rounds

Ordinance Passes

Clerk Allen read: **ORDINANCE NO. 2025 - 88**
AN ORDINANCE AUTHORIZING THE ESTABLISHMENT OF A FUND ENTITLED “PAYROLL
STABILIZATION FUND”, FOR THE CITY OF PARMA HEIGHTS, AND DECLARING AN
EMERGENCY

Council President Rounds stated that this is this ordinance’s third reading.

Councilwoman Palmisano motioned; Seconded by Councilwoman Maruschak to move for passage.

Clerk Allen called Roll Call: Aye: Maruschak, Vanek, Palmisano, DeSouza, Kolezynski, Durichko, Rounds

Ordinance Passes

Clerk Allen read: **ORDINANCE NO. 2025 – 92**
AN ORDINANCE TO ESTABLISH APPROPRIATIONS FOR THE CURRENT EXPENSES AND
OTHER EXPENDITURES OF THE CITY OF PARMA HEIGHTS, OHIO DURING THE PERIOD OF
JANUARY 1, 2026 TO AND INCLUDING DECEMBER 31, 2026, AND DECLARING AN EMERGENCY

Council President Rounds stated that this is this ordinance’s second reading.

Clerk Allen read: **ORDINANCE NO. 2025 – 93**
AN ORDINANCE AMENDING CHAPTER 619 OF THE PARMA HEIGHTS CODIFIED ORDINANCES

Council President Rounds stated that this is this ordinance’s second reading.

Clerk Allen read: **ORDINANCE NO. 2025 – 94**
AN ORDINANCE AMENDING SECTION 660.14 ENTITLED “FENCES” OF THE PARMA HEIGHTS
CODIFIED ORDINANCES

Council President Rounds stated that this is this ordinance’s second reading.

Clerk Allen read: **ORDINANCE NO. 2025 – 95**
AN ORDINANCE AMENDING CHAPTER 703 ENTITLED “ADVERTISING AND SIGNS” OF THE
PARMA HEIGHTS CODIFIED ORDINANCES

Council President Rounds stated that this is this ordinance’s second reading.

Clerk Allen read: **RESOLUTION NO. 2025 – 97**

A RESOLUTION AUTHORIZING THE ADMINISTRATION TO ENTER INTO A CONSULTING SERVICES AGREEMENT WITH MCCAULLEY & COMPANY LLC, TO PROVIDE CONSULTING SERVICES FOR THE CITY OF PARMA HEIGHTS, AND DECLARING AN EMERGENCY

Council President Rounds stated that this is this resolution's second reading.

Clerk Allen read: **ORDINANCE NO. 2025 – 98**

AN ORDINANCE ESTABLISHING COMPENSATION PAID TO VARIOUS EMPLOYEES OF THE CITY OF PARMA HEIGHTS, REPEALING ORDINANCE NO. 2025-3, AND DECLARING AN EMERGENCY

Council President Rounds stated that this is this ordinance's second reading.

Clerk Allen read: **RESOLUTION NO. 2025 - 99**

A RESOLUTION AUTHORIZING THE ADMINISTRATION TO ENTER INTO A COMMUNITY COST-SHARE AGREEMENT BY AND BETWEEN THE NORTHEAST OHIO REGIONAL SEWER DISTRICT (NEORS) AND THE CITY OF PARMA HEIGHTS, AND DECLARING AN EMERGENCY

Councilwoman DeSouza motioned to suspend the rules, seconded by Councilwoman Maruschak

Clerk Allen called Roll Call: Aye: Vanek, Palmisano, DeSouza, Kolezynski, Durichko, Maruschak, Rounds

Council President stated that this is this resolution's first reading are there any questions or comments? Seeing none.

Councilwoman DeSouza motioned for passage, seconded by Councilwoman Maruschak

Clerk Allen called Roll Call: Aye: Palmisano, DeSouza, Kolezynski, Durichko, Maruschak, Vanek, Rounds

Resolution Passes

Clerk Allen read: **ORDINANCE NO. 2025 – 100**

AN ORDINANCE TO ADOPT A CYBERSECURITY PROGRAM PURSUANT TO OHIO REVISED CODE SECTION 9.64, AND DECLARING AN EMERGENCY

Council President Rounds stated that this is this ordinance's first reading.

Clerk Allen read: **ORDINANCE NO. 2025 - 101**

AN ORDINANCE APPROPRIATING FUNDS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF PARMA HEIGHTS, OHIO FOR THE PERIOD COMMENCING JANUARY 1, 2025 TO AND INCLUDING DECEMBER 31, 2025, REPEALING ORDINANCE 2025-38, AND DECLARING AN EMERGENCY

Council President Rounds stated that this is this ordinance's first reading.

Clerk Allen read: **ORDINANCE NO. 2025 - 102**

AN ORDINANCE APPROVING AND AUTHORIZING THE ADMINISTRATION TO EXECUTE A COLLECTIVE BARGAINING AGREEMENT BETWEEN THE CITY OF PARMA HEIGHTS AND THE OHIO PATROLMEN'S BENEVOLENT ASSOCIATION SERGEANTS AND CAPTAINS IN THE POLICE DEPARTMENT OF THE CITY OF PARMA HEIGHTS, AND DECLARING AN EMERGENCY

Council President Rounds stated that this is this ordinance's first reading. I'd like to make a motion to suspend the rules, seconded by Councilwoman Maruschak

Clerk Allen called Roll Call: Aye: DeSouza, Kolezynski, Durichko, Maruschak, Vanek, Palmisano, Rounds

Council President asked if there were any questions or comments on this ordinance? Seeing none.

Council President Rounds motioned for passage, seconded by Councilwoman DeSouza

Clerk Allen called Roll Call: Aye: Kolezynski, Durichko, Maruschak, Vanek, Palmisano, DeSouza, Rounds

Ordinance Passes

ADJOURNMENT

Council President Rounds asked for a motion to adjourn? Councilwoman DeSouza motioned; seconded by Councilwoman Maruschak to adjourn the meeting.

Clerk Allen called Roll Call: Aye: Durichko, Maruschak, Vanek, Palmisano, DeSouza, Kolezynski, Rounds

Meeting adjourned at 8:54 p.m.



Barbara Allen
Clerk of Council



Tom Rounds
President of Council