



## City of Parma Heights City Council Meeting Minutes October 27, 2025

Council President Rounds called to order the Parma Heights City Council meeting: Monday, October 27, 2025, at 7:00 p.m.

**PRESENT:** Councilmembers Rounds, Maruschak, Vanek, DeSouza, Kolezynski, Durichko and Clerk Allen.

**ALSO PRESENT:** Mayor Gallo, Director of Law Schneider, Service Director Sepik, Finance Director Satow, Recreation Director Sedlak and Safety Director Bova.

**Clerk Allen called the Roll Call:** Maruschak, Vanek, DeSouza, Kolezynski, Durichko, Rounds

*Pledge of Allegiance was spoken*

Council President Rounds asked for a motion to excuse Councilwoman Palmisano. Moved by Councilwoman Maruschak; seconded by Councilwoman DeSouza

Clerk Allen called the Roll Call: Vanek, DeSouza, Kolezynski, Durichko, Maruschak, Rounds

Councilwoman Palmisano is excused.

### COUNCIL MINUTES

October 14, 2025 Parma Heights City Council Minutes

Councilwoman DeSouza motioned; seconded by Councilwoman Maruschak to approve the City Council Minutes of October 14, 2025.

Clerk Allen called Roll Call: Aye: DeSouza, Kolezynski, Durichko, Maruschak, Vanek, Rounds

*Minutes Approved*

### REPORTS FROM MAYOR AND DIRECTORS

Council President Rounds continued with Reports from Mayor and Directors, we will begin with Director Bova....

Safety Director Bova: Sky Lounge on Pearl has been recently sited twice for various reasons.

Council President Rounds: Are there any questions or comments for Director Bova? Seeing none. Recreation Director Sedlak.....

Recreation Director Sedlak: Our soccer season is coming to end. We are getting things put away and winterized for next year. Saturday is Parma Heights Frights on November 1. We met with Police, Fire and Service to go over the action plans. Our parks staff is working on the Commons and we have some signs being made for parking. Handicap parking will be where the library is and the event is rain or shine. We are expecting 3,500 people. There will be a live band, several food trucks, 30 pop-up vendors, 9 touch-a-trucks. November 8: Line Dancing from 1 – 4 at Cassidy. November 30: Christmas Tree lighting.

Councilwoman DeSouza asked about the general parking since the handicap parking will be back by the library?

Recreation Director Sedlak explained that the general parking is going to be across the street between the Church and the School. We will have signs up and we will have an electronic sign asking to stay out of Yorktown Lanes.

Council President Rounds responded that I want to mention that I already see a difference in the parks, the upkeep of the grass and weeds and entrances. They look very, very nice, please tell your staff it's very noticeable and they should be proud of the work they are doing. City Council will have a tent at the Parma Heights Frights as well, if council members could be there around 3:00 to help set up it would be appreciated. Any questions or comments for Director Sedlak? Seeing none. Service Director Sepik.....

Service Director Sepik: November 8th from 9 am to noon at the Service Garage there will be Campaign Sign Collection. Leaf pick up is scheduled to begin November 3<sup>rd</sup>, maps of the locations are now up on the city's website and on Facebook. Republic Service picks up yard waste all year, so you can always put them in the yard waste containers. Cleveland Water Dept. is beginning the service lining replacement (LSLR) on Lynden Oval from Aylesworth to Aylesworth, York Road from Pearl to the end, Meadowbrook from York Rd to Sutherland, Lawndale from Orchard to Rosedale, Maplecliff from Eureka to Pearl. All the residents and businesses that are affected by this were mailed letters explaining when the work will start. The Cleveland Water LSLR staff will be hand delivering a brightly colored paper to each home and business over the next few days. They will be removing the lines in the tree lawn area and replace them and make the connection back to the house.

Councilwoman Durichko stated that her lines were replaced this past year and the crew was fantastic and they did their best to put everything back, but there was some sinking and all it took was a follow-up e-mail and they came out and fixed the sinking.

Councilwoman DeSouza asked about snow on the sidewalks and trails with new sidewalk cleaner in Greenbrier or Radlick Park or Nathan Hale? The walks are used so often for walking it would be great to have them cleared off. What about behind Cassidy, can you do that pathway or no?

Service Director Sepik stated that they are constantly trying to expand that because we have the new Nathan Hale walkway. We have to make sure the equipment will fit on the trail at Radlick; it could cause more issues if it doesn't. Behind Cassidy we stay on the paved path, the workout path.

Council President Rounds asked if there were any further questions or comments. Seeing none. Finance Director Satow....

Finance Director Satow: We are focused on the 2026 budget and the revisions to the 2025 budget.

Council President Rounds: Any questions or comments for Director Satow? Seeing none. Director Schneider nice to see you this evening, Mayor Gallo....

Mayor Gallo: I'd like to congratulate Bob Satow, he stepped into the position of Finance Director in the beginning of October. We are in the process of looking for an Assistant Finance Director. Trish James at the Council's request will be at the November 10<sup>th</sup> Mayor's Caucus for an overview and update of the Senior Center. The Senior Center provided a field trip to Cassidy Theatre to see Young Frankenstein and the Brew Kettle in Strongsville. They will be holding a Halloween Celebration at the Senior Center. The Nature Works grant for the playground at the Commons was granted. Sandie Agresta stepped in to assist Joe Sebes when Christine Hnat retired, so kudos to her and Joe for all their work. We are in the process of negotiations, we have two tentative agreements, one with the FOP and OPBA just need to work a few minor details out. Hopefully they will be before in the first meeting of November, but there's no guarantee on that. We met with Service Department today and we're meeting with Fire Department on Wednesday. The Finance Department is finishing up and working with the auditors on the 2024 audit, still working on those compensated absences. It's a work in progress and

probably will be for another year or two. Internal discussions are continuing and getting everything wrapped up for the budget. The budget should be on for first reading on the November 10<sup>th</sup> meeting. Any questions, please feel free to reach out to us. At the next meeting we are looking to introduce the rest of the departments for consideration excluding Police, Fire and Service. Tentative ribbon cutting for the new library is Saturday, February 21<sup>st</sup>, 2026. Friday is Halloween and Parma Heights Trick-or-Treating is from 6:00 – 8:00 p.m. I will be bringing the McCaulley contract before council soon, they are our consultants for grants, we are looking to expanding the amount of grants that we apply for due to some changes that maybe happening at the end of year. We are going to look to them for drafting of contacts as well.

Councilwoman Maruschak asked regarding to the playground grant, would that be based on the survey that was sent out for Greenbrier Commons?

Mayor Gallo responded that we are going to be putting out another survey from the Recreation Department. Director Sedlak can speak to that...

Director Sedlak added that the grant was awarded based on that survey that Director Bacci put out, we just received word in the past couple of days about it and we are looking into the details about what's there, equipment that was chosen. Snider was the vendor chosen for the update and we need to revisit with them as well.

Councilwoman Maruschak asked what the potential timeline that new equipment would come? And would the old equipment be scrapped or used somewhere else?

Mayor Gallo responded that getting that equipment for next spring or summer maybe slim, we want to take our time and building this out correctly. The equipment that is currently there needs to be evaluated to see if we can use it somewhere else. We have no plans at the moment, but I would hope to have it installed by next fall in time for the 2027.

Councilwoman Maruschak asked for the ribbon cutting in February, does the library then open after that date or has that been determined?

Mayor Gallo responded that they will probably will open that date, but I can't confirm that. In other cities that is what they have done and according to Director Sepik they are expecting quite a few people.

Council President Rounds asked if the \$150,000 grant for the playground was the full ask?

Director Sedlak stated that there is a match, the number I saw was \$86,734 that was last year's pricing.

Council President Rounds stated that just as a thought I believe the playground equipment at Greenbrier might be in better shape than some of the equipment at Kurtz Park. It might be an opportunity to swap out some things.

Mayor Gallo responded that we will do an assessment of all the playground equipment, but the potential to swap it out could be possible if it's in pretty good shape. We will take a look at it closer as the project begins.

Council President Rounds asked if there were any questions or comments for Mayor Gallo? Seeing none.

### COMMUNICATIONS

Council President Rounds stated that we were going to have a Recreation Commissions update from Councilwoman Palmisano but we will hold that over until the next meeting when she's back and able to join us.

## PUBLIC SESSION

Council President Rounds: Please state your name and address clearly for the Council Clerk to hear. Public Session is not a discussion nor a back and forth but it's an opportunity for you to be heard in this public forum. Notes are being taken by council and the administration. You will address your comments to me as your Council President. You will have 3 minutes to speak with Clerk Allen keeping the time. Is there anyone here this evening that would like to speak.

Melanie Rak, I'm the Chief Programs Officer for the Cuyahoga County Board of Developmental Disabilities. Last December I attended one of your meetings and we are circling back again just to let folks know that this year is our 20<sup>th</sup> Anniversary of our last levy. We consider that a huge success. 2/3 of Cuyahoga Counties \$150 billion dollar budget comes to \$3.9 million continuous levy that was last past in 2005. From birth to adulthood, we support people with mental disabilities to live their best lives in their communities. Our mission is to support and empower people with DD that can learn to work and play in the community. Last year we served 234 residents here in Parma Heights and we served over 15,000 across the county. This is a 20% increase in people compared to 2005. Over the last 20 years, the levy has supported people with developmental disabilities through early intervention. Since 2021 we have granted nearly \$1 million dollars to support 50 community library's, arts and cultural recreation. This last year we awarded \$180,000 in community grants focusing on adult changing tables in public spaces. We have received a lot of positive response from that. We welcome any opportunity to talk about how we can best support you and support your residents in Parma Heights. Thank you for your time.

Council President thanked Ms. Rak for coming this evening. Continuing on to Legislation....

## LEGISLATION

Clerk Allen read: **ORDINANCE NO. 2025 - 78**

**AN ORDINANCE AUTHORIZING AND DIRECTING THE ADMINISTRATION TO ENTER INTO A CONTRACT WITH THE GENERAL HEALTH DISTRICT OF CUYAHOGA COUNTY, OHIO, TO PROVIDE HEALTH SERVICES FOR THE CITY OF PARMA HEIGHTS**

Council President Rounds stated that this is this ordinance's third reading, are there any questions or comments?  
Seeing none.

Councilwoman Durichko motioned; Seconded by Councilwoman DeSouza to move for passage.

Clerk Allen called Roll Call: Aye: Kolezynski, Durichko, Maruschak, Vanek. DeSouza, Rounds

*Ordinance Passes*

Clerk Allen read: **ORDINANCE NO. 2025 - 82**

**AN ORDINANCE AMENDING CHAPTER 618 ENTITLED "ANIMALS AND FOWL" OF THE PARMA HEIGHTS CODIFIED ORDINANCES, AS AMENDED**

Council President Rounds stated that this is this ordinance's third reading but we are going to amend this item on the floor.

Director Schneider stated that under rule number 40 requires that if an ordinance is amended after the second reading it should be held over for one more reading or if you suspend the rules, which would suspend the requirement you can go ahead to a vote.

Councilman Kolezynski motioned; Seconded by Councilwoman DeSouza to amend.

Clerk Allen called Roll Call: Aye: Durichko, Maruschak, Vanek, DeSouza, Kolezynski, Rounds

Councilman Kolezynski motioned to suspend the rules, seconded by Councilwoman Maruschak  
Clerk Allen called Roll Call: Aye: Maruschak, Vanek, DeSouza, Kolezynski, Durichko, Rounds

Councilman Kolezynski motioned for passage, seconded by Councilwoman DeSouza  
Clerk Allen called Roll Call: Aye: Vanek, DeSouza, Kolezynski, Durichko, Maruschak, Rounds

*Ordinance Passes as Amended*

Clerk Allen read: **ORDINANCE NO. 2025 - 83**  
**AN ORDINANCE AUTHORIZING THE ADMINISTRATION TO ENTER INTO AN AGREEMENT WITH RICHARD L. BOWEN + ASSOCIATES, INC. TO SERVE AS CITY ENGINEER, AND PROVIDING FOR PAYMENT FOR SERVICES RENDERED THEREUNDER**

Council President Rounds stated that this is this ordinance's second reading.

Clerk Allen read: **ORDINANCE NO. 2025 - 84**  
**AN ORDINANCE AMENDING SECTION 179.01 ENTITLED "EMPLOYEE BENEFITS" OF THE PARMA HEIGHTS CODIFIED ORDINANCES, AND DECLARING AN EMERGENCY, AS AMENDED**

Councilwoman Maruschak motioned; Seconded by Councilwoman DeSouza to accept the amendment.  
Clerk Allen called Roll Call: Aye: DeSouza, Kolezynski, Durichko, Maruschak, Vanek, Rounds

*Ordinance Amended*

Clerk Allen read: **ORDINANCE NO. 2025 - 85**  
**AN ORDINANCE AUTHORIZING THE ADMINISTRATION TO ENTER INTO AN AGREEMENT WITH AMERICAN LEGAL PUBLISHING TO PROVIDE FOR CODIFICATION SERVICES, AND DECLARING AN EMERGENCY**

Councilman Vanek motioned to suspend the rules, seconded by Councilwoman Maruschak  
Clerk Allen called Roll Call: Aye: Kolezynski, Durichko, Maruschak, Vanek, DeSouza, Rounds

Council President asked if there were any questions or comments on this ordinance? Seeing none.

Councilman Vanek motioned for passage, seconded by Councilwoman Maruschak  
Clerk Allen called Roll Call: Aye: Durichko, Maruschak, Vanek, DeSouza, Kolezynski, Rounds

*Ordinance Passes*

Clerk Allen read: **ORDINANCE NO. 2025 - 60**  
**AN ORDINANCE ESTABLISHING SECTION 1195.031 OF THE CODIFIED ORDINANCES OF THE CITY OF PARMA HEIGHTS, AND DECLARING AN EMERGENCY, AS AMENDED**

Council President Rounds stated that this is this ordinance's first reading.

Clerk Allen read: **ORDINANCE NO. 2025 - 61**  
**AN ORDINANCE REPEALING CHAPTER 769 ENTITLED "SHORT-TERM RENTALS" OF THE PARMA HEIGHTS CODIFIED ORDINANCES, AND DECLARING AN EMERGENCY, AS AMENDED**

Council President Rounds stated that this is this ordinance's first reading.

Clerk Allen read: **ORDINANCE NO. 2025 – 62**  
**AN ORDINANCE AMENDING SECTION 1171.01 OF THE PARMA HEIGHTS CODIFIED**  
**ORDINANCES, AND DECLARING AN EMERGENCY, AS AMENDED**

Council President Rounds stated that this is this ordinance’s first reading.

Clerk Allen read: **RESOLUTION NO. 2025 - 86**  
**A RESOLUTION AUTHORIZING THE ADMINISTRATION TO ENTER INTO AN**  
**AGREEMENT WITH THE CITY OF NORTH ROYALTON TO PROVIDE FOR PRISONER HOUSING**  
**SERVICES, AND DECLARING AN EMERGENCY**

Council President Rounds stated that this is this resolution’s first reading.

Clerk Allen read: **ORDINANCE NO. 2025 - 87**  
**AN ORDINANCE AUTHORIZING THE ESTABLISHMENT OF A FUND ENTITLED**  
**“COMPENSATED ABSENCES FUND”, FOR THE CITY OF PARMA HEIGHTS, AND DECLARING**  
**AN EMERGENCY**

Council President Rounds stated that this is this ordinance’s first reading.

Clerk Allen read: **ORDINANCE NO. 2025 - 88**  
**AN ORDINANCE AUTHORIZING THE ESTABLISHMENT OF A FUND ENTITLED “PAYROLL**  
**STABILIZATION FUND”, FOR THE CITY OF PARMA HEIGHTS, AND DECLARING AN**  
**EMERGENCY**

Council President Rounds stated that this is this ordinance’s first reading.

#### **ADJOURNMENT**

Council President Rounds asked for a motion to adjourn? Councilwoman DeSouza motioned; seconded by Councilwoman Maruschak to adjourn the meeting.

Clerk Allen called Roll Call: Aye: Maruschak, Vanek, DeSouza, Kolezynski, Durichko, Rounds

**Meeting adjourned at 7:28 p.m.**



Barbara Allen  
Clerk of Council



Tom Rounds  
President of Council