



Planning Commission Meeting and Public Hearing Minutes November 4, 2024

Chairman McCall called the City of Parma Heights Planning Commission meeting and Public Hearing of Monday, November 4, 2024, to order at 5:30 p.m.

Clerk Allen: Roll Call: Haase, Humphrey, Litten, Sepich, McCall.

OTHERS PRESENT: Assistant Law Director O'Malley, Chief Building Official Marty Surella, Service Director Sepich and Clerk Allen

Pledge of Allegiance is spoken.

Chairman McCall asked for a motion to approve the October 7, 2024 Planning Commission meeting minutes. Moved by Litten; seconded by Sepich

Clerk Allen: Roll Call: Aye: Humphrey, Litten, Sepich, Haase, McCall.

Minutes approved

Chairman McCall began by recessing the meeting to hold a public hearing on the proposed legislation (items 6 thru item 7) and the consideration of a Conditional Use Permit (item 8) of this agenda. Motioned by Sepich; seconded by Humphrey

Clerk Allen: Roll Call: Aye: Litten, Sepich, Haase, Humphrey, McCall.

Motion carried

Assistant Director O'Malley began the discussion stating that we have entered into a Public Hearing. There are three items before you that are subject to this public hearing. Two of them are ordinances, mandatory referrals to the Planning Commission by the Charter. The third item is a consideration of a conditional use permit for the business at 6869 W. 130th, which is conducted pursuant to section 1135.05 of the code. This provides an opportunity for interested parties to be heard on these matters. I would now invite to hear from any interested member of the public on any of these items. After the public hearing is concluded, we will return to the Planning Commissions public meeting to review these items. For the second time, I would invite any member of the public to come forward and comment on any of these items. And for a third time, I would invite public comment on these three items before you. I submit to you Chairman, the public hearing has been conducted, there were no members of the public asking to be heard on these items. I would recommend that you close the public hear and resume your regular deliberations.

Chairman McCall asked for a motion to conclude the public hearing. Motion moved by Humphrey; seconded by Sepich.

Clerk Allen: Roll Call: Aye: Sepich, Haase, Humphrey, Litten, McCall.

Motion carried

Chairman McCall continued with the consideration of a Conditional Use Permit application for the business at 6869 W. 130th Street for a Chapter 1135: Conditional Use Permit. I'd like to acknowledge the business and thank them for being here this evening. I want to thank them for investing in the city and in their business. We previously reviewed this at our last meeting. We were educated on what microblading is. Does anybody have any questions? Seeing none.

Chairman McCall looked for a motion to recommend approval of the conditional use permit to city council. Moved by Humphrey; seconded by Sepich.

Clerk Allen: Roll Call: **Aye: Haase, Humphrey, Litten, Sepich, McCall**

Recommendation accepted

Chairman McCall began by reading the next item into the record: Ordinance No. 2024 – 65: An ordinance amending Chapter 1189 entitled “Registration Required” of the Parma Heights Codified Ordinances and Ordinance No. 2024 – 66: An ordinance amending Chapter 1191 entitled “Type B Family Day-Care Homes” of the Parma Heights Codified ordinances. We had these in front of us at the last session, I felt that we had good conversation about these. We talked about the changes each of these ordinances would have for the city, what department it would fall under, how it would be managed by the city.

Mr. Surella added that when he came on board with the city, he did these inspections along with the Fire Department. These are state requirements so the Fire Department is really who should be doing these interior inspections. Fire is doing them, but we need to make clear that the Safety Director who is over the Fire Department should be in charge of these inspections. This is maintenance to these ordinances, updating.

Assistant Director O’Malley added that it’s in the zoning code, it resembles a licensing scheme and updated language to keep our codes consistent with State Law. The Director of Public Safety will be ensuring that these operations are appropriately licensed under State Law. The state has more or less asked that cities don’t prohibit these daycares within our city limits. What we are dealing with here is the registration of state licensed facilities.

Chairman McCall asked if there were any questions or comments? Chairman McCall asked for a motion to recommend ordinance 2024 – 65 to City Council. So moved by Litten; seconded by Sepich.

Clerk Allen: Roll Call: **Aye: Humphrey, Litten Sepich, Haase, McCall**

Ordinance sent to City Council

Chairman McCall asked for a motion to recommend approval of ordinance 2024 – 66 to City Council, this is the ordinance amending Chapter 1191 entitled “Type B Family Day-Care Homes” of the Parma Heights Codified ordinances. So moved by Humphrey; seconded by Litten.


Clerk Allen: Roll Call: **Aye: Litten Sepich, Haase, Humphrey, McCall**

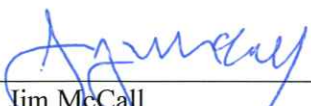
Ordinance sent to City Council

Chairman McCall asked if there’s nothing further, do I have a motion for adjournment; Motioned by Haase; seconded by Humphrey.

Clerk Allen: Roll Call: **Aye: Sepich, Haase, Humphrey, Litten, McCall**

Meeting is adjourned at 5:45 p.m.


Barbara Allen
Secretary, Planning Commission


Jim McCall
Chairman, Planning Commission