



## City of Parma Heights Council Meeting Minutes January 13, 2025

Council President Pro Tem Maruschak called the Parma Heights City Council meeting for Monday, January 13, 2025, to order at 7:10 p.m.

**PRESENT:** Council members Maruschak, Durichko, Palmisano, DeSouza, Kolezynski and Council Clerk Allen.

**ALSO PRESENT:** Mayor Gallo, Director of Law Schneider, Service Director Sepik, Recreation Director Bacci.

**Clerk Allen called the Roll Call:** Durichko, Palmisano, DeSouza, Kolezynski, Maruschak

*Pledge of Allegiance was spoken*

Council President Pro Tem Maruschak asked for a motion to excuse Council President Rounds. Motioned by Councilwoman DeSouza; seconded by Councilwoman Durichko.

Clerk Allen called Roll Call: Aye: Palmisano, DeSouza, Kolezynski, Maruschak, Durichko

Council President Rounds is excused.

### COUNCIL MINUTES

December 9, 2024 Parma Heights City Council Minutes

Councilwoman DeSouza motioned; seconded by Councilwoman Palmisano to approve the City Council Minutes of December 9, 2024.

Clerk Allen called Roll Call: Aye: DeSouza, Kolezynski, Durichko, Palmisano, Maruschak

*Minutes Approved*

December 27, 2024 Parma Heights Special City Council Minutes

Councilwoman Durichko motioned; seconded by Councilwoman Palmisano to approve the Special City Council Minutes of December 27, 2024.

Clerk Allen called Roll Call: Aye: Kolezynski, Durichko, Palmisano, DeSouza, Maruschak

*Minutes Approved*

### REPORTS FROM MAYOR AND DIRECTORS

Council President Pro Tem Maruschak continued with Reports from Mayor and Directors, we will begin with Recreation Director Bacci.....

Recreation Director Bacci: Just going over the 2024 Compliance numbers have been verified. The Recreation Department for sports activities, events and programing interacted with 13,573 people. Sports had 480 youths participate in our programs; we had 950 in attendance at our activities and we had 4,290 people attend our events. We also saw 7,850 at the pool. Thanks to the Cleveland Guardians and the Service Department we were granted

brand new bases for all of our ballfields. Youth sports registration is now open for soccer, baseball, t-ball, softball and swim teams. It really helps us if registration is done early with our commitments and leagues. Pool memberships are open as well. We are hiring for all of our pool positions. At the next council meeting we will have a date and time for the Leprechaun Hunt and Earth Day in the Commons.

Council President Pro Tem Maruschak asked if there were any questions or comments for Director Bacci?

Councilwoman Palmisano asked if a financial report on income from the pool had been completed and if a decision has been made on making the pool for Parma Heights residents only?

Recreation Director Bacci responded that I do not have those numbers in front of me, but I can get those numbers to you. For day passes we try to accommodate and work with the residents if they bring guests in with them.

Mayor Gallo added that Director Bacci can provide that to Clerk Allen so that it can be distributed among all of council.

Council President Pro Tem Maruschak asked if there is a deadline to register for sports?

Recreation Director Bacci responded that teams are set up in April for most of them. It seems very early; we have to have our commitments in so that we can schedule games.

Council President Pro Tem Maruschak called upon Service Director Sepik.....

Service Director Sepik: The Illuminating Company is starting some tree removal over by Greenbrier and Brandywine along the creek. Service Department will handle any calls you might receive from residents. With snow and salt removal; we have had very little to no complaints, but a lot of compliments. To date we have used approximately 1,000 tons of salt, crews are out constantly monitoring. January 25<sup>th</sup> we will have our holiday light recycling at the Service Garage from 9 am to noon, string lights and power strips are being accepted.

Council President Pro Tem Maruschak asked if there were any questions or comments for Director Sepik?

Councilwoman Palmisano asked if we are partnering with the Zoo for the light recycling like we did last year?

Service Director Sepik responded that we went through the county with that program. We will do the same this year.

Councilwoman DeSouza added that you said you went through 1,000 tons of salt, how are we looking on our inventory at this point?

Service Director Sepik added that on average we order 3,000 tons of salt annually. In March we ordered 1,000 tons, we have to take that amount of salt plus or minus 10% each year. If we don't take it then we have storage fees and other expenses. Our storage fee last year would have been \$50,000, so we built an additional salt dome for \$35,000 saving \$15,000 and we have additional storage. We are able to accept all the salt we need. In March we will get a better idea of what we have left and what we will need for next year.

Council President Pro Tem Maruschak welcomed Director Schneider and continued to Mayor Gallo.....

Mayor Gallo: The Senior Center has served and/or delivered 1,326 meals in the past two weeks. In lieu of a traditional Christmas party last month, our seniors had a white elephant gift exchange. There were over 70 participants. There will be two busses taking them to Southpark Mall and other special trips coming up. Kudos to Trish and her team for doing a great job with our seniors. The library construction is making great progress, they

seem to be on task to get that done by the end of the year. The CEO of the Library will be retiring this summer so they are now conducting a search for her replacement now. I would like to thank my administration, Building Department, Planning Commission and City Council for the work done thus far on the re-zoning regarding the dispensary. This is a great opportunity for economic development. We are looking forward to these companies opening within the city. Thank you to everyone that has been involved, it's been a very long process. As many of you may know Chief Czack is moving on to become the Chief Deputy of the Lorain County Sheriff's Department. She's been sworn in and is currently working part-time there, she will be with us through the end of February. While I'm sad to be losing her, I support and am very proud of this huge step that she's taking in her career. It's a testament to her talent and her reputation proceeds her not only within Cuyahoga County but beyond. We wish her well. She will be here on the 27<sup>th</sup> of January for the swearing in of Captain Greene. Also, our Safety Director Scharschmidt is moving on to become a Major for Chief Deputy for the Lorain County Sheriff's Office and will be in charge of investigations. Also, a testament to his talent. They both came up through the Parma Heights ranks together. I couldn't have picked anyone better to serve in that capacity. He was an excellent detective and when he ran the Bureau, he did an excellent job. I know he will do a great job out in Lorain County. We'll miss them both dearly but keep in touch. I will be filling the Safety Director position; I've already made an offer that has been accepted and he will be joining us in a month or two. We should have a new Police Chief in place in March. We are taking the steps to make sure the transition is a smooth one. Thank you.

Council President Pro Tem Maruschak: Thank you mayor. Any comments or questions for Mayor Gallo? Seeing none.

### COMMUNICATIONS

Council President Pro Tem Maruschak stated that we have no communications at this time.

### PUBLIC SESSION

Council President Pro Tem Maruschak: Please state your name and address clearly for the Council Clerk to hear. Public Session is not a discussion or a back and forth but it's an opportunity for you to be heard in this public forum. Notes are being taken by council and the administration. Please address all of your comments to me as your Council Pro Tem. You will have 3 minutes to speak with Clerk Allen keeping the time. I see no one wanting to make a public comment at this time. We will continue on to our Legislative portion of the agenda.

### LEGISLATION

Council President Pro Tem Maruschak asked for a motion to recess to hold a public hearing on the proposed legislation (items 3 and 4) of this agenda. So moved by Councilwoman DeSouza; seconded by Councilwoman Palmisano.

Clerk Allen called Roll Call: Aye: Durichko, Palmisano, DeSouza, Kolezynski, Maruschak

#### *Motion Carried*

Director Schneider began with a description of legislative items 3 and 4 on the agenda. Item 3 is AN ORDINANCE AMENDING CHAPTER 1189 ENTITLED "~~REGISTRATION REQUIRED COMMUNITY RESIDENTIAL FACILITIES~~" OF THE PARMA HEIGHTS CODIFIED ORDINANCES, AS AMENDED. Item 4 is AN ORDINANCE AMENDING CHAPTER 1191 ENTITLED "TYPE B FAMILY DAY-CARE HOMES" OF THE PARMA HEIGHTS CODIFIED ORDINANCES, AS AMENDED. This council first saw these items as they were introduced by the requirements of our Charter as the amendments could affect land use and our zoning code. They

were referred to the Planning Commission. There was public notice provided before going to the Planning Commission. The Planning Commission has favorably recommended them back to this council. This council has now provided public notice before formal consideration. You have had these items for two readings prior to today's date. Clerk Allen has proper notice been published in a newspaper of general circulation been given for these two items?

Clerk Allen responded yes it has.

Now that notice has been verified this council is prepared to conduct a Public Hearing. I would now invite to hear from any interested member of the public on any of these items, if interested please identify yourself, your address, if you live outside of the city, please state your home city and you are limited to no longer than 3 minutes of public comment to be added to the record. For the second time, I would invite any member of the public to come forward and comment on any of these items. And for a third time, I would invite public comment on these three items before you. Hearing none, we have satisfied the public comment portion of the public hearing and with that I you can entertain a motion to resume the council meeting and move along the legislative agenda.

Council President Pro Tem Maruschak thanked the director and asked for a motion to resume the council meeting to consider the remaining agenda items. So moved by Councilwoman DeSouza; seconded by Councilwoman Palmisano.

Clerk Allen called Roll Call: Aye: Palmisano, DeSouza, Kolezynski, Durichko, Maruschak

*Motion Carried*

Clerk Allen read: **ORDINANCE NO. 2024 - 65**  
**AN ORDINANCE AMENDING CHAPTER 1189 ENTITLED "~~REGISTRATION—REQUIRED~~**  
**COMMUNITY RESIDENTIAL FACILITIES" OF THE PARMA HEIGHTS CODIFIED ORDINANCES,**  
**AS AMENDED**

Council President Pro Tem Maruschak stated that this is the third reading for this item are there any comments or questions? Seeing none.

Councilwoman Palmisano moved for passage; seconded by Councilwoman DeSouza

Clerk Allen called Roll Call: Aye: DeSouza, Kolezynski, Durichko, Palmisano, Maruschak

*Ordinance Passes*

Clerk Allen read: **ORDINANCE NO. 2024 - 66**  
**AN ORDINANCE AMENDING CHAPTER 1191 ENTITLED "TYPE B FAMILY DAY-CARE HOMES"**  
**OF THE PARMA HEIGHTS CODIFIED ORDINANCES, AS AMENDED**

Council President Pro Tem Maruschak stated that this is the third reading for this item are there any comments or questions? Seeing none.

Councilwoman Durichko moved for passage; seconded by Councilwoman DeSouza

Clerk Allen called Roll Call: Aye: Kolezynski, Durichko, Palmisano, DeSouza, Maruschak

*Ordinance Passes*

Clerk Allen read: **ORDINANCE NO. 2024 - 92**

**AN ORDINANCE AMENDING VARIOUS CHAPTERS OF THE ADMINISTRATIVE CODE WITHIN THE PARMA HEIGHTS CODIFIED ORDINANCES, AND DECLARING AN EMERGENCY**

Council President Pro Tem Maruschak stated that this is the second reading for this item.

Clerk Allen read: **RESOLUTION NO. 2024 – 93**

**A RESOLUTION AUTHORIZING THE ADMINISTRATION TO DISPOSE OF OBSOLETE CITY VEHICLES AND EQUIPMENT AT A PUBLIC SALE THROUGH GOVPLANET/IRONPLANET**

Council President Pro Tem Maruschak stated that this is the second reading for this item.

Clerk Allen read: **RESOLUTION NO. 2025 - 1**

**A RESOLUTION EXTENDING THE TEMPORARY MORATORIUM ENACTED BY RESOLUTION 2024 – 52 FOR AN ADDITIONAL SIX (6) MONTHS, ON THE GRANTING OF ANY PERMITS ALLOWING THE OPERATION OF SHORT-TERM RENTALS WITHIN THE CITY OF PARMA HEIGHTS, AND DECLARING AN EMERGENCY**

Council President Pro Tem Maruschak asked for a motion to suspend the rules, seconded by Councilwoman DeSouza

Clerk Allen called Roll Call: Aye: Durichko, Palmisano, DeSouza, Kolezynski, Maruschak

Council President Pro Tem Maruschak stated that this is the first reading on this item. Are there any questions or comments on this resolution? Seeing none.

Council President Pro Tem Maruschak motioned; Sectioned by Councilwoman DeSouza to move for passage.

Clerk Allen called Roll Call: Aye: Palmisano, DeSouza, Kolezynski, Durichko, Maruschak

*Resolution Passes*

Clerk Allen read: **RESOLUTION NO. 2025 – 2**

**A RESOLUTION AUTHORIZING AND DIRECTING THE ADMINISTRATION TO PURCHASE ONE (1) VERMEER CHIPPER FROM VERMEER MANUFACTURING COMPANY DBA VERMEER CORPORATION THROUGH SOURCEWELL AT A PURCHASE PRICE OF \$70,518.00, AND DECLARING AN EMERGENCY**

Council President Pro Tem Maruschak stated that this is the first reading on this item.

Clerk Allen read: **ORDINANCE NO. 2025 - 3**

**AN ORDINANCE ESTABLISHING COMPENSATION PAID TO VARIOUS EMPLOYEES OF THE CITY OF PARMA HEIGHTS, REPEALING ORDINANCE NO. 2024-37, AND DECLARING AN EMERGENCY**

Councilwoman DeSouza asked for a motion to suspend the rules, seconded by Councilwoman Palmisano

Clerk Allen called Roll Call: Aye: DeSouza, Kolezynski, Durichko, Palmisano, Maruschak

Council President Pro Tem Maruschak stated that this is the first reading on this item. Are there any questions or comments on this ordinance? Seeing none.

Councilwoman DeSouza motioned; Sectioned by Councilwoman Palmisano to move for passage.

Clerk Allen called Roll Call: Aye: Kolezynski, Durichko, Palmisano, DeSouza, Maruschak

*Ordinance Passes*

Clerk Allen read: **RESOLUTION NO. 2025 - 4**

**A RESOLUTION GRANTING A CONDITIONAL USE PERMIT, WITH CONDITIONS, PURSUANT TO CHAPTER 1135 OF THE CODIFIED ORDINANCES OF THE CITY OF PARMA HEIGHTS TO PERMIT THE BUSINESS KNOWN AS DAILY RELEAF LLC DBA AYR CANNABIS DISPENSARY TO ALLOW A DUAL-USE CANNABIS DISPENSARY AND TO OPERATE A DRIVE-THRU FACILITY IN ASSOCIATION WITH A PERMITTED PRINCIPAL OR CONDITIONAL USE, AND DECLARING AN EMERGENCY**

Council President Pro Tem Maruschak stated that this is the first reading on this item.

Clerk Allen read: **RESOLUTION NO. 2025 - 5**

**A RESOLUTION GRANTING A CONDITIONAL USE PERMIT, WITH CONDITIONS, PURSUANT TO CHAPTER 1135 OF THE CODIFIED ORDINANCES OF THE CITY OF PARMA HEIGHTS TO PERMIT THE BUSINESS KNOWN AS AYR OHIO LLC TO ALLOW A DUAL-USE CANNABIS DISPENSARY AND TO OPERATE A DRIVE-THRU FACILITY IN ASSOCIATION WITH A PERMITTED PRINCIPAL OR CONDITIONAL USE, AND DECLARING AN EMERGENCY**

Council President Pro Tem Maruschak stated that this is the first reading on this item.

Clerk Allen read: **ORDINANCE NO. 2025 - 6**

**AN ORDINANCE AUTHORIZING AND DIRECTING THE ADMINISTRATION TO PURCHASE TWO (2) 2024 F-250 TRUCKS FROM VALLEY TRUCK CENTERS AT A TOTAL PURCHASE PRICE OF \$90,015.84, AND DECLARING AN EMERGENCY**

Councilman Kolezynski asked for a motion to suspend the rules, seconded by Councilwoman DeSouza

Clerk Allen called Roll Call: Aye: Kolezynski, Durichko, Palmisano, DeSouza, Maruschak

Council President Pro Tem Maruschak asked if there are any questions or comments on this item? Seeing none.

Councilman Kolezynski motioned; Sectioned by Councilwoman Durichko to move for passage.

Clerk Allen called Roll Call: Aye: Durichko, Palmisano, DeSouza, Kolezynski, Maruschak


*Ordinance Passes*

**ADJOURNMENT**

Council President Pro Tem Maruschak asked for a motion to adjourn? Councilwoman DeSouza motioned; seconded by Councilwoman Palmisano to adjourn the meeting.

Clerk Allen called Roll Call: Aye: Palmisano, DeSouza, Kolezynski, Durichko, Maruschak

**Meeting adjourned at 7:35 p.m.**



Barbara Allen  
Clerk of Council



Tom Rounds  
President of Council