



# City of Parma Heights Council Meeting Minutes November 25, 2024

City of Parma Heights  
Council Minutes  
November 25, 2024

Council President Rounds called the Parma Heights City Council meeting for Monday, November 25, 2024, to order at 7:00 p.m.

**PRESENT:** Council President Rounds, Council members Haase, Durichko, Palmisano, DeSouza, Kolezynski, Maruschak and Council Clerk Allen.

Clerk Allen called Roll Call: Aye: Haase, Durichko, Palmisano, DeSouza, Kolezynski, Maruschak, Rounds

**ALSO PRESENT:** Mayor Gallo, Director of Law Schneider, Finance Director Iaconis, Service Director Sepik, Safety Director Scharschmidt and Recreation Director Bacci.

*Pledge of Allegiance was spoken*

## COUNCIL MINUTES

November 12, 2024 Parma Heights City Council Minutes

Councilman Haase motioned; seconded by Councilwoman Maruschak to approve the City Council Minutes of November 12, 2024.

Clerk Allen called Roll Call: Aye: Durichko, Palmisano, DeSouza, Kolezynski, Maruschak, Haase, Rounds

*Minutes Approved*

## REPORTS FROM MAYOR AND DIRECTORS

Council President Rounds continued with Reports from Mayor and Directors, we will begin with Mayor Gallo.....

Mayor Gallo asked Mr. Michael Caraffi, President from the Cassidy Theatre, to the front of the room and presented a Proclamation celebrating 50 years of existence as follows: *Cassidy Theatre Celebrates 50 Years. The Cassidy Theatre, founded in 1974, has been a cultural cornerstone of Parma Heights, providing quality arts education and entertainment to our community for five decades; and Throughout its distinguished history, the Cassidy Theatre has enriched the lives of countless residents by fostering creativity, talent, and a deep appreciation for the performing arts; and the theatre has served as a vital platform for aspiring actors, directors, and stage professionals, contributing to the growth of local talent and offering residents of all ages opportunities to participate in and enjoy live performances; and through its diverse productions and programs, Cassidy Theatre has been instrumental in promoting unity and cultural enrichment, bringing people from all walks of life together to share in a common mission and vision; and the City of Parma Heights takes immense pride in recognizing and honoring the enduring legacy of Cassidy Theatre, whose 50 years of service have made a lasting impact on our community's cultural and artistic landscape; I, Marie Gallo, Mayor of the City of Parma Heights, Ohio, do hereby wish a very Happy 50th Anniversary to Cassidy Theatre.*

Council President then presented Mr. Caraffi with a Letter of Recognition signed by all of council that read: *We, the Parma Heights City Council, are incredibly honored to recognize your remarkable achievement of 50 years of providing high quality theatre to the residents of Parma Heights and Northeast Ohio. Your unwavering commitment, vast expertise, and positive influence have been instrumental in shaping our community's success over the past five decades. Throughout your history, you have consistently produced exceptional entertainment, fostered creativity and mentored many in their journey of being a contributor to the performing arts. You also have shown a deep*

*understanding of how, to bring people together, inspiring countless audiences and theatre members along the way. Your contributions to Northeast Ohio's theatre community have left a lasting legacy on our city. On behalf of everyone in Parma Heights, we express our deepest gratitude and take great pride to call you ours. You are a true asset to our city, and we are proud to celebrate this extraordinary milestone with you. Congratulations on this remarkable achievement, and we look forward to many more years of theatre and success together.*

Mr. Caraffi added that he wanted to take the opportunity to thank council, mayor and all of the directors, we would not be where we are without the partnership with Parma Heights. Back in 1974 the Cassidy Theatre was to be a hub of cultural excellence in the Greater Cleveland area and I think that we continue to strive for every day. From the bottom on our hearts, thank you for giving Cassidy Theatre, us and the artistic community of Greater Cleveland a place to call home. Thank you very much.

Kimberly Mihalik added that she is the Secretary for the Cassidy Theatre. I've grown up at Cassidy Theatre since I was 11 years old. It's been such a privilege to watch it go from Greenbrier to Cassidy and change hands. Theatres around here don't always last, so this is something really precious. This relation that the board has developed, we legitimately could not have been done without all of you. The fact that we know all of you and see you at our shows. We don't take for granted the relationship that we're building together. Thank you.

Councilman Haase stated that he was at the opening night audience in 1974. I think that Mayor Paul W. Cassidy and Elise are smiling down on you tonight and would be very proud of what has happened over the years. Congratulations.

Council President continued on with the rest of the agenda. You are welcome to stay, but feel free to excuse yourselves if you'd prefer. We'll begin with Recreation Director Bacci....

Recreation Director Bacci: At the beginning of this year, we applied for and have been awarded a grant for our equipment for softball and baseball teams for 2025. We are going to get between 30-40 new helmets and between 30-40 new face guards to protect the kiddos during play. Guidelines change over the years, so we were looking to make these upgrades in 2025 however this grant will significantly help, if not completely cover the costs in our budget. Our Mayor's Monarch Pledge of 2024 was submitted. Our Holiday Tree Lighting will be held Sunday, December 1<sup>st</sup> from 5:00 - 6 :00 p.m. and then we will have stories with Santa on Saturday, December 14<sup>th</sup>, first sitting at 10:00 a.m. and the second sitting at 12:00 p.m. The Senior Center will be providing a Hot Cocoa Bar, we'll have stories and plenty of opportunities to take photographs with Santa.

Councilwoman Maruschak asked if there has been any word about the grant for the playground?

Director Bacci stated that she would check with Mr. Sebes and get back to you as soon as I have any information.

Council President Rounds asked if there were any questions or comments for Director Bacci? Safety Director Scharschmidt....

Safety Director Scharschmidt: Good evening, Council. We had an incident at Lydia's Strudel we are addressing. Police and Fire did a nice job, the Fire Department really went the extra mile. A vehicle went through the front window, fortunately no one was injured in that incident. Police continue to search for a new hire. Hopefully we will fill that void soon. Both departments will be at the tree lighting ceremony. Police Department will be participating in the "Shop with a Cop" helping numerous families. I'd like to wish all of you a Happy Thanksgiving

Council President Rounds asked if there were any questions or comments for Director Scharschmidt? Happy Thanksgiving to you and your family as well. Service Director Sepik.....

Service Director Sepik: Leaf season continues. We are on our third pass through the city. Keep an eye on the city web-page for location information and pickup will continue until the first week of December. Yard waste collection will continue all year around, if we are unable to get to your home due to the weather, residents always have the option of bagging it and having it picked up. Happy Thanksgiving to everybody.

Director Bacci added a Happy Thanksgiving to everyone.

Council President Rounds asked if there were any questions or comments for Director Sepik? Seeing none. Finance Director Iaconis.....

Finance Director Iaconis: We are currently working on the end of the year things right now. There will be amendments to the 2024 budget for you. We will get out the list of capital including pictures for you soon. We are in the middle of medical enrollment for our healthcare. Happy Thanksgiving.

Council President Rounds asked if there were any questions for Director Iaconis? Seeing none. Law Director Schneider, nice to see you....

Director Schneider added that it's always a pleasure, Happy Thanksgiving to each of you.

Council President Rounds continued to Mayor Gallo.....

Mayor Gallo: Happy Thanksgiving to all of you and your families. The tree planting continues and should be completed by the end of the year. Still working on the Supplemental Grant for the theatre. No news on the Block Grants or SBSG grants but should be hearing something soon. The Senior Center has served and/or delivered 1,340 meals in the past two weeks. ARPA Grant funding \$6,500 went towards the Senior Center, replacing some exercise equipment including a portable mini golf course. Joe Sebes and Trish James went last Wednesday before County Council to give their presentation. Senior Center took two busses last week to the Cleveland Museum of Art and a dinner at PF Chang's. They had a great time especially at the Art Museum. This Wednesday they will be giving all 73 homebound participants and 71 congregate participants a meal plus two extra meals because the Senior Center will be closed Thursday and Friday. As Director Bacci stated the tree lighting is this Sunday, from 5:00 – 6:00 p.m. Looks like it's going to be cold. We have one more regular meeting before the end of the year. Right now, we don't foresee having to call any special meetings, but you never know though.

Council President Rounds: Thank you, mayor, any comments or questions for Mayor Gallo? Seeing none. Happy Thanksgiving from all of us to all of you.

## COMMUNICATIONS

Council President Rounds Bazar Market & Grill LLC DBA Bazar Market & Grill, 6619B Pearl Rd, Parma Heights, OH 44130. Chief Czack has submitted her documentation that states that she see's no reason to have any concerns about this request and recommends passage. I will make a motion to permit the Liquor Permit for Bazar Market & Grill, can I have a second? Seconded by Councilwoman DeSouza.

Clerk Allen called Roll Call: Aye: Palmisano, DeSouza, Kolezynski, Maruschak, Haase, Durichko, Rounds

*Motion Carries*

## PUBLIC SESSION

Council President Rounds: Please state your name and address clearly for the Council Clerk to hear. This is not a time for discussion or a back and forth but it's an opportunity for you to be heard in this public forum. Notes are being taken by council and the administration. Please address all of your comments to me as your Council

President. You will have 3 minutes to speak with Clerk Allen keeping the time. Is there is anyone who would like to speak this evening. Seeing none. We will continue on to our Legislative portion of the agenda.

### LEGISLATION

#### **2024 - 63: RESOLUTION TO BE READ BY TITLE ONLY**

Councilwoman Durichko motioned; seconded by Councilwoman DeSouza to read the following resolution by title only.

Clerk Allen called Roll Call: Aye: DeSouza, Kolezynski, Maruschak, Haase, Durichko, Palmisano, Rounds

Clerk Allen read: **RESOLUTION 2024 – 63**

**A RESOLUTION AUTHORIZING THE ADMINISTRATION TO EXECUTE A MUTUAL AGREEMENT FOR OPTION YEARS 1 & 2 OF THE CONTRACT WITH BROWNING – FERRIS INDUSTRIES OF OHIO, INC., FOR RESIDENTIAL WASTE COLLECTION AND RECYCLING SERVICES, AND DECLARING AN EMERGENCY, AS AMENDED**

Council President Rounds: This is the third reading for this resolution, if you remember this was before us at an earlier time and was pulled, now it's back before us, are there any comments or questions? Seeing none.

Director Schneider asked the Council President to adopt the amendment and suspend the rules before passage if that is the intention of City Council.

Council President Rounds asked for a motion to accept the amendments of 2024-63. Motioned by Councilman Haase, seconded by Councilwoman Durichko.

Clerk Allen called Roll Call: Aye: Kolezynski, Maruschak, Haase, Durichko, Palmisano, DeSouza, Rounds

Clerk Allen read: **RESOLUTION 2024 – 63**

**A RESOLUTION AUTHORIZING THE ADMINISTRATION TO EXECUTE A MUTUAL AGREEMENT FOR OPTION YEARS 1 & 2 OF THE CONTRACT WITH BROWNING – FERRIS INDUSTRIES OF OHIO, INC., FOR RESIDENTIAL WASTE COLLECTION AND RECYCLING SERVICES, AND DECLARING AN EMERGENCY, AS AMENDED**

Councilwoman Durichko asked for a motion to suspend the rules, seconded by Councilman Haase.

Clerk Allen called Roll Call: Aye: Maruschak, Haase, Durichko, Palmisano, DeSouza, Kolezynski, Rounds

Council President Rounds asked if there are any questions or comments? Seeing none.

Councilwoman Durichko motioned; Sectioned by Councilman Haase to move for passage.

Clerk Allen called Roll Call: Aye: Haase, Durichko, Palmisano, DeSouza, Kolezynski, Maruschak, Rounds

*Resolution Passes*

#### **2024 - 79: ORDINANCE TO BE READ BY TITLE ONLY**

Council President Rounds asked for a motion to accept the amendments of 2024-79. Motioned by Haase, seconded by Maruschak.

Clerk Allen called Roll Call: Aye: Durichko, Palmisano, DeSouza, Kolezynski, Maruschak, Haase, Rounds

Councilman Haase motioned; seconded by Councilwoman DeSouza to read the following ordinance by title only.

Clerk Allen called Roll Call: Aye: Palmisano, DeSouza Kolezynski, Maruschak, Haase, Durichko, Rounds

Clerk Allen read: **ORDINANCE NO. 2024 - 79**

**AN ORDINANCE AMENDING SECTION 909.01 ENTITLED "ADOPTION BY REFERENCE" WITHIN THE MASTER STREET TREE PLAN CHAPTER OF THE PARMA HEIGHTS CODIFIED ORDINANCES, UPDATING THE CITY'S MASTER STREET TREE PLAN, AND DECLARING AN EMERGENCY, AS AMENDED**

Councilman Haase asked for a motion to suspend the rules, seconded by Councilwoman DeSouza.

Clerk Allen called Roll Call: Aye: DeSouza, Kolezynski, Maruschak, Haase, Durichko, Palmisano, Rounds

Council President Rounds asked if there are any questions or comments on this ordinance? Seeing none.

Councilman Haase motioned; Sectioned by Councilwoman DeSouza to move for passage.

Clerk Allen called Roll Call: Aye: Kolezynski, Maruschak, Haase, Durichko, Palmisano, DeSouza, Rounds

*Ordinance Passes*

**2024 - 65: ORDINANCE TO BE READ BY TITLE ONLY**

Councilwoman Palmisano motioned; seconded by Councilwoman DeSouza to read the following ordinance by title only.

Clerk Allen called Roll Call: Aye: Maruschak, Haase, Durichko, Palmisano, DeSouza, Kolezynski, Rounds

Clerk Allen read: **ORDINANCE NO. 2024 - 65**

**AN ORDINANCE AMENDING CHAPTER 1189 ENTITLED "~~REGISTRATION REQUIRED~~ COMMUNITY RESIDENTIAL FACILITIES" OF THE PARMA HEIGHTS CODIFIED ORDINANCES, AS AMENDED**

Council President Rounds: This is the second reading for this ordinance.

**2024 - 66: ORDINANCE TO BE READ BY TITLE ONLY**

Councilman Haase motioned; seconded by Councilwoman DeSouza to read the following ordinance by title only.

Clerk Allen called Roll Call: Aye: Haase, Durichko, Palmisano, DeSouza, Kolezynski, Maruschak, Rounds

Clerk Allen read: **ORDINANCE NO. 2024 - 66**

**AN ORDINANCE AMENDING CHAPTER 1191 ENTITLED "TYPE B FAMILY DAY-CARE HOMES" OF THE PARMA HEIGHTS CODIFIED ORDINANCES, AS AMENDED**

Council President Rounds: This is the second reading for this ordinance.

**2024 - 81: ORDINANCE TO BE READ BY TITLE ONLY**

Councilman Kolezynski motioned; seconded by Councilwoman DeSouza to read the following ordinance by title only.

Clerk Allen called Roll Call: Aye: Durichko, Palmisano, DeSouza, Kolezynski, Maruschak, Haase, Rounds

Clerk Allen read: **ORDINANCE NO. 2024 - 81**

**AN ORDINANCE AUTHORIZING ALL ACTIONS NECESSARY TO ESTABLISH AN OPT-IN NATURAL GAS PROGRAM PURSUANT TO SECTION 4929.27(A)(1) OF THE OHIO REVISED CODE, JOINTLY THROUGH NOPEC AS A NOPEC MEMBER, AND DECLARING AN EMERGENCY**

Council President Rounds: This is the second reading for this ordinance.

**2024 - 82: ORDINANCE TO BE READ BY TITLE ONLY**

Councilwoman Palmisano motioned; seconded by Councilwoman DeSouza to read the following ordinance by title only.

Clerk Allen called Roll Call: Aye: Palmisano, DeSouza, Kolezynski, Maruschak, Haase, Durichko, Rounds

Clerk Allen read: **ORDINANCE NO. 2024 - 82**

**AN ORDINANCE APPROVING THE PLAN OF OPERATION AND GOVERNANCE FOR THE NOPEC OPT-IN GAS AGGREGATION PROGRAM FOR THE PURPOSE OF JOINTLY ESTABLISHING AND IMPLEMENTING AN OPT-IN GAS AGGREGATION PROGRAM AS A NOPEC MEMBER, AND DECLARING AN EMERGENCY**

Council President Rounds: This is the second reading for this ordinance.

**2024 - 83: ORDINANCE TO BE READ BY TITLE ONLY**

Councilwoman Maruschak motioned; seconded by Councilwoman DeSouza to read the following ordinance by title only.

Clerk Allen called Roll Call: Aye: DeSouza, Kolezynski, Maruschak, Haase, Durichko, Palmisano, Rounds

Clerk Allen read: **ORDINANCE NO. 2024 - 83**

**AN ORDINANCE AMENDING AND ENACTING CHAPTER 743 OF THE CODIFIED ORDINANCES OF THE CITY OF PARMA HEIGHTS, ENTITLED, "FROZEN DESSERT PEDDLERS" TO PROVIDE FOR A REVISED CHAPTER OF THE BUSINESS REGULATION CODE**

Council President Rounds: This is the second reading for this ordinance.

**2024 - 86: ORDINANCE TO BE READ BY TITLE ONLY**

Councilwoman DeSouza motioned; seconded by Councilwoman Maruschak to read the following ordinance by title only.

Clerk Allen called Roll Call: Aye: Kolezynski, Maruschak, Haase, Durichko, Palmisano, DeSouza, Rounds

Clerk Allen read: **ORDINANCE NO. 2024 - 86**

**AN ORDINANCE TO ESTABLISH APPROPRIATIONS FOR THE CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF PARMA HEIGHTS, OHIO DURING THE PERIOD OF JANUARY 1, 2025 TO AND INCLUDING DECEMBER 31, 2025, AND DECLARING AN EMERGENCY**

Council President Rounds: This is the second reading for this ordinance.

**2024 - 87: RESOLUTION TO BE READ BY TITLE ONLY**

Councilwoman Palmisano motioned; seconded by Councilman Haase to read the following resolution by title only.

Clerk Allen called Roll Call: Aye: Maruschak, Haase, Durichko, Palmisano, DeSouza Kolezynski, Rounds

Clerk Allen read: **RESOLUTION NO. 2024 - 87**

**A RESOLUTION AUTHORIZING THE ADMINISTRATION TO ENTER INTO AN AGREEMENT WITH THE CITY OF NORTH ROYALTON TO PROVIDE FOR PRISONER HOUSING SERVICES, AND DECLARING AN EMERGENCY**

Councilwoman Palmisano asked for a motion to suspend the rules, seconded by Councilwoman DeSouza.

Clerk Allen called Roll Call: Aye: Haase, Durichko, Palmisano, DeSouza, Kolezynski, Maruschak, Rounds

Council President Rounds asked if there are any questions or comments on this resolution? Seeing none.

Councilwoman Palmisano motioned; Sectioned by Councilman Haase to move for passage.

Clerk Allen called Roll Call: Aye: Durichko, Palmisano, DeSouza, Kolezynski, Maruschak, Haase, Rounds

*Resolution Passes*

**2024 - 88: RESOLUTION TO BE READ BY TITLE ONLY**

Councilwoman DeSouza motioned; seconded by Councilwoman Maruschak to read the following resolution by title only.

Clerk Allen called Roll Call: Aye: Palmisano, DeSouza Kolezynski, Maruschak, Haase, Durichko, Rounds

Clerk Allen read: **RESOLUTION NO. 2024 - 88**

**A RESOLUTION AUTHORIZING AND DIRECTING THE ADMINISTRATION TO EXECUTE A PURCHASE ORDER WITH ALL-AMERICAN FIRE EQUIPMENT THROUGH SOURCEWELL FOR THE PURCHASE OF PERSONAL PROTECTIVE EQUIPMENT, SCBA UNITS, AND FACE PIECES ASSOCIATED WITH SELF-CONTAINED BREATHING APPARATUSES AT THE PURCHASE PRICE OF TWO HUNDRED EIGHTY-THREE THOUSAND, NINE HUNDRED THIRTY-SEVEN DOLLARS (\$283,937.00), AND DECLARING AN EMERGENCY**

Councilwoman DeSouza asked for a motion to suspend the rules, seconded by Councilwoman Maruschak

Clerk Allen called Roll Call: Aye: DeSouza, Kolezynski, Maruschak, Haase, Durichko, Palmisano, Rounds

Council President Rounds asked if there are any questions or comments on this resolution? Seeing none.

Councilwoman DeSouza motioned; Sectioned by Councilwoman Maruschak to move for passage.

Clerk Allen called Roll Call: Aye: Kolezynski, Maruschak, Haase, Durichko, Palmisano, DeSouza, Rounds

*Resolution Passes*

**2024 - 89: RESOLUTION TO BE READ BY TITLE ONLY**

Councilman Kolezynski motioned; seconded by Councilman Haase to read the following resolution by title only.

Clerk Allen called Roll Call: Aye: Maruschak, Haase, Durichko, Palmisano, DeSouza Kolezynski, Rounds

Clerk Allen read: **RESOLUTION NO. 2024 - 89**

**A RESOLUTION AUTHORIZING THE ADMINISTRATION TO EXPEND FUNDS TO GRACE BROTHERS LANDSCAPING, INC., AND BOB HUGHES, INC. FOR TREE PLANTING SERVICES, AND DECLARING AN EMERGENCY**

Councilman Kolezynski asked for a motion to suspend the rules, seconded by Councilman Haase.

Clerk Allen called Roll Call: Aye: Haase, Durichko, Palmisano, DeSouza, Kolezynski, Maruschak, Rounds

Council President Rounds asked if there are any questions or comments on this resolution? Seeing none.

Councilman Kolezynski motioned; Sectioned by Councilman Haase to move for passage.

Clerk Allen called Roll Call: Aye: Durichko, Palmisano, DeSouza, Kolezynski, Maruschak, Haase, Rounds

*Resolution Passes*

**2024 - 90: RESOLUTION TO BE READ BY TITLE ONLY**

Councilwoman Durichko motioned; seconded by Councilwoman Maruschak to read the following resolution by title only.

Clerk Allen called Roll Call: Aye: Palmisano, DeSouza Kolezynski, Maruschak, Haase, Durichko, Rounds

Clerk Allen read: **RESOLUTION NO. 2024 - 90**

**A RESOLUTION AUTHORIZING THE ADMINISTRATION TO ENTER INTO AGREEMENTS TO SECURE INSURANCE COVERAGE FOR THE EMPLOYEES OF THE CITY OF PARMA HEIGHTS WITH MEDICAL MUTUAL OF OHIO, AND DECLARING AN EMERGENCY**

Councilwoman Durichko asked for a motion to suspend the rules, seconded by Councilman Haase.

Clerk Allen called Roll Call: Aye: DeSouza, Kolezynski, Maruschak, Haase, Durichko, Palmisano, Rounds

Council President Rounds asked if there are any questions or comments on this resolution? Seeing none.

Councilwoman Durichko motioned; Sectioned by Councilman Haase to move for passage.

Clerk Allen called Roll Call: Aye: Kolezynski, Maruschak, Haase, Durichko, Palmisano, DeSouza, Rounds

*Resolution Passes*

**2024 - 91: ORDINANCE TO BE READ BY TITLE ONLY**

Councilwoman Maruschak motioned; seconded by Councilwoman DeSouza to read the following ordinance by title only.

Clerk Allen called Roll Call: Aye: Maruschak, Haase, Durichko, Palmisano, DeSouza Kolezynski, Rounds

Clerk Allen read: **ORDINANCE NO. 2024 - 91**



**AN ORDINANCE PROVIDING FOR SHORT-TERM RENTALS ESTABLISHING CHAPTER 769, AMENDING CHAPTERS 1171 AND 1174, AND ESTABLISHING CHAPTER 1192 OF THE CODIFIED ORDINANCES OF THE CITY OF PARMA HEIGHTS, AND DECLARING AN EMERGENCY**

Councilwoman Maruschak asked for a motion to refer to this to the Planning Commission, seconded by Councilman Haase.

Clerk Allen called Roll Call: Aye: Haase, Durichko, Palmisano, DeSouza, Kolezynski, Maruschak, Rounds

**ADJOURNMENT**

Council President Rounds asked for a motion to adjourn? Councilman Haase motioned; seconded by Councilwoman DeSouza to adjourn the meeting.

Clerk Allen called Roll Call: Aye: Durichko, Palmisano, DeSouza, Kolezynski, Maruschak, Haase, Rounds

**Meeting adjourned at 7:35 p.m.**



Barbara Allen  
Clerk of Council



Tom Rounds  
President of Council