

Planning Commission Minutes October 7, 2024

Chairman McCall called the City of Parma Heights Planning Commission meeting of Monday, October 7, 2024, to order at 5:30 p.m.

Clerk Allen: Roll Call: Aye: Haase, Humphrey, Litten, Sepich, McCall.

OTHERS PRESENT: Law Director Schneider, Assistant Law Director O'Malley, Chief Building Official Marty Surella, Service Director Sepik and Clerk Allen

Pledge of Allegiance is spoken.

Chairman McCall asked for a motion to approve the September 3, 2024 Planning Commission meeting minutes. Moved by Councilman Haase; seconded by Sepich

Clerk Allen: Roll Call: Aye: Humphrey, Litten, Sepich, Haase, McCall.

Minutes approved

Chairman McCall began by reading the next item into the record: Ordinance No. 2024 – 65: An ordinance amending Chapter 1189 entitled “Registration Required” of the Parma Heights Codified Ordinances

Assistant Director O'Malley began the discussion stating that there were some licensing concerns and because they are within the zoning code, therefore they are referred to the Planning Commission by City Council for review and recommendation. The city's intention for either foster homes or home day-care providers are being licensed and permitted by the state. The state has primary authority over some of these institutions. The city then has registering as much as licensing as the first requirement for these establishments. Making sure they are current with the state and are they are keeping tabs on how they do what they do in these establishments. The city could have more input on where these businesses are opening. A type-B daycare is up to 6, so the smaller daycares. The state has more or less asked that cities don't prohibit these daycares within our city limits. What we are dealing with here is the registration of state licensed facilities.

Chairman McCall added that looking at what's before us, it looks like it will fall under the department of Safety, instead of Service and the Department of Safety will permit residential facilities in the appropriate zoning districts. I also see in Chapter 1189 that all facilities will register with the Department of Public Safety prior to operation on an annual basis. To the committee, this is an informational day. We will not be voting on these items this evening, please discuss these changes as needed. We will establish a date to come back and hold a date for a Public Hearing. Do we have a date that we are looking at?

Clerk Allen responded that the best available date is our next scheduled Planning Commission date of November 4, 2024.

Chairman McCall responded that November 4th would be okay with him. Several other members agreed to the date of November 4th as well. Are there any further questions on Ordinance 2024 – 65? Seeing none.

Chairman McCall moved to Ordinance No. 2024 – 66: An ordinance amending Chapter 1191 entitled “Type B Family Day-Care Homes” of the Parma Heights Codified ordinances. Mr. O’Malley you spoke earlier about the 6 or less in the Type – B, is there anything else you’d like to share with us regarding this?

Assistant Director O’Malley responded only if you have any questions, I believe I covered this earlier. I would recommend tabling these items until the next meeting.

Chairman McCall motioned to table both of these ordinances, numbers 2024 – 65 and 2024 – 66 until the Public Hearing. Seconded by Haase

Clerk Allen: Roll Call: Aye: Litten Sepich, Haase, Humphrey, McCall

Ordinances Tabled

Chairman McCall read the next item into the record: Consideration of a Conditional Use Permit application for the business at 6869 W. 130th Street for a Chapter 1135: Conditional Use Permit. We have in our packet a memorandum from the Director of Public Service and the Chief Building Official states that their office received the conditional use permit application for Hollywood Star Nails, located at 6869 W. 130th, which is a mixed-use district. They are requesting to expand their services to include microblading. Do you have anything further to add?

Mr. Surella commented that they have no comments, we have no resistance to the request. It’s an allowable use in the zone. It embellishes an existing business. Microblading is a temporary tattoo, it doesn’t last forever. Under Permanent Cosmetic Services in Association with a permitted Personal Service Establishment under 1195 it refers us back to the (c) in the mixed-use district, conditional use. We are proposing no conditions.

Director Sepik explained that microblading goes down two layers of skin, a tattoo will go three layers. This could last up to 3 years, could last shorter or longer and people do come back for touch-ups.

Chairman McCall looked for a motion to table this to the public hearing on November 4th. Moved by Litten; seconded by Sepich.

Clerk Allen: Roll Call: Aye: Sepich, Haase, Humphrey, Litten, McCall

Mr. McCall stated that we will see all three of these again on November 4th for the public hearings. I’d like to acknowledge the business and thank them for being here this evening. I want to thank them for investing in the city and in their business. We will see you again on November 4th. If there’s nothing further, do I have a motion for adjournment; Motioned by Haase; seconded by Sepich.

Clerk Allen: Roll Call: Aye: Haase, Humphrey, Litten, Sepich, McCall

Meeting is adjourned at 5:46 p.m.



Barbara Allen
Secretary, Planning Commission



Jim McCall
Chairman, Planning Commission