



City of Parma Heights Council Meeting Minutes October 15, 2024

Council President Rounds called the Parma Heights City Council meeting for Tuesday, October 15, 2024, to order at 7:00 p.m.

PRESENT: Council President Rounds, Council members Durichko, Palmisano, DeSouza, Kolezynski, Maruschak and Council Clerk Allen.

ALSO PRESENT: Mayor Gallo, Director of Law Schneider, Finance Director Iaconis, Service Director Sepik, Safety Director Scharschmidt and Recreation Director Bacci.

Pledge of Allegiance was spoken

Council President Rounds asked for a motion to excuse Councilman Haase. So moved by Councilwoman Maruschak; seconded by Councilwoman DeSouza

Clerk Allen called Roll Call: Aye: Durichko, Palmisano, DeSouza, Kolezynski, Maruschak, Rounds

Councilman Haase is excused

COUNCIL MINUTES

September 23, 2024 Parma Heights City Council Minutes

Councilwoman DeSouza motioned; seconded by Councilwoman Maruschak to approve the City Council Minutes of September 23, 2024.

Clerk Allen called Roll Call: Aye: Palmisano, DeSouza, Kolezynski, Maruschak, Durichko, Rounds

Minutes Approved

October 7, 2024 Parma Heights Special City Council and Public Hearing Minutes

Councilwoman DeSouza motioned; seconded by Councilwoman Maruschak to approve the City Council Minutes of October 7, 2024.

Clerk Allen called Roll Call: Aye: DeSouza, Kolezynski, Maruschak, Durichko, Palmisano, Rounds

Minutes Approved

REPORTS FROM MAYOR AND DIRECTORS

Council President Rounds continued with Reports from Mayor and Directors, we will begin with Recreation Director Bacci....

Recreation Director Bacci: We have saved the date November 2nd for Parma Heights Frights including the 5K run in the Commons. Mayor was able to be part of the interview on Fox 8, New Day Cleveland. If you haven't seen it, please check it out. Tree lighting will be Sunday, December 1st from 5 – 6:00 in the Commons and then Stories with Santa will be Saturday, December 14th 10 – 12:30, registration will begin December 1st.

Council President Rounds asked if Breakfast with Santa is now Stories with Santa?

Director Bacci stated that yes, it appeared that the residents wanted more time to be with Santa and the breakfast was second in priority. If that changes, we can always change that back. The senior center asked to do a cocoa bar. This will allow more mingling time with Santa.

Council President Rounds asked if there were any questions or comments for Director Bacci?

Councilwoman Maruschak asked if there are a lot of people signed up for the 5K?

Director Bacci explained that the Young Professionals are monitoring that. I do not have access to that but I believe from the last time we spoke it was upwards of 50 – 60 people.

Councilwoman Palmisano asked about the Safety Plan that you have asked for and received, is that something you can share?

Mayor Gallo responded that it is an internal document and for the safety of the residents cannot be shared in an open forum. There are certain aspects of the layout of the event that can certainly be provided.

Safety Director Scharschmidt: The Fire Department had a fire at a residence on Pearl Road, a week ago. Although Police and Fire Departments did a good job at the scene, all occupants made it out safely. Unfortunately, two cats did not, the 3rd cat was given oxygen and survived. Both Departments are currently interviewing candidates. Both departments are preparing for a large crowd for the Fright Night in Parma Heights on Saturday, November 2nd. We did an active assailant training today at Holy Name High School. Several Officers put on this training with students and staff. The banner is up in front of the Police Department honoring Sergeant Robert Bennett who was killed in the line of duty on October 25, 1972.

Council President Rounds asked if there were any questions or comments for Director Scharschmidt? Seeing none. Director Sepik.....

Service Director Sepik: Household Hazardous Waste pick-up will be held on Saturday, October 26, 2024 and Campaign Sign Recycling event on Saturday, November 9th at the Service Garage from 9 – 12:00.

Council President Rounds asked if there were any questions or comments for Director Sepik? Seeing none. Director Iaconis.....

Finance Director Iaconis: Many of my updates are involved with the Law Department and Mayor's office right now working on the Administrative Code updates. Budget resolutions should be coming before you shortly. We are making progress with the administrative code amendments and updates.

Council President Rounds asked if there were any questions for Director Iaconis? Seeing none. Director Schneider, nice to see you. Mayor Gallo.....

Mayor Gallo: Thank you. From our Grant Coordinator, our Cassidy Theatre restorations are complete and we will be submitting reimbursement for that. Denison Boulevard Community Development Block Grant reimbursement has been submitted. We are also submitting reimbursements for the balance of the NOPEC Grant funding for the HVAC improvements to the gun range and theatre as well as the electrical retro fits at the service garage. We are gearing up for a tree planting in October. Residents will receive information and the tree will be planted on the tree lawn if they are chosen for that planting and area mapped out for the grant. Even though residents are responsible for the tree lawn, that is still city owned property and if a tree is being planted there, it is the city's right to do that. There are a lot of benefits of planting trees here in the city.

Regarding the Senior Center, they served and/or delivered 1,251 meals in the last two weeks and distributed 19,587 lbs. of fresh produce last month. They have many events planned. They are planning to go to BA Sweeties, parade, a drive thru the Metro Parks to see the fall foliage, Beauty and the Beast at Cassidy Theatre, Haunted Halloween Lunch/Brunch with Halloween movies, pumpkin picking at Red Wagon Farm, cider and donuts at Pleasant Lake Villa. We are grateful to Trish James and all the volunteers that help at the Senior Center. This Thursday, we have the ground breaking ceremony for the new library at 10:00 a.m. at Greenbrier Commons.

Council President Rounds: Any other comments or questions for Mayor Gallo?

Councilwoman Palmisano asked how long in advance will the residents be notified of the tree planting?

Mayor Gallo responded about a week in advance. The letter was drafted today and will go out soon.

COMMUNICATIONS

Council President Rounds stated that we will pause the Planning Commission update with Councilman Haase until his return.

PUBLIC SESSION

Council President Rounds: Please state your name and address clearly for the Council Clerk to hear. This is not a time for discussion but gives an opportunity to be heard during this public forum. Please address me as the Council President. You will have 3 minutes to speak. If there is anyone who would like to make a comment, this evening.

Ms. Sebastian: Tammy Sebastian, 6814 Revere Road. I wanted to ask for clarification around the Safety Plan before I give my comment. Does a Councilperson fall under public records? Is there a difference from a resident requesting it and a Councilperson?

Mayor Gallo responded the when an administration feels the need to discuss something with Council, we have the option to hold an Executive Session. Director Schneider, would you elaborate?

Director Schneider explained that a public record has restrictions on what can become a public record. I would be mindful to not discuss something to turn it into a public record and violate that issue. There is a basis why this is an exception to public records. It's between the Administration and Council to discuss safety measures.

Ms. Sabatian stated that she appreciated the explanation and that answered her question. I try to be very involved. I take my voting seriously and when I saw the Charter Amendments I was struggling. It would like to ask that council and administration would get information out earlier to the voters in the future.

Mayor Gallo responded that it hit a little after absentee voting went out, next time we will take that into consideration. We want to make sure people are informed. This will come up again in 5 years.

Director Schneider responded that to my knowledge absentee ballots were mailed on Tuesday, the latest anyone received the postcard was Friday. It's a tough time of year to get mailings out, but will keep that in mind in the upcoming years.

Council President Rounds added that I believe what prompted that mailing was due to calls where people were not clear on what was changing and the flier became an easier way to answer questions. Timing is critical.

Safety Director Scharschmidt added that in regards to the Safety Plan, we have no threats or issues. Director Bacci did a great job in planning this program and just wanted to implement an emergency plan. It should be a fun filled day for the families in Parma Heights.

LEGISLATION

2024 - 70: ORDINANCE TO BE READ BY TITLE ONLY

Councilwoman Maruschak motioned; seconded by Councilwoman DeSouza to read the following ordinance by title only.

Clerk Allen called Roll Call: Aye: Kolezynski, Maruschak, Durichko, Palmisano, DeSouza, Rounds

Clerk Allen read: **ORDINANCE NO. 2024 - 70**

AN ORDINANCE AMENDING SECTION 961.01 ENTITLED "ALCOHOLIC BEVERAGES PROHIBITED" OF THE PARMA HEIGHTS CODIFIED ORDINANCES, AND DECLARING AN EMERGENCY

Council President Rounds: This is the third reading for this ordinance. Are there any questions or comments? Seeing none.

Councilwoman Maruschak motioned; Sectioned by Councilwoman DeSouza to move for passage.

Clerk Allen called Roll Call: Aye: Maruschak, Durichko, Palmisano, DeSouza, Kolezynski, Rounds

Ordinance Passes

2024 - 76: ORDINANCE TO BE READ BY TITLE ONLY

Councilwoman DeSouza motioned; seconded by Councilwoman Maruschak to read the following ordinance by title only.

Clerk Allen called Roll Call: Aye: Durichko, Palmisano, DeSouza Kolezynski, Maruschak, Rounds

Clerk Allen read: **ORDINANCE NO. 2024 - 76**

AN ORDINANCE AMENDING SECTION 151.01 ENTITLED "PERSONNEL" OF THE PARMA HEIGHTS CODIFIED ORDINANCES, AND DECLARING AN EMERGENCY

Councilwoman DeSouza motioned; Seconded by Councilwoman Maruschak to Suspend the Rules

Clerk Allen called Roll Call: Aye: Palmisano, DeSouza, Kolezynski, Maruschak, Durichko, Rounds

Council President Rounds asked if there were any comments or questions on this ordinance? Seeing none.

Councilwoman DeSouza motioned; Sectioned by Councilwoman Maruschak to move for passage.

Clerk Allen called Roll Call: Aye: DeSouza, Kolezynski, Maruschak, Durichko, Palmisano, Rounds

Ordinance Passes

2024 - 77: ORDINANCE TO BE READ BY TITLE ONLY

Council President Rounds motioned; seconded by Councilwoman Maruschak to read the following ordinance by title only.

Clerk Allen called Roll Call: Aye: Kolezynski, Maruschak, Durichko, Palmisano, DeSouza, Rounds

Clerk Allen read: **ORDINANCE NO. 2024 - 77**

AN ORDINANCE TO APPROVE THE EDITING AND INCLUSION OF CERTAIN ORDINANCES AS PARTS OF THE VARIOUS COMPONENT CODES OF THE CODIFIED ORDINANCES; TO PROVIDE FOR THE ADOPTION OF NEW MATTER IN THE UPDATED AND REVISED CODIFIED ORDINANCES; TO PROVIDE FOR THE PUBLICATION OF SUCH NEW MATTER; TO REPEAL ORDINANCES AND RESOLUTIONS IN CONFLICT THEREWITH; AND DECLARING AN EMERGENCY

Council President Rounds stated that this is the first reading for this ordinance.

2024 - 78: RESOLUTION TO BE READ BY TITLE ONLY

Councilman Kolezynski motioned; seconded by Councilwoman DeSouza to read the following resolution by title only.

Clerk Allen called Roll Call: Aye: Maruschak, Durichko, Palmisano, DeSouza, Kolezynski, Rounds

Clerk Allen read: **RESOLUTION NO. 2024 - 78**

A RESOLUTION AUTHORIZING THE ADMINISTRATION TO DISPOSE OF OBSOLETE CITY VEHICLES AND EQUIPMENT AT A PUBLIC SALE THROUGH GOVPLANET/IRONPLANET, AND DECLARING AN EMERGENCY

Councilman Kolezynski motioned; Seconded by Councilwoman DeSouza to Suspend the Rules

Clerk Allen called Roll Call: Aye: Durichko, Palmisano, DeSouza, Kolezynski, Maruschak, Rounds

Council President Rounds asked if there were any comments or questions on this resolution? Seeing none.

Councilman Kolezynski motioned; Sectioned by Councilwoman Maruschak to move for passage.

Clerk Allen called Roll Call: Aye: Palmisano, DeSouza, Kolezynski, Maruschak, Durichko, Rounds

Resolution Passes

ADJOURNMENT

Council President Rounds asked for a motion to adjourn? Councilwoman DeSouza motioned; seconded by Councilwoman Maruschak to adjourn the meeting.

Clerk Allen called Roll Call: Aye: DeSouza, Kolezynski, Maruschak, Durichko, Palmisano, Rounds

Meeting adjourned at 7:26 p.m.



Barbara Allen
Clerk of Council



Tom Rounds
President of Council