

440-884-9607 parmaheights.us

APPLICATION FOR VACANT PROPERTY REGISTRATION

Vacant Property Registration-Parma Heights Codified Ordinances Chapter 634.08

<u>APPLICANT</u>: The fee for registration of a vacant property shall be \$250.00 for a residential property (one-or two family) and \$500.00 for a commercial property (all other than one- or two-family structures). The fee shall be paid at the time of registration. No registration shall be accepted or considered submitted until the registration has been completely and accurately filled out and the applicable fee has been paid.

1) Property Information (print clearly)

Property Address: Property Parcel Number:			
Single Family	Two Family	Commercial	Other:
2 Property Owner Ir	nformation		
Current Property Owner:			
Address: City, State, Zip Code:			
Email:			Phone:
(3) Name of Local/Authorized Agent (attach additional information as necessary)			
Name:			
Address:	·		
City, State, Zip Code:			
Email:			Phone:
Are you filing on behalf of a	taxing authority (exempt f	rom fee)? Yes	No
④ Utility Shut-Off Dates			
Gas:			
Electric:			
Water:			
Weatherization:			

By signing this application, the applicant acknowledges the City's requirements and received of a copy of Chapter 634 of the City of Parma Heights Codified Ordinances and understands the restrictions of registration requirements. Registration is valid on year from the date of statement. The owner shall renew the registration upon expiration for as long as the property remains vacant. Authorized agent must reside, or have office in Cuyahoga County. PO Box is not an acceptable address for the property. The owner, agent, or party in control of vacant property shall inspect the property monthly for any violation of the Codified Ordinances and other applicable laws. A written report or such inspection shall be provided to the Director of Public Service upon request.

check cash

Applicant Signature (required)

Date

Year: ______ Date paid:______ Total paid:______