



CITY OF PARMA HEIGHTS  
DEPARTMENT OF PUBLIC SERVICE  
APPLICATION FOR FENCE PERMIT

| Property Information        |  |
|-----------------------------|--|
| 1. Location of the Property |  |
| 2. Parcel Number            |  |

| Property Owner Information |  |
|----------------------------|--|
| 3. Property Owner Name     |  |
| 4. Property Owner Address  |  |
| 5. Property Owner Number   |  |
| 6. Property Owner Email    |  |

| Contractor Information |  |
|------------------------|--|
| 7. Name/Firm           |  |
| 8. Address             |  |
| 9. Number              |  |
| 10. Email              |  |

\*

| Permit Type                                |                      |               |        |                    |
|--|----------------------|---------------|--------|--------------------|
| Type                                       | Total linear Footage | Type of Fence | Height | Estimated Value \$ |
| <input type="checkbox"/> New Fence         |                      |               |        |                    |
| <input type="checkbox"/> Replacement Fence |                      |               |        |                    |

**Requirements**

|   |
|---|
| <ul style="list-style-type: none"> <li><input type="checkbox"/> Fence must be to the rear of the residential structure.</li> <li><input type="checkbox"/> All posts and concrete will be on my property and the finished side of the fence will face the neighbor.</li> <li><input type="checkbox"/> The applicant must submit a sketch showing the location, height, type of fence and distance from structure of abutting properties.</li> <li><input type="checkbox"/> The applicant acknowledges all deed restrictions have been met.</li> <li><input type="checkbox"/> The property owner/contractor is responsible for verifying property lines. The City of Parma Heights is NOT responsible for verifying property lines.</li> <li><input type="checkbox"/> Is this a corner lot?      <input type="checkbox"/> Yes   <input type="checkbox"/> No</li> </ul> <div style="text-align: right; margin-top: 20px;"> <input type="checkbox"/> _____<br/> Applicant's Initials </div> |
|---|



CITY OF PARMA HEIGHTS  
DEPARTMENT OF PUBLIC SERVICE

APPLICATION FOR FENCE PERMIT

**Application Fees**

12. All appropriate fees and plans shall be submitted with application. Fees are not refundable. Any alteration to the original proposal will, at the discretion of the Director of Public Service, be considered a new proposal and will be charged accordingly.

**Re-Inspection Fee:** A fee of fifty dollars (\$50.00) shall be charged for each additional re-inspection.

**Plan Changes:** An additional fee of 50% of the original permit

**Work Without Permit:** The permit(s) cost shall be doubled for work begun or completed without obtaining a permit.

\_\_\_\_\_  
Applicant's Initials

**Acknowledgement & Signature**

Application is hereby made for permit to do work as described. The acceptance of the permit herein applied shall constitute an agreement on the part of the undersigned to abide by all the conditions therein contained; and to comply with all ordinance of the City of Parma Heights and the laws of the State of Ohio relating to work to be done thereunder and said agreement is a condition of said permit.

It is the applicant's responsibility to review and comply with all mandates of the Parma Heights Codified Ordinances relative to this application request. Parma Heights Codified Ordinances can be found on the City's website at [www.parmaheightsoh.gov](http://www.parmaheightsoh.gov).

All inspections needed will be listed on the permit. All inspections must be scheduled at least 24 hours in advance.  
Permit number required to schedule inspections.

Applicant Name (print):

\_\_\_\_\_

Signature of Applicant:

\_\_\_\_\_

Date

**Official Use Only**

[Large empty box for official use]

Office Use Only

|               |  |
|---------------|--|
| Permit Number |  |
| Permit Fee    |  |
| Permit Date   |  |
| Building Code |  |