



City of Parma Heights Council Meeting Minutes February 26, 2024

The Parma Heights City Council meeting for Monday, February 26, 2024 was called to order by Council President Rounds at 7:00 p.m.

PRESENT: Council President Rounds, Councilmembers Haase, Durichko, Palmisano, DeSouza, Kolezynski, Maruschak and Council Clerk Allen.

Pledge of Allegiance was spoken

ALSO PRESENT: Mayor Gallo, Director of Law Schneider, Finance Director Iaconis, Service Director Sepik, Safety Director Scharschmidt, and Recreation Director Bacci.

COUNCIL MINUTES

February 12, 2024 Parma Heights City Council Minutes

Councilwoman DeSouza motioned; seconded by Councilwoman Maruschak to approve the City Council Minutes of February 12, 2024.

Clerk Allen called Roll Call: Aye: Durichko, Palmisano, DeSouza, Kolezynski, Maruschak, Haase, Rounds

Minutes Approved

REPORTS FROM MAYOR AND DIRECTORS

Council President Rounds continued with the Directors Reports and began with Director Bacci....

Recreation Director Bacci: Spring soccer and summer baseball registration is open until March 8th. The Leprechaun Hunt registration opened today for non-residents; registration will remain open until March 13th and will take place Saturday, March 16 from 10 to 11:00 at Cassidy Theatre. Seasonal hiring has begun, we intend to be fully staffed again this year. We've added two new positions; a parking attendant and score keepers. Applications are online or call Katelyn or me for more information. Katelyn has an upcoming Tech Day event, which will give an overall view of the Recreation Department as a whole on Friday, March 1st from 5:30 – 7:30 p.m. at Valley Forge High School. On Saturday, March 23rd at Cassidy Theatre we'll be doing spring crafts from 12:00 – 2:00 p.m. in Room B and then next door in room A, the Historical Society will be doing the egg hunt indoors in case of a rain event otherwise they will be outside participating with the kids.

Council President Rounds: Any questions or comments for Director Bacci? Seeing none. Thank you. Safety Director Scharschmidt.....

Safety Director Scharschmidt: To follow up on the 2/8/2024 incident that happened at the Twin Lakes and Pearl Road. At the last meeting I made mention of the police response but would like to add the Fire Departments involvement this evening. Within 14 minutes of arriving on scene, the Parma Heights Fire Department cleared to transport two males to Metro Hospital, which included one gun shot victim and using the jaws of life to free one female trapped under the vehicle. She is expected to make a full recovery. Firefighters that responded to the call

were Bott, Novak and Kahl. The Parma Heights Police Department has had 29 felony offences last month, this is an uptake in number of felony cases for our department. Chief Czack and I have begun interviews with a goal to find two solid hires and a third later in the year. That concludes my report, thank you.

Council President Rounds: Any questions or comments for Director Scharschmidt? Seeing none. Service Director Sepik.....

Service Director Sepik: Thank you, Council President. Republic Waste is now picking up weekly along with yard waste for the city. Thank you.

Council President Rounds. Any other questions or comments for Director Sepik? Seeing none. Finance Director Iaconis.....

Finance Director Iaconis: We are wrapping up our CAFER that we've put together with the assistance of an outside firm and that will then go to the State for review as part of our 2022 audit. It is technically finished and should be posted on the state's website in the next 4 to 6 weeks. We are continuing to interview for a new Assistant Finance Director and we have had some good prospects. Thank you.

Council President Rounds. Any questions or comments for Director Iaconis? Seeing none. Good to see you, Law Director Schneider. Mayor Gallo....

Mayor Gallo: The Senior Center served and delivered 1,310 meals over the past two weeks. The competition continues between the Donna Smallwood Center and our senior center. The senior center signed up to join the mind challenge trivia as a team. Our seniors played a practice round last week and scored a 139! They did very well. They went to Don Ramons and the Wagon Wheel since our last meeting. This Friday they will be going to St. Bosco for the fish fry and next Friday they'll be going to the Parma Elk Lodge #1938, they also gave us \$2500 for exercise chairs last year, so our seniors want to go over and visit with them for the fish fry. We are offering transportation on Saturday's, for 4:00 p.m. mass for those that have difficulty making it to the early morning mass. This Wednesday we'll be taking 14 seniors to Normandy High School Cosmetology class for manicures, haircuts, facials and other salon services.

Council President Rounds asked the mayor to let Administrator James know that City Council is very impressed with the work that's going on over at the Senior Center, it's that work that truly makes us proud of our city.

Mayor Gallo responded that she cares about her job, it's hard work, and she cares very much and she works very hard. I appreciate the compliments. Our County Councilman Mike Byrne recently contacted me to let me know Parma Heights has been approved for a CDSG Grant in the amount of \$50,000 to be used for Cassidy Theatre. We will be going out to bid shortly on the Kingsdale/North Church project. The Finance Director will be putting before you legislation about taking on debt for this project as well as our ladder truck. Our debt is very low and rates are also low. I mentioned during the Mayor's Caucus that we are working on our Administrative Code updates; we should have those to council before summer. This will help streamline a lot of our codes, we will then put our Policy and Procedure Manual in place. This will also help regarding our audit and these items need to be updated. It all works together and takes time to go through everything. I also want to give you a heads up regarding the 29 felony's the Director mentioned, although our Police Department is being extremely diligent on overtime. A lot of this is unavoidable, especially with large cases like the daycare and the recent shooting. We may have to come to council at the end of the year to approve the overtime. That concludes my report, Mr. President.

Council President Rounds thanked the mayor and asked if there were any other comments or questions for Mayor Gallo? Councilwoman Maruschak.....

Councilwoman Maruschak asked if the street report will be coming soon?

Mayor Gallo responded yes, that will be coming probably in the spring. The engineer is working on a few things and finishing it up.

Councilwoman Maruschak thanked the mayor.

Council President Rounds asked if there were any other comments or questions? Seeing none.

COMMUNICATIONS

Council President added that there were none at this time.

PUBLIC SESSION

Council President Rounds: If you would like to make a public comment, please stand, state your name and address. You have up to 3 minutes to speak, and address your comments to me.

Laura Bednar, 6140 Creekhaven Drive. My question is about the paving on E. Huffman between Big Creek Pkwy and Stumph. The cold patching that has been done over the years has developed into bumps, kind of like speed bumps and the further you drive down the road you can see where it's unlevelled. Is work planned for that road in the near future?

Council President Rounds added that although we aren't fully answering questions but I can tell you that the street repair list will be published shortly and we'll pay attention as to where E. Huffman is on the list. Our director is also listening and taking notes about your concern.

Tammy Sebastian, 6814 Revere. It is heartwarming to see the community where it is at right now. All the positives, the importance of building relations not with the community, directors and council as well. I wanted to commend the Mayor and Council, and anyone else I might have missed for staying connected to the school. Showing up for the State of Schools, it's noted. Thank you. I also want to thank the mayor for the transparency about the possible uptake in overtime that unfortunately may be unavoidable. Please keep up the good work because that's what the community needs. Thank you.

Council President Rounds asked if there were any other comments or questions? Seeing none.

LEGISLATION

2024 - 9: ORDINANCE TO BE READ BY TITLE ONLY

Councilman Rounds motioned; seconded by Councilwoman Maruschak to read the following ordinance by title only.

Clerk Allen called Roll Call: Aye: Palmisano, DeSouza, Kolezynski, Maruschak, Haase, Durichko, Rounds

Clerk Allen read: **ORDINANCE NO. 2024 - 9**

AN ORDINANCE AMENDING SECTION 121.07 ENTITLED "RULES OF ORDER" OF THE PARMA HEIGHTS CODIFIED ORDINANCES, AS AMENDED AND ~~DECLARING AN EMERGENCY~~

Councilman Rounds stated that this is the second reading for this ordinance.

2024 - 10: ORDINANCE TO BE READ BY TITLE ONLY

Councilwoman DeSouza motioned; seconded by Councilwoman Maruschak to read the following ordinance by title only.

Clerk Allen called Roll Call: Aye: DeSouza, Kolezynski, Maruschak, Haase, Durichko, Palmisano, Rounds

Clerk Allen read: **ORDINANCE NO. 2024 - 10**

AN ORDINANCE AUTHORIZING THE ADMINISTRATION TO ENTER INTO A CONTRACT WITH RICHARD L. BOWEN + ASSOCIATES, INC. TO SERVE AS CITY ENGINEER, AND PROVIDING FOR PAYMENT FOR SERVICES RENDERED THEREUNDER, AND DECLARING AN EMERGENCY

Councilwoman DeSouza motioned; seconded by Councilwoman Maruschak to Suspend the Rules.

Clerk Allen called Roll Call: Aye: Kolezynski, Maruschak, Haase, Durichko, Palmisano, DeSouza, Rounds

Council President Rounds asked if are there any questions or comments on this ordinance? Seeing none.

Councilwoman DeSouza motioned; seconded by Councilwoman Maruschak to move for passage.

Clerk Allen called Roll Call: Aye: Maruschak, Haase, Durichko, Palmisano, DeSouza, Kolezynski, Rounds

Ordinance Passes

2024 - 11 ORDINANCE TO BE READ BY TITLE ONLY

Councilwoman Durichko motioned; seconded by Councilwoman DeSouza to read the following ordinance by title only.

Clerk Allen called Roll Call: Aye: Haase, Durichko, Palmisano, DeSouza, Kolezynski, Maruschak, Rounds

Clerk Allen read: **ORDINANCE NO. 2024 - 11**

AN ORDINANCE AMENDING CHAPTER 1394 ENTITLED "REGISTRATION AND EXTERIOR INSPECTION OF RENTAL PROPERTIES" OF THE PARMA HEIGHTS CODIFIED ORDINANCES

Councilman Rounds stated that this is the first reading for this ordinance.

2024 - 12: ORDINANCE TO BE READ BY TITLE ONLY

Councilman Haase motioned; seconded by Councilwoman DeSouza to read the following ordinance by title only.

Clerk Allen called Roll Call: Aye: Durichko, Palmisano, DeSouza, Kolezynski, Maruschak, Haase, Rounds

Clerk Allen read: **ORDINANCE NO. 2024 - 12**

AN ORDINANCE AMENDING SECTION 618.27 ENTITLED "HARBORING OF PIGEONS" OF THE PARMA HEIGHTS CODIFIED ORDINANCES

Councilman Rounds stated that this is the first reading for this ordinance.

2024 - 13: ORDINANCE TO BE READ BY TITLE ONLY

Councilman Kolezynski motioned; seconded by Councilwoman Maruschak to read the following ordinance by title only.

Clerk Allen called Roll Call: Aye: Palmisano, DeSouza, Kolezynski, Maruschak, Haase, Durichko, Rounds

Clerk Allen read: **ORDINANCE NO. 2024 - 13**

AN ORDINANCE AMENDING CHAPTER 715 ENTITLED "AUCTIONS" OF THE PARMA HEIGHTS CODIFIED ORDINANCES

Councilman Rounds stated that this is the first reading for this ordinance.

ORDINANCE NO. 2024 - 14

Council President made a motion to remove item number 6 from the agenda. Seconded by Councilwoman Maruschak.

Clerk Allen called Roll Call: Aye: DeSouza, Kolezynski, Maruschak, Haase, Durichko, Palmisano, Rounds

Council President stated that Ordinance 2024 – 14 will be brought back at a later time.

2024 - 15: ORDINANCE TO BE READ BY TITLE ONLY

Councilwoman Palmisano motioned; seconded by Councilwoman DeSouza to read the following ordinance by title only.

Clerk Allen called Roll Call: Aye: Kolezynski, Maruschak, Haase, Durichko, Palmisano, DeSouza, Rounds

Clerk Allen read: **ORDINANCE NO. 2024 - 15**

AN ORDINANCE AMENDING SECTION 727.03 ENTITLED "LICENSE FEE; EXPIRATION" OF THE PARMA HEIGHTS CODIFIED ORDINANCES

Councilman Rounds stated that this is the first reading for this ordinance.

2024 - 16: ORDINANCE TO BE READ BY TITLE ONLY

Councilwoman DeSouza motioned; seconded by Councilwoman Maruschak to read the following ordinance by title only.

Clerk Allen called Roll Call: Aye: Maruschak, Haase, Durichko, Palmisano, DeSouza, Kolezynski, Rounds

Clerk Allen read: **ORDINANCE NO. 2024 - 16**

AN ORDINANCE AMENDING SECTION 906.13 ENTITLED "PERMIT FEES" OF THE PARMA HEIGHTS CODIFIED ORDINANCES

Councilman Rounds stated that this is the first reading for this ordinance.

2024 - 17: ORDINANCE TO BE READ BY TITLE ONLY

Councilwoman Durichko motioned; seconded by Councilwoman Maruschak to read the following ordinance by title only.

Clerk Allen called Roll Call: Aye: Haase, Durichko, Palmisano, DeSouza, Kolezynski, Maruschak, Rounds

Clerk Allen read: **ORDINANCE NO. 2024 - 17**

AN ORDINANCE AMENDING CHAPTER 751 ENTITLED “MECHANICAL AMUSEMENT DEVICES AND INTERACTIVE ENTERTAINMENT AND COMPUTER SWEEPSTAKE DEVICES” OF THE PARMA HEIGHTS CODIFIED ORDINANCES

Councilman Rounds stated that this is the first reading for this ordinance.

2024 - 18: ORDINANCE TO BE READ BY TITLE ONLY

Councilman Haase motioned; seconded by Councilwoman DeSouza to read the following ordinance by title only.

Clerk Allen called Roll Call: Aye: Durichko, Palmisano, DeSouza, Kolezynski, Maruschak, Haase, Rounds

Clerk Allen read: **ORDINANCE NO. 2024 - 18**

AN ORDINANCE AMENDING SECTION 755.01 ENTITLED “LICENSE REQUIRED” OF THE PARMA HEIGHTS CODIFIED ORDINANCES

Councilman Rounds stated that this is the first reading for this ordinance.

2024 - 19: ORDINANCE TO BE READ BY TITLE ONLY

Councilman Kolezynski motioned; seconded by Councilwoman Maruschak to read the following ordinance by title only.

Clerk Allen called Roll Call: Aye: Palmisano, DeSouza, Kolezynski, Maruschak, Haase, Durichko, Rounds

Clerk Allen read: **ORDINANCE NO. 2024 - 19**

AN ORDINANCE AMENDING SECTION 618.29 ENTITLED “BEEKEEPING” OF THE PARMA HEIGHTS CODIFIED ORDINANCES

Councilman Rounds stated that this is the first reading for this ordinance.

2024 - 20: ORDINANCE TO BE READ BY TITLE ONLY

Councilwoman Maruschak motioned; seconded by Councilwoman DeSouza to read the following ordinance by title only.

Clerk Allen called Roll Call: Aye: DeSouza, Kolezynski, Maruschak, Haase, Durichko, Palmisano, Rounds

Clerk Allen read: **ORDINANCE NO. 2024 - 20**

AN ORDINANCE AMENDING CHAPTER 735 ENTITLED “FORTUNETELLING” OF THE PARMA HEIGHTS CODIFIED ORDINANCES

Councilman Rounds stated that this is the first reading for this ordinance.

2024 - 21: ORDINANCE TO BE READ BY TITLE ONLY

Councilwoman Palmisano motioned; seconded by Councilwoman DeSouza to read the following ordinance by title only.

Clerk Allen called Roll Call: Aye: Kolezynski, Maruschak, Haase, Durichko, Palmisano, DeSouza, Rounds

Clerk Allen read: **ORDINANCE NO. 2024 - 21**

AN ORDINANCE AMENDING SECTION 335.15 ENTITLED "REGISTRATION OF SNOW PLOW OPERATORS" OF THE PARMA HEIGHTS CODIFIED ORDINANCES

Councilman Rounds stated that this is the first reading for this ordinance.

2024 - 22: ORDINANCE TO BE READ BY TITLE ONLY

Councilman Kolezynski motioned; seconded by Councilwoman Maruschak to read the following ordinance by title only.

Clerk Allen called Roll Call: Aye: Maruschak, Haase, Durichko, Palmisano, DeSouza, Kolezynski, Rounds

Clerk Allen read: **ORDINANCE NO. 2024 - 22**

AN ORDINANCE AMENDING SECTION 634.08 ENTITLED "REGISTRATION OF VACANT PROPERTY" OF THE PARMA HEIGHTS CODIFIED ORDINANCES

Councilman Rounds stated that this is the first reading for this ordinance.

2024 - 23: ORDINANCE TO BE READ BY TITLE ONLY

Councilwoman Palmisano motioned; seconded by Councilwoman DeSouza to read the following ordinance by title only.

Clerk Allen called Roll Call: Aye: Haase, Durichko, Palmisano, DeSouza, Kolezynski, Maruschak, Rounds

Clerk Allen read: **ORDINANCE NO. 2024 - 23**

AN ORDINANCE AMENDING SECTION 634.09 ENTITLED "FORECLOSURE REGISTRATION" OF THE PARMA HEIGHTS CODIFIED ORDINANCES

Councilman Rounds stated that this is the first reading for this ordinance.

2024 - 24: ORDINANCE TO BE READ BY TITLE ONLY

Councilman Haase motioned; seconded by Councilwoman DeSouza to read the following ordinance by title only.

Clerk Allen called Roll Call: Aye: Durichko, Palmisano, DeSouza, Kolezynski, Maruschak, Haase, Rounds

Clerk Allen read: **ORDINANCE NO. 2024 - 24**

AN ORDINANCE AMENDING CHAPTER 1321 ENTITLED "BUILDING FEES" OF THE PARMA HEIGHTS CODIFIED ORDINANCES

Councilman Rounds stated that this is the first reading for this ordinance.

MISCELLANEOUS BUSINESS

Council President Rounds moved to ADJOURN TO EXECUTIVE SESSION TO DISCUSS PENDING OR IMMINENT COURT ACTION; seconded by Councilwoman Maruschak.

Clerk Allen called Roll Call: Aye: Palmisano, DeSouza, Kolezynski, Maruschak, Haase, Durichko, Rounds

Council President Adjourned into Executive Session at 7:24 p.m. Council resumed meeting at 7:56 p.m.

ADJOURNMENT

Council President Rounds asked for a motion for adjournment? Councilwoman DeSouza motioned; seconded by Councilwoman Maruschak to adjourn the meeting.

Clerk Allen called Roll Call: Aye: DeSouza, Kolezynski, Maruschak, Haase, Durichko, Palmisano, Rounds

Meeting adjourned at 7:56 p.m.



Barbara Allen
Clerk of Council



Tom Rounds
President of Council