



## City of Parma Heights Council Minutes November 28, 2022

PRESENT: Council President Rounds, Council Members Maruschak, DeSouza, Durichko, Haase, Stavole, Walsh and Clerk of Council Allen

ALSO PRESENT: Mayor Marie Gallo, Director of Law Schneider, Finance Director Iaconis, Director of Service Robert Sepik, Director of Safety Heffernan, and Recreation Director Allen.

The meeting was called to order by Council President Rounds at 7:27 p.m. Meeting was delayed due to the Mayor’s Caucus running a bit over.

*Pledge of Allegiance was spoken.*

### COUNCIL MINUTES

November 14, 2022 Parma Heights City Council Meeting Minutes

Councilman Stavole motioned; seconded by Councilwoman DeSouza to approve the Council Minutes

Aye: Maruschak, DeSouza, Durichko, Walsh, Stavole, Haase, Rounds  
Nay: None

*Minutes Approved*

November 21, 2022 Parma Heights Special City Council Meeting Minutes

Councilman Stavole motioned; seconded by Councilwoman DeSouza to approve the Council Minutes

Aye: DeSouza, Durichko, Stavole, Haase, Maruschak, Rounds  
Abstain: Walsh  
Nay: None

*Minutes Approved*

### REPORTS FROM MAYOR AND DIRECTORS

Council President asked Director Allen to begin...

Director Allen: Thank you Mr. President. As many of you know we had our Tree Lighting event last evening. The Service Department was a great help in making sure the gazebo was ready for that and thanks to the Police and Fire Departments for helping Santa make a dramatic entrance. Parma Park Elementary and Valley Forge choirs performed and part of the cast of Elf from Cassidy Theatre, as well as the Charlotte Braun Dance Studio performed, Vineyard Church of Cleveland, their Parma Heights location, provided hot chocolate and the Parma Heights City Council provided an Advent Calendar activity for the children that attended. We estimated a little over 200 people attended, which we were happy with considering it was 40 degrees with rain. Great to see the community come out for the event. Our next activity will be December 11<sup>th</sup> Breakfast with Santa which is sold out. We are getting ready for

spring with Baseball, Softball, T-Ball, and Soccer; registration begins February 1<sup>st</sup>. The Mayor Monarch Pledge Report we are working on now and beginning to put together our proposal for next year.

Council President Rounds: Great Thank you Director Allen. Any questions or comments? Councilwoman DeSouza.....

Councilwoman DeSouza stated that she's attended a lot of tree lighting ceremonies, you did a wonderful job, amazing, it was flawless and a lot of great comments as I walked around with the people in the crowd. Good job, congratulations.

Council President Rounds: Councilwoman Maruschak....

Councilwoman Maruschak added "ditto". She said it so lovely; I have nothing further to add. Thank you so much.

Council President Rounds: Just for the record, council, we passed out 150 Advent or Santa count down calendars, we prepared 250 and we passed out 150. It was a nice turn out as well.

Council President Rounds: Thank you Director Allen. Director Heffernan.....

Safety Director Heffernan: As a follow up to the jail, North Royalton approved the deal, so we are good to go. Also wanted to tell you that it's the 9<sup>th</sup> time the City of Parma Heights Police has received the AAA Platinum Award for a comprehensive approach in traffic and safety. It's a big deal and everyone is pretty happy about that.

Council President Rounds: Thank you any questions/comments for Director Heffernan? Our compliments to the Police Department and I'll be working with Clerk Allen to put together a letter from council commending them on that, recognition. Thank you. Director Sepik....

Service Director Sepik: Thank you Council President. We began our last collection of leaf pick up today. Hopefully we'll make it through the city within the week. Wednesday is the last yard waste by Republic. Our next bulk collection will be Wednesday, December 21<sup>st</sup>. About a week ago one of signs at Kurtz Park was damaged, our guys took that down. We are waiting for the replacement sign to come in and will be replaced for us. The person's insurance who damaged it will take care of all the expenses on that. With all the jobs that the Service Department Staff is tasked with, while the staff was out picking up leaves (Tony Sidoti was driving, Mike Pelsnik was tubing, and Brian McDonnell was raking) they found a wallet on the street, so they picked it up and turned into the police department. There was \$1,500 dollars cash along with all the credit cards and driver's license. The Police returned it to the resident who lives in Parma Heights, I just wanted to commend those guys and make sure it's on the record for doing a great job and reminding us that we have great people who work for us and I'm sure everyone in our department would have done the same. We also had our fuel bid openings. We had two bids presented to the city, one is from Ulman Oil Company and the other is Cuyahoga Landmark. I request to enter a contract with both of them because when you see these pricings it's based on the day that the price comes out, on the handout you received the prices are a little different could be because they bid on different days, the bids weren't due until November 17<sup>th</sup>. With them being within pennies of each other I like to have a backup in case one can't deliver and we also call to get the most current and best price available on the day we order.

Mayor Gallo: Mr. President you would need to ask for a motion to accept. You should also have them read off into the record.

Council President: Thank you mayor. Including bidder, brand, estimate in gallons and price per gallon. If I can have a motion to accept the two bid proposals. Councilman Stavole motioned; seconded by Councilwoman Maruschak to approve the two bid proposals. Before we take a roll call, we'll listen to the proposed bids.

Clerk Allen read:

Bidder: Ulman Oil Company, Gasoline Unleaded Ethanol Blend Octane Rating 87-E10, estimated gallons 40,000, price per gallon \$2.7350

Ullman Oil Company, Commercial Fuel Ultra-Low-Sulphur Diesel, estimated gallons 20,000, price per gallon \$5.3900

Bidder: Cuyahoga Landmark, Gasoline Unleaded Ethanol Blend Octane Rating 87-E10, estimated gallons 40,000 at a price of \$2.799

Cuyahoga Landmark, Commercial Fuel, Ultra-Low -Sulphur Diesel, estimated gallons 20,000, at a price of \$5.399

Council President: This motion has been moved and seconded, if I could have a roll call, please.

Clerk Allen: Roll call;

Aye: Durichko, Walsh, Stavole, Haase, Maruschak, DeSouza, Rounds

Nay: None

*Bids accepted*

Council President Rounds: Any questions or comments for Director Sepik? Seeing none. Director Iaconis....

Finance Director Iaconis: Negotiations are still ongoing. At the December 12<sup>th</sup> meeting I plan on having any changes to the 2022 appropriations, we're pretty much in line with where we were and then we will need each ordinance to adjust for the increased spending limit.

Council President Rounds: Thank you any questions/comments for Director Iaconis? Seeing none. Thank you. Mayor Gallo....

Mayor Gallo: Thank you Council President. The Community Development Block Grant and CBSG grant which council adopted at the last meeting should be in within the next week. We are still waiting to hear back about the Recreational Trails grant for the Nathan Hale Basin, the trail that's supposed to go around and then at the Commons the CBSG 2021 grant has been used for additional signage back by the Service Garage, it lists the library, the pool, the theatre and then back there are signs for the box office there are signs for the Cassidy Theatre. As the Finance Director has mentioned the 2023 Budget is before Council for the third and final reading. Senior Center served and delivered 1,220 meals over the last two weeks. They did give every participant in the Home Delivered Meal Program an additional meal on Wednesday so they would have something over the extended holiday. Thanksgiving Day they signed many seniors up for a Home Delivered Thanksgiving dinner provided by the Royal Redeemer Church in North Royalton and they also took two buses to Perkins on Tuesday to provide another opportunity for a turkey dinner. The Senior Center is hosting an Amish Craft Show on December 5 and 12<sup>th</sup> from 11:00 a.m. – 1:00 p.m. in the activity room. In continuing support from the Parma City Schools, they are taking our seniors to the Valley Forge Christmas Concert and Normandy's Culinary Restaurant. Before Christmas and after Christmas they will be taking trips to Max and Erma's, Elf the musical, SouthPark Mall, Jim Alesci's Place, Peterson Nuts, Heinen's, Schnitz Ale Brewery so that there are numerous opportunities special grocery, bakery and gifts for the seniors and Christmas treats and shopping. They have a full schedule.

Council President stated that he's looking forward to becoming a senior citizen in the city. I'm going to be very busy.

Mayor Gallo added that the Manager of the Parma Heights Library was in this evening, and she informed us that library traffic at the Parma Heights Branch has increased 40%, circulation is up 17% and they're also increase in programs including partnering with the Cassidy Theatre and the City's Recreation Department. We're looking forward to that. We also have one more meeting this year on Monday, December 12 if anything comes up after that date, we'll ask for a special meeting, but we are going to try to get business wrapped up at that regularly scheduled meeting. That's all I have Mr. President. Thank you.

Council President Rounds: Thank you so much. Any questions or comments for Mayor Gallo? Seeing none.

### COMMUNICATIONS

Council President Rounds: There are none at this time.

### LEGISLATION

#### **2022 – 34: ORDINANCE TO BE READ BY TITLE ONLY**

Councilman Stavole motioned; seconded by Councilman DeSouza to read the following ordinance by title only.

Aye: Walsh, Stavole, Haase, Maruschak, DeSouza, Durichko, Rounds

Nay: None

Clerk Allen read: **AN ORDINANCE TO ESTABLISH APPROPRIATIONS FOR THE CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF PARMA HEIGHTS, OHIO DURING THE PERIOD OF JANUARY 1, 2023 TO AND INCLUDING DECEMBER 31, 2023, AS AMENDED.**

Council President Rounds: This is the third reading for this item.

Councilman Stavole motioned; seconded by Councilwoman Maruschak to move for passage.

Aye: Stavole, Haase, Maruschak, DeSouza, Durichko, Rounds

Nay: Walsh

*Ordinance Passes*

#### **2022 – 37: ORDINANCE TO BE READ BY TITLE ONLY**

Councilman Rounds motioned; seconded by Councilwoman DeSouza to read the following ordinance by title only.

Aye: Haase, Maruschak, DeSouza, Durichko, Walsh, Stavole, Rounds

Nay: None

Clerk Allen read: **AN ORDINANCE AUTHORIZING THE ADMINISTRATION TO ENTER INTO A CONTRACT WITH AMERICAN LEGAL PUBLISHING TO PROVIDE FOR CODIFICATION SERVICES.**

Council President Rounds: And this is the third reading for this item. I move for passage, Councilwoman DeSouza seconded.

Aye: Maruschak, DeSouza, Durichko, Walsh, Stavole, Haase, Rounds

Nay: None

*Ordinance Passes*

#### **2022 – 39: ORDINANCE TO BE READ BY TITLE ONLY**

Councilwoman DeSouza motioned; seconded by Councilwoman Maruschak to read the following ordinance by title only.

Aye: DeSouza, Durichko, Walsh, Stavole, Haase, Maruschak, Rounds

Nay: None

Clerk Allen read: **AN ORDINANCE AUTHORIZING THE ADMINISTRATION TO ENTER INTO A CONTRACT WITH RICHARD L. BOWEN + ASSOCIATES, INC. TO SERVE AS CITY ENGINEER, AND PROVIDING FOR PAYMENT FOR SERVICES RENDERED THEREUNDER, AND DECLARING AN EMERGENCY**

Council President Rounds: This is this item's third reading.

Councilwoman DeSouza motioned; seconded by Councilwoman Maruschak to move for passage.

Aye: Durichko, Stavole Haase, Maruschak, DeSouza, Rounds  
Nay: Walsh

*Ordinance Passes*

**2022 – 40: ORDINANCE TO BE READ BY TITLE ONLY**

Councilman Rounds motioned; seconded by Councilwoman DeSouza to read the following ordinance by title only.

Aye: Walsh, Stavole, Haase, Maruschak, DeSouza, Durichko, Rounds  
Nay: None

Clerk Allen read: **AN ORDINANCE AMENDING SECTION ONE, RULE SEVEN OF THE RULES OF ORDER GOVERNING THE COUNCIL OF THE CITY OF PARMA HEIGHTS**

Council President Rounds: Thank you and this is also this item's third reading. I (Council President Rounds) motioned; seconded by Councilwoman DeSouza to move for passage.

Aye: Stavole, Haase, Maruschak, DeSouza, Durichko, Walsh, Rounds  
Nay: None

*Ordinance Passes*

**2022 – 39: RESOLUTION TO BE READ BY TITLE ONLY**

Councilwoman Maruschak motioned; seconded by Councilwoman DeSouza to read the following resolution by title only.

Aye: Haase, Maruschak, DeSouza, Durichko, Walsh, Stavole, Rounds  
Nay: None

Clerk Allen read: **A RESOLUTION AUTHORIZING THE ADMINISTRATION TO ENTER INTO AN AGREEMENT WITH THE CITY OF NORTH ROYALTON TO PROVIDE FOR PRISONER HOUSING SERVICES, AND DECLARING AN EMERGENCY**

Council President Rounds: This is also this item's third reading.

Councilwoman Maruschak motioned; seconded by Councilman Stavole to move for passage.

Aye: Maruschak, DeSouza, Durichko, Walsh, Stavole, Haase, Rounds  
Nay: None

*Resolution Passes*

**PUBLIC SESSION**

Council President Rounds: If there is any public comment, please state your name and address and please direct all comments to me, you have 3 minutes to speak. Hello, Mr. Rock, you're looking pretty comfortable over there. Did you have a public comment this evening?

Mr. Rock: No

Council President Rounds: Okay, thank you.

**ADJOURNMENT**

Council President Rounds: If I can have a motion to adjourn.

Councilwoman DeSouza motioned; seconded by Councilwoman Walsh to adjourn the meeting.

Aye: DeSouza, Durichko, Walsh, Stavole, Haase, Maruschak, Rounds

Nay: None

**Meeting adjourned at 7:46 p.m.**



Barbara Allen  
Clerk of Council



Tom Rounds  
President of Council