



**City of Parma Heights  
Council Minutes  
November 14, 2022**

PRESENT: Council President Rounds, Council Members Maruschak, DeSouza, Haase, Stavole, Walsh and Clerk of Council Allen

Motion to excuse Councilwoman Durichko by Councilwoman DeSouza; seconded by Councilwoman Maruschak.

Aye: Maruschak, DeSouza, Walsh, Stavole, Haase, Rounds  
Nay: None

*Motion to Excuse Councilwoman Durichko accepted.*

ALSO PRESENT: Mayor Marie Gallo, Director of Law Schneider, Finance Director Iaconis, Director of Service Robert Sepik, Director of Safety Heffernan, Program Coordinator Bacci; Assistant Finance Director Gross.

The meeting was called to order by Council President Rounds at 7:00 p.m.

*Pledge of Allegiance was spoken.*

**COUNCIL MINUTES**

October 24, 2022 Parma Heights City Council Meeting Minutes

Councilman Stavole motioned; seconded by Councilwoman Maruschak to approve the Council Minutes

Aye: DeSouza, Walsh, Stavole, Haase, Maruschak, Rounds  
Nay: None

*Minutes Approved*

**REPORTS FROM MAYOR AND DIRECTORS**

Council President asked Mayor Gallo to begin.....

Mayor Gallo: Thank you Mr. President, we are going to swear in 3 new Firefighters this evening and 1 new Patrolman. Chief Bernard would you like to come up?

Chief Bernard began by thanking the mayor, City Council and City Administration for their continued support of the fire department. We could not provide the exceptional level of that our residents have come to expect without all your support. I would also like to say "Thank you" to my staff at the Parma Heights Fire Department, Sonya also for always stepping up to the challenge and pushing our department to be better. As Chief, it's an honor and a privilege to swear in our three (3) new Firefighters, first is Daniel Lane if you would come on up with your family. Daniel Lane hired as a lateral, has six years of experience from the City of Canton and another three years of experience from Cleveland EMS. He has been married for the past 15 years to Rebecca. They have two beautiful daughters. Firefighter Lane was currently in the process of becoming an EMS Instructor so he can provide new students a rewarding career of fire and EMS.

Firefighter Lane was then sworn in by Mayor Gallo. Firefighter Lane then introduced his wife and two daughters to the audience.

Chief Bernard then asked Cameran Bott to join him up front and went on to say the Cameran is 26 years old, formally worked for the City of Cleveland in their EMS Division for 5 years. Currently lives in Fairview Park with his wife. He's excited to join the Parma Heights Fire Department and looking forward to being an asset for the Fire Department.

Firefighter Bott was then sworn in by Mayor Gallo. Firefighter Bott then introduced his wife to the audience.

Chief Bernard then asked Joseph Beno to join him up front with his family. Joseph is 29 years old, graduated from John Carroll University, he has been working part-time with the Willoughby Fire Department and he is quite the "Outdoorsman". Firefighter Beno stated that he's a U.S. Master Coast Guard Licensed Captain. Chief Bernard asked him to introduce his family?

Firefighter Beno introduced his mom and stepfather. Firefighter Beno was then sworn in by Mayor Gallo.

Chief Scharschmidt then began by thanking the mayor, council and directors for the support for the Police Department. I look at this hire tonight Officer Percun as a show that our department is getting stronger. Thank you to my department for all that you do every day. Michael Percun was raised in Seven Hills Ohio and is a graduate of Normandy High School in the Class of 2013. He served 4 years honorably in the United States Marine Corp. and was deployed in Operation Inherent Resolve. After his service in the Marine Corp, he put himself through the American Canine Interdiction School in 2020. Graduating as an Explosive/Narcotics Canine Trainer and Handler. In 2021 he started his law enforcement career with the Cleveland Police Department and graduated from Cuyahoga Community College Academy in March of 2022. He served on the Community Service Unit with the Cleveland Police Department in the First District. Officer Percun will be an asset to the City of Parma Heights, we'd like to welcome him and wish him the best of luck throughout his career with our department.

Officer Percun introduced his family and then was sworn in by Mayor Gallo.

Council President Rounds then made an announcement that for those of you who are here for our special swearing in ceremonies, if you would rather not stay for the remainder of our council meeting you are welcome to leave at this time. We will now continue with our reports from the directors and we will begin with Program Coordinator Bacci to give us an update from the Recreation Department.....

Program Coordinator Bacci: Thank you. We are currently planning the Tree Lighting event coming up on November 26<sup>th</sup> at 5:30 p.m. We have two choirs attending, part of the cast of Elf from Cassidy, Santa, the Charlotte Braun Dance Studio, Vineyard Church and the Parma Heights City Council to participate with us. December 11<sup>th</sup> will be the Breakfast with Santa at 9:00 in the morning, it sold out that day that we put it online with 70 people and there were a lot of compliments to the mayor on the affordability. We had ballroom dancing last week, 20 people attended and requested a second date. Line dancing November 19<sup>th</sup> from 5 to 7, it's been very well attended and people come from all over. Art Adventures coming up with Melissa, every other Monday, she'll be at Cassidy doing crafts for all ages, she's doing clay lessons I believe. Starting December 2<sup>nd</sup>, I will be doing another part of my Owl Adventures by doing an Owl Pellet dissection, hopefully by then I can get Service to help me get the Owl box up and then we have completed the Mayor's Monarch Pledge which is in the mayor's office to be approved and then I will send that over to the National Wildlife Federation by December 1<sup>st</sup>.

Council President Rounds: Thank you. Just checking on one item, the "Tree Lighting" is November 27<sup>th</sup>, Sunday, correct? And it begins at 5:30?

Program Coordinator Bacci: Yes, Sunday the 27<sup>th</sup> of November. 5:30 p.m. Yes.

Council President Rounds: Councilwoman Maruschak.....

Councilwoman Maruschak asked is there a certain time you would like us to arrive since we plan on being there that day?

Mayor Gallo stated that the Council President and she will talk to the Director about that and let you know. We'll get an exact time for you.

Council President Rounds: Councilwoman DeSouza.....

Councilwoman DeSouza asked what is Owl Pellet Dissection?

Program Coordinator Bacci: They produce a pellet by throwing up the stuff they can't digest so if you dissect it you can find a skeleton of an animal that it digested. You can actually put it back together so the kids would be able to see a skeleton of a dead animal, possibly a mouse or other small animal.

Council President Rounds: Director Sepik could you make sure the Owl House is hung please? Thank you, any questions or comments, for Ms. Bacci?

Mayor Gallo stated that the Councilwoman DeSouza is welcome to attend the pellet dissection.

Council President Rounds: Thank you, any questions or comments, for Madi?  
Councilman Haase.....

Councilman Haase added that he just wanted to make a personal comment about two weeks ago I did an event at the Cassidy, I rented both rooms and I just wanted to publicly thank and commend Ms. Bacci for her exceptional customer service skills. She made sure everything was taken care of before I even got there, she stayed through the whole event, helped clean up. That is customer service and I just wanted to publicly say that on behalf of my boss Mayor Nicole Dailey Jones with the City of North Olmsted we appreciated your diligence and work, attention to detail. I wanted to publicly say that because I think you deserve it.

Council President Rounds: Thank you Councilman Haase. Director Heffernan.....

Safety Director Heffernan: During this month's Police Executives Law and Country, Police Executives Resource form, they have a best practice paper for hiring retention of police officers and it has 5 bullet points that they emphasized and we are doing all five. Really please to hear that and I'm sure that was due to Chief Scharschmidt. Another thing with the Fire Department, we had a couple trainings in the area. The next training during the next month or so, we will be using the police range for holster training.

Council President Rounds: Thank you any questions/comments for Director Heffernan? Seeing none. Director Sepik....

Service Director Sepik: Thank you. Our leaf collectors have been out now for about two weeks and we've made it one pass through the city. Right now, we're starting our second pass today, we're going to work as long as we can weather permitting. Yard waste will still be being picked up through November 30<sup>th</sup>. The next bulk collection will be Wednesday, November 23<sup>rd</sup> and our household hazardous waste will be on Saturday, November 26<sup>th</sup> and will be the last one for the season both will be held at the service garage from 9:00 a.m. to 12:00 p.m. We've ordered our first batch of salt for the season so our bins will be full. We ordered 500 tons coming tomorrow. We will be ready when the snow flies.

Council President Rounds: Any questions or comments for Director Sepik? Seeing none. Councilwoman Maruschak....

Councilwoman Maruschak: I just wanted to let you know from the residents I spoke to, they wanted to thank you very much for the schedule, they sincerely appreciated the maps, they like knowing when you're coming. I keep telling them that the second round is coming.

Council President Rounds added that he'd like to second that as well, I think the zone idea gives you a window to predict but it doesn't tie you into a specific timeline so I appreciate you doing that.

Service Director Sepik stated that Renee' and he worked hard on putting that together and she updates it regularly. Thank you, mayor.

Councilwoman DeSouza added that showing that finishing section 1, 2 and moving to section 3 was good, and that she received a lot of calls on that so it was good.

Service Director Sepik added a thank you and that he would pass that on.

Council President Rounds: Any further questions/comments? Seeing none. Director Iaconis....

Finance Director Iaconis: We'll talk a little further about negotiations, they are still ongoing. We are implementing a new system for open enrollment for the employee's so that we're no longer doing everything with pen and paper, they can go online and choose their elections and it will also serve as a document management system that we can use for HR, which is exciting. At the next meeting you will have an ordinance ready with all the changes highlighted so that we have a better understanding what we have for the final appropriations.

Council President Rounds: Thank you any questions/comments for Director Iaconis? Seeing none. Okay, thank you. Mayor Gallo....

Mayor Gallo: Thank you Council President. The Senior Center served and delivered 1,119 meals over the last two weeks. They had a very successful Halloween party on Monday, October 31<sup>st</sup>. Many of the seniors dressed up and the featured guest was Madi Bacci who brought snakes, a gecko and animal skeletons. It was very educational and she was absolutely wonderful, knowledgeable and the Senior Center Administrator stated that she is a real asset to our city, which I cannot agree with more. Our senior center has a very enthusiastic chair volleyball team and they are in the process of organizing a game with one of our neighboring cities, they are very excited about that. The date has not yet been determined but they are working on it. We celebrated another 100-year-old senior on Monday, November 7<sup>th</sup> at lunch, I presented Dmytro Stachiw with a Proclamation and brownies for everybody for the birthday. Since the city is closed Thursday and Friday next week for Thanksgiving and the day after, the Senior Center is ordering box lunches for everyone in both home delivery and congregate lunch to take home on Wednesday so that they can have a meal on the day that we're closed. The demolition grants for the NEO Soccer facility, as council is aware, there is legislation on this evening's agenda so that we can move forward with the plans and demolition of that building back in the commons. The school bond issue, as you know it was not successful this year, Parma Heights did pass it, and Parma and Seven Hills did vote it down, regardless the school district is going to proceed with their consolidation plan which was going to go forward whether the bond issue passed or not. They will be closing Parma Park Elementary in Parma Heights, and they will be re-assigned to the Administration Headquarters which will have some classrooms in there, but it will not affect our revenue which is very important because the school district is our number one employer here. Even though the issue failed, I'd like to thank Dr. Smialek and the school board for making the decision that it wasn't going to hurt our revenue. Parma Heights has a track record of approving these issues for the schools and we thank them for the consideration. Some people weren't sure if the consolidation plan was going forward or not, it is going forward. That concludes my report Mr. President.

Council President Rounds: Thank you so much. Any questions or comments for Mayor Gallo? Seeing none, thank you mayor.

### COMMUNICATIONS

Council President Rounds: There are none at this time. I would like to add that there is a Ward 3 meeting tomorrow evening at 7:00 p.m. at the Parma Heights Library. Ward 3 residents were notified of that through a post card mailing.

### LEGISLATION

#### **2022 – 34: ORDINANCE TO BE READ BY TITLE ONLY**

Councilman Stavole motioned; seconded by Councilman DeSouza to read the following ordinance by title only.

Aye: Walsh, Stavole, Haase, Maruschak, DeSouza, Rounds  
Nay: None

Clerk Allen read: **AN ORDINANCE TO ESTABLISH APPROPRIATIONS FOR THE CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF PARMA HEIGHTS, OHIO DURING THE PERIOD OF JANUARY 1, 2023 TO AND INCLUDING DECEMBER 31, 2023, AS AMENDED.**

Council President Rounds: This is the second reading, so we will move on to item number two.

#### **2022 – 36: ORDINANCE TO BE READ BY TITLE ONLY**

Councilman Haase motioned; seconded by Councilwoman DeSouza to read the following ordinance by title only.

Aye: Stavole, Haase, Maruschak, DeSouza, Walsh, Rounds  
Nay: None

Clerk Allen read: **AN ORDINANCE AUTHORIZING AND DIRECTING AN EXPENDITURE FOR THE OHIO DEPARTMENT OF DEVELOPMENT (ODOD) BUILDING DEMOLITION AND SITE REVITALIZATION PROJECT, AUTHORIZING AND DIRECTING THE DIRECTOR OF PUBLIC SERVICE TO ADVERTISE FOR COMPETITIVE BIDS, AND AUTHORIZING AND DIRECTING THE MAYOR TO ENTER INTO A WRITTEN CONTRACT WITH THE LOWEST AND BEST BIDDER THEREFORE, AND DECLARING AN EMERGENCY**

Councilman Haase motioned; seconded by Councilwoman Maruschak to suspend the rules.

Aye: Haase, Maruschak, DeSouza, Walsh, Stavole, Rounds  
Nay: None

Council President Rounds: This is the grant award for the NEO Soccer facility to move this out and move the process along. Are there any questions or comments on this item? Seeing none.

Councilman Haase motioned; seconded by Councilwoman DeSouza to move for passage.

Aye: Maruschak, DeSouza, Walsh, Stavole, Haase, Rounds  
Nay: None

*Ordinance Passes*

**2022 – 37: ORDINANCE TO BE READ BY TITLE ONLY**

Councilman Rounds motioned; seconded by Councilman Stavole to read the following ordinance by title only.

Aye: DeSouza, Walsh, Stavole, Haase, Maruschak, Rounds  
Nay: None

Clerk Allen read: **AN ORDINANCE AUTHORIZING THE ADMINISTRATION TO ENTER INTO A CONTRACT WITH AMERICAN LEGAL PUBLISHING TO PROVIDE FOR CODIFICATION SERVICES.**

Council President Rounds: And this is the first of three readings.

**2022 – 38: ORDINANCE TO BE READ BY TITLE ONLY**

Councilman Stavole motioned; seconded by Councilwoman Walsh to read the following ordinance by title only.

Aye: Walsh, Stavole, Haase, Maruschak, DeSouza, Rounds  
Nay: None

Clerk Allen read: **AN ORDINANCE AUTHORIZING THE ADMINISTRATION TO PARTICIPATE IN THE NATIONAL ASSOCIATION OF STATE PROCUREMENT OFFICIALS (NASPO) AND NASPO VALUEPOINT FOR THE PURPOSE OF CONTRACTING WITH T-MOBILE FOR TELEPHONE AND INTERNET SERVICES, AND DECLARING AN EMERGENCY**

Councilman Stavole motioned; seconded by Councilwoman Walsh to suspend the rules.

Aye: Stavole, Haase, Maruschak, DeSouza, Walsh, Rounds  
Nay: None

Council President Rounds: Are there any questions or comments on this item? Seeing none.

Councilman Stavole motioned; seconded by Councilwoman Walsh to move for passage.

Aye: Haase, Maruschak, DeSouza, Walsh, Stavole, Rounds  
Nay: None

*Ordinance Passes*

**2022 – 39: ORDINANCE TO BE READ BY TITLE ONLY**

Councilwoman DeSouza motioned; seconded by Councilwoman Maruschak to read the following ordinance by title only.

Aye: DeSouza, Walsh, Stavole, Haase, Maruschak, Rounds  
Nay: None

Clerk Allen read: **AN ORDINANCE AUTHORIZING THE ADMINISTRATION TO ENTER INTO A CONTRACT WITH RICHARD L. BOWEN + ASSOCIATES, INC. TO SERVE AS CITY ENGINEER, AND PROVIDING FOR PAYMENT FOR SERVICES RENDERED THEREUNDER, AND DECLARING AN EMERGENCY**

Council President Rounds: This is this items, first reading so we will continue with item number 6.

**2022 – 40: ORDINANCE TO BE READ BY TITLE ONLY**

Councilman Rounds motioned; seconded by Councilman Stavole to read the following ordinance by title only.

Aye: Walsh, Stavole, Haase, Maruschak, DeSouza, Rounds  
Nay: None

Clerk Allen read: **AN ORDINANCE AMENDING SECTION ONE, RULE SEVEN OF THE RULES OF ORDER GOVERNING THE COUNCIL OF THE CITY OF PARMA HEIGHTS**

Council President Rounds: Thank you we will continue to item number 7 please.

**2022 – 41: ORDINANCE TO BE READ BY TITLE ONLY**

Councilwoman Maruschak motioned; seconded by Councilwoman DeSouza to read the following ordinance by title only.

Aye: Stavole, Haase, Maruschak, DeSouza, Walsh, Rounds  
Nay: None

Clerk Allen read: **AN ORDINANCE AUTHORIZING THE ADMINISTRATION TO EXECUTE AN AGREEMENT OF CONVEYANCE AND TO TRANSFER PROPERTY LOCATED AT 8699 LYNNHAVEN DRIVE IN THE CITY OF PARMA HEIGHTS TO THE CUYAHOGA COUNTY LAND REUTILIZATION CORPORATION [CCLRC], AND DECLARING AN EMERGENCY**

Councilwoman Maruschak motioned; seconded by Councilwoman DeSouza to send this item to the Planning Commission.

Aye: Stavole, Haase, Maruschak, DeSouza, Walsh, Rounds  
Nay: None

Council President Rounds: Councilwoman Walsh, item number 8 please.

**2022 – 42: ORDINANCE TO BE READ BY TITLE ONLY**

Councilwoman Walsh motioned; seconded by Councilman Stavole to read the following ordinance by title only.

Aye: Haase, Maruschak, DeSouza, Walsh, Stavole, Rounds  
Nay: None

Clerk Allen read: **AN ORDINANCE AMENDING SECTION 1195.06 ENTITLED, "AUTOMOTIVE USE-SPECIFIC REGULATIONS" OF THE CODIFIED ORDINANCES OF THE CITY OF PARMA HEIGHTS, OHIO, AND DECLARING AN EMERGENCY**

Councilwoman Walsh motioned; seconded by Councilman Stavole to refer this ordinance to the Parma Heights Planning Commission.

Aye: Maruschak, DeSouza, Walsh, Stavole, Haase, Rounds  
Nay: None

Council Clerk Allen: Ordinance sent to the Planning Commission.

**2022 – 39: RESOLUTION TO BE READ BY TITLE ONLY**

Councilwoman Maruschak motioned; seconded by Councilwoman DeSouza to read the following ordinance by title only.

Aye: DeSouza, Walsh, Stavole, Haase, Maruschak, Rounds  
Nay: None

Clerk Allen read: **A RESOLUTION AUTHORIZING THE ADMINISTRATION TO ENTER INTO AN AGREEMENT WITH THE CITY OF NORTH ROYALTON TO PROVIDE FOR PRISONER HOUSING SERVICES, AND DECLARING AN EMERGENCY**

Council President Rounds: This is this items first reading. Councilwoman DeSouza item number 10 please.

**2022 – 40: RESOLUTION TO BE READ BY TITLE ONLY**

Councilwoman DeSouza motioned; seconded by Councilwoman Maruschak to read the following resolution by title only.

Aye: Walsh, Stavole, Haase, Maruschak, DeSouza, Rounds  
Nay: None

Clerk Allen read: **A RESOLUTION AUTHORIZING THE MUNICIPAL ENGINEER TO PREPARE THE PLANS, SPECIFICATIONS, AND COST ESTIMATES FOR THE OHIO DEPARTMENT OF DEVELOPMENT (ODOD) BUILDING DEMOLITION AND SITE REVITALIZATION PROGRAM PROJECT, AND DECLARING AN EMERGENCY**

Councilwoman DeSouza motioned; seconded by Councilwoman Maruschak to suspend the rules.

Aye: Stavole, Haase, Maruschak, DeSouza, Walsh, Rounds  
Nay: None

Council President Rounds: This is the second part of the NEO Soccer building grant.

Councilwoman DeSouza motioned; seconded by Councilwoman Maruschak to move for passage.

Aye: Haase, Maruschak, DeSouza, Walsh, Stavole, Rounds  
Nay: None

*Resolution Passes*

**2022 – 41: RESOLUTION TO BE READ BY TITLE ONLY**

Councilwoman Walsh motioned; seconded by Councilman Stavole to read the following resolution by title only.

Aye: Maruschak, DeSouza, Walsh, Stavole, Haase, Rounds  
Nay: None

Clerk Allen read: **A RESOLUTION AUTHORIZING THE ADMINISTRATION TO EXECUTE AN AGREEMENT WITH CUYAHOGA COUNTY TO ACCEPT AMERICAN RESCUE PLAN ACT (ARPA) FUNDING FOR THE GREENBRIER COMMONS FACILITY RENOVATIONS PROJECT, AND**



**FURTHER AUTHORIZING THE EXPENDITURE OF THOSE FUNDS, AND DECLARING AN EMERGENCY**

Councilwoman Walsh motioned; seconded by Councilman Stavole to suspend the rules.

Aye: DeSouza, Walsh, Stavole, Haase, Maruschak, Rounds  
Nay: None

Council President Rounds: Are there any questions or comments on this item? Seeing none.

Councilwoman Walsh motioned; seconded by Councilman Stavole to move for passage.

Aye: Walsh, Stavole, Haase, Maruschak, DeSouza, Rounds  
Nay: None

*Resolution Passes*

Council President Rounds: Councilwoman DeSouza.....

Councilwoman DeSouza motioned; seconded by Councilwoman Maruschak to adjourn to executive session to prepare for, conduct, and/or review a collective bargaining strategy.

Aye: Stavole, Haase, Maruschak, DeSouza, Walsh, Rounds  
Nay: None

Council President Rounds: We will move into Executive Session at 7:37 p.m.

**PUBLIC SESSION**

Council President Rounds: Council returns from Executive Session at 8:02 p.m. Seeing no further business. I'll look for a motion to adjourn.

**ADJOURNMENT**

Councilwoman DeSouza motioned; seconded by Councilwoman Walsh to adjourn the meeting.

Aye: Haase, Maruschak, DeSouza, Walsh, Stavole, Rounds  
Nay: None

**Meeting adjourned at 8:02 p.m.**

  
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Barbara Allen  
Clerk of Council

  
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Tom Rounds  
President of Council