



City of Parma Heights
Council Meeting
6281 Pearl Road
Monday, September 11, 2023
7 :00 PM

ROLL CALL

PLEDGE OF ALLEGIANCE

ACTION ON MINUTES:

- JUNE 26, 2023 – PARMA HEIGHTS CITY COUNCIL MEETING
- JULY 3, 2023 – SPECIAL PARMA HEIGHTS CITY COUNCIL MEETING
- AUGUST 21, 2023 – SPECIAL PARMA HEIGHTS CITY COUNCIL MEETING

REPORTS FROM MAYOR AND DIRECTORS

COMMUNICATIONS: PLANNING COMMISSION UPDATE – COUNCILMAN HAASE

PUBLIC SESSION

LEGISLATION

Third Reading

1. ORDINANCE NO. 2023 – 34

AN ORDINANCE AMENDING SECTION 351.13 ENTITLED “PARKING OF COMMERCIAL VEHICLES” OF THE PARMA HEIGHTS CODIFIED ORDINANCES, AS AMENDED

Second Reading

2. RESOLUTION NO. 2023 – 52

A RESOLUTION AUTHORIZING THE ADMINISTRATION TO DISPOSE OF OBSOLETE CITY VEHICLES AND EQUIPMENT AT A PUBLIC SALE THROUGH GOVPLANET/IRONPLANET, AND DECLARING AN EMERGENCY, AS AMENDED

First Reading

3. ORDINANCE NO. 2023 – 53

AN ORDINANCE ESTABLISHING AND ENACTING SECTION 105.08 OF THE CODIFIED ORDINANCES OF THE CITY OF PARMA HEIGHTS, ENTITLED, “BID EVALUATION FACTORS”, TO PROVIDE FOR A NEW SECTION OF THE ADMINISTRATIVE CODE

4. RESOLUTION NO. 2023 – 54

A RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY FISCAL OFFICER, AND DECLARING AN EMERGENCY

5. ORDINANCE NO. 2023 – 55

AN ORDINANCE APPROPRIATING FUNDS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF PARMA HEIGHTS, OHIO FOR THE PERIOD COMMENCING JANUARY 1, 2023 TO AND INCLUDING DECEMBER 31, 2023, REPEALING ORDINANCE 2023-18, AND DECLARING AN EMERGENCY

6. RESOLUTION NO. 2023 – 56

A RESOLUTION AUTHORIZING AND DIRECTING THE ADMINISTRATION TO EXECUTE A PURCHASE ORDER WITH ROSENBAUER MINNESOTA, LLC THROUGH SOURCEWELL FOR THE PURCHASE OF ONE (1) ROSENBAUER AERIAL LADDER TRUCK AT THE PURCHASE PRICE OF ONE MILLION, EIGHT HUNDRED THOUSAND DOLLARS (\$1,800,000.00), AND DECLARING AN EMERGENCY

7. RESOLUTION NO. 2023 – 57

A RESOLUTION AUTHORIZING THE ADMINISTRATION TO ACCEPT A FISCAL YEAR 2022 ASSISTANCE TO FIREFIGHTERS GRANT FROM THE FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA), AND DECLARING AN EMERGENCY

ADJOURNMENT

ORDINANCE NO. 2023 - 34

AN ORDINANCE AMENDING SECTION 351.13 ENTITLED “PARKING OF COMMERCIAL VEHICLES” OF THE PARMA HEIGHTS CODIFIED ORDINANCES, AS AMENDED.

WHEREAS, the Administration is recommending that Section 351.13 of the Parma Heights Codified Ordinances be amended, in part, to prohibit the parking of certain commercial vehicles; and

WHEREAS, this update to the Parma Heights Codified Ordinances regarding the parking of commercial vehicles would allow for more efficient regulation of commercial vehicle storage; and

WHEREAS, this Council desires to adopt the recommendation of the Administration.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Parma Heights, County of Cuyahoga, and State of Ohio:

Section 1: That Section 351.13 of the Codified Ordinances shall be amended, and as amended, shall henceforth read as shown by edits set forth in Exhibit “A”, which is attached hereto and incorporated by reference.

Section 2: This Council finds and determines that all formal actions of this Council concerning and relating to the adoption of this Ordinance were taken in an open meeting of this Council and that all deliberations of the Council and of any of its Committees comprised of a majority of the members of the Council that resulted in those formal actions were in meetings open to the public, in compliance with the law.

Section 3: That this Ordinance shall take effect and be in force from and after the earliest date provided for by law.

PASSED: _____

PRESIDENT OF COUNCIL

ATTEST: _____

CLERK OF COUNCIL

APPROVED

FILED WITH
THE MAYOR: _____

MAYOR MARIE GALLO

EXHIBIT A

351.13 PARKING OF COMMERCIAL VEHICLES.

(a) No person, operator or owner of a school bus, commercial tractor, agricultural tractor, truck of more than one-half ton capacity, bus, trailer, semitrailer, pole trailer or moving van shall park or permit such vehicle to remain on any street during the period from 60 minutes after sunset until 60 minutes before sunrise or at any other time when there is not sufficient natural light to render discernible persons, vehicles and substantial objects in the street at a distance of 500 feet ahead; ~~unless there has been placed in the street at a point which is approximately the center of the width of such vehicle, at a distance of ten feet in advance of such vehicle and ten feet to the rear of the vehicle, two flares or red electric lanterns, one front and one rear, which may be seen and distinguishable at a distance of 500 feet under normal atmospheric conditions at nighttime.~~

(b) No person shall stand or park a commercial trailer, which is detached from the tractor or other means of locomotion, upon a street, except for the minimum period required in the usual course of business for making a delivery of merchandise or for loading merchandise for delivery.

(c) No person, business, or corporation shall park or leave standing any commercially-plated vehicle that exceeds twenty feet in length, or eight feet in width, or nine feet in height on any residential property within the City for any purpose or length of time other than for the expeditious unloading and delivery; pickup; and/or loading of materials.

In addition to the above restrictions, no person, business, or corporation shall park or leave standing any of the following vehicle types on any residential property within the City for any purpose or length of time other than for the expeditious unloading and delivery; pickup; and/or loading of materials:

- 1) tow trucks;
- 2) flat-bed trucks;
- 3) tractor or semi-tractor trailer trucks;
- 4) stake bed trucks;
- 5) school buses or buses;
- 6) dump trucks exceeding one (1) ton; or
- 7) any vehicle transporting hazardous or flammable materials beyond what would be normally required to propel that type of vehicle.

~~(e) No person shall stand or park a truck with a net weight of over 4,000 pounds, or a commercial tractor, trailer or semitrailer, in a roadway at any time, except for the minimum period required in the usual course of business for making a delivery of merchandise or for unloading merchandise for delivery, in case of emergency or to perform work or maintenance on residential property.~~

(d) No person shall stand or park a commercial tractor or commercial trailer on any private property that has been zoned for residential use, except for the minimum time period that may be

required in the usual course of business for making a delivery of merchandise or for unloading merchandise for delivery.

(e) No person shall park a commercial tractor-trailer or semitrailer on any private property that has been zoned for commercial/office district during the period of 60 minutes after sunset and 60 minutes before sunrise, except for the minimum time period that may be required in the usual course of business for making a delivery of merchandise, or unloading merchandise for delivery, or otherwise conducting the business of the commercial/office located on the premises.

(Ord. 2021-10. Passed 2-22-21.)

RESOLUTION 2023 - 52

A RESOLUTION AUTHORIZING THE ADMINISTRATION TO DISPOSE OF OBSOLETE CITY VEHICLES AND EQUIPMENT AT A PUBLIC SALE THROUGH GOVPLANET/IRONPLANET, AND DECLARING AN EMERGENCY, AS AMENDED

WHEREAS, the Council authorized membership in the National Joint Power Alliance [now known as Sourcewell], a purchasing cooperative in Ordinance No. 2017-3; and

WHEREAS, GovPlanet/IronPlanet is a vendor of the National Joint Power Alliance [now known as Sourcewell]; and

WHEREAS, GovPlanet/IronPlanet will provide the City of Parma Heights with auction services for the disposal of obsolete city vehicles and equipment; and

WHEREAS, the Administration recommends that the vehicles and equipment listed on Exhibit “A” be removed from service as a result of their age and mechanical condition.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Parma Heights, County of Cuyahoga, and State of Ohio:

Section 1: The Administration is authorized and directed to dispose of obsolete city vehicles at a public sale through GovPlanet/IronPlanet, a list of which is described in Exhibit “A”, as amended, attached hereto and incorporated by reference.

Section 2: This Council finds and determines that all formal actions of this Council concerning and relating to the adoption of this Resolution were taken in an open meeting of this Council and that all deliberations of the Council and of any of its Committees comprised of a majority of the members of the Council that resulted in those formal actions were in meeting open to the public, in compliance with the law.

Section 3: ~~That this Resolution shall take effect and be in force from and after the earliest date provided for by law.~~ This Resolution is declared to be an emergency measure necessary for the public peace, health, and safety of the Municipality, and for the further reason it is necessary to place these vehicles up for auction immediately due to storage constraints; wherefore, this Resolution shall be in full force and effect immediately upon its passage by Council and approval by the Mayor.

PASSED: _____
PRESIDENT OF COUNCIL

ATTEST: _____
CLERK OF COUNCIL APPROVED

FILED WITH
THE MAYOR: _____
MAYOR MARIE GALLO

Exhibit A, as amended

SERVICE	2000 CHEVY	PICKUP TRUCK	1GCGK24R8YR214075
SERVICE	2001 DODGE	TRUCK	3B7KF26Z01M548040
SERVICE	2000 CHEVY	DUMP TRUCK	1GBKC34F7YF506292
<u>FIRE</u>	<u>1994 SUTPHEN</u>	<u>AERIAL TOWER W/PLATFORM</u>	<u>1S9A3KFE0R1003079</u>

ORDINANCE NO. 2023 – 53

AN ORDINANCE ESTABLISHING AND ENACTING SECTION 105.08 OF THE CODIFIED ORDINANCES OF THE CITY OF PARMA HEIGHTS, ENTITLED, “BID EVALUATION FACTORS”, TO PROVIDE FOR A NEW SECTION OF THE ADMINISTRATIVE CODE

WHEREAS, the City of Parma Heights Charter enables the City to award contracts by competitive bidding, as determined by Council; and

WHEREAS, the City has determined that the “lowest and best” bidder may be identified by the use of several factors in addition to the dollar amount of the bid; and

WHEREAS, it is the desire of this Council, based on the recommendation of the Administration, to establish and adopt Section 105.08, “Bid Evaluation Factors”, in order to evaluate and select the lowest and best bidder, in the discretion of the City, for the award of contracts through competitive bidding.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Parma Heights, Cuyahoga County, State of Ohio:

Section 1: That this Council does hereby establish and enact Section 105.08, entitled, “Bid Evaluation Factors” of the Administrative Code, which reads in its entirety as set forth in Exhibit “A” and which is attached to this Ordinance and incorporated by reference as if fully rewritten herein.

Section 2: All Ordinances and Resolutions or parts thereof which are in conflict or inconsistent with any provision of the new Section adopted in Section 1 of this Ordinance are hereby repealed as of the effective date of this Ordinance.

Section 3: This Council finds and determines that all formal actions of this Council concerning and relating to the adoption of this Ordinance were taken in an open meeting of this Council and that all deliberations of the Council and any of its Committees comprised of a majority of the members of the Council that resulted in those formal actions were in meetings open to the public in compliance with the law.

Section 4: That this Ordinance shall take effect and be in force from and after the earliest date provided for by law.

PASSED: _____

PRESIDENT OF COUNCIL

ATTEST: _____

APPROVED

FILED WITH
THE MAYOR: _____

MAYOR MARIE GALLO

EXHIBIT A

105.08 BID EVALUATION FACTORS

- (a) The following factors are significant in determining whether a bid is the lowest and best bid and may be considered and applied by city officials, in their discretion, when determining the lowest and best bid for supplies, commodities, materials, equipment, furnishings or construction, renovation, maintenance, repair, businesses or general services.
- (1) The bidder's familiarity with the project.
 - (2) Adequacy of the equipment for the project.
 - (3) The bidder's record on similar projects.
 - (4) The bidder's experience in the relevant field in the preceding twelve months, including the original contract price for each job undertaken and the cost of any change order and overruns.
 - (5) The bidder's compliance with deadlines.
 - (6) The bidder's prior performance on any project taken for the City of Parma Heights.
 - (7) The bidder's financial solvency.
 - (8) Whether the bidder has ever sued or been sued by a public entity over a public project.
 - (9) The bidder's bonding record.
 - (10) The bidder's compliance record with, and maintenance of, unemployment and workers' compensation laws for all employees.
 - (11) The bidder's compliance record with, and maintenance of, federal and state wage laws for all employees.
 - (12) The bidder's compliance record with, and maintenance of, the Fair Labor Standards Act for all employees.
 - (13) The bidder's compliance record with, and maintenance of, Occupational Safety and Health Administration regulations for all employees.
 - (14) The experience, training, and skill of the bidder's workforce in writing.
 - (15) The number of years the bidder has been in the relevant businesses.
 - (16) The continuity of the bidder's workforce.
 - (17) The bidder's past compliance with employee drug testing.
 - (18) Past compliance with local and state income tax laws.
 - (19) The bidder's participation in a state accredited apprenticeship program when it is required by Ohio prevailing wage law.
 - (20) Any other factor determined to be relevant.
- (b) Bid specifications may contain provisions conforming to subsection (a) of this section. Evidence of the factors a bidder wishes to be considered is the responsibility of the bidder.
- (c) City Officials may reject any or all bids, or parts of bids, for any reason if acceptance is not in the best interest of the City.

RESOLUTION NO. 2023 – 54

A RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY FISCAL OFFICER, AND DECLARING AN EMERGENCY

WHEREAS, the Council of the City of Parma Heights, Cuyahoga County, Ohio, met in regular session on the 11th day of September, 2023, at the office of City Council with the following members present: _____, _____, _____, _____, _____, _____, and _____; and

WHEREAS, _____ moved the adoption of this Resolution; and

WHEREAS, this Council in accordance with the provisions of law has previously adopted a Tax Budget for the next succeeding fiscal year commencing January 1, 2024; and

WHEREAS, the Budget Commission of Cuyahoga County, Ohio, has certified its action thereon to this Council together with an estimate by the County Fiscal Officer of the rate of each tax necessary to be levied by this Council, and what part thereof is without, and what part within the ten mill tax limitation.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Parma Heights, County of Cuyahoga and State of Ohio:

Section 1. That the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and that there be and is hereby levied on the tax duplicate of said City the rate of each tax necessary to be levied within and without the ten mill limitation; as contained in Exhibit "A", attached hereto, and made a part hereof as though fully rewritten.

Section 2. That the Clerk of Council be and she is hereby directed to certify a copy of this Resolution to the Fiscal Officer of said County. Furthermore, _____ seconded the Resolution at the time of passage, and the roll being called upon its adoption resulted as follows: _____, _____, _____, _____, _____, _____, and _____.

Section 3. This Council finds and determines that all formal actions of this Council concerning and relating to the adoption of this Resolution were taken in an open meeting of this Council and that all deliberations of the Council and of any of its Committees comprised of a majority of the members of the Council that resulted in those formal actions were in meetings open to the public, in compliance with the law.

Section 4. This Resolution is declared to be an emergency measure immediately necessary for the public peace, health, and safety of the Municipality and for the further reason that the City needs to meet the County's deadline of September 30, 2023; wherefore, this Resolution shall be in full force and effect from and immediately after its passage by Council and approval by the Mayor.

PASSED: _____ PRESIDENT OF COUNCIL

ATTEST: _____
CLERK OF COUNCIL APPROVED

FILED WITH
THE MAYOR: _____ MAYOR MARIE GALLO

EXHIBIT A

SCHEDULE A

SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET COMMISSION AND COUNTY FISCAL OFFICER'S ESTIMATED TAX RATES

FUND	Amount to Be Derived from Levies Outside 10 M. Limitation	Amount Approved by Budget Commission Inside 10 M. Limitation	County Fiscal Officer's Estimate of Tax Rate to be Levied	
			Inside 10 M. Limit	Outside 10 M. Limit
	Column II	Column IV	V	VI
General Fund			1.60	5.30
General Bond Retirement Fund			1.20	0.30
Police Pension			0.30	
Park Fund				0.00
Recreation Fund				0.50
Capital Improvement Fund				0.50
Fire Pension Fund			0.30	
TOTAL	\$0	\$0	3.40	6.60

SCHEDULE B

LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES

FUND	Maximum Rate Authorized to Be Levied	Co. Fiscal Officer's Est. of Yield of Levy (Carry to Schedule A, Column II)
GENERAL FUND:		
Current Expense Levy authorized by voters on for not to exceed _____ years.	,20	
Current Expense Levy authorized by voters on for not to exceed _____ years.	,20	
Total General Fund outside 10m. Limitation.		
Park Fund: Levy authorized by voters on for not to exceed _____ years.	,20	
Recreation Fund: Levy authorized by voters on for not to exceed _____ years.	,20	
Fund: _____ Levy authorized by voters on for not to exceed _____ years.		
Fund: _____ Levy authorized by voters on for not to exceed _____ years.	,20	
Fund: _____ Levy authorized by voters on for not to exceed _____ years.	,20	
Fund: _____ Levy authorized by voters on for not to exceed _____ years.	,20	

and be it further

RESOLVED, That the Clerk of this Council be and he is hereby directed to certify a copy of this Resolution to the Fiscal Officer of said County.

Mr./Mrs. _____ seconded the Resolution and the roll being called

upon its adoption the vote resulted as follows:

Mr./Mrs. _____

Mr./Mrs. _____

Mr./Mrs. _____

Adopted the _____ day of _____, 20____

Attest:

President of Council

Clerk of Council

**CERTIFICATE OF COPY
ORIGINAL ON FILE**

The State of Ohio, _____ County, ss.

I, _____, Clerk of the Council of the City

of _____ within and for said County, and in whose custody the Files
and Records of said Council are required by the Laws of the State of Ohio to be kept, do hereby
certify that the foregoing is taken and copied from the original _____

now on file, that the foregoing has been compared by me with said original document,
and that the same is a true and correct copy thereof.

WITNESS my signature, this _____ day of _____, 20____

Clerk of Council

No. _____

COUNCIL OF THE CITY OF

County, Ohio.

**RESOLUTION
ACCEPTING THE AMOUNTS AND RATES
AS DETERMINED BY THE BUDGET
COMMISSION AND AUTHORIZING THE
NECESSARY TAX LEVIES AND CERTIFYING
THEM TO THE COUNTY FISCAL OFFICER**

(City Council)

Adopted _____, 20____

Clerk of Council

Filed _____, 20____

County Fiscal Officer

By _____
Deputy

ORDINANCE 2023 - 55

AN ORDINANCE APPROPRIATING FUNDS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF PARMA HEIGHTS, OHIO FOR THE PERIOD COMMENCING JANUARY 1, 2023 TO AND INCLUDING DECEMBER 31, 2023, REPEALING ORDINANCE 2023-18, AND DECLARING AN EMERGENCY

BE IT ORDAINED by the Council of the City of Parma Heights, County of Cuyahoga and State of Ohio:

Section 1. Funding for the current expenses and other expenditures of the City of Parma Heights, Ohio, for the period commencing January 1, 2023 and ending December 31, 2023, the sums set forth in the attached Exhibit "A", is set aside and appropriated.

Section 2. Ordinance No. 2023-18 that was passed by Council on March 27, 2023 is repealed.

Section 3. This Council finds and determines that all formal actions of this Council concerning and relating to the adoption of the Ordinance were taken in an open meeting of this Council and that all deliberations of the Council and of any of its Committees comprised of a majority of the members of the Council that resulted in those formal actions were in meetings open to the public, in compliance with the law.

Section 4. The Director of Finance is authorized to draw warrants from any of the foregoing appropriations upon receiving the proper requisition, certificate, and voucher therefore; approved by the officers authorized by law to approve same, or an Ordinance or Resolution to make the expenditure, provided that no warrants shall be drawn or paid for salaries or wages except to persons employed by authority of and in accordance with law and Ordinance.

Section 5. This Council declares this Ordinance to be an emergency measure for the immediate preservation of the public health, peace, and safety of this Municipality and for the further reason that said Ordinance must be enacted as soon as possible to authorize payment, and to maintain the full faith and credit of the Municipality; wherefore, it shall be in full force and effect immediately after its passage by Council and approved by the Mayor.

PASSED: _____

PRESIDENT OF COUNCIL

ATTEST: _____
CLERK OF COUNCIL

APPROVED

FILED WITH
THE MAYOR: _____

MAYOR MARIE GALLO

EXHIBIT A

City of Parma Heights

	Original Appropriations	1st Amended Appropriations	2nd Amended Appropriations	Proposed 2nd Amended Appropriations
General Fund				
Police				
Personal Services & Benefits	\$3,745,879.29		\$0.00	\$3,745,879.29
Other Operations & Maintenance	\$587,675.00		\$0.00	\$587,675.00
	\$4,333,554.29	\$0.00	\$0.00	\$4,333,554.29
Fire				
Personal Services & Benefits	\$3,638,831.51		\$0.00	\$3,638,831.51
Other Operations & Maintenance	\$189,530.00		\$0.00	\$189,530.00
	\$3,828,361.51	\$0.00	\$0.00	\$3,828,361.51
Safety				
Personal Services & Benefits	\$451,668.56		\$0.00	\$451,668.56
Other Operations & Maintenance	\$475,418.96		\$0.00	\$475,418.96
	\$927,087.52	\$0.00	\$0.00	\$927,087.52
Health				
Other Operations & Maintenance	\$120,000.00		\$17,696.00	\$137,696.00
	\$120,000.00	\$0.00	\$17,696.00	\$137,696.00
Recreation				
Personal Services & Benefits	\$161,868.60		\$18,294.98	\$180,163.58
Other Operations & Maintenance	\$250.00		\$11,400.00	\$11,650.00
	\$162,118.60	\$0.00	\$29,694.98	\$191,813.58
Building				
Personal Services & Benefits	\$500,000.86		\$0.00	\$500,000.86
Other Operations & Maintenance	\$134,050.00		\$16,500.00	\$150,550.00
	\$634,050.86	\$0.00	\$16,500.00	\$650,550.86
Economic Development				
Personal Services & Benefits	\$117,537.10		\$0.00	\$117,537.10
Other Operations & Maintenance	\$4,100.00		\$0.00	\$4,100.00
	\$121,637.10	\$0.00	\$0.00	\$121,637.10
Basic Utility Services				
Personal Services & Benefits				
Other Operations & Maintenance	\$1,612,000.00		\$36,000.00	\$1,648,000.00
	\$1,612,000.00	\$0.00	\$36,000.00	\$1,648,000.00
Mayor				
Personal Services & Benefits	\$230,919.51		\$0.00	\$230,919.51
Other Operations & Maintenance	\$8,000.00		\$0.00	\$8,000.00
	\$238,919.51	\$0.00	\$0.00	\$238,919.51
Council				
Personal Services & Benefits	\$141,184.91		\$0.00	\$141,184.91
Other Operations & Maintenance	\$11,750.00		\$0.00	\$11,750.00
	\$152,934.91	\$0.00	\$0.00	\$152,934.91

City of Parma Heights

	Original Appropriations	1st Amended Appropriations	2nd Amended Appropriations	Proposed 2nd Amended Appropriations
Planning/Zoning				
Other Operations & Maintenance	\$4,000.00		\$0.00	\$4,000.00
	\$4,000.00	\$0.00	\$0.00	\$4,000.00
Finance				
Personal Services & Benefits	\$305,050.73		\$0.00	\$305,050.73
Other Operations & Maintenance	\$342,000.00		\$0.00	\$342,000.00
	\$647,050.73	\$0.00	\$0.00	\$647,050.73
Mayor' Court				
Personal Services & Benefits	\$150,893.19		\$0.00	\$150,893.19
Other Operations & Maintenance	\$21,300.00		\$0.00	\$21,300.00
	\$172,193.19	\$0.00	\$0.00	\$172,193.19
Custodial				
Personal Services & Benefits	\$54,744.08		\$0.00	\$54,744.08
Other Operations & Maintenance	\$11,500.00		\$0.00	\$11,500.00
	\$66,244.08	\$0.00	\$0.00	\$66,244.08
Law				
Personal Services & Benefits	\$208,630.69		\$0.00	\$208,630.69
Other Operations & Maintenance	\$101,150.00		\$0.00	\$101,150.00
	\$309,780.69	\$0.00	\$0.00	\$309,780.69
General Government				
Personal Services & Benefits				
Other Operations & Maintenance	\$673,715.97		\$0.00	\$673,715.97
Transfers - Out	\$1,500,000.00		\$500,000.00	\$2,000,000.00
	\$2,173,715.97	\$0.00	\$500,000.00	\$2,673,715.97
Total General Fund Disbursements	\$15,503,648.96	\$0.00	\$599,890.98	\$16,103,539.94
SCMR Fund				
Personal Services & Benefits	\$1,687,873.72		\$0.00	\$1,687,873.72
Other Operations & Maintenance	\$447,535.00		\$0.00	\$447,535.00
	\$2,135,408.72	\$0.00	\$0.00	\$2,135,408.72
State Highway				
Other Operations & Maintenance	\$80,000.00		\$0.00	\$80,000.00
	\$80,000.00	\$0.00	\$0.00	\$80,000.00
Cemetery				
Other Operations & Maintenance	\$200.00		\$0.00	\$200.00
	\$200.00	\$0.00	\$0.00	\$200.00
Parks Maintenance Fund				
Personal Services & Benefits	\$230,653.92		\$0.00	\$230,653.92
Other Operations & Maintenance	\$258,748.40		\$0.00	\$258,748.40
	\$489,402.32	\$0.00	\$0.00	\$489,402.32

City of Parma Heights

	Original Appropriations	1st Amended Appropriations	2nd Amended Appropriations	Proposed 2nd Amended Appropriations
Senior Center Fund				
Personal Services & Benefits	\$279,751.72		\$0.00	\$279,751.72
Other Operations & Maintenance	\$61,500.00		\$0.00	\$61,500.00
	\$341,251.72	\$0.00	\$0.00	\$341,251.72
Permissive Fund				
Other Operations & Maintenance Transfers - Out	\$120,000.00		\$100,000.00	\$220,000.00
	\$120,000.00	\$0.00	\$100,000.00	\$220,000.00
Police Pension Fund				
Employers Share	\$548,847.07		\$153,037.35	\$701,884.42
	\$548,847.07	\$0.00	\$153,037.35	\$701,884.42
Fire Pension Fund				
Employers Share	\$666,886.97		\$96,789.47	\$763,676.44
	\$666,886.97	\$0.00	\$96,789.47	\$763,676.44
Coronavirus Relief Fund				
Other Operations & Maintenance	\$600,000.00		(\$600,000.00)	\$0.00
	\$600,000.00	\$0.00	(\$600,000.00)	\$0.00
Mayor's Court Computer Fund				
Other Operations & Maintenance Capital Outlay	\$3,500.00		\$0.00	\$3,500.00
	\$3,500.00	\$0.00	\$0.00	\$3,500.00
Ambulance Billing Fund				
Other Operations & Maintenance	\$40,000.00		\$0.00	\$40,000.00
Transfers - Out	\$450,000.00		\$350,000.00	\$800,000.00
	\$490,000.00	\$0.00	\$350,000.00	\$840,000.00
Special Bond Retirement Fund				
Bond Principal	\$268,327.00		\$0.00	\$268,327.00
Other				
	\$268,327.00	\$0.00	\$0.00	\$268,327.00
Capital Improvement Fund				
Capital Outlay	\$960,100.00	\$4,200,000.00	\$590,800.00	\$5,750,900.00
	\$960,100.00	\$4,200,000.00	\$590,800.00	\$5,750,900.00
Capital Projects Fund				
Other Operations & Maintenance	\$100,000.00			\$100,000.00
Capital Outlay			\$600,000.00	\$600,000.00
	\$100,000.00	\$0.00	\$600,000.00	\$700,000.00

City of Parma Heights

	Original Appropriations	1st Amended Appropriations	2nd Amended Appropriations	Proposed 2nd Amended Appropriations
<i>Medical Self Insurance Fund</i>				
Medical Payments	\$2,050,000.00		\$0.00	\$2,050,000.00
	\$2,050,000.00	\$0.00	\$0.00	\$2,050,000.00
<i>Fleet Maintenance Fund</i>				
Employee Expense	\$382,492.60		\$0.00	\$382,492.60
Other Expense	\$373,500.00		\$0.00	\$373,500.00
	\$755,992.60	\$0.00	\$0.00	\$755,992.60
<i>Worker's Compensation Fund</i>				
2023 Full Payment	\$149,570.00		\$65,430.00	\$215,000.00
	\$149,570.00	\$0.00	\$65,430.00	\$215,000.00
Total Appropriations 2023	\$25,263,135.36	\$4,200,000.00	\$1,955,947.80	\$31,419,083.16

RESOLUTION NO. 2023 - 56

A RESOLUTION AUTHORIZING AND DIRECTING THE ADMINISTRATION TO EXECUTE A PURCHASE ORDER WITH ROSENBAUER MINNESOTA, LLC THROUGH SOURCEWELL FOR THE PURCHASE OF ONE (1) ROSENBAUER AERIAL LADDER TRUCK AT THE PURCHASE PRICE OF ONE MILLION, EIGHT HUNDRED THOUSAND DOLLARS (\$1,800,000.00), AND DECLARING AN EMERGENCY

WHEREAS, the Council authorized membership in the National Joint Power Alliance [now known as Sourcewell], a purchasing cooperative in Ordinance No. 2017-3; and

WHEREAS, the purchase order with Rosenbauer Minnesota, LLC for the procurement of one (1) Rosenbauer Aerial ladder truck in the amount of one million, eight hundred thousand dollars (\$1,800,000.00) as identified in Exhibit “A”, attached hereto, and made a part hereof as though fully rewritten, was obtained through the National Joint Power Alliance [now known as Sourcewell]; and

WHEREAS, Council may authorize the purchase order through the City’s membership in the National Joint Power Alliance [now known as Sourcewell], a purchasing cooperative, pursuant to Article V Sections 1 and 6 of the Charter, and Ohio Revised Code Section 9.48 without a competitive bidding process; and

WHEREAS, the City of Parma Heights was recently notified of an award from the Federal Emergency Management Agency (FEMA) for the FY 2022 Assistance to Firefighters Grant in the amount of one million dollars (\$1,000,000.00), which requires a ten percent (10%) match by the City, to assist with the cost of a new ladder truck for the fire department.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Parma Heights, County of Cuyahoga and State of Ohio:

Section 1: That the Administration is hereby authorized and directed to execute a purchase order with Rosenbauer Minnesota, LLC, through Sourcewell, for one (1) Rosenbauer Aerial ladder truck for the sum of one million, eight hundred thousand dollars (\$1,800,000.00) as identified in Exhibit “A”, attached hereto, and made a part hereof as though fully rewritten.

Section 2: This Council finds and determines that all formal actions of this Council concerning and relating to the adoption of this Resolution were taken in an open meeting of this Council and that all deliberations of the Council and of any of its Committees comprised of a majority of the members of the Council that resulted in those formal actions were in meetings open to the public, in compliance with the law.

Section 3: This Council declares this Resolution to be an emergency measure for the immediate preservation of the public health, peace, and safety of this Municipality, and for the further reason that it is necessary to place an immediate order to secure the vehicle at this price and expend the awarded funds from the FY 2022 Assistance to Firefighters Grant; wherefore, this

Resolution shall be in full force and effect immediately after its passage by Council and approval of the Mayor.

PASSED: _____
PRESIDENT OF COUNCIL

ATTEST: _____
CLERK OF COUNCIL APPROVED

FILED WITH
THE MAYOR: _____
MAYOR MARIE GALLO



EXHIBIT A

PURCHASE ORDER

Purchaser		SUPPLIER	
Purchaser:	City of Parma Heights	Contract #:	Sourcewell Contract #: 113021-RSD
Address 1:	6184 Pearl Rd	Supplier:	Rosenbauer Minnesota, LLC
Address 2:		Address 1:	5180 260th Street
City, State, Zip:	Parma Heights, Ohio 44130	Address 2:	PO Box 549
		City, State, Zip:	Wyoming, MN 55092

Purchase Order Number:	8152023	Delivery No Later Than:	9-20-25
Date:	8/15/2023	Member #:	76225

The amount in this proposal shall remain firm for a period of 30 days from the date of same.

Quantity	Description	Price	Price (Extended)
1	One (1) Rosenbauer Aerial, complete with Rosenbauer Commander chassis and Rosenbauer Cobra Platform per attached specifications.	\$1,800,000.00	\$1,800,000.00
TOTAL			\$1,800,000.00

A \$100.00 per day penalty will apply if the completed vehicle is not delivered by the date set above. To meet the date set above the purchase order must be signed no later than 9-1-23. In addition the chassis must arrive within 200 days from the signed purchase order.

*Note: If chassis amount of \$502,717.00 is paid upon arrival at our plant in Minnesota, deduct \$19,306.00 each

*Note: If aerial amount of \$480,290.00 is paid upon arrival at our plant in Minnesota, deduct \$9,364.00 each

NOTES:	
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Rosenbauer Dealer :	All-American Fire Equipment
Salesperson:	Adam Georskey
Signature:	<i>Adam Georskey</i>

Purchaser:	City of Parma Heights
Print Name:	
Title:	
Date:	
Signature:	



**APPENDIX C
CHANGE ORDER POLICY**

This change order policy is intended to reflect the increased cost of changes which result in delayed deliveries, confused paperwork, poor production flow and increased potential of trucks being built to incorrect specifications. With your cooperation, changes can be kept to a minimum which means we will be able to reduce lead times, increase production and maintain costs which will benefit all of us.

Our objective is accurate, high quality and on-time deliveries exceeding our customer expectations.

Changes any time after the order is received may delay the quoted delivery date. Significant design or component changes will have the largest impact on the schedule and quoted delivery date. Changes that occur later in the process will also have the largest impact on the schedule and quoted delivery date.

All time fences are reference to contract execution date if not otherwise stated.

Change Window #1

All changes will be priced at standard pricing and specials will be priced through our normal process. Significant changes made to the vehicle during this time period may result in a delivery extension.

RBM Chassis	0-60 days
RBA Aerial	0-60 days
Rosenbauer Body	0-60 days

Change Window #2

All changes are subject to a 25% mark-up, as well as a \$250.00 change order processing fee. All changes are subject to factory review and may be denied due to engineering or lead time issues.

RBM Chassis	61-75 days
RBA Aerial	61-75 days
Rosenbauer Body	61-120 days

Change Window #3

All changes are subject to a 50% mark-up, and 50% restocking fee on deleted items, as well as a \$250.00 change order processing fee. All changes are subject to factory review and may be denied due to engineering or lead time issues. No major components can be changed at this time; major components are considered engine, transmission, axles, suspension, cab, frame (wheelbase), seats, water pump and water tank.

RBM Chassis	76-120 days
RBA Aerial	76-120 days
Rosenbauer Body	121-180 days

Change Window #4

Changes are not recommended at this time. Any changes requested will be priced on a time and material basis, as well as a \$500.00 change order processing fee. Any changes requested, and that are quoted to the customer, must be approved by the customer within three days or they will not be valid.

RBM Chassis	After 120 days
RBA Aerial	After 120 days
Rosenbauer Body	After 180 days

**Note: Any late change orders that are factory driven will be done at cost and no additional mark up or penalties will apply.*

BUYER INITIALS: _____

RESOLUTION NO. 2023 – 57

A RESOLUTION AUTHORIZING THE ADMINISTRATION TO ACCEPT A FISCAL YEAR 2022 ASSISTANCE TO FIREFIGHTERS GRANT FROM THE FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA), AND DECLARING AN EMERGENCY

WHEREAS, the FEMA FY 2022 Assistance to Firefighters Grant Program provides funding to fire departments to assist with the costs of critically needed equipment, protective gear, emergency vehicles, training, and other resources necessary for protecting the public and emergency personnel from fire and related hazards; and

WHEREAS, the City of Parma Heights was awarded funding in the amount of one million dollars (\$1,000,000.00), which requires a ten percent (10%) match by the City to assist with the cost of a new ladder truck for the fire department.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Parma Heights, County of Cuyahoga and State of Ohio:

Section 1: The Administration is authorized and directed to accept a FY 2022 Assistance to Firefighters Grant from the Federal Emergency Management Agency (FEMA) and to execute all necessary agreements and to take any further actions necessary to obtain and expend those funds.

Section 2: The Administration is authorized and directed to encumber and expend one hundred thousand dollars (\$100,000.00) in matching funds as required by the Grant Program, pursuant to the Charter and Codified Ordinances of the City.

Section 3: This Council finds and determines that all formal actions of this Council concerning and relating to the adoption of this Resolution were taken in an open meeting of this Council and that all deliberations of this Council and of any of its Committees comprised of a majority of the members of that Council that resulted in those formal actions were in meetings open to the public, in compliance with the law.

Section 4: This Resolution is declared to be an emergency measure necessary for the immediate preservation of the public health, safety, and welfare of the City, and for further reason it is necessary to accept the Assistance to Firefighters Grant funds to assist with costs associated with the purchase of a new ladder truck for the City’s Fire Department; wherefore, this Resolution shall be in full force and effect immediately after its passage by Council and approval by the Mayor.

PASSED: _____
PRESIDENT OF COUNCIL

ATTEST: _____
CLERK OF COUNCIL APPROVED

FILED WITH
THE MAYOR: _____
MAYOR MARIE GALLO