

Civil Service Commission Minutes May 26, 2023

Commission Present: Chairman Frank Bova, John Budi, Jim Griffith

Administration Present: Assistant Law Director O'Malley, Chief Scharschmidt, and Nora Neel.

Roll Call of members: Aye: Bova, Budi, Griffith
Nay: None

John Budi made a motion to approve the minutes from March 16, 2023; seconded by Jim Griffith.

Roll Call: Aye: Budi, Griffith, Bova
Nay: None

Minutes Approved

Reports: None at this time

Unfinished Business: None at this time

Chairman Bova turned to Chief Scharschmidt for discussion on the Police Chief Exam.

Chief Scharschmidt stated that he is retiring and has to go before January. We are going to hold the Sergeants exam in August, and the mayor, Safety Director and I had this discussion to hold the Chiefs Exam July 8th, that would be here, Saturday morning, I'd like to use the company that's also going to conduct the Sergeants exam, Ryan Ramsey. We would have a three Chief panel and there are two that are East Side Chiefs and then the third used to work in North Royalton, so a lot of the candidates know him so we'll get another chief for the panel. It's going to be a 90 minute for each candidate, 20 questions. That's how it's going to be structured. I had the letter prepared, there are 8 Sergeants, 2 Captains signed up to take the exam, however one is not eligible and one is retiring. So that would be 6 Sergeants, 2 Captains that are in the mix. I have the letters drafted and ready to send. I signed them so they are ready for notifications.

Assistant Director Bryan O'Malley stated that he would look for approval of the date, notice of examination to be published. Parma Heights Charter is unique in Article IV, section 7 it provides under your powers and duties what I would call a rule of 5. It enables the commission to publish rules or examinations that deviate from State Law. It also allows for the appointing authority to pick from among 5 candidates that are serving. Under State Law 124.44 is essentially winner take all examination, and it starts by looking at the next lower rank. When the eligible list is brought back to you, you can review the test results and certify those names and then the mayor can pick amongst those 5 names.

Chairman Bova made a motion that Ryan-Ramsey test on July 8th, 2023 in the morning hours be approved by this committee. Seconded by Jim Griffith

Roll Call: Aye: Griffith, Bova, Budi
Nay: None

Motion Passes

Adjournment: Motion to Adjourn by Chairman Bova was made. Seconded by Jim Griffith.

Roll Call: Aye: Bova, Budi, Griffith
Nay: None

We are adjourned at 3:10 p.m.



Frank Bova
Chairman, Civil Service Commission



Barbara Allen
Civil Service Commission Clerk