



City of Parma Heights Council Meeting

6281 Pearl Road

Monday, May 23, 2022 7:00 PM

ROLL CALL

PLEDGE OF ALLEGIANCE

ACTION ON MINUTES:

- **May 9, 2022** - Parma Heights City Council Meeting

REPORTS FROM MAYOR AND DIRECTORS

COMMUNICATIONS:

- None at this time.

LEGISLATION

First Reading

1. **2022 – 19 AN ORDINANCE AUTHORIZING AND DIRECTING AN EXPENDITURE FOR THE NATHAN HALE STORMWATER BASIN PROJECT, AUTHORIZING AND DIRECTING THE DIRECTOR OF PUBLIC SERVICE TO ADVERTISE FOR COMPETITIVE BIDS, AND AUTHORIZING AND DIRECTING THE MAYOR TO ENTER INTO A WRITTEN CONTRACT WITH THE LOWEST AND BEST BIDDER THEREFORE, AND DECLARING AN EMERGENCY.**
2. **2022 – 20 AN ORDINANCE AMENDING SECTION 678.01 ENTITLED “DESTRUCTION OF NOXIOUS WEEDS AND REMOVAL OF LITTER REQUIRED” OF THE PARMA HEIGHTS CODIFIED ORDINANCES.**
3. **2022 – 21 AN ORDINANCE AMENDING SECTION 965.11 ENTITLED “SOLID WASTE COLLECTION FEE” OF THE CODIFIED ORDINANCES OF THE CITY OF PARMA HEIGHTS, AND DECLARING AN EMERGENCY.**
4. **2022 – 12 A RESOLUTION AUTHORIZING AND DIRECTING THE MAYOR TO ENTER INTO THE HEALTHY URBAN TREE CANOPY GRANT PROGRAM YEAR 2022 PROJECT AGREEMENT WITH THE CUYAHOGA COUNTY PLANNING COMMISSION, AND DECLARING AN EMERGENCY.**

PUBLIC SESSION

ADJOURNMENT

CITY HALL WILL BE OPEN FOR THE COUNCIL MEETING

ORDINANCE NO. 2022 - 19

AN ORDINANCE AUTHORIZING AND DIRECTING AN EXPENDITURE FOR THE NATHAN HALE STORMWATER BASIN PROJECT, AUTHORIZING AND DIRECTING THE DIRECTOR OF PUBLIC SERVICE TO ADVERTISE FOR COMPETITIVE BIDS, AND AUTHORIZING AND DIRECTING THE MAYOR TO ENTER INTO A WRITTEN CONTRACT WITH THE LOWEST AND BEST BIDDER THEREFORE, AND DECLARING AN EMERGENCY

WHEREAS, the Council of the Municipality of Parma Heights has been advised of the necessity that the items, noted in the title, be authorized and directed in accordance with the provisions of Article V Section 6 of the Charter of the City of Parma Heights.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Parma Heights, County of Cuyahoga and State of Ohio:

Section 1: The expenditure of monies of this municipality for items as noted in the title, which expenditure is now estimated to exceed \$50,000.00, is authorized and directed. The expenditure shall be made from monies appropriated for such purpose.

Section 2: The Director of Public Service is authorized and directed to advertise for competitive bids for such expenditure at least once in a newspaper of general circulation within the Municipality and to post such Invitation to Bid on the City of Parma Heights official web page.

Section 3: The Mayor is authorized and directed to enter into a written contract with the lowest and best bidder after such advertising, said lowest and best bidder to be determined by motion of this Council.

Section 4: This Council declares this ordinance to be an emergency measure for the immediate preservation of the public health, peace, and safety of this municipality and for the further reason that it is necessary to authorize and direct such expenditure in order that the Mayor may enter into a contract therefore, after competitive bidding in accordance with applicable laws; wherefore, it shall be in full force and effect immediately after its passage by Council and approval of the Mayor.

PASSED: _____

PRESIDENT OF COUNCIL

ATTEST: _____

CLERK OF COUNCIL

APPROVED

FILED WITH
THE MAYOR: _____

MAYOR MARIE GALLO

ORDINANCE NO. 2022 - 20

AN ORDINANCE AMENDING SECTION 678.01 ENTITLED "DESTRUCTION OF NOXIOUS WEEDS AND REMOVAL OF LITTER REQUIRED" OF THE PARMA HEIGHTS CODIFIED ORDINANCES

WHEREAS, the Mayor and Recreation Program Coordinator recommend that Section 678.01 of the City of Parma Heights Codified Ordinances be amended, in part, to remove milk weed and iron weed from the list of noxious weeds; and

WHEREAS, this update to the Parma Heights Codified Ordinances regarding noxious weeds would allow for the planting of both milk weed and iron weed in the community as they have both been discovered to provide contributions to the health of the local ecosystem.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Parma Heights, County of Cuyahoga, and State of Ohio:

Section 1: That Section 678.01 of the Codified Ordinances shall be amended and, as amended, shall henceforth read as shown by edits set forth in Exhibit A, which is attached hereto and incorporated by reference.

Section 2: This Council finds and determines that all formal actions of this Council concerning and relating to the adoption of this Ordinance were taken in an open meeting of this Council and that all deliberations of the Council and of any of its Committees comprised of a majority of the members of the Council that resulted in those formal actions were in meeting open to the public, in compliance with the law.

Section 3: That this Ordinance shall take effect and be in force from and after the earliest date provided for by law.

PASSED: _____ PRESIDENT OF COUNCIL

ATTEST: _____
CLERK OF COUNCIL APPROVED

FILED WITH
THE MAYOR: _____ MAYOR MARIE GALLO

EXHIBIT A

678.01 DESTRUCTION OF NOXIOUS WEEDS AND REMOVAL OF LITTER REQUIRED.

(a) (1) No person having charge of the following described lots or lands within the City shall fail to cut noxious weeds upon them as hereinafter described:

A. All sublots in a recorded subdivision in their entirety;

B. All land which lies within twenty feet of a lot line which is adjacent to lots or lands upon which a residential or commercial building exists;

C. All land which lies within 120 feet of a dedicated thoroughfare;

D. No person being the owner, occupant, lessee, agent, tenant or person in charge of any lot or parcel within the City shall allow or maintain on such lot or parcel of land between May 1 and November 1 of each year any growth of grass, weeds or other similar types of vegetation in excess of six inches in height.

(2) No person having charge of any lot or land described in this section shall fail to keep such lands free from Russian, Canadian or common thistle, wild lettuce, wild mustard, wild parsley, ragweed, ~~milk-weed, iron-weed~~ and all other noxious weeds growing or upon the lot or lands. Such weeds shall be destroyed by spraying with a chemical compound approved by the Director of Public Service, by cutting or digging under or by any other method approved by the Director.

(3) Upon written information that noxious weeds are growing on lands as hereinbefore described and are about to spread or mature seeds, the Director of Public Service shall cause a written notice to be served upon the owner, lessee, agent or tenant having charge of such land, notifying him that noxious weeds are growing on such lands and that they must be cut and destroyed within five days after the service of such notice.

(b) (1) As used in this chapter, "litter" includes weeds, grass and similar types of vegetation in excess of six inches in height, garbage, waste, peelings of vegetables or fruits, rubbish, ashes, cans, bottles, wire, paper, cartons, boxes, parts of automobiles, wagons, furniture, glass, debris, oil of an unsightly or unsanitary nature or anything else of an unsightly or unsanitary nature.

(2) Upon a finding by the Director of Public Service that litter has been placed on lands, has not been removed and constitutes a detriment to public health, the Director of Public Service shall cause a written notice to be served upon the owner, and, if different, upon the lessee, agent or tenant having charge of the littered land notifying him that litter is on the land, and that it must be collected and removed within 72 hours from the date of the service of the notice.

(3) If the owner or other person having charge of the land is a nonresident whose address is known, the notice shall be sent to his address by certified mail. If the last known address of the owner cannot be ascertained, the notice shall be posted on the outside front entrance of the building, or, if the premises are vacant land, then the notice shall be posted anywhere upon the vacant land.

(4) Service shall be perfected by any of the following methods:

A. Ordinary mail;

B. Certified mail;

C. Personal service; and/or

D. Posting in a conspicuous place on the premises.

(5) This notice shall be served only one time during the year. After such service it shall be mandatory for the owner, occupant, lessee, agent, tenant or person in charge of any lot or parcel of land to maintain the property or the City shall cause such weeds, grass or other similar type of vegetation to be cut during the growing season, as set forth above.

(6) The City will continue to maintain such lot or parcel of land until such time as the Director of Public Service is notified by the owner, occupant, lessee, agent, tenant or person in charge of such lot or parcel that arrangements have been made to properly landscape and maintain the lot or parcel of land.

(c) (1) Upon a finding by the Director of Public Service that the natural growth of lawns, landscaping and trees on land constitutes a blighting and deteriorating effect on the neighborhood in violation of Section 1363.08(b) of the Building Code, the Director shall cause a written notice to be served upon the owner, and, if different, upon the lessee, agent, tenant or person having charge of the land, notifying them that the violation of Section 1363.08(b) of the Building Code must be removed within 72 hours from the date of the service of notice.

(2) As used in this division, the natural growth of lawns in excess of six inches in height shall constitute a blighting or deteriorating effect on the neighborhood. If the owner or other person having charge of the land is a nonresident whose address is known, the notice shall be sent to the nonresident by certified mail. If the last known address of the owner cannot be ascertained, the notice shall be posted on the outside front entrance of the building, or, if the premises are vacant land, then the notice shall be posted anywhere upon the vacant land.

(3) Upon the completion of abatement, the Director of Public Service shall bill the property owner the price of the contractor's service and an additional ten dollars (\$10.00) for the City's administrative costs. The total costs shall be forwarded by the Director of Public Service to the Director of Finance who shall make a return in writing to the County Fiscal Officer of such total charge which shall be entered upon the tax duplicate of the county and be allocated on the taxes in accordance with Ohio R.C. 731.54.

(d) Whoever violates any of the provisions of this section is guilty of a misdemeanor of the second degree.

(Ord. 1998-14. Passed 6-22-98; Ord. 2012-33. Passed 6-25-12.)

ORDINANCE NO. 2022 - 21

AN ORDINANCE AMENDING SECTION 965.11 ENTITLED “SOLID WASTE COLLECTION FEE” OF THE CODIFIED ORDINANCES OF THE CITY OF PARMA HEIGHTS, AND DECLARING AN EMERGENCY

WHEREAS, the collection and disposal of garbage and refuse in the City is a matter which affects the public health, welfare and safety of all City residents; and

WHEREAS, the City of Parma Heights wishes to maintain the highest level of public services to City residents; and

WHEREAS, the Ohio Revised Code Section 701.05 and Chapter 965 of the Codified Ordinances permit the assessment for the Solid Waste Fee Collection; and

WHEREAS, Codified Ordinances Section 965.11 (a) provides that the Council establish a rate for solid waste collection and disposal; and

WHEREAS, the Finance Director has determined the applicable monthly rate for collections and disposal services occurring in 2023 at \$17.77 per residence and \$16.77 for qualified residents with a Homestead Exemption; which rate is to be levied on the 2022 property tax duplicate, for collection in 2023; and

WHEREAS, the Council and Mayor are desirous of amending Section 965.11 of the Codified Ordinances, entitled Solid Waste Collection Fee, to certify to the County Fiscal Officer the costs due to the City for waste collection fees.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Parma Heights, County of Cuyahoga and State of Ohio:

Section 1: That Section 965.11 of the Codified Ordinances shall be amended and, as amended, shall henceforth read as shown by edits set forth in Exhibit A, which is attached hereto and incorporated by reference.

Section 2: Section 965.11 of the Codified Ordinances as it has heretofore existed is hereby repealed effective immediately.

Section 3: This Council finds and determines that all formal actions of this Council concerning and relating to the adoption of this Ordinance were taken in an open meeting of this Council and that all deliberations of the Council and of any of its Committees comprised of a majority of the members of the Council that resulted in those formal actions were in meetings open to the public, in compliance with the law.

Section 4: This Council declares this Ordinance to be an emergency measure for the immediate preservation of the public health, peace, and safety of this municipality and for the further reason that waste collection fees are necessary for the usual daily operation of the municipality; wherefore, it shall be in full force and effect immediately after its passage by Council and approval by the Mayor.

PASSED: _____

PRESIDENT OF COUNCIL

ATTEST: _____
CLERK OF COUNCIL

APPROVED

FILED WITH
THE MAYOR: _____

MAYOR MARIE GALLO

EXHIBIT A

965.11 SOLID WASTE COLLECTION FEE.

(a) For solid waste collection and disposal, the City shall charge to each residential dwelling within the municipality a monthly rate to be paid by the owner of said property. Such rate shall be ~~eleven dollars and twenty cents (\$11.20)~~ seventeen dollars and seventy-seven cents (\$17.77) per month per residence and ~~ten dollars and twenty cents (\$10.20)~~ sixteen dollars and seventy-seven cents (\$16.77) per month for qualified residents with Homestead Exemption for collection and disposal services occurring in ~~2022~~ 2023; which rate is to be levied on the ~~2021~~ 2022 property tax duplicate for collection in ~~2022~~ 2023. The Council shall review the monthly rate to be paid by the owner(s) of a residential dwelling within the municipality on a yearly basis to determine the necessity and amount of fee for the ensuing year.

(b) A residential dwelling is defined as a dwelling within the corporate limits of the municipality occupied by a person or group of persons, and multiple dwelling units where units have private means of egress.

(c) It is a determination of this Council to proceed with the assessing for the cost and expense of waste collection within the City in accordance with R.C. § 701.05 and this section, upon the residential properties, as defined in paragraph (b) herein, in the City of Parma Heights on file in the Office of the County Fiscal Officer for the ~~2021~~ 2022 tax duplicate and collection in the year ~~2022~~ 2023.

(d) The waste collection fee so assessed through the residential tax duplicate shall be reimbursed to the City by the County Fiscal Officer; and shall be credited to the General Fund of the City of Parma Heights.

(e) The Finance Director is authorized and directed to send to the Office of the County Fiscal Officer certified copies of this section in such numbers as are required.

(Ord. 2010-5. Passed 3-30-10; Ord. 2010-22. Passed 10-12-10; Ord. 2011-28. Passed 9-6-11; Ord. 2012-30. Passed 6-25-12; Ord. 2013-35. Passed 8-19-13; Ord. 2014-19. Passed 8-11-14; Ord. 2015-30. Passed 8-24-15; Ord. 2016-18. Passed 8-8-16; Ord. 2017-14. Passed 8-7-17; Ord. 2018-41. Passed 8-1-18; Ord. 2019-31. Passed 8-26-19; Ord. 2020-19. Passed 8-3-20; Ord. 2021-25. Passed 8-9-21.)

RESOLUTION NO. 2022 - 12

A RESOLUTION AUTHORIZING AND DIRECTING THE MAYOR TO ENTER INTO THE HEALTHY URBAN TREE CANOPY GRANT PROGRAM YEAR 2022 PROJECT AGREEMENT WITH THE CUYAHOGA COUNTY PLANNING COMMISSION, AND DECLARING AN EMERGENCY

WHEREAS, that the City of Parma Heights may enter into a Project Agreement with the Cuyahoga County Planning Commission and thereby participate in the Healthy Urban Tree Canopy Grant Program Year 2022 in order to provide for the planting of 182 native trees throughout Parma Heights, at a cost of up to \$68,041.26, and subject to the County’s reimbursement in an amount up to \$50,000.00.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Parma Heights, County of Cuyahoga and State of Ohio:

Section 1: The Mayor is hereby authorized and directed to execute, on behalf of the City, the Healthy Urban Tree Canopy Grant Program Year 2022 Project Agreement with the Cuyahoga County Planning Commission, in accordance with Exhibit A, attached hereto and made a part hereof by reference as if fully rewritten, which Grant Program Project Agreement enables the City to plant 182 native trees at a projected cost of \$68,041.26 and qualify for reimbursement of a portion of said funds by the County in an amount up to \$50,0000.00.

Section 2: This Council finds and determines that all formal actions of this Council concerning and relating to the adoption of this Resolution were taken in an open meeting of this Council and that all deliberations of the Council and of any of its Committees comprised of a majority of the members of the Council that resulted in those formal actions were in meeting open to the public, in compliance with the law.

Section 3: This Resolution is declared to be an emergency measure necessary for the immediate preservation of the public health, safety, and welfare of said City and for the further reason it is necessary to enter into this Grant Program immediately to purchase and plant trees seasonally and to qualify for reimbursement of funds; wherefore, this Resolution shall be in full force and effect from and immediately after its passage by Council and approval by the Mayor.

PASSED: _____

PRESIDENT OF COUNCIL

ATTEST: _____
CLERK OF COUNCIL

APPROVED

FILED WITH
THE MAYOR: _____

MAYOR MARIE GALLO

EXHIBIT A

HEALTHY URBAN TREE CANOPY GRANT PROGRAM YEAR 2022 PROJECT AGREEMENT

**between
The Cuyahoga County Planning Commission
and
The City of Parma Heights**

INTRODUCTION

This Project Agreement is entered into on this 12th day of April 2022, (the "Effective Date"), by and between the Cuyahoga County Planning Commission (hereinafter referred to as "County Planning"), located at 2079 East 9th Street, Suite 5-300 Cleveland, Ohio 44115, and the City of Parma Heights (hereinafter referred to as "Organization"), located at 6281 Pearl Road, Parma Heights, OH 44130, in support of the Healthy Urban Tree Canopy Grant Program (hereinafter referred to as "Program") in Cuyahoga County.

This date acknowledges the Organization's attendance at the mandatory Cuyahoga County Healthy Urban Tree Canopy Grant Awards Workshop, and both parties expressly intend for the agreement to be effective 4/12/22, notwithstanding that a party may sign the agreement after 4/12/22.

Both County Planning and Organization agree to the terms and conditions described in this Project Agreement and Appendices and are collectively referred to as the "Parties". Attachments included as part of the Appendices are incorporated herein and made a part hereof as if fully rewritten herein.

PURPOSE

Whereas, pursuant to Resolution No. R2019-0145, the County Council of Cuyahoga County, Ohio first established funding to provide support for the Program for the purpose of investing \$5 million over five years to reforestation efforts in Cuyahoga County;

Whereas, pursuant to the Program the Organization will complete a Tree Planting "Urban Canopy Enhancement Program". In total, 182 native trees will be planted: 177 in the SW portion of the city and 5 in a park in the NE area of the community (hereinafter referred to as "Project");

WHEREAS, County Planning desires to make an award to the Organization to complete said Project;

WHEREAS, the Parties desire to enter into this Project Agreement to govern their respective obligations under the Program with respect to the award; Now, therefore, in consideration of the mutual promises and covenants contained herein and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged by each of the Parties from the other, and intending to be legally bound, the Parties agree as follows:

EFFECTIVE DATE AND TERM

The term of this Project Agreement shall be for the period beginning on the effective date written herein above and ending no later than the 31st day of October 2023. The term of the Project Agreement may be extended by mutual agreement of the parties hereto in writing, least thirty (30) days before the contract expires.

The Project Agreement must be returned within **sixty (60) days** upon notice of the grant award. Failure to return a signed Project Agreement within the sixty (60) day timeframe will forfeit the grant award, thus allowing the funds to be reallocated to another awardee.

MONITORING OF PROJECTS

The Cuyahoga Soil & Water Conservation District will continuously monitor all stages of the project implementation for grant – funded projects. Therefore, the Cuyahoga Soil & Water Conservation District must be present when planting activities begin and will:

- Review and approve all planting and maintenance plans prior to the commencement of planting activities.
- Review planting specifications with the planting crew and crew supervisor.
- Verify Planting Locations.
- Observe the planting activities, or a portion thereof.
- For project monitoring contact Jared Bartley, a minimum of 72 hours prior to the start of planting activities, at the Cuyahoga Soil and Water Conservation District at jbartley@cuyahogaswcd.org.

Reimbursement for planting activities **will not occur** until the Cuyahoga Soil & Water Conservation District has verified satisfactory performance with the County Planning Commission that:

- Proper planting techniques occurred.
- Planting specifications were followed.
- Cuyahoga Soil and Water Conservation District initials in the quarterly report submitted along with the reimbursement request.

This is a requirement for reimbursement

FUNDING & COMPENSATION

The Organization acknowledges that funding for the completion of a Program Project was awarded to the Organization through a competitive grant application process conducted by a joint effort of County Planning, Cuyahoga County Department of Sustainability, Cuyahoga Soil & Water Conservation District, and the Cuyahoga County Board of Health. Further, the Organization acknowledges that grant award provided by County Planning is a reimbursement grant award where the entity must first expense the cost and seek reimbursement of expenses paid.

- A. It is expressly understood and agreed that in no event will the total amount to be paid hereunder exceed the maximum sum of \$50,000.00 for the Project (the "Project Award").
- B. The Organization certified matching funds or supplementary funding to fully fund their Project. The Recipient shall contribute no less than the percentage of the total Cost of Project as approved in the original application.

REIMBURSEMENT & REPORTING

- A. Project Workplan. The Grantee must provide an overview of the work and deliverables for the Project in Organization's attached Workplan. In order to be reimbursed, the County requires the following documents:
 - Detailed project workplan to be submitted with this Project Agreement. See Detailed Workplan Template in Attachment A.
 - Completed Reimbursement Form upon payment request detailing both reimbursable and match expenses, signed and dated.
 - Quarterly project reports to be submitted two (2) weeks after the end of the quarter detailing progress to-date.
 - A final report detailing the completed project in order to close out the grant.
- B. Requests for Reimbursement. Project Award payments will be made on a reimbursement basis and paid on a monthly basis. Applicants must complete and submit the PY 2022 Cuyahoga County Healthy Urban Tree Canopy Grant Reimbursement Form (see Attachment B), and provide all support documentation of approved and incurred expenses. A Quarterly Progress Report (see Attachment C), based on the workplan for reimbursement, is required no later than 2 weeks following the end of the quarter. Failure to report on the project status, to pay creditors for activities and equipment specified in the Project Description and Budget or failure to disburse funds for their authorized use constitutes a violation of the Project Agreement terms.
 - Send all reimbursement requests and quarterly reports via email to Alison Ball at aball@cuyahogacounty.us; and carbon copy email to Susan Infeld at sinfeld@cuyahogacounty.us. Identify Project ID # specific to your grant and reimbursement in the subject line.

- C. Establishment and Maintenance of Records. Records shall be maintained with respect to all matters covered by this Project Agreement. Except as otherwise authorized, such records shall be maintained for a period of five (5) years after receipt of the final payment under this Project Agreement.
- D. Documentation of Costs. All costs shall be supported by appropriate documentation of payment including a copy of cancelled check paid for eligible expenses, properly executed payrolls, time records, invoices, agreements, or other official documentation evidencing in proper detail the nature and propriety of the charges. All checks, payrolls, invoices, agreements, voucher orders, or other accounting documents pertaining in whole or in part to this Project Agreement shall be clearly identified and readily accessible. All records must be kept according to standard accounting practices.
- E. Worker's Compensation. The Organization assumes all responsibility for any and all Worker's Compensation premiums, unemployment compensation premiums, and federal, state and local taxes due on the compensation paid to all their employees. The Organization agrees to follow federal, state and local regulations pertaining to any employees the Organization may use to provide services under this Project Agreement.
- F. Additional Information. At such times and in such forms as County Planning may require, there shall be furnished to County Planning statements, records, data and information, as County Planning may request pertaining to matters covered by this Project Agreement.

ACKNOWLEDGEMENT

The Organization is required to acknowledge the Healthy Urban Tree Canopy (HUTC) grant program funding and the financial support of Cuyahoga County. This acknowledgement must include at a minimum, the Cuyahoga County logo and a credit line that "The Organization name/program name is supported (in part) by the residents of Cuyahoga County through a public grant from Cuyahoga Healthy Urban Tree Canopy."

The Organization must make a plan to effectively cite the Healthy Urban Tree Canopy funding and support of Cuyahoga County at its events, in print and in digital materials, including but not limited to:

- Website
- Social Media
- Event Programs
- Educational Materials
- Promotional Materials
- Research Papers
- Media Interviews
- Signage
- Emails
- Annual Reports
- Benefit Events/Fundraising

PROCUREMENT STANDARDS AND METHODS

The entity shall use its own procurement procedures which reflect applicable state and local laws and regulations, provided that the procedures conform to the County Code and all Cuyahoga County regulations as now in effect and as may be amended from time to time for government and non-profit providers. Procurement procedures must include at a minimum obtaining no less than three (3) bids for materials and contracted work performed with the provision to select the lowest and best bid.

The Organization will enter into an agreement with a qualified and licensed contractor ("Contractor"), who is registered, bonded, and insured as required by Cuyahoga County, to complete all work.

CONFLICT OF INTEREST

No employee, agent, consultant, officer or elected or appointed official of Cuyahoga County or entity who exercises or has exercised any functions or responsibilities with respect to the Project Activities or any of the activities that are in any way connected with this Project Agreement or who is in a position to participate in a decision-making process or gain inside information with regard to such activities or Project Activities, may obtain a personal or financial interest or benefit from any such activity or Scope of Services, or have a financial interest with respect thereto, or the proceeds there under, either for themselves or those with whom they have family or business ties, during their tenure or for one year thereafter, and the Organization shall take appropriate steps to assure compliance.

DISCRIMINATION PROHIBITED- EQUAL OPPORTUNITY

During the performance of this Project Agreement, the Organization agrees to provide the services hereunder without discrimination on account of race, sex, color, religion, national origin, age, occupation, physical or mental disability or veteran status, to the extent required by law. The Parties agree that discrimination and affirmative action clauses contained in Executive Order 11246, as amended by Executive Order 11375, relative to Equal Employment Opportunity for all persons without regard to race, color, religion, sex or national origin, and the implementing rules and regulations prescribed by the Secretary of Labor in Title 41, Part 60 of the Code of Federal Regulations, are incorporated to the extent binding upon the Organization.

The Organization agrees that it is and shall be its policy to provide equal opportunity to all businesspersons seeking to contract or otherwise interested in contracting with this Organization, including various eligible Small Business Enterprise, Minority Business Enterprise and Women Business Enterprise (hereinafter "SBE/MBE/WBEs").

Organization acknowledges and warrants that it has been made aware of, understands and agrees to make a good faith effort to solicit SBE/MBE/WBEs to do business with this Organization in accordance with the Cuyahoga County Code.

PROJECT AGREEMENT TO REMAIN IN COMPLIANCE WITH CERTIFICATIONS, REPRESENTATIONS, AND WARRANTIES AS CONTINUING COMMITMENTS OR VERIFICATION

Organization shall ensure that all of its certifications, representations, and warranties under this Project Agreement shall remain true throughout the duration of the Project Agreement as if they are continuing commitments, and it shall immediately notify County Planning in writing in the event that any of the certifications, representations, and warranties ceases to be true. At its sole discretion, County Planning has the unequivocal right to review and audit Organization's continuing certifications, representations, and warranties.

During the performance of this Project Agreement, the Organization agrees to itself, its assignees, sub consultants, and successors in interest to comply with all applicable laws, resolutions, regulations and/or policies of Cuyahoga County, including but not limited to equal employment and SBE/MBE/WBEs requirements, which are herein incorporated by reference and made a part of this Agreement. Failure to comply with any of the aforementioned laws, resolutions, regulations and/or policies may result in the termination of this Project Agreement.

Organization warrants and represents that it has not employed or retained any company, firm or person, other than a bona fide employee working for the Organization, to solicit or secure this Project Agreement, and that it has not paid or agreed to pay any company, firm or person, other than a bona fide employee working for Organization, any fee, commission, percentage, brokerage fee, gift, or any other consideration contingent upon or resulting from the award or making of this Project Agreement. For breach or violation of this warranty, County Planning shall have the right to annul this Project Agreement without liability or in its discretion to deduct from the contract fee or consideration, or otherwise recover, the full amount of such fee, commission, gift, percentage, or contingent fee.

CHANGES

- A. County Planning may, from time to time, permit changes in the Project Description of the Agreement to be performed hereunder. Any such changes shall be incorporated in written amendments to this Project Agreement signed by the parties.

- B. County Planning may upon its own initiative or upon that of the Organization, authorize changes in the time of performance. As a condition precedent to the authorization of such change, County Planning shall have determined that the Organization has exhibited the utmost in good faith in the performance of the Project Agreement and that there is just cause based upon the intervention of a circumstance unforeseeable at the execution of this Project Agreement. The Organization and County Planning, in writing, shall agree to any change in the time of completion and said writing shall be incorporated in written amendments to this Project Agreement signed by the Parties.

PERSONNEL

- A. The Organization represents that it has or will secure at its own expense, all personnel required in performing the services under this Project Agreement. Such personnel shall not be employees of or have any contractual relationship with County Planning.

- B. All of the services required hereunder will be performed by the Organization or under its supervision and all personnel engaged in the work shall be fully qualified and shall be authorized or permitted under state and local law to perform such services.

ASSIGNABILITY

The Organization shall not assign any interest in this Project Agreement and shall not transfer any interest in the same (whether by assignment or notation), without the prior written consent of the County thereto.

DEFAULT; TERMINATION OF AGREEMENT

If the Organization breaches any of its representations under this Project Agreement or fails to perform any of its obligations at any time prior to the end of the Term or is in default under any other condition of this Project Agreement for a period of thirty (30) days after date of County Planning's written notice to the Organization, County Planning may, at its sole option, terminate this Project Agreement and will be under no further obligation to disburse any funds remaining under the Award. The Organization shall be required to return any funds that may have been advanced during the thirty (30) day period that the notice was issued. If the Project Agreement is terminated as a result of a default by the Organization, the Organization shall not be eligible to apply for a grant or loan under any subsequent round of the Program.

TERMINATION FOR CONVENIENCE

In addition to any other rights County Planning may have at law or under this Project Agreement with respect to cancellation or termination, County Planning may, without cause, terminate this Project Agreement in whole or in part, if County Planning determines that a termination is appropriate for its convenience. County Planning shall give the Organization at least thirty (30) days' notice in writing from County Planning to the Organization.

INDEMNIFICATION

The Organization and County Planning, as Ohio political subdivisions, do not indemnify any person or entity, and agree that no provision of this Project Agreement or any other agreement between County Planning and the Organization may be interpreted to obligate either to indemnify or defend the other or any other person or entity. Each party agrees to be responsible for any and all damages resulting from the actions or omissions of its officers, officials, employees and agents while same are engaged in the performance of this Project Agreement.

TAX

If applicable, the Organization shall pay all taxes, all assessments on property, and all payments in lieu of taxes when due.

GENERAL TERMS OF UNDERSTANDING

The general terms of this Project Agreement are outlined below.

- A. Any notice or communication required or permitted under this Project Agreement shall be sufficiently given in writing delivered in person or by U.S. mail, to the following:

City of Parma Heights
Joseph E. Sebes, Administrator
6281 Pearl Road
Parma Heights, OH 44130

Cuyahoga County Planning Commission
 Mary Cierebiej, AICP Executive Director
 2079 E. 9th Street, Suite 5-300
 Cleveland, Ohio 44115

- B. County Planning acknowledges that it is a public body subject to the Ohio Revised Code and other laws related to the keeping of and access to public records, including any and all applicable Sunshine Laws, open meeting requirements, and retention schedules effecting any and all manner of communication and any and all documents in any format or media.
- C. In the event of any dispute or disagreement between County Planning and the Organization with respect to the interpretation of any provision of this Project Agreement which cannot be resolved in the normal course of business, then upon written notice of either party to the other adhering to the following:
 - 1. Each party agrees to meet for the purpose of endeavoring in good faith to resolve the dispute;
 - 2. No formal action for such dispute may be commenced by the parties until either of the parties concludes in good faith that amicable resolution through continued negotiation of the matter at issue does not appear likely and so notifies the other party; and
 - 3. The rights and obligations of the parties under this Section shall not limit either party's right to terminate this Project Agreement as otherwise permitted hereunder.
- D. This Project Agreement shall be governed by and construed in accordance with the laws of the State of Ohio.
- E. In the event that any provision of this Project Agreement is deemed to be severable or invalid, and if any term, condition, phrase or portion of this Project Agreement shall be determined to be unlawful or otherwise unenforceable, the remainder shall remain in full force and effect, so long as the clause severed does not affect the intent of the parties. If a court should find that any provision of this Project Agreement to be invalid or

unenforceable, but that by limiting said provision it would become valid and enforceable, then said provision shall be deemed to be written, construed and enforced as so limited.

- F. Neither party to this Project Agreement may assign or transfer the responsibilities or agreement made herein without the prior written consent of the non-assigning party, from which approval shall not be unreasonably withheld.
- G. This Project Agreement constitutes the entire understanding of the parties pertaining to all matters contemplated hereunder at this time. The parties signing this Project Agreement desire or intend that any implementing contract or other agreement entered into between the parties in writing subsequent hereto shall supersede and preempt any conflicting provision of this Project Agreement.
- H. By entering into this Project Agreement, the parties agree on behalf of themselves and their respective officers, employees, agents or assigns, that this transaction may be conducted by electronic means by agreeing that all documents requiring signatures by County Planning and the Organization may be executed by electronic means, and that the electronic signatures affixed by County Planning and/or the Organization to said documents shall have the same effect as if that signature was manually affixed to a paper version of the document.

This Project Agreement is hereby agreed, acknowledged, and executed by the duly authorized representatives below.

**For
THE CITY OF
PARMA HEIGHTS**

**For
CUYAHOGA COUNTY
PLANNING COMMISSION**

Marie Gallo
Mayor of Parma Heights

Mary Cierebiej, AICP
Executive Director

Date

Date

