

RESOLUTION NO. 2023 – 2

A RESOLUTION AUTHORIZING THE ADMINISTRATION TO RENEW A MEMORANDUM OF UNDERSTANDING WITH THE CUYAHOGA COUNTY SOIL AND WATER CONSERVATION DISTRICT AND THE NORTHEAST OHIO REGIONAL SEWER DISTRICT FOR THE PROVISION OF TECHNICAL ASSISTANCE IN IMPLEMENTING SOIL AND WATER CONSERVATION MEASURES FOR THE YEAR 2023, AND DECLARING AN EMERGENCY

BE IT RESOLVED by the Council of the City of Parma Heights, County of Cuyahoga and State of Ohio:

Section 1: The Administration is authorized to renew a Memorandum of Understanding (Letter of Acknowledgment) with the Cuyahoga County Soil and Water Conservation District and the Northeast Ohio Regional Sewer District for the provision of technical assistance in soil and water conservation measures for the year 2023 in an amount not to exceed six thousand dollars (\$6,000), with the Northeast Ohio Sewer District providing an appropriation to pay the Cuyahoga Soil and Water Conservation District to carry out the services set forth in the form of Exhibit "A", attached hereto and incorporated by reference.

Section 2: This Council finds and determines that all formal actions of this Council concerning and relating to the adoption of this resolution were taken in an open meeting of this Council and that all deliberations of the Council and of any of its Committees comprised of a majority of the members of the Council that resulted in those formal actions were in meetings open to the public, in compliance with the law.

Section 3: This Resolution is declared to be an emergency measure necessary for the public peace, health, and safety of the Municipality, and for the further reason that it is necessary to continue uninterrupted technical assistance to the City; wherefore, this Resolution shall be in full force and effect immediately after its passage by Council and approval by the Mayor.

PASSED: January 9, 2023

Thomas Rounds
PRESIDENT OF COUNCIL

ATTEST: Barbara J. Allen
CLERK OF COUNCIL

January 9, 2023
APPROVED

FILED WITH
THE MAYOR: January 9, 2023

Marie Gallo
MAYOR MARIE GALLO

EXHIBIT A



3311 Perkins Avenue, Suite 100
Cleveland, Ohio 44114
216-524-6580
www.cuyahogaswcd.org

Letter by Email

December 23, 2022

Hon. Mayor Marie Gallo
City of Parma Heights

RE: One-Year Agreement for PIPE Services

Dear Mayor Gallo:

In 2021, your community entered into a five-year agreement with Cuyahoga Soil & Water Conservation District (SWCD) and the Northeast Ohio Regional Sewer District (NEORS) for services related to your community's mandated Public Involvement and Public Education (PIPE) program (under the Ohio EPA Municipal Separate Storm Sewer System (MS4) Permit). Cuyahoga SWCD implements your annual program, at a cost of \$6,000, which is annually reimbursed by NEORS.

Under the MS4 permit, your community is required to develop, implement, and enforce a Stormwater Management Plan that addresses six Minimum Control Measures, two of which are:

- **MCM #1: Public Education and Outreach**
- **MCM #2: Public Participation and Involvement**

Together **MCM #1 and #2** make up the PIPE Program. Criteria for the PIPE Program is to identify stormwater pollution concerns, have measurable goals, reach a variety of audiences, actively involve potentially affected stakeholder groups, and evaluate the program's success. All of this must be reported annually to Ohio EPA.

Cuyahoga Soil & Water Conservation District will continue to implement the PIPE Program and your community will be reimbursed for the program costs in 2023, providing we receive your acknowledgement (see below), and the annual fee of \$6,000 is paid to the Cuyahoga SWCD. **Once your annual payment is received by Cuyahoga SWCD, they will in turn submit the paperwork for your reimbursement to NEORS on your municipality's behalf.** NEORS will then process the request and provide the \$6000.00 reimbursement directly to the city.

You may scan and email the letter of acknowledgement to Teresa Haendiges at thaendiges@cuyahogaswcd.org or mail to:

Cuyahoga Soil & Water Conservation District
3311 Perkins Avenue #100
Cleveland, Ohio 44114

In the meantime, the staff is wrapping up this year's activities and will prepare the annual report in early 2023. If you require assistance, please contact Teresa at 216-524-6580, ext. 1000.

Sincerely,

A handwritten signature in cursive script that reads "Kristin Hall".

Kristin Hall
Executive Director

(Please copy onto community letterhead)

Cuyahoga Soil & Water Conservation District
Attn: Kristin Hall
3311 Perkins Avenue, Suite 100
Cleveland, OH 44114

**PUBLIC INVOLVEMENT PUBLIC EDUCATION PROGRAM
CONTINUATION OF SERVICES
2023**

Dear Ms. Hall:

This letter serves as an acknowledgement of our community's desire to continue to utilize the services of the Cuyahoga Soil & Water Conservation District as required under the community's Municipal Storm Water Program (MS4 permit), to address **MCM #1: Public Education and Outreach** and **MCM #2: Public Participation and Involvement**. Combined, these two minimum control measures are the Public Involvement/Public Education (PIPE) Program.

Upon receipt of an invoice, the community agrees to pay \$6,000 to the Cuyahoga Soil & Water Conservation District (SWCD) for implementation of this program. **Once payment is received by Cuyahoga SWCD the application for the community's reimbursement of \$6000.00 for the annual program cost** will be sent to NEORSD for reimbursement processing.

Sincerely,

Mayor

cc. Director of Finance

Please complete the acknowledgement below and return by January 13, 2023. You may scan and email the letter of acknowledgement to Teresa Haendiges at thaendiges@cuyahogaswcd.org or mail to:

Cuyahoga Soil & Water Conservation District
3311 Perkins Avenue #100
Cleveland, Ohio 44114