

APPLICATION FOR EMPLOYMENT

City of Parma Heights

6281 Pearl Road

Parma Heights, Ohio 44130-3084

Tel: (440) 884-9600 • Fax: (440) 884-1802

PERSONAL INFORMATION

Last Name: _____ First: _____ Middle: _____

Current Address: _____

City: _____ Zip: _____ Phone: _____ Email: _____

SKILLS & QUALLIFICATIONS

Other qualifications such as special skills, abilities or honors: _____

Types of computers, software, and other equipment you are qualified to operate or repair: _____

Professional Licenses, certifications or registrations: _____

EDUCATION

College/Technical School: _____ Degree: _____

Grad School/Other Training: _____ Specialization: _____

FORMER EMPLOYERS

Dates of Employment	Employer	Position	Reason for Leaving
1. _____	_____	_____	_____
2. _____	_____	_____	_____
3. _____	_____	_____	_____
4. _____	_____	_____	_____

EMPLOYMENT DESIRED

Position: _____ Date Available: _____ Desired Salary: _____

REFERENCES (Not related to you)

Name	Phone Number	Email Address
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____

Are you currently employed: _____ May we contact your employer? _____

EMERGENCY CONTACT

Name: _____ Phone: _____ Address: _____

I AUTHORIZE INVESTIGATION OF ALL STATEMENTS CONTAINED IN THIS APPLICATION. I UNDERSTAND THAT MISREPRESENTATION OR OMISSION OF FACTS CALLED FOR IS CAUSE FOR DISMISSAL. FURTHER, I UNDERSTAND AND AGREE THAT MY EMPLOYMENT IS FOR NO DEFINITE PERIOD AND MAY, REGARDLESS OF THE DATE OF PAYMENT OF MY WAGES AND SALARY, BE TERMINATED AT ANY TIME WITHOUT ANY PREVIOUS NOTICE.

Date: _____ Signature: _____

..... Do Not Write Below This Line

Interviewed by: _____ Date: _____

Remarks: _____

Date of Hire: _____ Position: _____

Rate of Pay: _____