

ORDINANCE NO. 2016-29

AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH HUNTINGTON/FIRST MERIT BANK TO PROVIDE LOCKBOX SERVICES FOR THE INCOME TAX DEPARTMENT AND DECLARING AN EMERGENCY

WHEREAS, the Director of Finance, at the request of the Mayor, conducted a study of the Income Tax Department's overall revenue collection efficiencies, which included a review of the city's current lockbox program with Fifth Third Bank; and

WHEREAS, the study revealed that efficiency improvements could be made by maximizing the revenue collection opportunities of the city's lockbox program; and

WHEREAS, this Council is obviating any formal bidding process by the authority granted to it in Article V Section 6 of the Parma Heights Charter; and

WHEREAS, the Director of Finance conducted an informal bid request for various lockbox services for the income tax department, as evidenced by Exhibit A, attached hereto; and

WHEREAS, the responsive bid was the bid submitted by Huntington/First Merit Bank in the amount of \$25,284.00, as evidenced in Exhibit B, attached hereto, and incorporated herein, as if fully rewritten; and,

WHEREAS, The Director of Finance is satisfied that the bid of Huntington/First Merit Bank meets the city's specification and requirements for lockbox services for the income tax department.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Parma Heights, County of Cuyahoga and State of Ohio:

Section 1. This Council authorizes the acceptance of the bid of Huntington/First Merit Bank in the amount of \$25,284.00, as per Exhibit B, to perform work as specified in the agreement.

Section 2. Any agreements that may be required in conjunction with lock box services for the income tax department shall be upon terms and conditions as approved by the Department of Law, and that the Mayor is authorized to execute said agreement on behalf of the City.

Section 3. This Council finds and determines that all formal actions of this Council concerning and relating to the adoption of this Ordinance were taken in an open meeting of this Council and that all deliberations of the Council and of any of its Committees comprised of a majority of the members of the Council that resulted in those formal actions were in meetings open to the public, in compliance with the law.

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Section 4. This Council declares this Ordinance to be an emergency measure for the immediate preservation of the public health, peace and safety of this municipality and for the further reason that it is necessary to provide for lockbox services for the income tax department; wherefore, it shall be in full force and effect immediately after its passage by Council and approval by the Mayor.

PASSED: 12-12-2016



PRESIDENT OF COUNCIL

ATTEST: Florence C. Bohdan
CLERK OF COUNCIL

12-12-2016

APPROVED

FILED WITH
THE MAYOR: 12-12-2016



MAYOR