

THE CITY OF PARMA HEIGHTS  
COUNCIL MEETING MINUTES  
JANUARY 13, 2020

PRESENT: Council President Gallo, Council Members Koch, Walsh, Danczak, Everett, Stavole and Clerk of Council Bohdan.

ALSO PRESENT: Mayor Michael Byrne, Law Director Pokorny, Director of Finance and Personnel Iaconis, Director of Public Service Patten, Engineer Neff, Director of Community and Economic Development Sebes and Assistant Law Director Schneider.

The meeting was called to order by Council President Gallo at 7:00 p.m.

Pledge of Allegiance

Council President Gallo stated roll would be taken for the election of the Council President, when your name is called please state the name of the council member you are voting for.

Councilman Stavole motioned seconded by Councilwoman Everett to elect the Council President.

Danczak	Gallo
Everett	Gallo
Gallo	Gallo
Koch	Gallo
Stavole	Gallo
Walsh	Walsh

Councilman Stavole motioned seconded by Councilwoman Danczak to elect the Council President Pro-Tem.

Everett	Everett
Gallo	Koch
Koch	Koch
Stavole	Everett
Walsh	Everett
Danczak	Koch

Council President Gallo asked Director Pokorny what happens with a tie.

Director Pokorny replied he would recommend either calling the roll again or holding the matter until the next Council meeting where another vote would be taken. Director Pokorny stated that the Ohio Revised Code Section 3.01 provides that the present Pro-Tem would hold over in the office until there is either a re-appointment or a new appointment.

Councilwoman Danczak motioned seconded by Councilwoman Koch to have another vote for Council President Pro-Tem.

Everett	Everett
Gallo	Koch
Koch	Koch

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Stavole	Everett
Walsh	Everett
Danczak	Koch

Director Pokorny stated that Council would have to call a special meeting to hold the election for the Council President Pro-Tem or hold the matter until the next regular meeting.

Council President Gallo asked if there were any objections to holding the election at the next scheduled Council meeting, there were no objections.

Councilman Stavole motioned seconded by Councilwoman Everett to elect the Clerk of Council.

Gallo	Bohdan
Koch	Bohdan
Stavole	Bohdan
Walsh	Bohdan
Danczak	Bohdan
Everett	Bohdan

Councilman Stavole motioned seconded by Councilwoman Everett to elect the Asst. Clerk of Council.

Koch	Neel
Stavole	Neel
Walsh	Neel
Danczak	Neel
Everett	Neel
Gallo	Neel

Councilman Stavole motioned seconded by Councilwoman Danczak to remove the appointment of Committees from the agenda.

Aye: Stavole, Walsh, Danczak, Everett, Gallo and Koch  
Nay: None

**APPOINTMENT OF COMMITTEES REMOVED FROM THE AGENDA.**

Councilman Stavole motioned seconded by Councilwoman Everett to approve the December 9, 2019 Council meeting minutes.

Aye: Stavole, Walsh, Danczak, Everett, Gallo and Koch  
Nay: None

**DECEMBER 9, 2019 COUNCIL MEETING MINUTES APPROVED.**

Councilman Stavole motioned seconded by Councilwoman Everett to approve the December 17, 2019 Special Council meeting minutes.

Aye: Walsh, Danczak, Everett, Gallo, Koch and Stavole

Nay: None

**DECEMBER 17, 2019 SPECIAL COUNCIL MEETING MINUTES APPROVED.**

Director Pokorny recommended to Councilwoman Walsh to abstain from voting on the December 17, 2019 Special Council meeting minutes and the December 30, 2019 Special Council meeting minutes.

Councilman Stavole motioned seconded by Councilwoman Everett to approve the December 30, 2019 Special Council meeting minutes.

Aye: Danczak, Everett, Gallo, Koch and Stavole

Nay: None

Abstain: Walsh

**DECEMBER 30, 2019 SPECIAL COUNCIL MEETING MINUTES APPROVED.**

Joe Tal, Director of Recreation

- Collected over \$2500 for the early registration for programs throughout the year.
- Recreation Booklet will go to print the end of this week and be mailed by the end of January.

Councilman Stavole asked how many registrations does the \$2500 cover. Director Tal replied he did not have that number with him, but he will forward that information to Council.

Joe Sebes, Director of Community and Economic Development

- No report.

Dan Neff, Engineer

- On 1/3/2020, bids were opened for the Phase I Wayfinding Signs for the City of Parma Heights.
- Bids were opened for Ellet Sign Company and Archer Sign.
- Bids as follows: Ellet Sign Company, base bid & alternate - \$24,974.00; Archer Sign, base bid & alternate - \$49,752.00.
- The bids were for seven (7) secondary roadway Wayfinding signs.

- Engineer Neff is asking Council to approve a contract not to exceed \$49,000 for Ellet Sign Company to install the seven (7) signs in the initial bid and additional signs. Also release the bid bond from Archer Sign, the unsuccessful bidder.

Councilman Stavole motioned seconded by Councilwoman Danczak to approve and award the contract to Ellet Sign Company for a sum not to exceed \$49,000.

Aye: Everett, Gallo, Koch, Stavole and Danczak

Nay: None

Abstain: Walsh

**COUNCIL APPROVED THE CONTRACT TO ELLET SIGN COMPANY FOR THE PHASE I WAYFINDING SIGNS NOT TO EXCEED \$49,000.**

Councilwoman Danczak motioned seconded by Councilwoman Everett to release the bid bond to the unsuccessful bidder, Archer Sign.

Aye: Gallo, Koch, Stavole, Walsh, Danczak and Everett

Nay: None

**BID BOND RELEASED TO ARCHER SIGN, THE UNSUCCESSFUL BIDDER.**

Councilman Stavole asked if the Engineer had an update on the Nathan Hale Retention Basin Project. Engineer Neff replied the soil analysis is completed and they came back good. The City is still gathering all of the information to submit to the Division of Parks so they can review it.

Councilman Stavole asked what the timetable is once the information is submitted. Engineer Neff replied that once we obtain the Federal approval it would move very quickly, the City could be out to bid within three weeks and an award 2 to 3 weeks afterwards. Engineer Neff stated the City needs an extension from the Northeast Ohio Regional Sewer District for the spending of the dollars from the grant because that expires the end of June. The project, once started, will take four to five months to complete.

Dennis Patten, Director of Public Service

- The Service Department will have a crew going on second shift after Martin Luther King Day.
- Result of the petroleum fuels and lubricant bids, Ulman Oil and Cuyahoga Landmark.

Councilman Stavole motioned seconded by Councilwoman Koch to accept the petroleum fuels and lubricant bids from Ulman Oil and Cuyahoga Landmark.

Aye: Koch, Stavole, Walsh, Danczak, Everett and Gallo

Nay: None

**APPROVAL OF THE BIDS FOR PETROLEUM FUELS AND LUBRICANTS FROM ULMAN OIL AND CUYAHOGA LANDMARK.**

Katie Iaconis, Director of Finance

- The Finance Department is closing out 2019.
- The Finance Department has begun the conversion to the new accounting system, which will customize budgets for each department.
- First meeting of February, the 2020 budget will be presented.

Mike Byrne, Mayor

- The Mayor provided a proclamation for Father Jurcak at St. John Bosco's. Father Jurcak has been re-assigned to a parish in Hudson.
- The Mayor swore-in four (4) new firefighters. Once through training, they will become part of the staff around March 15<sup>th</sup>, which would help alleviate overtime in the Fire Department.

**PUBLIC SESSION**

Council President Gallo reminded the audience if they have a comment to stand, state their name, address and city if they live outside of Parma Heights and there is a three-minute limit to speak. All comments and questions will be directed to the Council President.

Lenny Rock, 9181 Ackley Road, asked if the City was going to doing anything with the deer population in Parma Heights. The deer are doing damage to his yard. He would like the City to do something to cull the deer herd.

The Mayor replied that the MetroPark does do a culling program on a yearly basis. The City does have an ordinance but you must have 5 contiguous acres, which limits our ability to thin the herds in Parma Heights. The Mayor stated he would check with the Ohio Department of Natural Resources to see if they have anything for the City of Parma Heights.

Councilman Stavole motioned seconded by Councilwoman Everett to adjourn to Executive Session to discuss the appointment of a public employee, discuss imminent litigation and to consider the disposition of property.

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Aye: Stavole, Walsh, Danczak, Everett, Gallo and Koch  
Nay: None

**COUNCIL ADJOURNED TO EXECUTIVE SESSION AT 7:19 P.M.**

Council reconvened from Executive Session at 7:46 p.m.

Councilwoman Koch motioned seconded by Councilwoman Everett to adjourn the meeting.

Aye: Stavole, Walsh, Danczak, Everett, Gallo and Koch  
Nay: None

**Meeting Adjourned at 7:46 p.m.**



Florence A. Bohdan  
Clerk of Council



Marie Gallo  
Council President