

THE CITY OF PARMA HEIGHTS
COUNCIL MEETING MINUTES
SEPTEMBER 11, 2017

PRESENT: Council President Gallo, Council Members Koch, Everett, McCall, Danczak, Verdile, Stavole and Clerk of Council Bohdan

ALSO PRESENT: Mayor Michael Byrne, Law Director Pokorny, Director of Finance and Personnel Hickey, Asst. Law Director Schneider, Director of Public Service Patten, City Engineer Neff, Director of Community and Economic Development Sebes, Director of the Senior Center McLaughlin and Director of Recreation Moran

The meeting was called to order by Council President Gallo at 8:00 p.m.

Pledge of Allegiance

Council President Gallo called for a moment of silence to remember those lost on 9/11/2001.

Councilman Stavole motioned seconded by Councilman Verdile to approve the June 26, 2017 Council meeting minutes.

Aye: Danczak, Gallo, Koch, Verdile, Stavole and Everett

Nay: None

Abstain: McCall

JUNE 26, 2017 COUNCIL MEETING MINUTES APPROVED.

Councilman Stavole motioned seconded by Councilman Verdile to approve the August 7, 2017 Special Council meeting minutes.

Aye: Danczak, Gallo, Koch, Verdile, Stavole, Everett and McCall

Nay: None

AUGUST 7, 2017 SPECIAL COUNCIL MEETING MINUTES APPROVED.

Councilman McCall presented the report of the Finance Committee with total expenditures for the period of 6/20/2017 through 9/1/2017 to be \$3,190,929.25. (detailed report attached)

Councilwoman Koch presented the report of the August 7, 2017 Planning Commission meeting. (report attached)

Tom Moran, Director of Recreation

- Flag Football started on Saturday, September 9th.
- Soccer started on Saturday, September 9th.
- The new Yoga session starts Monday, September 11th. The class has been moved to Room B of Cassidy Theatre.

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Judy McLaughlin, Director of the Senior Center

- September is National Senior Center Month. The Senior Center has many scheduled events.
- On Tuesday, September 12th, there will be a Yoga Open House at 10 a.m. to celebrate the 1-year anniversary of yoga instructor, Jessica Reddick offering free yoga classes at the Center.
- The Mobile Farmer will be in the parking lot of the Senior Center on Tuesday, September 12th & 26th from 10:30 – 11:30.
- Parma Adult Activities Center is offering a free ceramics class at their Parma location. The Senior Center will provide transportation for those interested in the class.

Joe Sebes, Director of Community and Economic Development

- Dr. Michael Schubyn recently closed on the 6573 Pearl Road strip center. He will be moving his business to the location and has plans to renovate the strip.

Councilman McCall asked if there were tenants in the building, and would he be maintaining them. Director Sebes replied the strip center was full and he would maintain all tenants.

Dan Neff, City Engineer

- The bidding for the Beresford resurfacing project is going on. Bids will be in next week. He will review them and send his recommendations to Council.

Councilman McCall asked if all of the resurfacing projects that the City has planned would be completed before the asphalt season. Engineer Neff replied that all of the project except Laylor Drive and Queens Highway would be completed. A water project on those streets needs to be completed before the City resurfaces them.

Dennis Patten, Director of Public Service

- No report.

Terrence Hickey, Director of Finance and Personnel

- A summary of Mayor's Court activity from June 1, 2017 through August 31, 2017 was reported. The total amount transferred into the City's general checking account from Court activities was \$106,110.08. (see attached report)

Mayor Michael Byrne

- The Mayor commented on the ceremony that Tri-C held today to dedicate the First Responder Memorial. A small part of the campus is in Parma Heights and the Mayor encourages everyone to visit the touching memorial.
- The Mayor commented on the flooding meeting held on September 6, 2017. The meeting was held to inform residents of what the City is doing to help alleviate these issues. He thanked Dan

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Neff and C. J. Onyak for the excellent presentation they prepared for the public. The meeting was well attended and the Mayor felt that after the panel explained the issues the City is facing, the residents had an overall understanding of the situation.

- The Mayor also commented on the annual Kids in the Commons event held in August. It was a very successful weekend with many families attending. The City is looking to expand the event next year. The Mayor publically thanked the County Library for their support of this event. The Mayor recognized that this was the 5th year in a row that Parma Heights hosted the Ohio Flags of Honor as the opening event for the Kids in the Commons weekend. The Mayor also stated that Angelo Nuzzo, who is involved with the Ohio Flags, spoke at the Senior Center today to relay his personal experience of 9/11. Angelo was in the Pentagon on that tragic day.

Councilman McCall thanked all of those involved with the Kids in the Commons event. It was well done and was enjoyed by many families from the community. Councilman McCall also wanted to acknowledge the Parma Heights Food Pantry and the wonderful job they do. The Food Pantry once again distributed fresh produce this weekend. Many volunteers helped with the distribution.

Councilwoman Koch thanked Mayor Byrne for including the Historical Society in the Kids in the Commons event. She noted it was fun to watch the children do the old games like spitting seeds, hoola hoop, etc.

Councilman Verdile commented on the 1st Responder Memorial dedication at Tri-C. He stated that the memorial is beautiful and has meaning. Councilman Verdile also noted that Cuyahoga Community College is working to be more involved in our community.

LEGISLATION

Councilwoman Everett motioned seconded by Councilman McCall to read the following resolution by title only.

Aye: Gallo, Koch, Verdile, Stavole, Everett, McCall and Danczak
Nay: None

RESOLUTION TO BE READ BY TITLE ONLY.

Councilwoman Everett read A RESOLUTION AUTHORIZING THE MAYOR OF THE CITY OF PARMA HEIGHTS OR HIS DESIGNEE TO SUBMIT AN APPLICATION AND ENTER INTO A CONTRACT FOR FUNDING FOR OLDER AMERICANS ACT TITLE III FUNDING THROUGH THE WESTERN RESERVE AREA AGENCY ON AGING "WRAAA", AND DECLARING AN EMERGENCY. ONE READING ONLY.

Councilwoman Everett motioned seconded by Councilman McCall to suspend the rules.

Aye: Koch, Verdile, Stavole, Everett, McCall, Danczak and Gallo
Nay: None

RULES SUSPENDED.

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Councilwoman Everett explained that this is a 2-year grant from the Western Reserve to assist with the food program, home bound and the transportation programs offered at the Senior Center.

Councilwoman Everett motioned seconded by Councilman McCall to approve this resolution.

Aye: Verdile, Stavole, Everett, McCall, Danczak, Gallo and Koch
Nay: None

RESOLUTION IS ADOPTED. RESOLUTION IS NO. 2017-10.

Councilwoman Danczak motioned seconded by Councilman McCall to read the following resolution by title only.

Aye: Stavole, Everett, McCall, Danczak, Gallo, Koch and Verdile
Nay: None

RESOLUTION TO BE READ BY TITLE ONLY.

Councilwoman Danczak read A RESOLUTION OF SUPPORT BY THE CITY OF PARMA HEIGHTS, OHIO FOR THE RENEWAL OF THE CLEVELAND-CUYAHOGA COUNTY PORT AUTHORITY OPERATING LEVY. ONE READING ONLY.

Councilwoman Danczak motion seconded by Councilman McCall to suspend the rules.

Aye: Everett, McCall, Danczak, Gallo, Koch, Verdile and Stavole
Nay: None

RULES SUSPENDED.

Councilwoman Danczak explained that this resolution supports the renewal of the Port Authority's operating levy, which is on the ballot in Cuyahoga County on November 7, 2017 and it will not raise taxes but will simply maintain the current level of funding for another five years.

Councilwoman Danczak motioned seconded by Councilman Verdile to approve this resolution.

Aye: McCall, Danczak, Gallo, Koch, Verdile, Stavole and Everett
Nay: None

RESOLUTION IS ADOPTED. RESOLUTION NO. 2017-11.

Councilman Stavole motioned seconded by Councilman Verdile to read the following ordinance by title only.

Aye: Danczak, Gallo, Koch, Verdile, Stavole, Everett and McCall
Nay: None

ORDINANCE TO BE READ BY TITLE ONLY.

Councilman Stavole read AN ORDINANCE TO PROVIDE FOR THE ISSUANCE OF \$80,000 NOTES, IN ANTICIPATION OF THE ISSUANCE OF BONDS, FOR THE PURPOSE OF PAYING COSTS OF RENOVATING THE CASSIDY COMMUNITY CENTER, AND DECLARING AN EMERGENCY. ONE READING ONLY.

Council President Gallo stated that she is in receipt of the Fiscal Officer's Certificate.

Councilman Stavole motioned seconded by Councilman Verdile to suspend the rules.

Aye: Gallo, Koch, Verdile, Stavole, Everett, McCall and Danczak

Nay: None

RULES SUSPENDED.

Councilman Stavole motioned seconded by Councilman Verdile to approve this ordinance.

Aye: Koch, Verdile, Stavole, Everett, McCall, Danczak and Gallo

Nay: None

ORDINANCE IS ADOPTED. ORDINANCE IS NO. 2017-16.

Councilman McCall motioned seconded by Councilwoman Everett to read the following ordinance by title only.

Aye: Verdile, Stavole, Everett, McCall, Danczak, Gallo and Koch

Nay: None

ORDINANCE TO BE READ BY TITLE ONLY.

Councilman McCall read AN ORDINANCE TO PROVIDE FOR THE ISSUANCE OF \$720,000 NOTES, IN ANTICIPATION OF THE ISSUANCE OF BONDS, FOR THE PURPOSE OF PAYING THE COSTS OF RESURFACING PORTIONS OF PEARL ROAD, BERESFORD AVENUE, LAYOR DRIVE, QUEENS HIGHWAY AND NORTH CHURCH DRIVE, AND DECLARING AN EMERGENCY. ONE READING ONLY.

Council President Gallo stated that she is in receipt of the Fiscal Officer's Certificate.

Councilman McCall motioned seconded by Councilwoman Koch to suspend the rules.

Aye: Stavole, Everett, McCall, Danczak, Gallo, Koch and Verdile

Nay: None

RULES SUSPENDED.

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Councilman McCall explained that this ordinance provides for the issuance of notes in the amount of \$720,000 for the purpose of paying the costs of resurfacing portions of Pearl Road, Beresford Avenue, Layor Drive, Queens Highway and North Church Drive.

Councilman McCall motioned seconded by Councilwoman Danczak to approve this ordinance.

Aye: Everett, McCall, Danczak, Gallo, Koch, Verdile and Stavole
Nay: None

ORDINANCE IS ADOPTED. ORDINANCE IS NO. 2017-17.

PUBLIC SESSION

Council President Gallo reminded the audience if they have a comment to stand, state their name, address and city if they live outside of Parma Heights and there is a three-minute limit to speak. All comments and questions will be directed to the Council President.

Dale Maxwell, 6835 Beresford, stated that when the flooding occurred residents received a letter from the Administration stating that smoke testing would be taking place. Ms. Maxwell asked what were the results of the testing. Engineer Neff replied that the City is working with the County's Department of Public Works to administer the testing. The testing is ongoing and where there were issues those have been addressed. Engineer Neff explained that they are continuing to camera first and if they see the need, they will smoke test. Not every house in the City is being tested.

Rose Marie Fulcher, 6838 Maplewood, expressed how fortunate Parma Heights is to have the Senior Center. Mrs. Fulcher stated that she does not use all of the programs but since she is unable to drive she uses the transportation provided by the Center. She claims it has allowed her to keep her independence.

Pat Pekarek, 11661 Appleton, urged residents to research and vote in November for the three open board positions on the Parma Board of Education. Mrs. Pekarek expressed this was a crucial election for all residents in the district.

Mike Lowe, 7018 Greenleaf, wanted to thank the Mayor and his staff for the information he received at the flooding meeting. He really appreciated it.

Councilwoman Koch motioned seconded by Councilwoman Danczak to adjourn the meeting.

Aye: McCall, Danczak, Gallo, Koch, Verdile, Stavole and Everett
Nay: None

Meeting Adjourned at 8:26 p.m.



Florence A. Bohdan



Marie Gallo

REPORT OF COUNCIL FINANCE COMMITTEE

COUNCIL MEETING:

9/11/17

REVIEW PERIOD:

6/20/17 - 9/1/17

EXPENDITURE TOTAL:

\$3,190,929.25

RE-CAP OF MAJOR EXPENDITURES:

AMOUNT:

PAYROLL: 6/23/17 - 9/1/17

\$2,120,492.46

6/23/17 PAY	\$346,657.33	8/4/17 PAY	\$340,592.94
7/7/17 PAY	\$343,766.39	8/18/17 PAY	\$341,535.78
7/21/17 PAY	\$417,000.20	9/1/17 PAY	\$330,939.82

OHIO POLICE & FIRE PENSION - City Share of Pension Expense (June Payroll)

\$81,721.41

REPUBLIC SERVICES - Refuse/Recycling Collection (June)

\$83,404.23

OHIO POLICE & FIRE PENSION - City Share of Pension Expense (July Payroll)

\$87,073.39

REPUBLIC SERVICES - Refuse/Recycling Collection (July)

\$77,432.27

CITY OF PARMA - Regional Dispatch Center Fee (7/15/17 - 9/12/17)

\$50,418.00

WICHERT INSURANCE - 8/1/17 Commercial Insurance Renewal (Gen'l Liability

Installment #1 of 9)

\$44,489.00

KEY GOVT FINANCE - Annual Vehicle Lease Payments

2016 Asphalt Truck (yr 3/3) - \$38,720.24

2016 Ambulance (#2/10 Semi-Annual Payments) - \$28,207.68

2016 Police Vehicles (#2/6 Semi-Annual Payments) - \$34,761.47

\$101,689.39

PLANNING COMMISSION REPORT

The Planning Commission met on Monday, August 7, 2017 to discuss the following:

Consideration a new business, Action Defense at 6285 Pearl Road, Suite 42. Application submitted by Douglas Murillo. The business would educate clients on the Conceal to Carry requirements and home defense.

After Commission was assured all instructors were certified and the guns would not be stored in the classroom, approval of Action Defense was granted.

Consideration of new construction of an ATM machine for Huntington Bank at 6333 Olde York Road. Application submitted by Terry Daspit.

Item was tabled until the September meeting. Commission asked for further information regarding the number of parking spots in the strip center and the number allotted to each business in the center.

The Cuyahoga County Planning Commission presented to the Planning Commission the final draft of the updated Master Plan.

After reviewing the updated Plan, the Planning Commission referred the Master Plan back to Council for their review and adoption.

CITY OF PARMA HEIGHTS MAYOR'S COURT
MONTHLY REVENUE SUMMARY

SUMMARY OF MAYOR'S COURT ACTIVITY :

Period: 6/1/17 - 8/31/17

	JUNE	JULY	AUGUST	TOTAL
* Mayor's Court Account Revenue (Court Fines & Costs)	\$38,402.00	\$39,395.72	\$58,814.70	\$136,612.42
Less: Portion of Court Costs Transferred to:				
* State of Ohio	(6,638.50)	(6,861.00)	(10,958.00)	(24,457.50)
* Alcohol Treatment Fund to Parma Muni	(145.50)	(201.00)	(282.00)	(628.50)
* Parma Municipal Court	(50.00)	(50.00)	(25.00)	(125.00)
* Cuyahoga County(C.R.I.S.)	<u>(490.00)</u>	<u>(645.00)</u>	<u>(960.00)</u>	<u>(2,095.00)</u>
Subtotal	\$31,078.00	\$31,638.72	\$46,589.70	\$109,306.42
Less: Monthly Bank Fees/Charges/NSF Checks				
Forfeited Bonds	(1,073.78)	(905.60)	(710.29)	(2,689.67)
Bond Administration Fee	(330.00)	(990.00)	(330.00)	(1,650.00)
	<u>(524.00)</u>	<u>(480.00)</u>	<u>(536.50)</u>	<u>(1,540.50)</u>
Amount Transferred from Court Account to General Account	\$29,150.22	\$29,263.12	\$45,012.91	\$103,426.25
* Mayor's Court Bond Account Activity				
Forfeited Bonds	330.00	990.00	330.00	1,650.00
Bond Admin Fee (Net of Bond Account Bank Fees)	<u>388.99</u>	<u>334.76</u>	<u>310.08</u>	<u>1,033.83</u>
Amount Transferred from Bond Account to General Account	\$718.99	\$1,324.76	\$640.08	\$2,683.83
Total Amount of Mayor's Court Activity Transferred to City's General Checking Account and Posted As A General Fund Revenue	\$29,869.21	\$30,587.88	\$45,652.99	\$106,110.08
Submitted By:				
	<i>Terrence B. Hickey</i> 9/6/17			
	Terrence B. Hickey, Director of Finance/Personnel			