

THE CITY OF PARMA HEIGHTS  
COUNCIL MEETING MINUTES  
MAY 9, 2016

PRESENT: Council President Gallo, Council Members Koch, Everett, McCall, Danczak, Verdile, Stavole and Clerk of Council Bohdan

ALSO PRESENT: Mayor Michael Byrne, Director of Law Pokorny, Director of Finance and Personnel Hickey, Director of Public Service Patten, City Engineer Onyak, Director of Community and Economic Development Sebes, Director of the Senior Center McLaughlin and Director of Recreation Moran.

The meeting was called to order by Council President Gallo at 8:14p.m.

Pledge of Allegiance

The City sponsored the 1st Annual Arbor Day Poster Contest organized by Michelle Teresi. The Mayor recognized the winners of the Arbor Day Poster Contest, which was open to all students' grades 3 through 5. The Mayor thanked Michelle for the work she did to make this a successful event. The objective of the contest was to have the children show how trees impacted our lives and the theme was Totally Terrific Trees.

The third grade winner of the poster contest was Hailey Teschler, a student at Pleasant Valley Elementary School. The fourth grade winner was Morgan Brenenstuhl, a student at Parma Park Elementary School and the fifth grade winner was Nicole Thomas, a student at Incarnate Word Academy.

Each student received a trophy and a prize bag with gifts that were donated from local businesses. The businesses that contributed were Drug Mart, Education Avenue, McDonald's, Penn Station, Yorktown Lanes, and East Coast Custard. Neal Quint, from Quality Trophies donated the trophies the winners received.

Councilman Stavole motioned seconded by Councilman Verdile to approve the minutes from the April 25, 2016 Council meeting.

Aye: McCall, Danczak, Gallo, Koch, Verdile, Stavole and Everett

Nay: None

**APRIL 25, 2016 COUNCIL MEETING MINUTES APPROVED.**

Councilman McCall presented the report of the Finance Committee with total expenditures for the period of 4/22/2016 through 4/29/2016 to be \$436,053.84. (detailed report attached)

Tom Moran, Director of Recreation

- Baseball practice began May 1, 2016.
- Yoga class ended May 2, 2016 and will not start back up until the fall.
- Soccer season is in full swing.
- Cassidy Theatre will be presenting *The Wedding Singer* from June 10, 2016 through June 26, 2016.

THE CITY OF PARMA HEIGHTS  
COUNCIL MEETING MINUTES  
MAY 9, 2016

Judy McLaughlin, Director of the Senior Center

- Director McLaughlin reminded everyone that the month of May is Older American Month. She also encouraged everyone to read the newsletter because there are many events in May that the Center will be providing for the seniors.
- The Senior Center will be transporting the veterans for the Memorial Day Parade.

Joe Sebes, Director of Community and Economic Development

- Director Sebes stated that in 2016 so far we have had 14 new businesses move into the City.
- Director Sebes stated that the City has submitted all the appropriate paperwork to the County for the Block Grant and are waiting for the County to return the signed contract.

Dan Neff, City Engineer

- No report.

Dennis Patten, Director of Public Service

- The Service Department continues patching roads, weather permitting.
- The Service Department is also trimming trees and sweeping streets.

Councilman Stavole asked when the Service Department would start grinding and if there will be a schedule of what streets are being done when. Director Patten responded that weather permitting they should start in the next 2 weeks and he will forward you a schedule when he has it.

Terrence Hickey, Director of Finance and Personnel

- A summary of the Mayor's Court activity for April was reported. The total amount transferred into the City's general checking account from Court activity was \$32,009.31. (detailed report attached)

Mayor Michael Byrne

- The Mayor thanked Council and the residents that assisted in helping to keep the Parma Heights Library open. It re-opened to the public today after three and half months of renovations.
- The Mayor also thanked all those involved with the Garden Club's Annual Plant Sale that was held the past weekend. The club had made a few changes to the sale and the result was a successful event with the club making a profit. The leftover plants will be planted at the Community Garden and at City Hall.

**PUBLIC SESSION**

Council President Gallo reminded the audience if they have a comment to stand, state their name, address and city if they live outside of Parma Heights and there is a three-minute limit to speak. All comments and questions will be directed to the Council President.

Marcia Smith, 6777 Greenleaf, was not aware of the Simple Recycling program and wanted to know how it works. Director Patten explained what the program was and how it worked.

Councilwoman Koch asked what happens if Simple Recycling does not pick up the bags when they are on the tree lawn. Director Patten explained that the resident needs to call the Service Department and they will dispatch the company to pick up the bags.

Gene Rorak, 5867 Queens Highway, was speaking for a number of his neighbors in the audience. They are very concerned and confused about the Holy Name High School Athletic Field expansion. They were invited to a meeting on April 25<sup>th</sup> with the wrong time on the flyer. The residents feel the Planning Commission meeting that took place was invalid because there was no input from the residents. Mr. Rorak asked for a copy of the minutes from the April 25<sup>th</sup> Planning Commission meeting, he would like to know if the Planning Commission approved the requested expansion and if a new meetings is scheduled, the notices be mailed to each homeowner involved rather than stuck in their front door.

The Mayor acknowledged the error in the time on the notice that went out and apologized. He stated that it was an honest mistake that came out of his office. The Mayor stated that he spoke with Holy Name the following day and was informed that at this time they are in the process of bringing on a new president. The Mayor assured the residents that he is aware of the concerns that they have with the expansion of the athletic field.

The Mayor asked Assistant Law Director Schneider, who sits both on the Planning Commission and the Board of Zoning Appeals, to be more specific on what happened at the April 25<sup>th</sup> Planning Commission meeting and what is expected from Holy Name.

Mr. Schneider clarified that the Planning Commission administrative staff met the notification of a meeting required by Ohio's Open Meeting Law. The Mayor's Office wanted to give further notice to the affected area so they hand delivered notices to those residents involved.

Mr. Schneider clarified that the Planning Commission reviewed the plans and determined that there was no substantial change of use. Holy Name is proposing to reposition the athletic field, change the surface of the athletic field and some minor landscape changes.

Mr. Schneider further explained that there are three contingencies that Holy Name must meet before the project will begin and these contingencies will be deferred to the appropriate city departments for approval. The contingencies are: 1. Final notification, inspection and approval by the Service Department for tree removal prior to construction; 2. Final notification, inspection and approval by the Landscape Architect for final mounding and setback requirements; and 3. Final notification and inspection of ingress, egress and staging of construction material by the Service Department.

THE CITY OF PARMA HEIGHTS  
COUNCIL MEETING MINUTES  
MAY 9, 2016

The residents affected by this project were concerned about additional lighting on the field. Mr. Schneider reiterated that the proposal presented to the Planning Commission did not address additional lighting. If in the future, Holy Name would want to add lighting that would be a separate proposal and would at that time be considered by the Planning Commission.

Mr. Schneider explained again that once the new president is in office, the City would work with Holy Name to set up a Public Meeting at Holy Name so the residents will have input to this project. Residents will be notified by mail when this meeting will take place. This will assure that Holy Name as well as the city departments involved will hear the concerns the residents have with this project.

Mr. Schneider reiterated that the only action taken by the Planning Commission at the April 25<sup>th</sup> meeting was deferring approval of the aforementioned contingencies to the appropriate city departments.

Mr. Rorak asked how does Holy Name justify to the City that they have sufficient funds to proceed with Phase 1 of this project.

Mr. Schneider answered that Holy Name is just like a private citizen coming to the Planning Commission and we do not scrutinize a private citizen's bank account to assure they have sufficient funds for a project.

Terry Ochacki, 10980 Vicksburg, asked where public notices are posted for regularly scheduled meetings.

Mr. Schneider responded that per our ordinances we are obligated to post it at City Hall and the City website.

Council President Gallo asked Mr. Schneider about the minutes from the Planning Commission meeting that Mr. Rorak was requesting.

Mr. Schneider said that the minutes have not been approved and once approved; the Planning Commission Secretary will forward a copy to Mr. Rorak.

Janet Adams, 5860 Queens Highway, stated she has two questions. Has the traffic been looked at exiting the back of Holy Name mainly onto Queens Highway and does Holy Name know how concerned the residents are about this project.

The Mayor responded that he spoke to Holy Name. Holy Name wants to be good neighbors and wants to participate in a discussion with the residents.

Mrs. Adams stated that the residents are very concerned about the lights, the stands, noise from the bands and additional traffic. Her understanding is that this project is more involved than resurfacing the field and adding a couple lanes to the track.

The Mayor again stated that a notice would be mailed to the residents affected by this project when the Public Meeting with Holy Name will be held.

THE CITY OF PARMA HEIGHTS  
COUNCIL MEETING MINUTES  
MAY 9, 2016

Bill Caldewood, 10044 Concord Court, stated he lives on a cul-de-sac and the property next to him is owned by the City. The lot is very overgrown. He has contacted the City about possibly purchasing the property but no one has returned his call.

Engineer Neff responded that he received the evaluation from the appraiser on the property today. He also explained that there is a process the City must follow to sell City owned property and that will be handled by the Law Department.

Mr. Caldewood also was concerned that there were no law enforcement officers present at the meeting for security purposes.

Chris Schicker, 5846 Queens Highway, was concerned about the orange barrel that has been in front of her house since January.

Director Patten explained that was a county job and that he would contact them to verify the job is complete and if so, have the barrels removed.

Councilwoman Koch motioned seconded by Councilwoman Everett to adjourn the meeting.

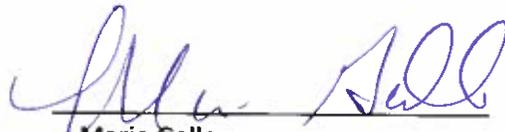
Aye: Danczak, Gallo, Koch, Verdile, Stavole, Everett and McCall

Nay: None

**Meeting Adjourned at 9:00 p.m.**



Florence A. Bohdan  
Clerk of Council



Marie Gallo  
Council President