

THE CITY OF PARMA HEIGHTS
COUNCIL MEETING MINUTES
MARCH 12, 2018

PRESENT: Council President Gallo, Council Members Koch, Everett, McCall, Danczak, Verdile, Stavole and Clerk of Council Bohdan.

ALSO PRESENT: Mayor Michael Byrne, Law Director Pokorny, Director of Finance and Personnel Hickey, Assistant Law Director Schneider, Engineer Neff, Director of Public Service Patten, Director of the Senior Center McLaughlin and Director of Recreation Moran.

ABSENT: Director Sebes

The meeting was called to order by Council President Gallo at 8:01 p.m.

Pledge of Allegiance

Councilman Stavole motioned seconded by Councilwoman Everett to approve the February 26, 2018 Council meeting minutes.

Aye: McCall, Danczak, Gallo, Koch, Verdile, Stavole and Everett

Nay: None

FEBRUARY 26, 2018 COUNCIL MEETING MINUTES APPROVED.

Councilman McCall presented the report of the Finance Committee with total expenditures for the period of 2/22/18 through 3/08/2018 to be \$617,621.01 (detailed report attached)

Councilman McCall reported that he met with Ann George from the Parma Heights Food Pantry. She reported that the Pantry served 278 families in January and 252 in February. They had 23 new clients in January and 14 in February and distributed 2785 pieces of food in January and 2606 in February. Ann thanked everyone for their continued support.

Councilwoman Koch presented the report of the March 5, 2018 Planning Commission meeting. (report attached).

Tom Moran, Director of Recreation

- The next session of Yoga classes on Monday will run from March 12th through April 30th. The Thursday class will run from March 22nd through May 10th.
- Cassidy Theatre will present the production of *A Chorus Line* from April 6th through April 22nd.
- Youth Theater classes have begun and will run through April 7th.
- Valley Forge Open Swim will continue through April 27th, except for April 3rd.
- Baseball sign-ups are ongoing.
- Spring Soccer sign-ups have begun.

Judy McLaughlin, Director of the Senior Center

- On March 14th, the Senior Center will transport seniors to Pleasantview to celebrate St. Patrick's Day by playing Lucky Bingo and snacking on Irish themed appetizers and drinks.
- The Center will transport seniors to fish fry's on Fridays during Lent.

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- The Senior Center will transport the seniors to the Library on March 24th and March 31st for a two part series on Fake News presented by Dr. Robert Janke from Baldwin Wallace University.

Joe Sebes, Director of Community and Economic Development

- No report in the Director's absence.

Dan Neff, Engineer

- Attended the Northeast Ohio Regional Sewer District Watershed meeting and it was noted at the meeting that the Columbo Park Stream Restoration project will go out to bid the first of week of April with the start of the project in early June.

Councilman Verdile asked whose responsibility is it to maintain the bridge on Stumph Road. Engineer Neff replied it is the City's. The Councilman noted it is in need of painting.

Dennis Patten, Director of Public Service

- No report.

Councilman Stavole asked about the dozer and excavation at the Randall property. Engineer Neff stated they received a permit to fill in the low-lying areas and to regrade the site to get rid of the standing water. Part of their original permit was for wetland fill. The City will inspect the project when they are completed.

Terrence Hickey, Director of Finance and Personnel

- A summary of Mayor's Court activity for February was reported. The total amount transferred into the City's general checking account from Court activity was \$25,633.35. (see attached report)

Councilman McCall asked if the tickets for the Queen of Hearts drawing is sold at the Parma Heights Harry Buffalo, could the City collect the tax because the ticket was sold in Parma Heights. Director Hickey replied that the reporting for tax purposes is based on your residency. The City would only collect taxes if the winner were a Parma Heights resident.

Councilwoman Everett asked who was paying the officer that is directing traffic at the Harry Buffalo while people are lined up to buy tickets for the Queen of Hearts raffle. The Mayor responded that Harry Buffalo is paying the officer.

Mayor Michael Byrne

- Chief Teel is retiring at the end of the month; this is his last week at work. The Mayor commented that the Chief has been extremely dedicated and committed to the City and he will be missed. The Mayor is looking forward to working with Acting Chief Scharschmidt.

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Councilman McCall asked when the Civil Service test for the Chief's position is. The Mayor said the Commission is in the process of working on setting a date.

LEGISLATION

Councilman Stavole motioned seconded by Councilman Verdile to read the following resolution by title only.

Aye: Danczak, Gallo, Koch, Verdile, Stavole, Everett and McCall
Nay: None

RESOLUTION TO BE READ BY TITLE ONLY.

Councilman Stavole read A RESOLUTION APPROVING THE ADOPTION OF THE 2017-2022 COUNTYWIDE ALL-HAZARDS MITIGATION PLAN FOR CUYAHOGA COUNTY. ONE READING ONLY.

Councilman Stavole motioned seconded by Councilman Verdile to suspend the rules.

Aye: Gallo, Koch, Verdile, Stavole, Everett, McCall and Danczak
Nay: None

RULES SUSPENDED.

Councilman Stavole explained the Cuyahoga County 2017-2022 All-Hazards Mitigation Plan has been developed by the Cuyahoga County Office of Emergency Management in cooperation with other county departments, and officials and citizens of the City of Parma Heights.

Councilman Stavole motioned seconded by Councilman Verdile to adopt this resolution.

Aye: Koch, Verdile, Stavole, Everett, McCall, Danczak and Gallo
Nay: None

RESOLUTION IS ADOPTED. RESOLUTION NO. 2018-6.

Councilwoman Everett motioned seconded by Councilman Stavole to read the following ordinance by title only.

Aye: Verdile, Stavole, Everett, McCall, Danczak, Gallo and Koch
Nay: None

ORDINANCE TO BE READ BY TITLE ONLY.

Councilwoman Everett read AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR OF THE CITY OF PARMA HEIGHTS, OHIO, TO ENTER INTO AN AGREEMENT WITH THE NORTHEAST OHIO PUBLIC ENERGY

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COUNCIL FOR AN ENERGIZED COMMUNITY GRANT, AND DECLARING AN EMERGENCY. ONE READING ONLY.

Councilwoman Everett motioned seconded by Councilwoman Danczak to suspend the rules.

Aye: Stavole, Everett, McCall, Danczak, Gallo, Koch and Verdile
Nay: None

RULES SUSPENDED.

Councilwoman Everett explained that the City would enter into a Grant Agreement with NOPEC, Inc. to receive one or more NOPEC Grant(s) for 2018, to be used for energy efficiency or energy infrastructure projects in accordance with NOPEC's Energized Community Grant criteria, guidelines and requirements, this grant will automatically renew yearly unless NOPEC discontinues the grant program.

Councilwoman Everett motioned seconded by Councilman McCall to adopt this ordinance.

Aye: Everett, McCall, Danczak, Gallo, Koch, Verdile and Stavole
Nay: None

ORDINANCE IS ADOPTED. ORDINANCE NO. 2018-9.

Councilwoman Danczak motioned seconded by Councilman McCall to read the following ordinance by title only.

Aye: McCall, Danczak, Gallo, Koch, Verdile, Stavole and Everett
Nay: None

ORDINANCE TO BE READ BY TITLE ONLY.

Councilwoman Danczak read AN ORDINANCE AUTHORIZING AND DIRECTING AN EXPENDITURE FOR ASPHALT MATERIAL FOR THE REPAIR AND MAINTENANCE OF THE STREETS IN THE CITY, AUTHORIZING AND DIRECTING THE DIRECTOR OF PUBLIC SERVICE TO PARTNER WITH THE CITY OF PARMA IN THE BIDDING AND PURCHASE OF ASPHALT CONCRETE MATERIAL, AND AUTHORIZING AND DIRECTING THE MAYOR TO ENTER INTO A WRITTEN CONTRACT WITH THE LOWEST AND BEST BIDDER THEREFORE, AND DECLARING AN EMERGENCY. ONE READING ONLY.

Councilwoman Danczak motioned seconded by Councilman McCall to suspend the rules.

Aye: Danczak, Gallo, Koch, Verdile, Stavole, Everett and McCall
Nay: None

RULES SUSPENDED.

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Councilwoman Danczak explained that this ordinance would authorize the Director of Public Service to partner with the City of Parma in the bidding and purchasing of asphalt/concrete material and allowing the Mayor to enter into a written contract with the lowest and best bidder determined by motion of this Council.

Councilwoman Danczak motioned seconded by Councilman McCall to adopt this ordinance.

Aye: Gallo, Koch, Verdile, Stavole, Everett, McCall and Danczak

Nay: None

ORDINANCE IS ADOPTED. ORDINANCE NO. 2018-10.

Councilman Stavole motioned seconded by Councilman Verdile to read the following ordinance by title only.

Aye: Koch, Verdile, Stavole, Everett, McCall, Danczak and Gallo

Nay: None

ORDINANCE TO BE READ BY TITLE ONLY.

Councilman Stavole read AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A LEASE AGREEMENT FOR THE USE OF THE GREENBRIER ATHLETIC CENTER WITH N.E.O. SOCCER, LLC AND DECLARING AN EMERGENCY. SECOND OF THREE READINGS.

Councilman McCall motioned seconded by Councilwoman Everett to read the following ordinance by title only.

Aye: Verdile, Stavole, Everett, McCall, Danczak, Gallo and Koch

Nay: None

ORDINANCE TO BE READ BY TITLE ONLY.

Councilman McCall read AN ORDINANCE TO MAKE APPROPRIATIONS FOR THE CURRENT EXPENSE AND OTHER EXPENDITURES OF THE CITY OF PARMA HEIGHTS, OHIO DURING THE PERIOD OF JANUARY 1, 2018 AND INCLUDING DECEMBER 31, 2018, AND DECLARING AN EMERGENCY. SECOND OF THREE READINGS.

Councilwoman Everett motioned seconded by Councilman McCall to read the following ordinance by title only.

Aye: Stavole, Everett, McCall, Danczak, Gallo, Koch and Verdile

Nay: None

ORDINANCE TO BE READ BY TITLE ONLY.

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Councilwoman Everett read AN ORDINANCE TO PROVIDE FOR THE ISSUANCE OF \$800,000 NOTES, IN ANTICIPATION OF THE ISSUANCE OF BONDS, FOR THE PURPOSE OF PAYING COSTS OF (i) RENOVATING THE CASSIDY COMMUNITY CENTER AND (ii) RESURFACING PORTIONS OF PEARL ROAD, BERESFORD AVENUE, LAYOR DRIVE, QUEENS HIGHWAY AND NORTH CHURCH DRIVE, AND DECLARING AN EMERGENCY. FIRST OF THREE READINGS.

Council President Gallo stated that she is in receipt of the Fiscal Officer's Certificate.

Councilman McCall motioned seconded by Councilwoman Everett to read the following ordinance by title only.

Aye: Everett, McCall, Danczak, Gallo, Koch, Verdile and Stavole
Nay: None

ORDINANCE TO BE READ BY TITLE ONLY.

Councilman McCall read AN ORDINANCE TO PROVIDE FOR THE ISSUANCE OF \$345,000 NOTES, IN ANTICIPATION OF THE ISSUANCE OF BONDS, FOR THE PURPOSE OF PAYING A PORTION OF THE COSTS OF RECONSTRUCTING STUMPH ROAD FROM SNOW ROAD TO PEARL ROAD, INCLUDING BY INSTALLING SANITARY AND STORM SEWER LINES AND STORM DRAINAGE FACILITIES, WHERE NECESSARY, AND MAKING ALL RELATED IMPROVEMENTS, AND DECLARING AN EMERGENCY. FIRST OF THREE READINGS.

Council President Gallo stated that she is in receipt of the Fiscal Officer's Certificate.

Councilman Verdile motioned seconded by Councilwoman Everett to read the following ordinance by title only.

Aye: McCall, Danczak, Gallo, Koch, Verdile, Stavole and Everett
Nay: None

ORDINANCE TO BE READ BY TITLE ONLY.

Councilman Verdile read AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A LEASE PURCHASE AGREEMENT WITH LANDMARK INFRASTRUCTURE OPERATING COMPANY, LLC AND DECLARING AN EMERGENCY. FIRST OF THREE READINGS.

PUBLIC SESSION

Council President Gallo reminded the audience if they have a comment to stand, state their name, address and city if they live outside of Parma Heights and there is a three-minute limit to speak. All comments and questions will be directed to the Council President.

Rich Robb, 9676 Greenbriar Drive, commented on the Landmark ordinance. He stated when the idea of the towers were first proposed, there was much debate. Former Law Director Stavole stated the towers would provide approximately \$200,000/year in revenues. Mr. Robb feels if this Council leases the towers

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this precludes another Council and Administration from those funds. He believes the revenues from the towers are a fixed revenue stream. He does not want to see the towers sold. Mr. Robb also commented on the discussion of Police hiring if there are no tests. He believes it is over a year from the time you hire the officer until he would be available to work a shift due to the training that is involved at this time.

Kathy Walsh, 11362 Blossom, stated she had finance questions. She asked if assessments have been considered. Ms. Walsh asked if the cable fee was increased by 2% what that increase would be per household. Director Hickey replied it would be approximately \$3.50/month on a \$175/month bill. Ms. Walsh asked to verify the current contract for refuse, Director Hickey stated it is \$950,000/year and the City collects \$850,000/year. Ms. Walsh again asked the Administration to consider assessments for street repairs. She stated nice streets are a direct value to your home. Council President Gallo replied that all ideas would be up for discussion as the City moves forward. Ms. Walsh asked if commercial properties are assessed. Director Hickey replied that he does not think they were in the past but improvements were not done on the major streets. Director Hickey stated that assessments do not help the General Fund but they could be a source of revenue for projects.

Council President Gallo stated that Ms. Walsh's speaking time has surpassed three minutes and asked if there was a motion to extend the speaking time.

Councilman Verdile motioned seconded by Councilman Stavole to extend Ms. Walsh's speaking time for three more minutes.

Aye: Danczak, Gallo, Koch, Verdile, Stavole, Everett and McCall

Nay: No ne

MS. WALSH'S SPEAKING TIME WAS EXTENDED THREE ADDITIONAL MINUTES.

Ms. Walsh referred to the legislation for a note for \$800,000. She understood there to be a grant for the Beresford resurfacing project that would cover the cost of the project. Director Hickey replied that the Community Development Grant for the Beresford project totaled \$150,000 and the cost of the project was approximately \$318,000. The note is to pay our portion of the project. The note covers the City's portion of the engineering costs for the Pearl Road project, which the City needed the funds to pay for the engineering cost at the time the contract for the multi-city project was signed. Director Hickey stated the note is back up revenue for the City until grant monies are received along with smaller projects that were deemed necessary by the Engineer. Ms. Walsh asked when the grant money is received is it going towards the note, Director Hickey replied it will go against the note.

Ms. Walsh stated she agrees with Mr. Robb's statement that they are concerned about the future of the City. If you sell the towers to balance the \$1 mil budget deficit in 2018, what will happen in 2019 when we have no money to draw from? The towers provide a revenue stream for the City and should continue to provide the needed funds.

Council President Gallo stated that once the 2018 budget talks are completed, Council is aware of the need to begin to look at the 2019 budget and will begin talks soon.

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Dale Maxwell, 6835 Beresford, Ms. Maxwell stated, "Council President Gallo you just made it sound like you already are selling the leases. If you are not looking at the expenses in line with the revenues for 2018, then why are you even having this discussion?"

Council President Gallo responded, "That never came out of my mouth. All I said is we have to focus on working on the 2018 budget and look ahead to 2019. Regardless if we sell the leases or not, we have to do work for next year too."

Ms. Maxwell asked if they would be looking at more revenue money for the City.

Council President Gallo stated that is why we are meeting next Monday and that is why Councilwoman Everett has suggested meeting more days because we are looking at all possible presentations we can give to the Administration.

Chris Brooks, 7818 Valley Villas, Parma, asked who the City's Freedom of Information officer is. Director Pokorny responded that the Clerk of Council handles Public Records requests.

Council President Gallo asked Mr. Brooks to give his contact information to the Clerk of Council after the meeting. President Gallo stated if he has a request he would like to pass along tonight or he can e-mail the Clerk with his request.

Councilwoman Koch motioned seconded by Councilman Stavole to adjourn the meeting.

Aye: Gallo, Koch, Verdile, Stavole, Everett, McCall and Danczak

Nay: None

Meeting Adjourned at 8:40 p.m.



Florence A. Bohdan
Clerk of Council



Marie Gallo
Council President

REPORT OF COUNCIL FINANCE COMMITTEE
(Review of City Expenditures)

COUNCIL MEETING:

3/12/18

REVIEW PERIOD:

2/22/18 - 3/08/18

EXPENDITURE TOTAL:

\$617,621.01

RE-CAP OF MAJOR EXPENDITURES:

AMOUNT:

3/2/18 PAYROLL

\$301,397.11

POLICE & FIRE PENSIONS - Employer Share of Retirement (January Payroll)

\$83,007.80

DOPWIC LOANS - Street Improvement 0% Loan Program (Semi-Annual Pymt)

\$31,769.07

CITY OF PARMA - Fee for Regional Dispatch Services (1/12/18 - 2/11/18)

\$25,909.00

TAC COMPUTER - Police Department Computer Software Annual Support

\$22,107.00

WICHERT INSURANCE - Commercial Liability Insurance (Pymts #6 & 7 of 9)

\$21,898.00

1st SOURCE BANK - 10th of 10 Annual Lease Pymt 2017 Intl Truck

\$15,815.00

NEFF & ASSOCIATES - Retainer for Engineering Services (11/1/17 - 1/31/18)

\$13,800.00

PLANNING COMMISSION REPORT

The Planning Commission met on Monday, March 5, 2018 to discuss the following:

Consideration of the addition of an outside playground at 6277 Pearl Road, D & B Day Care.

The Commission tabled the plans due to safety issues regarding the location of the playground. An alternate location for the playground was suggested to the applicant and he was told he would need to resubmit revised plans for the new location.

Consideration of a new business at 6877 West 130th Street, a foot and back massage business.

The Commission tabled the application until the licensing issues were resolved.

Consideration of a new business at 6339 Old York Road, Sunny Foot Spa LLC.

The Commission denied the application for Sunny Foot Spa LLC because no one showed up to represent the applicant.

**CITY OF PARMA HEIGHTS MAYOR'S COURT
MONTHLY FINANCIAL SUMMARY**

SUMMARY OF MAYOR'S COURT ACTIVITY :

Period: Feb-18

* Mayor's Court Account Revenue (Court Fines & Costs)	\$34,037.00
Less: Portion of Court Costs Transferred to:	
* State of Ohio	-6,776.00
* Alcohol Treatment Fund to Parma Muni	-168.00
* Parma Municipal Court	-50.00
* Cuyahoga County(C.R.I.S.)	<u>-570.00</u>
 Subtotal	 \$26,473.00
 Less: Monthly Bank Fees/Charges/NSF Checks	 -686.49
Forfeited Bonds	0.00
Bond Administration Fee	<u>-545.00</u>
 Amount Transferred from Court Account to General Account	 \$25,241.51
 * Mayor's Court Bond Account Activity	
Forfeited Bonds	0.00
Bond Admin Fee (Net of Bond Account Bank Fees)	<u>391.84</u>
 Amount Transferred from Bond Account to General Account	 \$391.84
 Total Amount of Mayor's Court Activity Transferred to City's General Checking Account and Posted As A General Fund Revenue	 \$25,633.35

Submitted By:


Terrence B. Hickey, Director of Finance/Personnel