

THE CITY OF PARMA HEIGHTS
COUNCIL MEETING MINUTES
DECEMBER 12, 2016

PRESENT: Council President Gallo, Council Members Koch, Everett, McCall, Danczak, Verdile, Stavole and Clerk of Council Bohdan

ALSO PRESENT: Mayor Michael Byrne, Director of Law Pokorny, Director of Finance and Personnel Hickey, Director of Public Service Patten, Asst. Law Director Schneider, Director of Community and Economic Development Sebes, Director of the Senior Center McLaughlin and Director of Recreation Moran.

ABSENT: City Engineer Neff

The meeting was called to order by Council President Gallo at 8:01p.m.

Pledge of Allegiance

Councilman Verdile motioned seconded by Councilman McCall to approve the minutes from the November 28, 2016 Council meeting.

Aye: McCall, Danczak, Koch, Verdile, Stavole and Everett

Nay: None

Abstain: Gallo

NOVEMBER 28, 2016 COUNCIL-MEETING MINUTES APPROVED.

Councilman McCall presented the report of the Finance Committee with total expenditures for the period of 11/24/2016 through 12/5/2016 to be \$468,323.77. (detailed report attached)

Tom Moran, Director of Recreation

- Yoga is in session and the Department is taking registration for the new class starting January 9, 2017 through February 27, 2017.
- Cassidy Theatre will be presenting "Scrooge" through December 18, 2016.
- Open Swim on Tuesday evenings at Valley Forge High School continues and proof of residency is required.

Judy McLaughlin, Director of the Senior Center

- Director McLaughlin reported that on November 5th Cub Scout Pac 263 volunteered to rake leaves for 12 seniors in our community.
- Director McLaughlin reported that during January, the Senior Center would be postponing many of their trips because of the winter weather. They will start back in February and March.

Councilman McCall asked how many vehicles does the Senior Center put out on the road a day. Director McLaughlin replied that there are two vehicles a day on the road. Councilman McCall asked how far in advance appointments have to be scheduled. Director McLaughlin stated that they require at least 2 days advance notice and with the winter weather she suggests as soon as seniors are aware of an appointment, they should call and schedule the ride because they book up quickly.

THE CITY OF PARMA HEIGHTS
COUNCIL MEETING MINUTES
DECEMBER 12, 2016

Joe Sebes, Director of Community and Economic Development

- No report.

Dan Neff, City Engineer

- No report in Engineer Neff's absence.

Dennis Patten, Director of Public Service

- Director Patten stated that the Service Department continues to pick-up leaves but will go down to one unit at the end of the week to run through the City one more time for leaf pick-up.
- Director Patten stated that the winter vehicles have been serviced and ready for use.

Councilman Stavole asked if we were good on salt for the winter months, Director Patten replied we were.

Terrence Hickey, Director of Finance and Personnel

- A summary of Mayor's Court activity for November was reported. The total amount transferred into the City's general checking account from Court activity was \$26,899.26. (see attached report)

Councilman McCall asked what the Monthly Bank Fees, Charges, NSF Checks covered. Director Hickey replied that it is mainly monthly bank fees and charge card fees.

Mayor Michael Byrne

- The Mayor attended two grand openings recently; The Sky Mediterranean Restaurant and the Manvic's Dance Company. Both businesses passed along their gratitude to the Building Department and the Economic Development Department for their help with getting their businesses opened.

LEGISLATION

Councilman Stavole motioned seconded by Councilman Verdile to read the following ordinance by title only.

Aye: Danczak, Gallo, Koch, Verdile, Stavole, Everett and McCall
Nay: None

ORDINANCE TO BE READ BY TITLE ONLY.

Councilman Stavole read AN ORDINANCE APPROVING AND AUTHORIZING THE MAYOR TO EXECUTE A CULTURAL PROJECT COOPERATIVE AGREEMENT BETWEEN THE CITY OF PARMA HEIGHTS AND THE STATE OF OHIO FACILITIES CONSTRUCTION COMMISSION TO PROVIDE FUNDING FOR THE RENOVATION OF THE LOWER LEVEL OF THE CASSIDY THEATRE, AND DECLARING AN EMERGENCY. ONE READING ONLY.

THE CITY OF PARMA HEIGHTS
COUNCIL MEETING MINUTES
DECEMBER 12, 2016

Councilman Stavole motioned seconded by Councilman McCall to suspend the rules.

Aye: Gallo, Koch, Verdile, Stavole, Everett, McCall and Danczak
Nay: None

RULES SUSPENDED.

Councilman Stavole motioned seconded by Councilman Verdile to adopt this ordinance.

Aye: Koch, Verdile, Stavole, Everett, McCall, Danczak and Gallo
Nay: None

ORDINANCE IS ADOPTED. ORDINANCE NO. 2016-28.

Councilwoman Koch motioned seconded by Councilman Verdile to read the following ordinance by title only.

Aye: Verdile, Stavole, Everett, McCall, Danczak, Gallo and Koch
Nay: None

ORDINANCE TO BE READ BY TITLE ONLY.

Councilwoman Koch read AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH HUNTINGTON/FIRST MERIT BANK TO PROVIDE LOCKBOX SERVICES FOR THE INCOME TAX DEPARTMENT AND DECLARING AN EMERGENCY. ONE READING ONLY.

Councilwoman Koch motioned seconded by Councilman Verdile to suspend the rules.

Aye: Stavole, Everett, McCall, Danczak, Gallo, Koch and Verdile
Nay: None

RULES SUSPENDED.

Councilwoman Koch motioned seconded by Councilman Stavole to adopt this ordinance.

Aye: Everett, McCall, Danczak, Gallo, Koch, Verdile and Stavole
Nay: None

ORDINANCE IS ADOPTED. ORDINANCE NO. 2016-29.

Councilman McCall motioned seconded by Councilman Verdile to read the following ordinance by title only.

THE CITY OF PARMA HEIGHTS
COUNCIL MEETING MINUTES
DECEMBER 12, 2016

Aye: McCall, Danczak, Gallo, Koch, Verdile, Stavole and Everett
Nay: None

ORDINANCE TO BE READ BY TITLE ONLY.

Councilman McCall read AN ORDINANCE TO MAKE APPROPRIATIONS FOR THE CURRENT EXPENSE AND OTHER EXPENDITURES OF THE CITY OF PARMA HEIGHTS, OHIO DURING THE PERIOD OF JANUARY 1, 2016 TO AND INCLUDING DECEMBER 31, 2016, AND DECLARING AN EMERGENCY. ONE READING ONLY.

Councilman McCall motioned seconded by Councilman Stavole to suspend the rules.

Aye: Danczak, Gallo, Koch, Verdile, Stavole, Everett and McCall
Nay: None

RULES SUSPENDED.

Councilman McCall stated this ordinance covers the adjustments to the 2016 Budget that were discussed during the Work Session.

Councilman McCall motioned seconded by Councilman Verdile to adopt this ordinance.

Aye: Gallo, Koch, Verdile, Stavole, Everett, McCall and Danczak
Nay: None

ORDINANCE IS ADOPTED. ORDINANCE IS NO. 2016-30.

Councilwoman Everett motioned seconded by Councilman McCall to read the following ordinance by title only.

Aye: Koch, Verdile, Stavole, Everett, McCall, Danczak and Gallo
Nay: None

ORDINANCE TO BE READ BY TITLE ONLY.

Councilwoman Everett read AN ORDINANCE AUTHORIZING CERTAIN INTERFUND ADVANCES, AND DECLARING AN EMERGENCY. ONE READING ONLY.

Councilwoman Everett motioned seconded by Councilman McCall to suspend the rules.

Aye: Verdile, Stavole, Everett, McCall, Danczak, Gallo and Koch
Nay: None

RULES SUSPENDED.

THE CITY OF PARMA HEIGHTS
COUNCIL MEETING MINUTES
DECEMBER 12, 2016

Councilwoman Everett explained that this ordinance would allow a transfer from the General Fund to the CDBG Fund for \$73,869 and a transfer from the General Fund to the Capital Projects Fund for \$133,156. These transfers are a loan in anticipation of the City receiving reimbursements from the county before the December 31, 2016 end of year closing of books.

Councilwoman Everett motioned seconded by Councilman Stavole to adopt this ordinance.

Aye: Stavole, Everett, McCall, Danczak, Gallo, Koch and Verdile

Nay: None

ORDINANCE IS ADOPTED. ORDINANCE NO. 2016-31.

Councilwoman Danczak motioned seconded by Councilman McCall to read the following ordinance by title only.

Aye: Everett, McCall, Danczak, Gallo, Koch, Verdile and Stavole

Nay: None

ORDINANCE TO BE READ BY TITLE ONLY.

Councilwoman Danczak read AN ORDINANCE ENACTING CHAPTER 106 WAGE ENFORCEMENT OF THE CODIFIED ORDINANCES AND DECLARING AN EMERGENCY. THIRD OF THREE READINGS.

Councilwoman Danczak motioned seconded by Councilman Stavole to adopt this ordinance.

Aye: McCall, Danczak, Gallo, Koch, Verdile, Stavole and Everett

Nay: None

ORDINANCE IS ADOPTED. ORDINANCE NO. 2016-32.

Councilman McCall motioned seconded by Councilman Verdile to read the following ordinance by title only.

Aye: Danczak, Gallo, Koch, Verdile, Stavole, Everett and McCall

Nay: None

ORDINANCE TO BE READ BY TITLE ONLY.

Councilman McCall read AN ORDINANCE TO MAKE APPROPRIATIONS FOR THE CURRENT EXPENSE AND OTHER EXPENDITURES OF THE CITY OF PARMA HEIGHTS, OHIO DURING THE PERIOD OF JANUARY 1, 2017 TO AND INCLUDING MARCH 31, 2017, AND DECLARING AN EMERGENCY. THIRD OF THREE READINGS.

THE CITY OF PARMA HEIGHTS
COUNCIL MEETING MINUTES
DECEMBER 12, 2016

Councilman McCall motioned seconded by Councilwoman Koch to adopt this ordinance.

Aye: Gallo, Koch, Verdile, Stavole, Everett, McCall and Danczak
Nay: None

ORDINANCE IS ADOPTED. ORDINANCE NO. 2016-33.

PUBLIC SESSION

Council President Gallo reminded the audience if they have a comment to stand, state their name, address and city if they live outside of Parma Heights and there is a three-minute limit to speak. All comments and questions will be directed to the Council President Pro Tem.

Pat Pekarek, 11661 Appleton, commended the Service Department on the great job they did with the leaf pick-up program this year. Mrs. Pekarek also commented about the School Board meeting that evening. The School Board will be forming seven committees, which will review different aspects of the school district and report back to the Superintendent and the School Board. The first meeting where the committees will present is scheduled for Wednesday, January 11, 2017 from 7 p.m. to 9 p.m. and are open to the public.

Council President Gallo announced that this was the last meeting of the year and wanted to wish everyone a happy and safe Holiday Season and a Happy New Year.

Councilwoman Koch motioned seconded by Councilman Verdile to adjourn to Executive Session to discuss Potential Litigation.

Aye: Koch, Verdile, Stavole, Everett, McCall, Danczak and Gallo
Nay: None

COUNCIL ADJOURNED TO EXECUTIVE SESSION TO DISCUSS POTENTIAL LITIGATION AT 8:21 P.M.

Council reconvenes from Executive Session at 9:27 p.m.

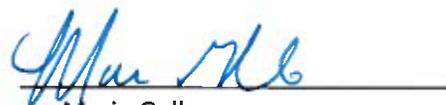
Councilwoman Koch motioned seconded by Councilman Stavole to adjourn the meeting.

Aye: Stavole, Verdile, Koch, Gallo, Danczak, McCall and Everett
Nay: None

Meeting Adjourned at 9:27 p.m.



Florence A. Bohdan
Clerk of Council



Marie Gallo
Council President

REPORT OF COUNCIL FINANCE COMMITTEE

COUNCIL MEETING: 12/12/16	
REVIEW PERIOD: 11/24/16 - 12/5/16	
EXPENDITURE TOTAL:	\$468,323.77
RE-CAP OF MAJOR EXPENDITURES:	AMOUNT:
11/25/16 PAYROLL	\$388,665.87
CITY OF NO. ROYALTON - Prisoner Housing for September & October	\$13,755.26
TREASURER, STATE OF OHIO - Purchase of 3 Used Trucks at ODOT Auction	\$7,075.40
ULLMAN OIL COMPANY - Vehicle Fuel	\$5,415.00
CITY OF BROOKPARK - Fee for 2015 Fire Emergency Radio Sys. Participation	\$4,581.94
GIBSON MACHINERY - Snow Plow and Replacement Blades	\$4,565.00

CITY OF PARMA HEIGHTS MAYOR'S COURT
MONTHLY REVENUE SUMMARY

SUMMARY OF MAYOR'S COURT ACTIVITY :

Period: Nov-16

* Mayor's Court Account Revenue (Court Fines & Costs)	\$35,282.90
Less: Portion of Court Costs Transferred to:	
* State of Ohio	-6,966.50
* Alcohol Treatment Fund to Parma Muni	-142.50
* Parma Municipal Court	0.00
* Cuyahoga County(C.R.I.S.)	<u>-470.00</u>
Subtotal	\$27,703.90
Less: Monthly Bank Fees/Charges/NSF Checks	-660.41
Forfeited Bonds	-330.00
Bond Administration Fee	-356.00
Deposit Adjustment	<u>0</u>
Amount Transferred from Court Account to General Account	\$26,357.49
* Mayor's Court Bond Account Activity	
Forfeited Bonds	330.00
Bond Admin Fee (Net of Bond Account Bank Fees)	<u>211.77</u>
Amount Transferred from Bond Account to General Account	\$541.77
Total Amount of Mayor's Court Activity Transferred to City's General Checking Account and Posted As A General Fund Revenue	\$26,899.26

Submitted By:


Terrence B. Hickey, Director of Finance/Personnel