

THE CITY OF PARMA HEIGHTS  
COUNCIL MEETING MINUTES  
SEPTEMBER 14, 2015

PRESENT: Council President Gallo, Council Members McCall, Everett, Verdile, DeSouza, Stavole and Clerk of Council Bohdan

ALSO PRESENT: Mayor Michael Byrne, Director of Law Pokorny, Director of Finance & Personnel Hickey, Director of Public Service Patten, City Engineer Neff, Director of Community and Economic Development Sebes, Director of the Senior Center McLaughlin and Director of Recreation Moran.

ABSENT: Councilwoman Koch and Director of Public Safety Collins

The meeting was called to order by Council President Gallo at 8:00 p.m.

Pledge of Allegiance.

Councilwoman DeSouza motioned seconded by Councilman Stavole to approve the minutes from the June 22, 2015 Council meeting.

Aye: Verdile, Gallo, McCall, DeSouza, Stavole and Everett

Nay: None

**JUNE 22, 2015 COUNCIL MEETING MINUTES APPROVED.**

Councilman McCall motioned seconded by Councilwoman DeSouza to approve the minutes from the July 13, 2015 Special Council meeting.

Aye: Verdile, Gallo, McCall, DeSouza, Stavole and Everett

Nay: None

**JULY 13, 2015 SPECIAL COUNCIL MEETING MINUTES APPROVED.**

Councilman Stavole motioned seconded by Councilwoman DeSouza to approve the minutes from the August 24, 2015 Special Council meeting.

Aye: Gallo, McCall, DeSouza, Stavole, Everett and Verdile

Nay: None

**AUGUST 24, 2015 SPECIAL COUNCIL MEETING MINUTES APPROVED.**

Councilman McCall motioned seconded by Councilwoman DeSouza to approve the minutes from the August 31, 2015 Special Council meeting.

Aye: McCall, DeSouza, Stavole, Everett, Verdile and Gallo

Nay: None

**AUGUST 31, 2015 SPECIAL COUNCIL MEETING MINUTES APPROVED.**

Councilman McCall motioned seconded by Councilwoman DeSouza to approve the minutes from the September 8, 2015 Special Council meeting.

Aye: DeSouza, Stavole, Everett, Verdile, Gallo and McCall

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Nay: None

**SEPTEMBER 8, 2015 SPECIAL COUNCIL MEETING MINUTES APPROVED.**

Councilman Verdile presented the report of the Finance Committee with total expenditures for the period of 6/18/2015 through 9/9/2015 to be \$3,199,417.03. (detailed report attached)

Thomas Moran, Director of Recreation

- The summer programs had an increase in participants this year.
- The Weekend in the Commons and the Ohio Flags of Honor display were very well received. The Recreation Department received many positive comments about this year's entertainment.
- The Summer Movies were a huge success and the Recreation Department received a lot of good feedback about the event.
- The Summer Concerts were very well received with 200-300 people a week attending. A special thanks to the Neuzil Family, the owners of the Ridge Road Dairy Queen, for donating 250 Dilly Bars for those attending the last concert of the summer.
- There was an increase in participants this year in our Flag Football and Soccer programs.

Judy McLaughlin, Director of the Senior Center

- On Saturday, September 12<sup>th</sup>, the Senior Center transported 40 seniors to the Goodtime III for a 1 ½-hour tour of the Cuyahoga River.
- On Thursday, September 17<sup>th</sup>, the Senior Center will be transporting seniors to North Park Retirement Community for an afternoon of bingo and refreshments.
- The Senior Center will be visiting the Village Peddler Festival in Kirtland, Ohio on Saturday, September 19<sup>h</sup>.
- Humana will present information regarding Medicare on Thursday, September 24, 2015 at the Senior Center.
- The Farmers Market will be in the parking lot of the Senior Center on Monday, September 21, 2015.

Joe Sebes, Director of Community and Economic Development

- Director Sebes gave an update on recent economic development activity in the City. He explained that at 6444 Pearl Road, the strip has sold and the new owner is renovating the building. Another Pearl Road strip is now in negotiations to sell and bring in a new business. There are other parcels throughout the City that are in negotiations to sell and if those become final, Director Sebes will report on them later.

Dan Neff, City Engineer

- On September 14<sup>th</sup> work started on the North Church project
- Emergency Catch Basin repairs were recently completed.

Councilwoman DeSouza commented on the nice work that was done on Ackley. She asked Engineer Neff why the stretch of concrete at Stratford and Ackley was not replaced. Mr. Neff replied that the stretch of concrete in question was just replaced a few years ago.

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Dennis Patten, Director of Public Service

- Director Patten stated that the Service Department is finishing the asphalt repairs at the City parks and at City Hall and that they will start crack sealing in October.
- Director Patten indicated that the mechanics are prepping the leaf equipment for the upcoming season.

Councilwoman DeSouza asked when the water main break on Springwood would be repaired. Director Patten replied that he would check with Cleveland Water.

Councilwoman DeSouza also thanked Director Patten, Moran, and Engineer Neff for the work that was done at Radlick Park. She commented that it has made a difference in the activity at the park.

Councilman Stavole asked Director Patten if they were done asphaltting. Director Patten replied they were not and would probably be out for another couple of weeks. Councilman Stavole asked him when the plant shutdown for the year, and Director Patten replied in November.

Terrence Hickey, Director of Finance and Personnel

- A summary of the Mayor's Court activity for June, July and August was reported. The total amount transferred into the City's general checking account from court activity was \$87,501.50. (detailed report attached)

Mayor Michael Byrne

- No report.

Councilman McCall motioned seconded by Councilwoman DeSouza to excuse the absence of Councilwoman Koch.

Aye: Stavole, Everett, Verdile, Gallo, McCall and DeSouza

Nay: None

**COUNCILWOMAN KOCH EXCUSED ABSENCE.**

LEGISLATION

Councilwoman DeSouza motioned seconded by Councilman McCall to read the following ordinance by title only.

Aye: Everett, Verdile, Gallo, McCall, DeSouza and Stavole

Nay: None

**ORDINANCE TO BE READ BY TITLE ONLY.**

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Councilwoman DeSouza read AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT FOR DELINQUENT COLLECTION SERVICES WITH THE OHIO ATTORNEY GENERAL, AND DECLARING AN EMERGENCY. FIRST OF THREE READINGS.

**PUBLIC SESSION**

Council President Gallo reminded the audience if they have a comment to stand, state their name, address and city if they live outside of Parma Heights and there is a three-minute limit to speak. All comments and questions will be directed to the Council President.

Rich Rob, 9676 Greenbriar, stated that at a previous Council meeting he requested his \$4000 donation be returned because the scoreboard that was purchased with the donation was not being maintained or used. He confirmed that Director Pokorny called him and asked if he wanted the money back or if he wanted the scoreboard used. Mr. Rob stated he wanted the scoreboard used. Over the summer, Mr. Rob explained that he attended many of the baseball games and talked to the coaches and managers about use of the scoreboard. They all claimed they would like to have it working. Mr. Rob also stated that Director Moran showed up at his house very agitated about the fact that he had been asking about the use of the scoreboard. Mr. Rob finally stated that he would like his donation back and if the City cannot return it, he would like in writing from Director Pokorny the reason why the City cannot return the money.

Director Moran responded to Mr. Rob's comment. He explained that he wants to use the scoreboard but until he is able to find a responsible person to handle the controller, he will not just let anyone use it.

Brad Landa, 6619 Big Creek Parkway, filed a complaint regarding a police harassment. He wanted to make sure that the complaint was investigated.

Cvetan Pavloski, 10358 Notabene Drive, stated that in the last couple of weeks, the noise coming from the Safety Building has increased and he wanted to make the City aware of the increase in noise.

Pat Pekarek, 11661 Appleton Drive, gave an update on the North Coast Missionary that spoke to Council earlier in the year. Two hundred high school students participated in the program. They spent one week in our community performing 33 home repair projects for seniors and disabled residents.

Councilman McCall motioned seconded by Councilwoman DeSouza to adjourn.

Aye: Verdile, Gallo, McCall, DeSouza, Stavole and Everett

Nay: None

**Meeting Adjourned at 8:31 p .m.**



Florence A. Bohdan  
Clerk of Council



Marie Gallo  
Council President

**REPORT OF COUNCIL FINANCE COMMITTEE**  
 (Review of City Expenditures)

<b>COUNCIL MEETING:</b>	
9/14/15	
<b>REVIEW PERIOD:</b>	
6/18/15 - 9/9/15	
<b>EXPENDITURE TOTAL:</b>	\$3,199,417.03
<b>RE-CAP OF MAJOR EXPENDITURES:</b>	<b>AMOUNT:</b>
6/26 ... 7/10 ... 7/24 ... 8/7 ... 8/21 ... 9/4 Payrolls	\$2,043,617.78
POLICE & FIRE PENSION - City Share of Pension Exp for June & July Payrolls	\$155,453.08
REPUBLIC SERVICES - Refuse/Recycling Collection & Disposal - June & July	\$153,408.49
OPERS - City Share of Pension Expense - June & July Payroll	\$67,437.77
WICHERT INSURANCE - Liability Ins. Renewal (8/1/15-8/1/16)- Partial Pymt	\$35,124.00
FABRIZI TRUCKING & PAVING - Ackley Rd. Reconstruction -Payments #1 & #2	\$132,513.30
KEY GOVERNMENT FINANCE - 1st year Payment on Truck Lease	\$38,720.24

CITY OF PARMA HE...S MAYOR'S COURT  
MONTHLY REVENUE SUMMARY

SUMMARY OF MAYOR'S COURT ACTIVITY :		Jun-15	Jul-15	8/1/20154	TOTAL
Period:	6/1/15 - 8/31/15				
	* Mayor's Court Account Revenue ( Court Fines & Costs)	\$33,299.00	\$46,805.00	\$38,112.38	\$118,216.38
	Less: Portion of Court Costs Transferred to:				
	* State of Ohio	-7,081.50	-\$10,319.50	-\$8,160.00	-\$25,561.00
	* Alcohol Treatment Fund to Parma Muni	-175.50	-\$250.50	-\$189.00	-\$615.00
	* Parma Municipal Court	-50.00	\$0.00	-\$25.00	-\$75.00
	* Cuyahoga County(C.R.I.S.)	-600.00	-\$830.00	-\$615.00	-\$2,045.00
	Subtotal	\$25,392.00	\$35,405.00	\$29,123.38	\$89,920.38
	Less: Monthly Bank Fees/Charges/NSF Checks	-533.5	-\$578.83	-\$788.53	-\$1,900.86
	Forfeited Bonds	0.00	-\$660.00	-\$660.00	-\$1,320.00
	Bond Administration Fee	-389.00	-\$216.00	-\$244.00	-\$849.00
	<b>Amount Transferred from Court Account to General Account</b>	<b>\$24,469.50</b>	<b>\$33,950.17</b>	<b>\$27,430.85</b>	<b>\$85,850.52</b>
	* Mayor's Court Bond Account Activity				
	Forfeited Bonds	0.00	\$660.00	\$660.00	\$1,320.00
	Bond Admin Fee (Net of Bond Account Bank Fees)	154.94	\$46.30	\$129.74	\$330.98
	<b>Amount Transferred from Bond Account to General Account</b>	<b>\$154.94</b>	<b>\$706.30</b>	<b>\$789.74</b>	<b>\$1,650.98</b>
	<b>Total Amount of Mayor's Court Activity Transferred to City's General Checking Account and Posted As A General Fund Revenue</b>	<b>\$24,624.44</b>	<b>\$34,656.47</b>	<b>\$28,220.59</b>	<b>\$87,501.50</b>
	Submitted By:				
	Terrence B. Hickey, Director of Finance/Personnel				

*Terrence B. Hickey*  
Terrence B. Hickey, Director of Finance/Personnel

CITY OF PARMA HEIGHTS MAYOR'S COURT  
MONTHLY REVENUE SUMMARY

**SUMMARY OF MAYOR'S COURT ACTIVITY :**

**Period: Jun-15**

* Mayor's Court Account Revenue ( Court Fines & Costs)	\$33,299.00
Less: Portion of Court Costs Transferred to:	
* State of Ohio	-7,081.50
* Alcohol Treatment Fund to Parma Muni	-175.50
* Parma Municipal Court	-50.00
* Cuyahoga County(C.R.I.S.)	<u>-600.00</u>
Subtotal	\$25,392.00
Less: Monthly Bank Fees/Charges/NSF Checks	-533.50
Forfeited Bonds	0.00
Bond Administration Fee	<u>-389.00</u>
<b>Amount Transferred from Court Account to General Account</b>	<b>\$24,469.50</b>
* Mayor's Court Bond Account Activity	
Forfeited Bonds	0.00
Bond Admin Fee (Net of Bond Account Bank Fees)	<u>154.94</u>
<b>Amount Transferred from Bond Account to General Account</b>	<b>\$154.94</b>
<b>Total Amount of Mayor's Court Activity Transferred to City's General Checking Account and Posted As A General Fund Revenue</b>	<b>\$24,624.44</b>

Submitted By:

  
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Terrence B. Hickey, Director of Finance/Personnel

CITY OF PARMA HEIGHTS MAYOR'S COURT  
MONTHLY REVENUE SUMMARY

**SUMMARY OF MAYOR'S COURT ACTIVITY :**

**Period: Jul-15**

* Mayor's Court Account Revenue ( Court Fines & Costs)	\$46,805.00
Less: Portion of Court Costs Transferred to:	
* State of Ohio	-10,319.50
* Alcohol Treatment Fund to Parma Muni	-250.50
* Parma Municipal Court	0.00
* Cuyahoga County(C.R.I.S.)	<u>-830.00</u>
Subtotal	\$35,405.00
Less: Monthly Bank Fees/Charges/NSF Checks	-578.83
Forfeited Bonds	-660.00
Bond Administration Fee	<u>-216.00</u>
<b>Amount Transferred from Court Account to General Account</b>	<b>\$33,950.17</b>
* Mayor's Court Bond Account Activity	
Forfeited Bonds	660.00
Bond Admin Fee (Net of Bond Account Bank Fees)	<u>46.30</u>
<b>Amount Transferred from Bond Account to General Account</b>	<b>\$706.30</b>
<b>Total Amount of Mayor's Court Activity Transferred to City's General Checking Account and Posted As A General Fund Revenue</b>	<b>\$34,656.47</b>

Submitted By:

  
Terrence B. Hickey, Director of Finance/Personnel

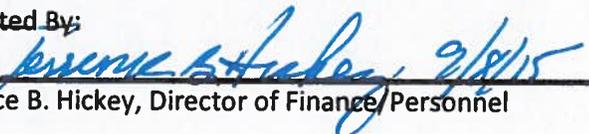
CITY OF PARMA HEIGHTS MAYOR'S COURT  
MONTHLY REVENUE SUMMARY

**SUMMARY OF MAYOR'S COURT ACTIVITY :**

**Period: Aug-15**

* Mayor's Court Account Revenue ( Court Fines & Costs)	\$38,112.38
Less: Portion of Court Costs Transferred to:	
* State of Ohio	-8,160.00
* Alcohol Treatment Fund to Parma Muni	-189.00
* Parma Municipal Court	-25.00
* Cuyahoga County(C.R.I.S.)	<u>-615.00</u>
Subtotal	\$29,123.38
Less: Monthly Bank Fees/Charges/NSF Checks	-788.53
Forfeited Bonds	-660.00
Bond Administration Fee	<u>-244.00</u>
<b>Amount Transferred from Court Account to General Account</b>	<b>\$27,430.85</b>
* Mayor's Court Bond Account Activity	
Forfeited Bonds	660.00
Bond Admin Fee (Net of Bond Account Bank Fees)	<u>129.74</u>
<b>Amount Transferred from Bond Account to General Account</b>	<b>\$789.74</b>
<b>Total Amount of Mayor's Court Activity Transferred to City's General Checking Account and Posted As A General Fund Revenue</b>	<b>\$28,220.59</b>

Submitted By:

  
\_\_\_\_\_  
Terrence B. Hickey, Director of Finance/Personnel