

THE CITY OF PARMA HEIGHTS  
COUNCIL MEETING MINUTES  
NOVEMBER 28, 2016

PRESENT: Council President Pro-tem Koch, Council Members Everett, McCall, Danczak, Verdile, Stavole and Clerk of Council Bohdan

ALSO PRESENT: Mayor Michael Byrne, Director of Law Pokorny, Director of Finance and Personnel Hickey, Asst. Law Director Schneider, Director of Community and Economic Development Sebes, Director of the Senior Center McLaughlin and Director of Recreation Moran.

ABSENT: Council President Gallo and City Engineer Neff

The meeting was called to order by Council President Pro-Tem Koch at 8:02p.m.

Pledge of Allegiance

Council President Pro Tem Koch moved and seconded by Councilwoman Everett to excuse Council President Gallo from the meeting this evening.

Aye: McCall, Danczak, Koch, Verdile, Stavole and Everett

Nay: None

**COUNCIL PRESIDENT GALLO EXCUSED FROM THE NOVEMBER 28, 2016 COUNCIL MEETING.**

Councilman Verdile motioned seconded by Councilman McCall to approve the minutes from the November 14, 2016 Council meeting.

Aye: Danczak, Koch, Verdile, Stavole, Everett and McCall

Nay: None

**NOVEMBER 14, 2016 COUNCIL-MEETING MINUTES APPROVED.**

Councilman McCall presented the report of the Finance Committee with total expenditures for the period of 11/10/2016 through 11/23/2016 to be \$679,454.21. (detailed report attached)

Tom Moran, Director of Recreation

- Yoga is in session and the Department is taking registration for the new class starting January 9, 2017 through February 27, 2017.
- Cassidy Theatre will be presenting "Scrooge" from December 2, 2016 through December 18, 2016.
- Open Swim on Tuesday evenings at Valley Forge High School began November 1, 2016 and a proof of residency is required.
- The Holiday Tree Lighting ceremony was very well attended with 60 children receiving goodie bags when they visited with Santa. Director Moran thanked all those that made donations to help fill the goodie bags.

Judy McLaughlin, Director of the Senior Center

- Director McLaughlin noted that the Jazzercise and Music instructors at the Senior Center would be on Christmas break the last 2 weeks of December.

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Council President Pro Tem Koch asked if there would be gift giving at the senior Christmas party. Director McLaughlin said this year they will not be giving gifts, quite a few of the seniors are financially struggling and are not able to participate. Director McLaughlin commented that if you wanted to give gifts the Center will be accepting them, especially canned goods.

Councilman Stavole asked how the HEAP sign up went; Director McLaughlin stated that it went well. They were filled to capacity and they are hoping to have another sign up in January.

Council President Pro Tem Koch asked how many seniors visit the center on a daily basis. Director McLaughlin stated that they average 70 senior residents a day. The Center serves a hot lunch that is prepared at the Center Monday through Friday and they feed approximately 60 seniors/day. They also have approximately 15 to 30 seniors who participate in Meals-on-Wheels, which delivers two meals per day.

Joe Sebes, Director of Community and Economic Development

- Director Sebes stated that his department continues to work on the CDBG grant and the Supplemental Grant so that they can submit it by the December 23<sup>rd</sup> deadline.

Dan Neff, City Engineer

- No report in Engineer Neff's absence.

Dennis Patten, Director of Public Service

- Director Patten stated that the last day for leaf pick-up will be Friday, December 2<sup>nd</sup>, but will continue to have 1 truck and 1 machine out until all leaves are picked up.
- Director Patten reported that the Building Department had a Bid Opening today on PP#474-25-018. One bidder submitted a bid for \$1,200; the City's minimum bid requirement was \$3,000. The Director is asking Council to authorize him to return the bidders earnest money.

Council President Pro Tem Koch motioned seconded by Councilman Stavole to return the bid bond to the unsuccessful bidder.

Aye: Koch, Verdile, Stavole, Everett, McCall and Danczak  
Nay: None

**DIRECTOR PATTEN IS AUTHORIZED BY COUNCIL TO RETURN THE BID BOND TO THE UNSUCCESSFUL BIDDER.**

Councilman Stavole asked if the Service Department was finished crack sealing. Director Patten replied that once leaf pick-up is completed, they would return to finish the crack sealing. Councilman Stavole asked how far into the winter months could they continue to crack seal, Director Patten replied until it is snowing.

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Councilman Stavole asked when cold patch would start, Director Patten explained that he keeps cold patch on hand and will use as needed.

Council President Pro Tem Koch motioned seconded by Councilwoman Everett to accept Universal Oil's Petroleum Fuels and Lubricant results of \$1.718 for unleaded gas and \$1.778 for commercial fuel diesel and Lykins Energy Solutions' results of \$1.870 for unleaded gas and \$1.890 for commercial fuel diesel.

Aye: Verdile, Stavole, Everett, McCall, Danczak and Koch  
Nay: None

**BIDS ACCEPTED FOR PETROLEUM FUELS AND LUBRICANTS FROM UNIVERSAL OIL AND LYKINS ENERGY SOLUTIONS.**

Councilman McCall commented on the nice repair job that was done on the catch basins on Stumph Road.

Terrence Hickey, Director of Finance and Personnel

- No report.

Mayor Michael Byrne

- The Mayor wanted to acknowledge and thank the Historical Society for the nice job they did on decorating the Tollgate House.

**LEGISLATION**

Councilwoman Everett motioned seconded by Councilman McCall to read the following ordinance by title only.

Aye: Verdile, Stavole, Everett, McCall, Danczak and Koch  
Nay: None

**ORDINANCE TO BE READ BY TITLE ONLY.**

Councilwoman Everett read AN ORDINANCE APPROVING AND AUTHORIZING THE MAYOR TO EXECUTE A COLLECTIVE BARGAINING AGREEMENT BETWEEN THE CITY OF PARMA HEIGHTS AND THE OHIO PATROLMEN'S BENEVOLENT ASSOCIATION (O.P.B.A.), WITH RESPECT TO FULL-TIME EMPLOYEES IN THE CLASSIFICATIONS OF POLICE CAPTAIN, POLICE SERGEANT, IN THE POLICE DEPARTMENT OF THE CITY, AND DECLARING AN EMERGENCY. ONE READING ONLY.

Councilwoman Everett motioned seconded by Councilman McCall to suspend the rules.

Aye: Stavole, Everett, McCall, Danczak, Koch and Verdile  
Nay: None

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**RULES SUSPENDED.**

Councilwoman Everett explained that this is the collective bargaining agreement effective January 1, 2014 through December 31, 2016.

Councilwoman Everett motioned seconded by Councilman McCall to adopt this ordinance.

Aye: Everett, McCall, Danczak, Koch, Verdile and Stavole  
Nay: None

**ORDINANCE IS ADOPTED. ORDINANCE NO. 2016-24.**

Councilwoman Everett motioned seconded by Councilman McCall to read the following ordinance by title only.

Aye: McCall, Danczak, Koch, Verdile, Stavole and Everett  
Nay: None

**ORDINANCE TO BE READ BY TITLE ONLY.**

Councilwoman Everett read AN ORDINANCE AUTHORIZING CERTAIN INTERFUND TRANSFERS, AND DECLARING AN EMERGENCY. ONE READING ONLY.

Councilwoman Everett motioned seconded by Councilman Stavole to suspend the rules.

Aye: Danczak, Koch, Verdile, Stavole, Everett and McCall  
Nay: None

**RULES SUSPENDED.**

Councilwoman Everett explained that this ordinance would transfer \$50,000 from the General Fund to the Street Repair Fund for concrete service repairs and \$250,000 to the Capital Projects Fund for the Greenleaf Resurfacing Project.

Councilwoman Everett motioned seconded by Councilman Stavole to adopt this ordinance.

Aye: Koch, Verdile, Stavole, Everett, McCall and Danczak  
Nay: None

**ORDINANCE IS ADOPTED. ORDINANCE NO. 2016-25.**

Councilman Stavole motioned seconded by Councilman Verdile to read the following resolution by title only.

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Aye: Koch, Verdile, Stavole, Everett, McCall and Danczak  
Nay: None

**RESOLUTION TO BE READ BY TITLE ONLY.**

Councilman Stavole read A RESOLUTION AUTHORIZING AND DIRECTING THE FISCAL OFFICER OF CUYAHOGA COUNTY TO MAKE ADVANCES OF ALL PROPERTY TAXES LEVIED ON THE 2016 TAX LIST AND DUPLICATE OF THE CITY OF PARMA HEIGHTS, OHIO, AND DECLARING AN EMERGENCY. ONE READING ONLY.

Councilman Stavole motioned seconded by Councilman Verdile to suspend the rules.

Aye: Verdile, Stavole, Everett, McCall, Danczak and Koch  
Nay: None

**RULES SUSPENDED.**

Councilman Stavole motioned seconded by Councilman Verdile to adopt this resolution.

Aye: Stavole, Everett, McCall, Danczak, Koch and Verdile  
Nay: None

**RESOLUTION IS ADOPTED. RESOLUTION NO. 2016-18.**

Councilman Verdile motioned seconded by Councilman Stavole to read the following ordinance by title only.

Aye: Everett, McCall, Danczak, Koch, Verdile and Stavole  
Nay: None

**ORDINANCE TO BE READ BY TITLE ONLY.**

Councilman Verdile read AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR OF THE CITY OF PARMA HEIGHTS, OHIO, TO ENTER INTO A CONTRACT WITH THE GENERAL HEALTH DISTRICT OF CUYAHOGA COUNTY, OHIO, TO PROVIDE HEALTH SERVICES FOR THE CITY OF PARMA HEIGHTS FOR THE YEAR 2017, AND DECLARING AN EMERGENCY. SECOND OF TWO READINGS.

Councilman Verdile motioned seconded by Councilman Stavole to suspend the rules.

Aye: McCall, Danczak, Koch, Verdile, Stavole and Everett  
Nay: None

**RULES SUSPENDED.**

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Councilman Verdile explained that this is a renewal of the contract with the Board of Health, which has provided health services for the City in the past.

Councilman Verdile motioned seconded by Councilman Stavole to adopt this ordinance.

Aye: Danczak, Koch, Verdile, Stavole, Everett and McCall  
Nay: None

**ORDINANCE IS ADOPTED. ORDINANCE NO. 2016-27.**

Councilman McCall motioned seconded by Councilwoman Everett to read the following ordinance by title only.

Aye: Koch, Verdile, Stavole, Everett, McCall and Danczak  
Nay: None

**ORDINANCE TO BE READ BY TITLE ONLY.**

Councilman McCall read AN ORDINANCE TO MAKE APPROPRIATIONS FOR THE CURRENT EXPENSE AND OTHER EXPENDITURES OF THE CITY OF PARMA HEIGHTS, OHIO DURING THE PERIOD OF JANUARY 1, 2016 TO AND INCLUDING DECEMBER 31, 2016, AND DECLARING AN EMERGENCY. THIRD OF THREE READINGS.

Councilman McCall motioned seconded by Councilman Verdile to adopt this ordinance.

Aye: Verdile, Stavole, Everett, McCall, Danczak and Koch  
Nay: None

**ORDINANCE IS ADOPTED. ORDINANCE NO. 2016-26.**

Councilwoman Danczak motioned seconded by Councilman McCall to read the following ordinance by title only.

Aye: Verdile, Stavole, Everett, McCall, Danczak and Koch  
Nay: None

**ORDINANCE TO BE READ BY TITLE ONLY.**

Councilwoman Danczak read AN ORDINANCE ENACTING CHAPTER 106 WAGE ENFORCEMENT OF THE CODIFIED ORDINANCES AND DECLARING AN EMERGENCY. SECOND OF THREE READINGS.

Councilman McCall motioned seconded by Councilman Stavole to read the following ordinance by title only.

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Aye: Stavole, Everett, McCall, Danczak, Koch and Verdile  
Nay: None

**ORDINANCE TO BE READ BY TITLE ONLY.**

Councilman McCall read AN ORDINANCE TO MAKE APPROPRIATIONS FOR THE CURRENT EXPENSE AND OTHER EXPENDITURES OF THE CITY OF PARMA HEIGHTS, OHIO DURING THE PERIOD OF JANUARY 1, 2017 TO AND INCLUDING MARCH 31, 2017, AND DECLARING AN EMERGENCY. SECOND OF THREE READINGS.

**PUBLIC SESSION**

Council President Pro Tem Koch reminded the audience if they have a comment to stand, state their name, address and city if they live outside of Parma Heights and there is a three-minute limit to speak. All comments and questions will be directed to the Council President Pro Tem.

Christina Farinella, 6836 Beresford, spoke to the manager of the Parma Heights Library asking where a plaque that the library received from the AIA Institute was, the manager did not have the plaque and suggested Ms. Farinella check with the City to see if they may have it in storage. If the City does not have it, she will contact the AIA Institute about a replacement. The Mayor replied that he would check and get back to her.

Council President Pro Tem Koch motioned seconded by Councilwoman Everett to adjourn to Executive Session to discuss Potential Litigation.

Aye: Everett, McCall, Danczak, Koch, Verdile and Stavole  
Nay: None

**COUNCIL ADJOURNED TO EXECUTIVE SESSION TO DISCUSS POTENTIAL LITIGATION AT 8:22 P.M.**

Council reconvenes from Executive Session at 9:36 p.m.

Council President Pro Tem Koch motioned seconded by Councilman Stavole to adjourn the meeting.

Aye: Stavole, Koch, Everett, Danczak, McCall and Verdile  
Nay: None

**Meeting Adjourned at 9:37 p.m.**



Florence A. Bohdan  
Clerk of Council



Marie Gallo  
Council President

**REPORT OF COUNCIL FINANCE COMMITTEE**

<p><b>COUNCIL MEETING:</b> 11/28/16</p> <p><b>REVIEW PERIOD:</b> 11/10/16 - 11/23/16</p> <p><b>EXPENDITURE TOTAL:</b></p> <p><b>RE-CAP OF MAJOR EXPENDITURES:</b></p> <p>11/11/16 PAYROLL</p> <p>OHIO POLICE/FIRE PENSION - Employer Portion of Pension for October Payroll</p> <p>REPUBLIC SERVICES - Refuse/Recycling Services (October)</p> <p>KONSTRUCTION KING, INC - 2nd/Final Payment on Handicap Ramp Contract</p> <p>KONSTRUCTION KING, INC - 2nd Payment on Catch Basin Repair Contract</p> <p>CITY OF PARMA - Fee for Regional Dispatch Ctr. (11/16 - 12/16)</p>	<p align="right">\$679,454.21</p> <p><b>AMOUNT:</b></p> <p>\$305,244.71</p> <p>\$104,995.27</p> <p>\$73,661.78</p> <p>\$70,068.66</p> <p>\$36,007.44</p> <p>\$24,000.00</p>
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## INTEROFFICE MEMORANDUM

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DATE: November 17, 2016

TO: Mayor Byrne, Council, and Cabinet

FROM: Dennis Patten, Director of Public Service

RE: Results of the Petroleum Fuels & Lubricants

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### *Petroleum Fuels and Lubricants Results, 2016*

Net Price per Gallon includes State Tax  
Gas Unleaded                      Commercial  
89 Octane                              Fuel-Oil Diesel

			2015
<b>Universal Oil 265 Jefferson Ave. Cleveland, OH 44113</b>	<b>1.718</b>	<b>1.778</b>	<b>1.570 1.651</b>
<b>Lykins Enerty Solutions 428 N. Market Street Wooster, OH 44691</b>	<b>1.870</b>	<b>1.890</b>	

All price quotes are subject to change with market conditions.