

THE CITY OF PARMA HEIGHTS  
COUNCIL MEETING MINUTES  
DECEMBER 10, 2018

PRESENT: Council President Gallo, Council Members Koch, Everett, McCall, Danczak, Verdile, Stavole and Clerk of Council Bohdan.

ALSO PRESENT: Mayor Michael Byrne, Law Director Pokorny, Director of Finance and Personnel Hickey, Director of Public Service Patten, Engineer Onyak, Director of Community and Economic Development Sebes and Assistant Law Director Schneider.

ABSENT: Engineer Neff.

The meeting was called to order by Council President Gallo at 8:00 p.m.

Pledge of Allegiance

Councilman Stavole motioned seconded by Councilman Verdile to amend the November 26, 2018 Council meeting minutes to reflect that Council President Pro-Tem Koch called the meeting to order.

Aye: McCall, Danczak, Gallo, Koch, Verdile, Stavole and Everett

Nay: None

**APPROVAL OF AMENDMENT TO COUNCIL MEETING MINUTES OF NOVEMBER 26, 2018 TO REFLECT THAT COUNCIL PRESIDENT PRO-TEM KOCH CALLED THE MEETING TO ORDER.**

Councilman Stavole motioned seconded by Councilman Verdile to approve the November 26, 2018 Council meeting minutes with approved amendment to show Council President Pro-Tem Koch called the meeting to order.

Aye: Danczak, Gallo, Koch, Verdile, Stavole, Everett and McCall

Nay: None

**NOVEMBER 26, 2018 COUNCIL MEETING MINUTES APPROVED.**

Councilman McCall presented the report of the Finance Committee with total expenditures for the period of 11/21/18 through 12/7/18 to be \$832,542.83 (detailed report attached).

Councilwoman Koch presented the report of the December 3, 2018 Planning Commission meeting. (report attached)

**Joe Sebes, Director of Community and Economic Development**

- No report.

**C. J. Onyak, Engineer**

- The construction on the Manorford Drive Phase I Project was completed last week.

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Dennis Patten, Director of Public Service

- No report.

Councilman Stavole asked if leaves were still being picked up. Director Patten replied that he has one unit out and will be making one more pass through the City.

Councilman Stavole asked if the City was doing any cold patch or hot patch. Director Patten replied the Service Department would cold patch when they have to. He stated that he is hopeful to have hot patch by the end of January.

Terrence Hickey, Director of Finance and Personnel

- A summary of the Mayor's Court activity for November was reported. The total amount transferred into the City's general checking account from Court activity was \$18,347.72. (see attached report)

Mayor Michael Byrne

- No report. The Mayor wished everyone a happy and healthy holiday season.

**LEGISLATION**

Councilman Stavole motioned seconded by Councilman Verdile to read the following resolution by title only.

Aye: Gallo, Koch, Verdile, Stavole, Everett, McCall and Danczak

Nay: None

**RESOLUTION TO BE READ BY TITLE ONLY.**

Clerk Bohdan read A RESOLUTION AUTHORIZING AND DIRECTING THE FISCAL OFFICER OF CUYAHOGA COUNTY TO MAKE ADVANCES OF ALL PROPERTY TAXES LEVIED ON THE 2018 TAX LIST AND DUPLICATE OF THE CITY OF PARMA HEIGHTS, OHIO, AND DECLARING AN EMERGENCY. ONE READING ONLY.

Councilman Stavole motioned seconded by Councilman Verdile to suspend the rules.

Aye: Koch, Verdile, Stavole, Everett, McCall, Danczak and Gallo

Nay: None

**RULES SUSPENDED.**

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Councilman Stavole motioned seconded by Councilman Verdile to adopt this resolution.

Aye: Verdile, Stavole, Everett, McCall, Danczak, Gallo and Koch

Nay: None

**RESOLUTION IS ADOPTED. RESOLUTION NO. 2018-22.**

Councilman McCall motioned seconded by Councilwoman Everett to read the following ordinance by title only.

Aye: Stavole, Everett, McCall, Danczak, Gallo, Koch and Verdile

Nay: None

**ORDINANCE TO BE READ BY TITLE ONLY.**

Clerk Bohdan read AN ORDINANCE AUTHORIZING CERTAIN INTERFUND TRANSFERS, AND DECLARING AN EMERGENCY. ONE READING ONLY.

Councilman McCall motioned seconded by Councilwoman Danczak to suspend the rules.

Aye: Everett, McCall, Danczak, Gallo, Koch, Verdile and Stavole

Nay: None

**RULES SUSPENDED.**

Councilman McCall explained that this is a fund transfer from the Motor Vehicle Permissive Fund to the Bond Retirement Fund for \$10,000.

Councilman McCall motioned seconded by Councilwoman Everett to adopt this ordinance.

Aye: McCall, Danczak, Gallo, Koch, Verdile, Stavole and Everett

Nay: None

**ORDINANCE IS ADOPTED. ORDINANCE NO. 2018-50.**

Councilwoman Everett motioned seconded by Councilman McCall to read the following ordinance by title only.

Aye: Danczak, Gallo, Koch, Verdile, Stavole, Everett and McCall

Nay: None

**ORDINANCE TO BE READ BY TITLE ONLY.**

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Clerk Bohdan read AN ORDINANCE AMENDING THE CODIFIED ORDINANCES OF THE CITY OF PARMA HEIGHTS, PART SIX GENERAL OFFENSES CODE, BY CREATING A NEW SECTION 618.015, AND DECLARING AN EMERGENCY. ONE READING ONLY.

Councilwoman Everett motioned seconded by Councilwoman Danczak to suspend the rules.

Aye: Gallo, Koch, Verdile, Stavole, Everett, McCall and Danczak  
Nay: None

**RULES SUSPENDED.**

Councilwoman Everett explained that this new section would add an Animal Control Officer and explain their duties.

Councilwoman Everett motioned seconded by Councilman McCall to adopt this ordinance.

Aye: Koch, Verdile, Stavole, Everett, McCall, Danczak and Gallo  
Nay: None

**ORDINANCE IS ADOPTED. ORDINANCE NO. 2018-51.**

Councilman Stavole motioned seconded by Councilman Verdile to read the following ordinance by title only.

Aye: Verdile, Stavole, Everett, McCall, Danczak, Gallo and Koch  
Nay: None

**ORDINANCE TO BE READ BY TITLE ONLY.**

Clerk Bohdan read AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A SHARED SERVICES AGREEMENT WITH THE CITY OF BROOKLYN, OHIO, FOR AN ANIMAL CONTROL OFFICER AND DECLARING AN EMERGENCY. ONE READING ONLY.

Councilman Stavole motioned seconded by Councilman Verdile to suspend the rules.

Aye: Stavole, Everett, McCall, Danczak, Gallo, Koch and Verdile  
Nay: None

**RULES SUSPENDED.**

Councilman Stavole motioned seconded by Councilman Verdile to adopt this ordinance.

Councilwoman Everett commented before she voted that the numbers that Council were given for this were for salary and all of the other expenses were not included in that amount and until Council knows more how this will impact the budget her vote was No.

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Aye: McCall, Danczak, Gallo, Koch, Verdile and Stavole  
Nay: Everett

**ORDINANCE IS ADOPTED WITH A 6-1 VOTE. ORDINANCE NO. 2018-52.**

Councilwoman Danczak motioned seconded by Councilman McCall to read the following ordinance by title only.

Aye: McCall, Danczak, Gallo, Koch, Verdile, Stavole and Everett  
Nay: None

**ORDINANCE TO BE READ BY TITLE ONLY.**

Clerk Bohdan read AN ORDINANCE APPROVING AND AUTHORIZING THE MAYOR TO EXECUTE A COLLECTIVE BARGAINING AGREEMENT BETWEEN THE CITY OF PARMA HEIGHTS AND LOCAL 1099 MUNICIPAL, COUNTY AND STATE EMPLOYEES UNION, AND DECLARING AN EMERGENCY. ONE READING ONLY.

Councilwoman Danczak motioned seconded by Councilwoman Everett to suspend the rules.

Aye: Danczak, Gallo, Koch, Verdile, Stavole, Everett and McCall  
Nay: None

**RULES SUSPENDED.**

Councilwoman Danczak explained that this ordinance would keep the collective bargaining agreement between the City and Local 1099 Municipal, County and State Employees Union for the contract period effective January 1, 2018 through December 31, 2019.

Councilwoman Danczak motioned seconded by Councilman McCall to adopt this ordinance.

Council President Gallo commented that she wanted to commend Director Patten for his work during the negotiation process on this contract.

Aye: Gallo, Koch, Verdile, Stavole, Everett, McCall and Danczak  
Nay: None

**ORDINANCE IS ADOPTED. ORDINANCE NO. 2018-53.**

Councilman McCall motioned seconded by Councilwoman Everett to read the following ordinance by title only.

Aye: Koch, Verdile, Stavole, Everett, McCall, Danczak and Gallo  
Nay: None

**ORDINANCE TO BE READ BY TITLE ONLY.**

Clerk Bohdan read AN ORDINANCE TO MAKE APPROPRIATIONS FOR THE CURRENT EXPENSE AND OTHER EXPENDITURES OF THE CITY OF PARMA HEIGHTS, OHIO DURING THE PERIOD OF JANUARY 1, 2019 TO AND INCLUDING MARCH 31, 2019, AND DECLARING AN EMERGENCY. THIRD OF THREE READINGS.

Council President Gallo suggested that the rules be suspended in case changes were made to the ordinance.

Councilman McCall motioned seconded by Councilwoman Everett to suspend the rules.

Aye: Verdile, Stavole, Everett, McCall, Danczak, Gallo and Koch  
Nay: None

**RULES SUSPENDED.**

Councilman McCall motioned seconded by Councilwoman Danczak to adopt this ordinance.

Aye: Stavole, Everett, McCall, Danczak, Gallo, Koch and Verdile  
Nay: None

**ORDINANCE IS ADOPTED. ORDINANCE NO. 2018-54.**

**PUBLIC SESSION**

Council President Gallo reminded the audience if they have a comment to stand, state their name, address and city if they live outside of Parma Heights and there is a three-minute limit to speak. All comments and questions will be directed to the Council President.

Councilwoman Koch motioned seconded by Councilwoman Everett to adjourn the meeting.

Aye: Everett, McCall, Danczak, Gallo, Koch, Verdile and Stavole  
Nay: None

**Meeting Adjourned at 8:14 p.m.**



Florence A. Bohdan  
Clerk of Council



Marie Gallo  
Council President

**REPORT OF COUNCIL FINANCE COMMITTEE**  
**(Review of City Expenditures)**

<b>COUNCIL MEETING:</b> 12/10/18	
<b>REVIEW PERIOD:</b> 11/21/18 - 12/7/18	
<b>EXPENDITURE TOTAL:</b>	\$832,542.83
<b>RE-CAP OF MAJOR EXPENDITURES:</b>	<b>AMOUNT:</b>
11/23/18 PAYROLL	\$352,169.46
12/7/18 PAYROLL	\$305,254.66
REPUBLIC SERVICES - Refuse/Recycling Collection (October)	\$85,794.33
WICHERT INSURANCE - #6 of 9 Payments City Liability Insurance Policies	\$11,482.00
DJ NEFF - Engineering for Storm Basin & Manorford/Building Inspections (Oct)	\$10,537.02
ULLMAN OIL - Vehicle Fuel (11/28)	\$6,416.25
USI INSURANCE - Health Insurance Consulting/Broker Services (Payment #1/4)	\$5,775.00
POGEMEYER DESIGN GROUP - Wayfinding/Branding Design (Pymt #2)	\$5,087.46

## **PLANNING COMMISSION REPORT**

**The Planning Commission met on Monday, December 3, 2018 to discuss following items:**

**Consideration of a new business at 6597 Pearl Road, Adonai Skirts. Application submitted by Iris Roldan. The item was removed from the agenda due to parking issues.**

**Consideration of a new business at 6665 Pearl Road, The Red Geranium, LLC. Application submitted by Rex Thomas.**

**The Commission granted approval of the new business, The Red Geranium.**

**An applicant, Robust Massage, which previously appeared before the Planning Commission and was tabled, resubmitted an application. They did not provide the needed information for the Commission and were not placed on the December agenda. They attended the meeting with the needed documentation and asked to be considered. The Commission refused based on a lack of time to review the information.**

**CITY OF PARMA HEIGHTS MAYOR'S COURT  
MONTHLY FINANCIAL SUMMARY**

**SUMMARY OF MAYOR'S COURT ACTIVITY :**

**Period: Nov-18**

* Mayor's Court Account Revenue ( Court Fines & Costs)	\$25,365.00
Less: Portion of Court Costs Transferred to:	
* State of Ohio	-5,249.50
* Alcohol Treatment Fund to Parma Muni	-151.50
* Parma Municipal Court	-25.00
* Cuyahoga County(C.R.I.S.)	<u>-570.00</u>
Subtotal	\$19,369.00
Less: Monthly Bank Fees/Charges/NSF Checks	-849.37
Forfeited Bonds	
Bond Administration Fee	-283.00
NSF Checks	<u>          </u>
Amount Transferred from Court Account to General Account	\$18,236.63
* Mayor's Court Bond Account Activity	
Forfeited Bonds	0.00
Bond Admin Fee (Net of Bond Account Bank Fees)	<u>111.09</u>
Amount Transferred from Bond Account to General Account	\$111.09
Total Amount of Mayor's Court Activity Transferred to City's General Checking Account and Posted As A General Fund Revenue	\$18,347.72

Submitted By: \_\_\_\_\_

  
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Terrence B. Hickey, Director of Finance/Personnel