

THE CITY OF PARMA HEIGHTS
COUNCIL MEETING MINUTES
NOVEMBER 13, 2018

PRESENT: Council President Gallo, Council Members Koch, McCall, Danczak, Verdile, Stavole and Clerk of Council Bohdan.

ALSO PRESENT: Mayor Michael Byrne, Law Director Pokorny, Director of Finance and Personnel Hickey, Director of Public Service Patten, Director of Community and Economic Development Sebes and Assistant Law Director Schneider.

ABSENT: Councilwoman Everett and Engineer Neff.

The meeting was called to order by Council President Gallo at 8:01 p.m.

Pledge of Allegiance

Councilman Stavole motioned seconded by Councilman Verdile to excuse the absence of Councilwoman Everett.

Aye: McCall, Danczak, Gallo, Koch, Verdile and Stavole

Nay: None

COUNCILWOMAN EVERETT IS EXCUSED FROM THE NOVEMBER 13, 2018 COUNCIL MEETING.

Councilman Stavole motioned seconded by Councilman Verdile to approve the October 22, 2018 Council meeting minutes.

Aye: Danczak, Gallo, Koch, Verdile and Stavole

Nay: None

Abstain: McCall

OCTOBER 22, 2018 COUNCIL MEETING MINUTES APPROVED.

Councilman McCall presented the report of the Finance Committee with total expenditures for the period of 10/18/18 through 11/8/18 to be \$943,639.41 (detailed report attached).

Joe Sebes, Director of Community and Economic Development

- No report.

Dan Neff, Engineer

- No report in the absence of Engineer Neff.

Dennis Patten, Director of Public Service

- Leaves are late falling this year; the Service Department will be through the City one-time by 11/14/18. There are three units out in the City picking up leaves at this time.

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Terrence Hickey, Director of Finance and Personnel

- A summary of the Mayor's Court activity for October was reported. The total amount transferred into the City's general checking account from Court activity was \$18,978.94. (see attached report)

Mayor Michael Byrne

- The Mayor reported that Parma Heights is home to Holy Name Girls Volleyball State Champs for Division II.
- The Parma Heights Historical Society received their 501c3 status, which makes them a non-profit organization. They will be working on a project to erect an Ohio Historical Marker at the City's cemetery.
- On November 2nd, former Vice-President Joe Biden was campaigning at Valley Forge High School. The Mayor commented the former Vice-President is a true gentleman and statesman.
- When the Vietnam Wall was at Tri-C this year, some Valley Forge students did some research and found that 15 Valley Forge alumni were killed in Vietnam. There will be a plaque at Valley Forge High School commemorating those who died in Vietnam. They are looking for donations to help fund this project.

LEGISLATION

Councilman McCall motioned seconded by Councilwoman Danczak to read the following resolution by title only.

Aye: Gallo, Koch, Verdile, Stavole, McCall and Danczak

Nay: None

RESOLUTION TO BE READ BY TITLE ONLY.

Clerk Bohdan read A RESOLUTION AUTHORIZING THE SUBMISSION OF AN APPLICATION FROM THE CITY OF PARMA HEIGHTS FOR A PROJECT TO BE CONSIDERED BY THE CUYAHOGA COUNTY SUPPLEMENTAL GRANT PROGRAM FOR THE PERIOD JANUARY 1, 2019 THROUGH DECEMBER 31, 2019, AND DECLARING AN EMERGENCY. ONE READING ONLY.

Councilman McCall motioned seconded by Councilwoman Danczak to suspend the rules.

Aye: Koch, Verdile, Stavole, McCall, Danczak and Gallo

Nay: None

RULES SUSPENDED.

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Councilman McCall motioned seconded by Councilman Verdile to adopt this resolution.

Aye: Verdile, Stavole, McCall, Danczak, Gallo and Koch
Nay: None

RESOLUTION IS ADOPTED. RESOLUTION NO. 2018-20.

Councilman Stavole motioned seconded by Councilman Verdile to read the following resolution by title only.

Aye: Stavole, McCall, Danczak, Gallo, Koch and Verdile
Nay: None

RESOLUTION TO BE READ BY TITLE ONLY.

Clerk Bohdan read A RESOLUTION AUTHORIZING DANIEL J. NEFF, MUNICIPAL ENGINEER, TO PREPARE THE PLANS, SPECIFICATIONS AND ESTIMATE OF COST FOR THE PARMA HEIGHTS WAYFINDING SIGNAGE IMPLEMENTATION PROJECT PHASE I, AND DECLARING AN EMERGENCY. ONE READING ONLY.

Councilman Stavole motioned seconded by Councilman Verdile to suspend the rules.

Aye: McCall, Danczak, Gallo, Koch, Verdile and Stavole
Nay: None

RULES SUSPENDED.

Councilman Stavole motioned seconded by Councilman Verdile to adopt this resolution.

Aye: McCall, Danczak, Gallo, Koch, Verdile and Stavole
Nay: None

RESOLUTION IS ADOPTED. RESOLUTION NO. 2018-21.

Councilwoman Danczak motioned seconded by Councilman McCall to read the following ordinance by title only.

Aye: Danczak, Gallo, Koch, Verdile, Stavole and McCall
Nay: None

ORDINANCE TO BE READ BY TITLE ONLY.

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Clerk Bohdan read AN ORDINANCE AUTHORIZING AND DIRECTING AN EXPENDITURE FOR THE PARMA HEIGHTS WAYFINDING SIGNAGE IMPLEMENTATION PROJECT PHASE I, AUTHORIZING AND DIRECTING THE DIRECTOR OF PUBLIC SERVICE TO ADVERTISE FOR COMPETITIVE BIDS AND AUTHORIZING AND DIRECTING THE MAYOR TO ENTER INTO A WRITTEN CONTRACT WITH THE LOWEST AND BEST BIDDER THEREFORE, AND DECLARING AN EMERGENCY. ONE READING ONLY.

Councilwoman Danczak motioned seconded by Councilman McCall to suspend the rules.

Aye: Gallo, Koch, Verdile, Stavole, McCall and Danczak
Nay: None

RULES SUSPENDED.

Councilwoman Danczak explained this ordinance would authorize the expenditure of monies that have been appropriated for the Parma Heights Wayfinding Signage Implementation Project Phase I and authorize the Director of Public Service to advertise for competitive bids and then the Mayor to enter into a written contract with the lowest and best bidder.

Councilwoman Danczak motioned seconded by Councilman McCall to adopt this ordinance.

Aye: Koch, Verdile, Stavole, McCall, Danczak and Gallo
Nay: None

ORDINANCE IS ADOPTED. ORDINANCE NO. 2018-47.

Councilman Verdile motioned seconded by Councilman Stavole to read the following ordinance by title only.

Aye: Verdile, Stavole, McCall, Danczak, Gallo and Koch
Nay: None

ORDINANCE TO BE READ BY TITLE ONLY.

Clerk Bohdan read AN ORDINANCE TO MAKE APPROPRIATIONS FOR THE CURRENT EXPENSE AND OTHER EXPENDITURES OF THE CITY OF PARMA HEIGHTS, OHIO DURING THE PERIOD OF JANUARY 1, 2019 TO AND INCLUDING MARCH 31, 2019, AND DECLARING AN EMERGENCY. FIRST OF THREE READINGS.

Councilman McCall motioned seconded by Councilwoman Danczak to read the following ordinance by title only.

Aye: Stavole, McCall, Danczak, Gallo, Koch and Verdile
Nay: None

ORDINANCE TO BE READ BY TITLE ONLY.

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Clerk Bohdan read AN ORDINANCE TO MAKE APPROPRIATIONS FOR THE CURRENT EXPENSE AND OTHER EXPENDITURES OF THE CITY OF PARMA HEIGHTS, OHIO DURING THE PERIOD OF JANUARY 1, 2018 TO AND INCLUDING DECEMBER 31, 2018, AND DECLARING AN EMERGENCY. THIRD OF THREE READINGS.

Council President Gallo suggested that the rules be suspended in case changes were made to the ordinance.

Councilman McCall motioned seconded by Councilman Verdile to suspend the rules.

Aye: McCall, Danczak, Gallo, Koch, Verdile and Stavole

Nay: None

RULES SUSPENDED.

Councilman McCall motioned seconded by Councilman Verdile to adopt this ordinance.

Aye: McCall, Danczak, Gallo, Koch and Verdile

Nay: Stavole

ORDINANCE IS ADOPTED WITH A 5-1 VOTE. ORDINANCE NO. 2018-48.

PUBLIC SESSION

Council President Gallo reminded the audience if they have a comment to stand, state their name, address and city if they live outside of Parma Heights and there is a three-minute limit to speak. All comments and questions will be directed to the Council President.

Kathy Walsh, 11362 Blossom Avenue, with the assessment lifted off the Cornerstone property it is now up for sale. The City has a CRA on the books and she does not think that we should have that on the property since we have lost so much money over the years. She is suggesting it is removed from the books before the end of the year.

Councilwoman Koch motioned seconded by Councilman Verdile to adjourn the meeting.

Aye: Danczak, Gallo, Koch, Verdile, Stavole and McCall

Nay: None

Meeting Adjourned at 8:15 p.m.



Florence A. Bohdan
Clerk of Council



JoAnn Koch
Council President Pro-Tem

REPORT OF COUNCIL FINANCE COMMITTEE
(Review of City Expenditures)

COUNCIL MEETING: 11/13/18	
REVIEW PERIOD: 10/18/18 - 11/8/18	
EXPENDITURE TOTAL:	\$943,639.41
RE-CAP OF MAJOR EXPENDITURES:	AMOUNT:
10/12/18 PAYROLL	\$285,636.72
10/26/18 PAYROLL	\$413,447.01
OHIO POLICE & FIRE PENSION - City Share of Pension Expense (Sept. Payrolls)	\$81,915.29
CITY OF MIDDLEBURG HTS - Progress Billing - Engineering for Pearl Road Project	\$67,943.96
WICHERT INSURANCE - #4 of 9 Payments City Liability Insurance Policies	\$12,263.00
ILLUMINATING CO. - Electric Service at City Facilities (9/9-10/8)	\$8,392.19
DJL MATERIAL & SUPPLY - Materials for Crack Sealing Streets	\$8,221.00
CUYAHOGA LANDMARK - Vehicle Fuel	\$7,317.87

**CITY OF PARMA HEIGHTS MAYOR'S COURT
MONTHLY FINANCIAL SUMMARY**

SUMMARY OF MAYOR'S COURT ACTIVITY :

Period: Oct-18

* Mayor's Court Account Revenue (Court Fines & Costs)	\$26,853.00
Less: Portion of Court Costs Transferred to:	
* State of Ohio	-6,069.00
* Alcohol Treatment Fund to Parma Muni	-183.00
* Parma Municipal Court	0.00
* Cuyahoga County(C.R.I.S.)	<u>-680.00</u>
Subtotal	\$19,921.00
Less: Monthly Bank Fees/Charges/NSF Checks	-849.06
Forfeited Bonds	-100.00
Bond Administration Fee	-78.00
NSF Checks	<u>-15.00</u>
Amount Transferred from Court Account to General Account	\$18,878.94
* Mayor's Court Bond Account Activity	
Forfeited Bonds	100.00
Bond Admin Fee (Net of Bond Account Bank Fees)	<u>0.00</u>
Amount Transferred from Bond Account to General Account	\$100.00
Total Amount of Mayor's Court Activity Transferred to City's General Checking Account and Posted As A General Fund Revenue	\$18,978.94

Submitted By:


Terrence B. Hickey, Director of Finance/Personnel