

THE CITY OF PARMA HEIGHTS  
COUNCIL MEETING MINUTES  
SEPTEMBER 28, 2015

PRESENT: Council President Gallo, Council Members McCall, Koch Verdile, DeSouza, Stavole and Clerk of Council Bohdan

ALSO PRESENT: Mayor Michael Byrne, Director of Law Pokorny, Director of Finance & Personnel Hickey, City Engineer Neff, Director of Community and Economic Development Sebes, and Director of Recreation Moran.

ABSENT: Councilwoman Everett, Director of Public Service Patten, Director of Public Safety Collins and Director of the Senior Center McLaughlin.

The meeting was called to order by Council President Gallo at 8:00 p.m.

Pledge of Allegiance.

The Mayor presented a Proclamation to Lt. Brian Higginbotham who recently retired from the Parma Heights Fire Department after serving for 34 years. The Mayor gave a brief history of Lt. Higginbotham's career with the City and thanked him for his dedication and commitment to the fire service and to the Parma Heights Fire Department.

Fire Chief Brian Sloan presented Lt. Higginbotham with a Commendation for his service to the Parma Heights Fire Department.

The Mayor then swore-in Firefighter Dennis Goodrich who was promoted to Lieutenant taking Brian Higginbotham's place.

Councilman Verdile motioned seconded by Councilwoman Desouza to excuse Councilwoman Everett.

Aye: Koch, Verdile, Gallo, McCall, DeSouza and Stavole  
Nay: None

**COUNCILWOMAN EVERETT EXCUSED ABSENCE.**

Councilman McCall motioned seconded by Councilwoman DeSouza to approve the minutes from the September 14, 2015 Council meeting.

Aye: Verdile, Gallo, McCall, DeSouza and Stavole  
Nay: None  
Abstain: Koch

**SEPTEMBER 14, 2015 COUNCIL MEETING MINUTES APPROVED.**

Councilman Verdile presented the report of the Finance Committee with total expenditures for the period of 9/10/2015 through 9/23/2015 to be \$653,195.07. (detailed report attached)

Councilwoman DeSouza presented the report for the September 14, 2015 Planning Commission meeting. The Commission considered a new business, CSL Plasma, 6339 Old York Road. Scott Baskind of Carnegie Companies on behalf of CSL Plasma made the application. The Commission postponed a vote on the application until the October 5, 2015 meeting.

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Thomas Moran, Director of Recreation

- This year the Recreation Department has seen an increase in participants in the Flag Football and Soccer programs and both activities are going very well.
- A new session for Yoga recently started with a full class of participants
- In November, the Department will once again offer open swim at Valley Forge High School on Tuesday evenings.

Brent Collins, Director of Public Safety

- No report in the absence of Director Collins.

Judy McLaughlin, Director of the Senior Center

- No Report in the absence of Director McLaughlin.

Joe Sebes, Director of Community and Economic Development

- No Report

Dan Neff, City Engineer

- The Randall Group submitted for a planning application which will be presented at the October 5, 2015 Planning Commission meeting. The City has received their drawings and we are in the process of reviewing them. There is a complete set of drawings in the Clerk of Council's office for review by Council or the public.

Councilman McCall asked Engineer Neff about the work being done on Parkhill. The councilman asked if there was a reoccurrence of a previous problem. Engineer Neff responded that there has been some washout and they are testing to see what is causing the problem.

Dennis Patten, Director of Public Service

- No report in the absence of Director Patten.

Terrence Hickey, Director of Finance and Personnel

- Informed Council that Suzanne Alessandro, the City's Tax Administrator for the last 15 years, will be retiring on September 30, 2015.

Mayor Michael Byrne

- No report.

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**LEGISLATION**

Councilwoman DeSouza motioned seconded by Councilman Verdile to read the following ordinance by title only.

Aye: Gallo, McCall, DeSouza, Stavole, Koch and Verdile  
Nay: None

**ORDINANCE TO BE READ BY TITLE ONLY.**

Councilwoman DeSouza read AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT FOR DELINQUENT COLLECTION SERVICES WITH THE OHIO ATTORNEY GENERAL, AND DECLARING AN EMERGENCY. SECOND OF TWO READINGS.

Councilwoman DeSouza motioned seconded by Councilman McCall to suspend the rules.

Aye: Koch, Verdile, Gallo, McCall, Desouza and Stavole  
Nay: None

**RULES SUSPENDED.**

Councilwoman DeSouza motioned seconded by Councilman McCall to adopt this ordinance.

Aye: Verdile, Gallo, McCall, Desouza, Stavole and Koch  
Nay: None

**ORDINANCE IS ADOPTED. ORDINANCE IS NO. 2015-36**

Councilman Verdile motioned seconded by Councilwoman DeSouza to amend to add by interlineation an Emergency Clause to Item #8.

Aye: McCall, DeSouza, Stavole, Koch, Verdile and Gallo  
Nay: None

**ADOPTED AN AMENDMENT TO ADD BY INTERLINEATION AN EMERGENCY CLAUSE TO ITEM #8.**

Councilman Verdile motioned seconded by Councilwoman Koch to read the following resolution by title only.

Aye: DeSouza, Stavole, Koch, Verdile, Gall and McCall  
Nay: None

**RESOLUTION TO BE READ BY TITLE ONLY.**

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Councilman Verdile read A RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY FISCAL OFFICER, AND DECLARING AN EMERGENCY. ONE READING ONLY.

Councilman Verdile motioned seconded by Councilwoman Koch to suspend the rules.

Aye: Stavole, Koch, Verdile, Gallo, McCall and DeSouza  
Nay: None

**RULES SUSPENDED.**

Councilman Verdile explained that adoption of the Tax Rate Resolution is required to allow the County Treasurer to calculate and then send out property tax bills in December.

Councilman Verdile motioned seconded by Councilwoman Koch to adopt this resolution.

Aye: Koch, Verdile, Gallo, McCall, Desouza and Stavole  
Nay: None

**RESOLUTION IS ADOPTED. RESOLUTION IS NO. 2015-8.**

**PUBLIC SESSION**

Council President Gallo reminded the audience if they have a comment to stand, state their name, address and city if they live outside of Parma Heights and there is a three-minute limit to speak. All comments and questions will be directed to the Council President.

No Participants in the Public Session.

Councilman McCall motioned seconded by Councilwoman DeSouza to adjourn into Executive Session to discuss Potential Litigation.

Aye: Gallo, McCall, DeSouza, Stavole, Koch and Verdile  
Nay: None

**ADJOURN TO EXECUTIVE SESSION AT 8:29 P.M.**

Council reconvened at 9:12 p.m.

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Councilman McCall motioned seconded by Councilwoman DeSouza to adjourn the meeting.

Aye: McCall, DeSouza, Stavole, Koch, Verdile and Gallo

Nay: None

**Meeting Adjourned at 9:13 p .m.**



Florence A. Bohdan  
Clerk of Council



Marie Gallo  
Council President

**REPORT OF COUNCIL FINANCE COMMITTEE**  
**(Review of City Expenditures)**

**COUNCIL MEETING:**

9/28/15

**REVIEW PERIOD:**

9/10/15 - 9/23/15

**EXPENDITURE TOTAL:**

\$653,195.07

**RE-CAP OF MAJOR EXPENDITURES:**

**AMOUNT:**

9/18/15 Payroll

\$304,768.07

POLICE & FIRE PENSION - City Share of Pension Exp for August Payrolls

\$89,195.41

REPUBLIC SERVICES - Refuse/Recycling Collection & Disposal - August

\$71,900.92

OPERS - City Share of Pension Expense for August Payrolls

\$40,645.75

BELFOR PROP. RESTORATION - Police Dept. Roll Call Room Renovation

\$20,450.00

WICHERT INSURANCE - Liability Ins. Renewal (8/1/15-8/1/16)- Partial Pymt

\$9,996.00

THE ILLUMINATING CO. - Electrical Service

\$9,673.07

The Planning Commission met for the regularly scheduled September 14, 2015 meeting at 6:00 p.m. to discuss the following:

Consideration of a new business; CSL Plasma, 6339 Olde York Road. Application made by Scott Baskind of Carnegie Companies on behalf of CSL Plasma.

The Commission postponed a vote on the application until the October 5, 2015 meeting.