

THE CITY OF PARMA HEIGHTS  
COUNCIL MEETING MINUTES  
JANUARY 23, 2017

PRESENT: Council President Gallo, Council Members Koch, Everett, Danczak, McCall, Verdile, Stavole and Clerk of Council Bohdan

ALSO PRESENT: Mayor Michael Byrne, Director of Law Pokorny, Director of Finance and Personnel Hickey, Director of Public Service Patten, Asst. Law Director Schneider, Director of Community and Economic Development Sebes, Director of the Senior Center McLaughlin and Director of Recreation Moran.

ABSENT: City Engineer Neff

The meeting was called to order by Council President Gallo at 8:05 p.m.

Pledge of Allegiance

Councilman Stavole motioned seconded by Councilman Verdile to approve the minutes from the January 9, 2017 Council meeting.

Aye: Danczak, Gallo, Koch, Verdile, Stavole and Everett

Nay: None

Abstain: McCall

**JANUARY 9, 2017 COUNCIL MEETING MINUTES APPROVED.**

Councilman McCall presented the report of the Finance Committee with total expenditures for the period of 12/30/2016 through 1/17/2017 to be \$521,266.61. (detailed report attached)

Tom Moran, Director of Recreation

- Soccer sign-up will take place Thursday, January 26<sup>th</sup> and Tuesday, January 31<sup>st</sup> from 6 p.m. to 8 p.m. at City Hall.
- Cassidy Theatre will be presenting "*The Odd Couple*" from February 10<sup>th</sup> through February 26, 2017.
- Open Swim on Tuesday evenings at Valley Forge High School continues and proof of residency is required.

Judy McLaughlin, Director of the Senior Center

- The Jazzercise and Music instructors are back in session this week.
- The first Thursday of every month from 11 a.m. – 12 noon blood pressure screening is provided free of charge at the Center. On February 2<sup>nd</sup>, Cypress Hospice will be at the center during blood pressure screening to explain their services.
- The Senior Center will provide transportation on 2/8, 2/9 and 2/15 to the Parma Heights Library for the free programs that they offer.

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Joe Sebes, Director of Community and Economic Development

- Director Sebes stated that his department is in the process of re-vamping the website with the available commercial properties.

Dan Neff, City Engineer

- No report in Engineer Neff's absence.

Dennis Patten, Director of Public Service

- No report.

Councilwoman Koch stated that the Planet Aid collection bins are popping up in many locations and she would like Director Patten's department to check on the list of locations that she will provide.

Terrence Hickey, Director of Finance and Personnel

- Director Hickey reported that the City finished 2016 better than what he was projecting for in the General Fund. The General Fund ending balance for 2016 was \$334,289, almost \$200,000 more than expected.
- In December, Director Hickey had requested Council adopt an Interfund Transfer Ordinance. The ordinance was to cover the General Fund ending balance because of reimbursements from Cuyahoga County that we had not received at that time. The reimbursements did come through before the end of the year in the amount of \$176,000, which meant the transfers amount from the General Fund to the Capital Fund was approximately \$25,000.
- Director Hickey was informed by the State Auditor's Office announcing a new yearly report, Fiscal Health Indicator Report, which will help government entities avoid going into fiscal distress. Once he has reviewed it, he will pass it along to the Mayor and Council with a summary.

Mayor Michael Byrne

- The Mayor had no report but wanted to acknowledge Joe Benny, an assistant to Congressman Jim Renacci at the meeting this evening.

Councilman McCall commented that he was out walking this weekend and it was nice to see the many residents utilizing the walk along Big Creek and the City Commons.

**PUBLIC SESSION**

Council President Gallo reminded the audience if they have a comment to stand, state their name, address and city if they live outside of Parma Heights and there is a three-minute limit to speak. All comments and questions will be directed to the Council President.

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Councilwoman Koch motioned seconded by Councilman Stavole to adjourn the meeting.

Aye: Danczak, Gallo, Koch, Verdile, Stavole, Everett and McCall

Nay: None

**Meeting Adjourned at 8:14 p.m.**



Florence A. Bohdan  
Clerk of Council



Marie Gallo  
Council President

**REPORT OF COUNCIL FINANCE COMMITTEE**

<p><b>COUNCIL MEETING:</b> 1/23/17</p> <p><b>REVIEW PERIOD:</b> 12/30/16 - 1/17/17</p> <p><b>EXPENDITURE TOTAL:</b></p> <p><b>RE-CAP OF MAJOR EXPENDITURES:</b></p> <p>1/6/17 PAYROLL</p> <p>OHIO TREASURER - Issue One Semi-Annual Street Project Loan Payments</p> <p>CARGILL, INC. - Road Salt Deliveries on 12/21/16 &amp; 1/3/17</p> <p>CREATIVE MICROSYSTEMS - Annual Financial Systems Software Support</p> <p>COUNTY TREASURER - Annual Property Taxes</p> <p>WICHERT INSURANCE - 6th of 9 Installment Payments (City Liability Insurance)</p> <p>ILLUMINATING COMPANY - Traffic &amp; Street Lighting</p>	<p>\$521,266.61</p> <p><b>AMOUNT:</b></p> <p>\$336,973.41</p> <p>\$31,769.07</p> <p>\$21,870.02</p> <p>\$13,125.00</p> <p>\$12,501.21</p> <p>\$10,015.00</p> <p>\$9,134.30</p>
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