

THE CITY OF PARMA HEIGHTS  
COUNCIL MEETING MINUTES  
OCTOBER 24, 2016

PRESENT: Council President Gallo, Council Member Koch, Everett, McCall, Danczak, Verdile, Stavole and Clerk of Council Bohdan

ALSO PRESENT: Mayor Michael Byrne, Director of Law Pokorny, Director of Finance and Personnel Hickey, Asst. Law Director Schneider, City Engineer C. J. Onyak, Director of Community and Economic Development Sebes, Director of the Senior Center McLaughlin and Director of Recreation Moran.

ABSENT: Director of Public Service Patten and Engineer Neff.

The meeting was called to order by Council President Gallo at 8:10p.m.

Pledge of Allegiance

Councilman Stavole motioned seconded by Councilman Verdile to approve the minutes from the October 11, 2016 Council meeting.

Aye: McCall, Danczak, Gallo, Koch, Verdile, Stavole and Everett

Nay: None

**OCTOBER 11, 2016 COUNCIL-MEETING MINUTES APPROVED.**

Councilman McCall presented the report of the Finance Committee with total expenditures for the period of 10/6/2016 through 10/21/2016 to be \$655,233.09. (detailed report attached)

Tom Moran, Director of Recreation

- Soccer and Flag Football Programs are finishing their seasons.
- Yoga is in session and the Department is taking registration for the new class starting November 7<sup>th</sup>.
- Cassidy Theatre will be doing a two-day production of *Into the Woods Jr.*
- Open Swim on Tuesday evenings at Valley Forge High School will begin November 1, 2016.
- The Holiday Tree Lighting ceremony will take place on Sunday, November 27<sup>th</sup> at 5 p.m. The Recreation Department is accepting donations of candy to pass out to the children that visit with Santa.

Councilman Stavole asked what the date and time of the Tree Lighting Ceremony was. Director Moran replied it was Sunday, November 27<sup>th</sup> at 5 p.m.

Judy McLaughlin, Director of the Senior Center

- On October 29, 2016, the Senior Center will transport seniors to the Berea Union Depot Tavern for lunch.
- On October 31, 2016, the Parma Care Center will host a Halloween Costume Party. Those in costumes will receive a free lunch.

Joe Sebes, Director of Community and Economic Development

- Director Sebes explained that the City would be applying for two grants from the County; the first is the 2017 Community Development Block Grant for \$150,000 to be used for the resurfacing and catch basin reconstruction on Beresford Avenue and the second grant would be the 2017 Cuyahoga County Supplemental Grant Program for \$50,000 which will be used towards the Parma Heights Community and Cultural Center Rehabilitation Project. The Director is asking for legislation to be adopted by Council to include in the grant applications.
- Director Sebes announced there would be a Public Hearing for the Block Grant on Wednesday, November 2, 2016 at 4 p.m. at Parma Heights City Hall.

C. J. Onyak, City Engineer

- Engineer Onyak gave an update on the outstanding projects in the City.
- The 2016 Pavement Project is complete except for some minor issues the contractor needs to address.
- The ADA Ramp project is 80% complete

Councilwoman Koch asked if the water sitting at Greenleaf and Pearl is part of the minor issues the contractor needs to repair. Engineer Onyak replied the contractor would be addressing that issue.

Councilman Verdile asked if crack filling was completed for the year. The Mayor responded that it is not.

Councilman McCall asked about the project on Snow Road. Engineer Onyak was not sure but believes that a sewer collapsed and the County was repairing the sewer.

Councilwoman Koch asked about the hole on Commonwealth that has been there for a couple of months. Engineer Onyak said he would have to see what the issues were there because it was not part of the Catch Basin repair program.

Dennis Patten, Director of Public Service

- No report in Director's absence.

Terrence Hickey, Director of Finance and Personnel

- A summary of Mayor's Court activity for September was reported. The total amount transferred into the City's general checking account from Court activity was \$29,693.03 (see attached report)

Mayor Michael Byrne

- The Mayor recognized the 44<sup>th</sup> anniversary of the first officer for the city of Parma Heights lost in the line of duty during a gunfight with a bank robber on October 25, 1972. Sgt. Robert Bennett and Detective William Wilkins were the first to respond to the alarm sounded by a teller. Dean Bowman, the robber disguised as a police officer attempted to use a woman as a hostage to

escape. The hostage broke free leaving Bowman exposed. Bowman fired at Sgt. Bennett hitting him once in the stomach and a ½ hour later, he died on the operating table. Sgt. Bennet was 44 years old and left behind a wife and six children. Mayor asked that you keep him in your thoughts and prayers.

- The Mayor also informed Council that former Police Sgt. William Bark called his office today to let him know that former Mayor Ray Capella passed away on October 6, 2016 at the age of 93. Mayor Capella served from 1956-1958 and is credited with starting the Auxiliary Police in Parma Heights.
- The Mayor asked that we please stand for a moment of silence for Sgt. Robert Bennett and former Mayor Ray Capella.
- The Mayor was informed that Big Creek Parkway will be closed periodically during the week of October 24<sup>th</sup> for roadwork and will be open to local and emergency vehicles but through traffic is prohibited.
- The Mayor also wanted to congratulate and thank the Parma Heights Historical Society for the successful Pumpkin Painting event that they sponsored a few weeks ago. The Mayor received nothing but positive feedback about the event.

Councilman Stavole asked if Big Creek Parkway would be open to local traffic during construction and the Mayor replied it would be open to local and emergency vehicles.

Council President Gallo asked if the trail would be open during this time. The Mayor responded that they were not informed that it would be closed but his office would check.

### **LEGISLATION**

Councilman Stavole motioned seconded by Councilman Verdile to read the following ordinance by title only.

Aye: Danczak, Gallo, Koch, Verdile, Stavole, Everett and McCall

Nay: None

### **ORDINANCE TO BE READ BY TITLE ONLY.**

Councilman Stavole read AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH D. J. NEFF ENTERPRISES, INC., DBA NEFF & ASSOCIATES AS CITY ENGINEER, AND PROVIDING FOR PAYMENT FOR SERVICES RENDERED THEREUNDER, AND DECLARING AN EMERGENCY. ONE READING ONLY.

Councilman Stavole motioned seconded by Councilman Verdile to suspend the rules.

Aye: Gallo, Koch, Verdile, Stavole, Everett, McCall and Danczak

Nay: None

### **RULES SUSPENDED.**

Councilman Stavole motioned seconded by Councilwoman Koch to adopt this ordinance.

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Aye: Koch, Verdile, Stavole, Everett, McCall and Gallo  
Nay: None  
Abstain: Danczak

Councilwoman Danczak abstained from the vote because her husband is an employee of Neff & Associations.

Council President Gallo stated the vote passes with a vote of 6-1 with one abstention.

**ORDINANCE IS ADOPTED. ORDINANCE NO. 2016-20**

Councilwoman Everett motioned seconded by Councilman McCall to read the following ordinance by title only.

Aye: Verdile, Stavole, Everett, McCall, Danczak, Gallo and Koch  
Nay: None

**ORDINANCE TO BE READ BY TITLE ONLY**

Councilwoman Everett read AN ORDINANCE AUTHORIZING AND DIRECTING AN EXPENDITURE FOR PETROLEUM FUELS AND LUBRICANTS, AUTHORIZING AND DIRECTING THE DIRECTOR OF PUBLIC SERVICE TO ADVERTISE FOR COMPETITIVE BIDS THEREFORE, AND AUTHORIZING AND DIRECTING THE MAYOR TO ENTER INTO A WRITTEN CONTRACT WITH THE LOWEST AND BEST BIDDER THEREFORE, AND DECLARING AN EMERGENCY. ONE READING ONLY.

Councilwoman Everett motioned seconded by Councilman McCall to suspend the rules.

Aye: Stavole, Everett, McCall, Danczak, Gallo, Koch and Verdile  
Nay: None

**RULES SUSPENDED.**

Councilwoman Everett motioned seconded by Councilman McCall to adopt this ordinance.

Aye: Everett, McCall, Danczak, Gallo, Koch, Verdile and Stavole  
Nay: None

**ORDINANCE IS ADOPTED. ORDINANCE NO. 2016-21**

Councilman McCall motioned seconded by Councilwoman Everett to read the following ordinance by title only.

Aye: McCall, Danczak, Gallo, Koch, Verdile, Stavole and Everett  
Nay: None

**ORDINANCE TO BE READ BY TITLE ONLY.**

Councilman McCall read AN ORDINANCE TO MAKE APPROPRIATIONS FOR THE CURRENT EXPENSE AND OTHER EXPENDITURES OF THE CITY OF PARMA HEIGHTS, OHIO DURING THE PERIOD OF JANUARY 1, 2016 TO AND INCLUDING DECEMBER 31, 2016, AND DECLARING AN EMERGENCY. FIRST OF THREE READINGS.

**PUBLIC SESSION**

Council President Gallo reminded the audience if they have a comment to stand, state their name, address and city if they live outside of Parma Heights and there is a three-minute limit to speak. All comments and questions will be directed to the Council President.

Dale Maxwell, 6835 Beresford Avenue, asked if there was an update on the Church in the Woods property. The Mayor replied at this time there was not.

Councilman McCall motioned seconded by Councilman Verdile to adjourn to Executive Session to discuss Potential Litigation.

Aye: Danczak, Gallo, Koch, Verdile, Stavole, Everett and McCall  
Nay: None

**COUNCIL ADJOURNED TO EXECUTIVE SESSION TO DISCUSS POTENTIAL LITIGATION AT 8:28 P.M.**

Council reconvenes from Executive Session at 9:29 p.m.

Councilwoman Koch motioned seconded by Councilman McCall to adjourn the meeting.

Aye: Koch, Stavole, Everett, Gallo, Verdile, McCall and Danczak  
Nay: None

**Meeting Adjourned at 9:29 p.m.**



Florence A. Bohdan  
Clerk of Council



Marie Gallo  
Council President

**REPORT OF COUNCIL FINANCE COMMITTEE**

<b>COUNCIL MEETING:</b>	10/24/16	\$655,233.09
<b>REVIEW PERIOD:</b>	10/6/16 - 10/21/16	
<b>EXPENDITURE TOTAL:</b>		
<b>RE-CAP OF MAJOR EXPENDITURES:</b>		
10/14/16 PAYROLL		\$305,842.29
KONSTRUCTION KING, INC - 1st Payment on Greenleaf Resurfacing Contract		\$88,221.65
KONSTRUCTION KING, INC - 1st Payment on Handicap Curb Ramp Contract		\$58,763.34
REPUBLIC SERVICES - Refuse & Recycling Collection/Disposal (September)		\$73,630.23
CITY OF PARMA - Fee for Regional Dispatch Ctr (10/16-11/16)		\$24,000.00
THE ILLUMINATING CO - Electric Service for City Facilities		\$7,372.96

CITY OF PARMA HEIGHTS MAYOR'S COURT  
MONTHLY REVENUE SUMMARY

SUMMARY OF MAYOR'S COURT ACTIVITY :

Period: Sep-16

* Mayor's Court Account Revenue ( Court Fines & Costs)	\$38,799.00
Less: Portion of Court Costs Transferred to:	
* State of Ohio	-7,614.50
* Alcohol Treatment Fund to Parma Muni	-172.50
* Parma Municipal Court	0.00
* Cuyahoga County(C.R.I.S.)	<u>580.00</u>
Subtotal	\$30,432.00
Less: Monthly Bank Fees/Charges/NSF Checks	-590.11
Forfeited Bonds	-330.00
Bond Administration Fee	-319.00
Deposit Adjustment	<u>0</u>
<b>Amount Transferred from Court Account to General Account</b>	<b>\$29,192.89</b>
* Mayor's Court Bond Account Activity	
Forfeited Bonds	330.00
Bond Admin Fee (Net of Bond Account Bank Fees)	<u>170.14</u>
<b>Amount Transferred from Bond Account to General Account</b>	<b>\$500.14</b>
<b>Total Amount of Mayor's Court Activity Transferred to City's General Checking Account and Posted As A General Fund Revenue</b>	<b>\$29,693.03</b>

Submitted By: \_\_\_\_\_

Terrence B. Hickey 10/4/16  
Terrence B. Hickey, Director of Finance/Personnel