

THE CITY OF PARMA HEIGHTS  
COUNCIL MEETING MINUTES  
JUNE 8, 2015

PRESENT: President of Council Gallo, Council Members Everett, Koch, Verdile, DeSouza, Stavole and Clerk of Council Bohdan.

ALSO PRESENT: Mayor Michael Byrne, Director of Law Pokorny, Director of Finance & Personnel Hickey, Director of Public Service Patten, City Engineer Neff, Director of Community and Economic Development Sebes, Director of the Senior Center McLaughlin, Director of Public Safety Collins and Director of Recreation Moran.

ABSENT: Councilman McCall

Council President Gallo called the meeting to order at 8:01 p.m.

Pledge of Allegiance.

Councilwoman DeSouza motioned seconded by Councilwoman Koch to excuse the absence of Councilman McCall.

Aye: Koch, Verdile, Gallo, DeSouza, Stavole, and Everett  
Nay: None

**COUNCILMAN MCCALL EXCUSED ABSENCE.**

Councilman Verdile motioned seconded by Councilwoman DeSouza to remove Item #11 from tonight's agenda.

Aye: Verdile, Gallo, DeSouza, Stavole, Everett and Koch  
Nay: None

**ITEM #11 REMOVED FROM THE AGENDA**

Councilman Stavole motioned seconded by Councilwoman DeSouza to approve the minutes from the May 26, 2015 Council meeting.

Aye: Gallo, DeSouza, Stavole, Everett, Koch and Verdile  
Nay: None

**MAY 26, 2015 COUNCIL MEETING MINUTES APPROVED.**

Councilman Verdile presented the report of the Finance Committee with total expenditures for the period of 5/21/2015 through 5/29/2015 to be \$358,443.83. (detailed report attached)

Councilwoman DeSouza presented the report for the June 1, 2015 Planning Commission meeting. The Commission approved the minutes from the March 25, 2015 Planning Commission meeting. They also considered a new business, CSL Plasma, 6339 Olde York Road. Scott Baskind of Carnegie Companies made the application on behalf of CSL Plasma. The application was tabled for additional information.

Council President Gallo opened the meeting for a Public Hearing regarding the 2016 Tax Budget. Council President Gallo asked Director Hickey to summarize the tax budget. Director Hickey explained the

THE CITY OF PARMA HEIGHTS  
COUNCIL MEETING MINUTES  
JUNE 8, 2015

purpose of the Tax Budget is for the City to estimate its projected revenues and expenditures for the upcoming budget year so that the County Budget Commission can determine the level of property tax that needs to be levied by the City in 2016.

Councilman Verdile motioned seconded by Councilwoman DeSouza to adopt the 2016 Tax Budget as presented.

Aye: DeSouza, Stavole, Everett, Koch, Verdile and Gallo

Nay: None

**2016 TAX BUDGET ADOPTED.**

Council President Gallo closed the Public Hearing and resumed the Council meeting.

Thomas Moran, Director of Recreation

- Baseball's opening day was Saturday, May 30, 2015.
- Cassidy Theatre will be presenting "The Producers" from June 12, 2015 to June 28, 2015.
- The pool opened on Saturday, June 6, 2015.
- Flag Football sign-ups will be on June 10<sup>th</sup> and June 17<sup>th</sup> at the Cassidy Theatre in Room A from 4:30-6:30 p.m.
- On Saturday, June 20, 2015, the Recreation Department will present the summer movie, "Despicable Me".
- Summer Concerts will start on June 21, 2015 in Parma at Zielinski Park and on July 26, 2015 at Parma Heights' gazebo.

Brent Collins, Director of Public Safety

- Lt. Higginbotham will retire from the Fire Department in July after 33 years of service. A promotional list is in place for a replacement.

Judy McLaughlin, Director of the Senior Center

- At the last meeting, it was reported that the coupons from the Farmers Market Grant would be distributed on June 15, 2015. Western Reserve was not able to meet that date so the distribution of the coupons has been moved to June 29, 2015 at 10 a.m.

Joe Sebes, Director of Community and Economic Development

- The City has a number of Store Front Applications being processed. Litt's Plumbing is awaiting approval for a replacement roof project.
- The cities that are eligible for the Store Front Program held a Think Tank session with the Cuyahoga County Department of Development. They discussed how to make the program better. One item of importance that was discussed was to get parking lot replacements eligible for the program.

THE CITY OF PARMA HEIGHTS  
COUNCIL MEETING MINUTES  
JUNE 8, 2015

Councilwoman Koch asked if there was an update on the Cornerstone property. Director Sebes responded that Pin Point Marketing, who was hired to market the property, has developed information packets that are online and have been distributed throughout the country.

Councilwoman Koch also asked about the Olde Time Pottery property. She saw a sign that read New Businesses Coming. Director Sebes was not aware of any new businesses coming to that property but he would check with the company.

Dan Neff, City Engineer

- The reconstruction project on Ackley Road will start next week. He explained it is a 4 to 5 week project.

Dennis Patten, Director of Public Service

- The Service Department completed tree lawn repairs.
- The Service Department will resume asphalt repairs and finish striping streets and crosswalks.
- Simple Recycling started pick-ups June 3<sup>rd</sup> in Parma Heights. They had 140 pick-ups and collected 3,159# of recycling items.

Terrence Hickey, Director of Finance and Personnel

- No report.

Mayor Michael Byrne

- Director Patten and the Mayor met with Jeff DeLuca from the MetroParks regarding the reforestation from W. 130<sup>th</sup> north to Mandalay. Mr. DeLuca explained that the MetroParks want people to know that the area in question is part of the park system and not Parma Heights. The Mayor explained to Mr. DeLuca that he has received numerous calls complaining on the grass not being cut. The Mayor informed Council that any calls they receive regarding this situation, should be forwarded to Mr. DeLuca.

Council President Gallo stated that she spoke to Mr. DeLuca regarding the situation and how the residents in that area were not informed of the MetroParks' decision. Mr. DeLuca is waiting for a response from management on how they will inform the residents on their plans.

Councilwoman DeSouza stated that she has received complaints, in particular about the benches in that area not being cleared of the tall grass.

**LEGISLATION**

Councilman Verdile motioned seconded by Councilwoman DeSouza to read the following ordinance by title only.

Aye: DeSouza, Stavole, Everett, Koch, Verdile and Gallo

Nay: None

THE CITY OF PARMA HEIGHTS  
COUNCIL MEETING MINUTES  
JUNE 8, 2015

**ORDINANCE TO BE READ BY TITLE ONLY.**

Councilman Verdile read AN ORDINANCE TO PROVIDE FOR THE ISSUANCE OF \$2,520,000 NOTES, IN ANTICIPATION OF THE ISSUANCE OF BONDS, FOR THE PURPOSE OF PAYING, IN ANTICIPATION OF THE COLLECTION OF SPECIAL ASSESSMENTS, THE COSTS OF CONSTRUCTING CARDINAL AVENUE AND ADJOINING STREETS, TO BE LOCATED ON PROPERTY AT THE SOUTHEAST QUADRANT OF THE INTERSECTION OF PEARL ROAD AND WEST 130<sup>TH</sup> STREET, BY CONSTRUCTING AND INSTALLING PUBLIC SANITARY SEWERS; STORM SEWERS; WATER MAINS; STREET LIGHTING; CONCRETE CURBS; ASPHALT PAVEMENT; SIDEWALKS; TRAFFIC SIGNALS; AND OTHER UTILITY LINES; ALL TOGETHER WITH THE NECESSARY APPURTENANCES THERETO, AND DECLARING AN EMERGENCY. THIRD OF THREE READINGS.

Councilman Verdile explained that the note is the ninth annual renewal of a note originally issued in 2006, to provide funding for the City's costs to install roadways and utility improvements associated with the former Cornerstone development. The 2015 note has been sized to achieve a pay down of \$100,000 against the principal owed on the 2014 note. In the past four years, a total of \$580,000 will have been paid against the original debt issued to finance these public improvements, which will result in reducing the size of the special assessment bond that is anticipated to convert this short term financing to long term debt.

Councilman Verdile motioned seconded by Councilwoman DeSouza to adopt this ordinance.

Aye: Stavole, Everett, Koch, Verdile, Gallo and DeSouza

Nay: None

**ORDINANCE IS ADOPTED. ORDINANCE IS 2015-21.**

Councilwoman DeSouza motioned seconded by Councilman Stavole to read the following ordinance by title only.

Aye: Everett, Koch, Verdile, Gallo, DeSouza and Stavole

Nay: None

**ORDINANCE TO BE READ BY TITLE ONLY.**

Councilwoman DeSouza read AN ORDINANCE ENACTING CHAPTER 729 OF THE PARMA HEIGHTS CODIFIED ORDINANCES ENTITLED "DONATION/RECYCLING BINS" AND DECLARING AN EMERGENCY. THIRD OF THREE READINGS.

Councilwoman DeSouza explained that this was new legislation that will regulate the donation/recycling bins in the City.

Councilwoman DeSouza motioned seconded by Councilman Verdile to adopt this ordinance.

Aye: Koch, Verdile, Gallo, DeSouza, Stavole and Everett

Nay: None

THE CITY OF PARMA HEIGHTS  
COUNCIL MEETING MINUTES  
JUNE 8, 2015

**ORDINANCE IS ADOPTED. ORDINANCE IS 2015-22.**

Councilman Stavole motioned seconded by Councilwoman DeSouza to read the following ordinance by title only.

Aye: Verdile, Gallo, DeSouza, Stavole, Everett and Koch

Nay: None

**ORDINANCE TO BE READ BY TITLE ONLY.**

Councilman Stavole read AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A LEASE WITH THE CUYAHOGA COUNTY PUBLIC LIBRARY AND DECLARING AN EMERGENCY. SECOND OF THREE READINGS.

Councilwoman Everett motioned seconded by Councilman Stavole to read the following resolution by title only.

Aye: Gallo, DeSouza, Stavole, Everett, Koch and Verdile

Nay: None

Councilwoman Everett read A RESOLUTION AUTHORIZING THE MAYOR OF THE CITY OF PARMA HEIGHTS OR HIS DESIGNEE TO SUBMIT AN APPLICATION AND ENTER INTO A CONTRACT FOR FUNDING FOR OLDER AMERICANS ACT TITLE III FUNDING THROUGH THE WESTERN RESERVE AREA AGENCY ON AGING "WRAAA", AND DECLARING AN EMERGENCY. ONE READING ONLY.

Councilwoman Everett motioned seconded by Councilwoman Koch to suspend the rules.

Aye: DeSouza, Stavole, Everett, Koch, Verdile and Gallo

Nay: None

**RULES SUSPENDED.**

Mrs. Sue Rezny asked that the purpose of this resolution be explained.

Council President Gallo asked Director McLaughlin to explain. Director McLaughlin stated that this is a grant through Western Reserve Area Agency on Aging, which provides for senior programs offered at the Center such as transportation, hot meals and homebound meals.

Councilwoman Everett motioned seconded by Councilwoman Koch to adopt this resolution.

Aye: Stavole, Everett, Koch, Verdile, Gallo and DeSouza

Nay: None

**RESOLUTION IS ADOPTED. RESOLUTION IS 2015-4.**

THE CITY OF PARMA HEIGHTS  
COUNCIL MEETING MINUTES  
JUNE 8, 2015

**PUBLIC SESSION**

Council President Gallo reminded the audience if they have a comment to stand, state their name, address and city if they live outside of Parma Heights and direct their comment to her.

Greg McKinney, 6809 Maplewood Road, complained about the high grass at the Cornerstone property. Director Patten assured Mr. McKinney that he would contact Cornerstone to have them cut the grass.

Sue Rezny, 10081 W. Ridgewood Drive, asked the following questions regarding the former Church in the Woods property. 1) is there a final development agreement; 2) when are they going to clean-up the property; 3) when is construction going to start; and 4) does the City have plans from the developer.

Mrs. Rezny questioned if the City's 911 calls are now being taken at Parma. Council President Gallo explained that Council recently adopted legislation for the City to enter into an agreement with Parma and Brooklyn for a Central Call Center for emergency calls.

Mrs. Rezny explained that in May she had an emergency where she called 911. Her call was put on hold. She waited for a few minutes then hung up and recalled. At that time, the call was answered and the appropriate department responded.

Director Collins informed Mrs. Rezny that the City would be going to the Central Dispatch in September.

Law Director Pokorny responded to Mrs. Rezny's question regarding the development agreement. He said the City and the developer are in the final stages of finalizing the agreement.

The Mayor responded to Mrs. Rezny's questions about cleanup of the property and start of construction. He said the developer is planning on presenting plans to the Planning Commission in August and hopefully breaking ground in September. The Mayor also explained that he has contacted the developer about the cleanup of the property.

Councilwoman DeSouza motioned seconded by Councilwoman Koch to adjourn the meeting.

Aye: Stavole, Everett, Koch, Verdile, Gallo and DeSouza

Nay: None

**MEETING ADJOURNED AT 8:32 P.M.**



Florence A. Bohdan  
Clerk of Council



Marie Gallo  
Council President

**REPORT OF COUNCIL FINANCE COMMITTEE**  
**(Review of City Expenditures)**

<b>COUNCIL MEETING:</b>	
6/8/15	
<b>REVIEW PERIOD:</b>	
5/21/15 - 5/29/15	
<b>EXPENDITURE TOTAL:</b>	\$358,443.83
<b>RE-CAP OF MAJOR EXPENDITURES:</b>	<b>AMOUNT:</b>
5/29/15 PAYROLL	\$309,455.77
OHIO FIRE CHIEF'S ASSOC. - Fire Lieutenant Promotional Teting	\$8,600.00
COSTIN & COMPANY -2014 GAAP Conversion & Financial Report - 1st Payment	\$6,500.00
ULLMAN OIL COMPANY - Vehicle Fuel	\$4,635.68
GREAT LAKES BILLING - Ambulance Usage Billing/Collection Agent - April Fee	\$3,712.08
HARVEY, ABENS & IOSUE - Labor Negotiations/H. R. Consulting - April Fees	\$3,592.50
GEROW EQUIPMENT CO. - Repairs to Swimming Pool Pump	\$3,365.00
A G & G COMPANY LTD - Office Rental & Utilities at 6277A Pearl Rd - April	\$2,861.57
COMDOC, INC - Lease Fees for Citywide Copying Equipment	\$2,595.84
STANDARD LAW ENFORCEMENT - Police Department Ammunition	\$1,425.00
ZARZYCKI-MALIK ARCHITECTS - Design & Specs for Police Station Remodeling	\$1,296.00

The Parma Heights Planning Commission met on June 1, 2015 to discuss the following:

1. Approval of the minutes of the March 25, 2015 Planning Commission Meeting.  
Approved
2. Consideration of a new business; CSL Plasma, 6339 Olde York Road. Application made by Scott Baskind of Carnegie Companies on behalf of CSL Plasma.

The applicant was tabled for additional information.